

ST. JAMES-ASSINIBOIA SCHOOL DIVISION

Minutes of the Regular Meeting of the St. James-Assiniboia School Division Board
Held in the Board Room of the
Aidan Conklin Building, 2574 Portage Avenue
Tuesday, February 22, 2011

Meeting No. 04-11

PRESENT:

Vice Chair: Craig McGregor

Trustees: Ed Hume
Craig Johnson
Scott Johnston
Jennifer Lawson
Sandy Lethbridge
Bryan Metcalfe
Cheryl Smukowich

Absent with Regrets: Bruce Chegus, Chair of the Board

Ron Weston, Chief Superintendent
Greg Mutter, Assistant Superintendent Personnel and Human Resources
Tanis Pshebniski, Assistant Superintendent Program and Curriculum
Mike Friesen, Secretary-Treasurer
Mari-Jean Nachtigall, Senior Executive Assistant

CALL TO ORDER / ATTENDANCE – 7:30 p.m.

Vice Chair, Craig McGregor called the meeting to order at 7:30 p.m.

Attendance - recorded above.

ADOPTION OF MINUTES

04-01-11 MOVED: Trustee Jennifer Lawson:
"That the minutes of the Board Meeting of February 8, 2011 be adopted."

CARRIED

REPORT ON EDUCATION

École Robert Browning: AAA (Aboriginal Achievement) Club

Presented by: Michelle Gashyna, Principal, Vincent Soloman, AAA consultant,
Beth Barton, parent/facilitator, and students

HEARING OF DELEGATIONS

There were no delegations registered.

COMMITTEE REPORTS

FINANCE/FACILITIES COMMITTEE

Meeting held February 14, 2011 (Appendix A)

Committee Chair: Trustee Scott Johnston

- 1 Call to Order/Attendance – noted
2. Approval of agenda – noted
3. Budget 2011/2012 Trustee Working Papers

04-02-11 MOVED: Trustee Scott Johnston:
“That the 2011/2012 Budget Working Papers be received as information;
and further,
That based on items discussed and presented in Draft #2 of the 2011/2012
Budget Working Papers, that the Secretary-Treasurer begin preparing the budget
presentation with amendments for the parent Council/Public Meeting to be held on
Monday February 28, 2011 at 7 p.m.”

CARRIED

CONCLUDED: Minutes of the Finance/Facilities Committee No. 02-11

FILED

PERSONNEL COMMITTEE

Meeting held February 16, 2011 (Appendix B)

Committee Chair: Trustee Cheryl Smukowich

- 1 Call to Order/Attendance – noted
2. Approval of agenda – noted
3. Full Day Caretakers

04-03-11 MOVED: Trustee Cheryl Smukowich:
“That the information regarding full day caretakers be referred to the
Finance/Facilities committee;
and further,
That the staffing budget be increased in order to adjust the caretaker hours at
Brooklands and Phoenix Schools from 7:00 a.m. to 12 noon to 7:00 a.m. to 2:00
p.m.

CARRIED

4. Division Employee Time Loss 2009-10

04-04-11

MOVED: Trustee Cheryl Smukowich:
"That the summary report of Division Time Loss for 2009-10 be received as information."

CARRIED

CONCLUDED: Minutes of the Personnel Committee 02-11

FILED

MARKETING COMMITTEE

Meeting held February 7, 2011 (Appendix C)

Committee Chair: Trustee Craig Johnson

1. Attendance – noted
2. Approval of Agenda j- noted
3. Review of the Minutes of the Last Meeting
For information.
4. Policy BDE – Terms of Reference
For information
5. Division/School Website Review
For information
6. Non Resident Update 2010-11
7. Exit (2009-2010) and Entrance (2010-2011) Survey Results
8. Review of Sample Ads, Marketing Initiatives
9. Information items – Agenda items 6, 7, 8

04-05-11

MOVED: Trustee Craig Johnson:
"That the following items be received as information:

- Current Year Non-Resident Student Update 2010-11
- Exit (2009-2010) and Entrance (2010-2011) Survey Results
- Review of Sample Ads/Initiatives"

CARRIED

CONCLUDED: Minutes of the Marketing Committee No. 01-11

FILED

RETIREMENT PLAN COMMITTEE

Meeting held February 3, 2011 (Appendix D)

Committee Chair: Trustee Bryan Metcalfe

Trustee Metcalfe reviewed the Minutes of the Retirement Plan Committee for Non-Teaching Employees for the information of board members.

CONCLUDED: Minutes of the Retirement Plan Committee 02-2011

FILED

REPORT OF THE CHIEF SUPERINTENDENT

Ron Weston, Chief Superintendent

Report 04-11 (Appendix E)

FOR ACTION

1. Extended Field Trip Request – Senior Divisional Choir

04-06-11

MOVED: Cheryl Smukowich:

“That the Board approve the extended field trip proposal from St. James-Assiniboia School Division Senior Divisional Choir to travel to Minneapolis on May 27 to May 30, 2011; with the understanding that the Superintendent will monitor the trip with due diligence and that the trip be subject to cancellation following a negative travel advisory from Foreign Affairs and International Trade Canada or other applicable government agencies.”

