

ST. JAMES-ASSINIBOIA SCHOOL DIVISION

Minutes of the Regular Meeting of the St. James-Assiniboia School Division Board
Held in the Board Room of the
Aidan Conklin Building, 2574 Portage Avenue
Tuesday, February 26, 2013

Meeting No. 04-13

PRESENT:

Chair:	Bruce Chegus
Vice Chair	Craig McGregor
Trustees:	Ed Hume
	Craig Johnson
	Scott Johnston
	Jennifer Lawson
	Sandy Lethbridge
	Bryan Metcalfe
	Cheryl Smukowich

Ron Weston, Chief Superintendent
Mike Friesen, Secretary-Treasurer
Greg Mutter, Assistant Superintendent Personnel and Human Resources
Brett Lough, Assistant Superintendent Administration, Planning and Research
Paul Deacon, Assistant Manager Facilities and Maintenance
Mari-Jean Nachtigall, Senior Executive Assistant

CALL TO ORDER / ATTENDANCE – 7:30 p.m.

Attendance - recorded above.

ADOPTION OF MINUTES

04-01-13 MOVED: Trustee Craig McGregor:
"That the minutes of the Board Meeting of February 12, 2013 be adopted."

CARRIED

HEARING OF DELEGATIONS

No Delegations registered

REPORT ON EDUCATION

École Assiniboine School "Technology in the Classroom"

A presentation illustrating ways for students to use web-based technology to create presentations, share research and creative ideas and communicate in French.

FINANCE/FACILITIES COMMITTEE

Meeting held February 13, 2013 (No. 02-13 Appendix A)

Committee Chair Scott Johnston, Trustee

1. Attendance – for information
2. Approval of Agenda – noted
- 04-02-13 3. City of Winnipeg Portioned Assessment
MOVED: Trustee Scott Johnston:
“That the City of Winnipeg Portioned Assessment as at February 11, 2013 be received as information.”
CARRIED
4. Draft Budget 2013/2014 (Trustee Working Papers)
- 04-03-13 MOVED: Trustee Scott Johnston:
“That the 2013/2014 working papers be received as information;
and further
That based on items discussed and presented in Draft #7 of the 2013/2014 Budget Working Papers, the Committee give approval for the Secretary-Treasurer to begin preparing the budget presentation with amendments for the Parent Council/Public Meeting to be held on February 27, 2013 at 7:00 p.m.”
CARRIED
- Concluded: Report of the Finance/Facilities Committee No. 02-13
FILED

FINANCE/FACILITIES COMMITTEE

Meeting held February 20, 2013 (No. 03-13 Appendix B)

Committee Chair Scott Johnston, Trustee

1. Attendance – For Information
2. Approval of the Agenda - Noted
- 04-04-13 3. Draft Budget
MOVED: Trustee Scott Johnston:
“That the 2013/2014 Draft Budget, Parent Council/Public Budget Meeting presentation and the Draft Questionnaire be received as information.”
CARRIED
- 04-05-13 4. City of Winnipeg Portioned Assessment and Statistical Reports
MOVED: Trustee Scott Johnston:
“That the City of Winnipeg Portioned Assessment as at January 11, 2013 be received as information.”
CARRIED
- 04-06-13 5. 2012-2013 Enrolment Projections
MOVED: Trustee Scott Johnston:
“That the 2012-2013 Student Enrolment Projections be received as information.”
CARRIED

- 04-07-13 6. Manitoba Education
MOVED: Trustee Scott Johnston:
"That the correspondence from Manitoba Education Services on the Kindergarten to Grade 3 (20K3) Class Size Initiative Funding 2013-14 be received as information."
CARRIED
7. Hon. Nancy Allan, Minister of Education – Letter to Board Chairs re: 2013-2014 Funding to Education
- 04-08-13 MOVED: Trustee Scott Johnston:
"That the correspondence from Hon. Nancy Allan, Minister of Education, on Provincial Funding and the additional funding for the class size initiative be received as information."
CARRIED
8. Request for Financial Support – Winnipeg Youth Orchestra
- 04-09-13 MOVED: Trustee Scott Johnston:
"That sponsorship of three Division students, in the amount of \$50 each (\$150 total), be provided to the Winnipeg Youth Orchestra."
CARRIED
9. Bourkevale Community Centre
- 04-10-13 MOVED: Trustee Scott Johnston:
"That the Public Meeting comment sheets, sign- in sheets and current project status for the proposed St. James Collegiate Track project be received as information."
CARRIED
10. Request for Extra Programming in Buchanan Parent Centre
- 04-11-13 MOVED: Trustee Scott Johnston:
"That the St. James-Assiniboia Parent Child Coalition request for additional use of the Buchanan Parent Centre and adjoining room be approved."
CARRIED
11. Use of School Space for Day Care Centres
- 04-12-13 MOVED: Trustee Scott Johnston:
"That the update on the use of school space by Day Care Centres be received as information."
CARRIED
12. Lakewood Water Main Break
- 04-13-13 MOVED: Trustee Scott Johnston:
"That the information regarding the Lakewood School Water Main Break be received as information."
CARRIED

13. Athletes in Action – Request for Waiver of Rental Fees

04-14-13 MOVED: Trustee Scott Johnston:
“That the request for permit fee waiver/reduction from “Athletes in Action” for 2013 summer permits be declined.”

CARRIED

14. Crestview Park Day Nursery

04-15-13 MOVED: Trustee Scott Johnston:
“That the proposal for Playground Leasehold Improvements from Crestview Park Day Nursery be approved subject to the following conditions:

- That the leasehold improvement plan be amended to address the Administrative concerns outlined by Randy Calvert, Manager of Facilities and Maintenance;
- and further,
- That the amended leasehold improvement plan be subject to final inspection and approval by Randy Calvert, Manager of Facilities and Maintenance; and further,
- That there is no cost to the St. James-Assiniboia School Division;
- and further,
- That the construction of