CARRIED

2. Extended Field Trip Request – Collège Sturgeon Heights Collegiate

04-07-11

MOVED: Trustee Ed Hume:

“That the Board approve the extended field trip proposal from Collège Sturgeon Heights Collegiate for the grade 9-12 students to travel to Paris, France on March 23 to March 30, 2012 Spring Break; with the understanding that the Superintendent will monitor the trip with due diligence and that the trip be subject to cancellation following a negative travel advisory from Foreign Affairs and International Trade Canada or other applicable government agencies.”

CARRIED

FOR INFORMATION

1. Board Actions and Referrals
2. MSBA Premier Award for School Board Innovation
3. Divisional Safe School community Forum
4. Trustee PD Opportunity – Lighthouse Project
5. Congratulations – Linda Stuart, Buchanan School – Aboriginal Circle of Educators “Honouring our Allies” award winner
6. Divisional Concours d’art oratoire

CONCLUDED: Report of the Superintendent No. 04-11

FILED

REPORT OF THE SECRETARY-TREASURER

Mike Friesen, Secretary-Treasurer
Report 04-11 (Appendix E)

FOR ACTION

1. PSFB Correspondence

04-07-11 MOVED: Trustee Scott Johnston:
"That the correspondence from the Executive Director, PSFB, dated February 4, 2011 re: Undesignated Capital Reserve expenditures be referred to the Finance/Facilities committee."

CARRIED

2. Financial Requests

04-08-11 MOVED: Trustee Scott Johnston:
"That requests for financial support from the following agencies/organizations be referred to the Finance/Facilities Committee for consideration and recommendation:

- a) Winnipeg Youth Orchestras Inc.
- b) Historical Museum Association of St. James-Assiniboia
- c) Community Appreciation Night
- d) Manitoba High School Athletic Association"

CARRIED

3. Financial Statement

04-09-11 MOVED: Trustee Scott Johnston:
"That the financial statement for the period ended January 31, 2011 be referred to the Finance/Facilities Committee for consideration."

CARRIED

INFORMATION

- 1. Cheque Registers – February 9 and 15, 2011
- 2. Permit Report – February 17, 2011

CONCLUDED: Report of the Secretary-Treasurer No. 04-11

FILED

CORRESPONDENCE**For Action**

1. Winnipeg resident, re: Cameras for School Buses

04-10-11

MOVED: Trustee Sandy Lethbridge:

"That the correspondence re: cameras for school buses be received as information and that administration provide an appropriate response."

CARRIED

2. Executive Director, MSBA, re: Distribution of Board Ballots for MSBA Convention
Trustee Cheryl Smukowich was designated to receive the Board Ballots.

For Information

1. Manitoba School Boards Association (MSBA):
 - a. Executive Director, MSBA, re: Provincial Report Cards and the Provincial Report Card Consultation Committee
 - b. MSBA e-bulletin for February 9, 2011
 - c. Hugh Coburn, acknowledging the Board's nomination for the MSBA Presidents' Council Award
 - d. Executive Director, MSBA re: Bill 13 The Preparing Students for Success Act
 - e. Executive Highlights, February 7, 2011
 - f. Executive Report to the Membership re: CSBA
 - g. Conference on Disability Issues in Northern and Rural Manitoba, April 13, 2011
 - h. Copy of letter Executive Director to Mr. James Wilson, Treaty Commissioner, re: Manitoba Treaty Education Initiative
 - i. MSBA news clippings January 26 – February 16, 2011
 - j. MSBA 2011 Convention Resolutions – for consideration at the March Convention
2. 10th Annual Keeping the Fires Burning awards dinner, June 16, 2011

INFORMATION CORRESPONDENCE

FILED

UNFINISHED BUSINESS/BUSINESS ARISING FROM THE MEETING

There were no items of Unfinished Business/Business Arising.

QUESTIONS FROM THE PUBLIC

There were no questions from the public.

NEW BUSINESS

There were no items of New Business.

RECESS TO COMMITTEE OF THE WHOLE IN CAMERA – 8:50 p.m.

04-11-11

MOVED: Trustee Jennifer Lawson:
“That the Board recess to Committee of the Whole in Camera.”

CARRIED

REPORT OF COMMITTEE OF THE WHOLE IN CAMERA – 9:25 p.m.

There were no actions arising from Committee of the Whole in camera.

CARRIED

ADJOURNMENT

On motion of Trustee Scott Johnston the meeting adjourned at 9:25 p.m.

Craig McGregor
Vice Chair of the Board

Ron Weston
Chief Superintendent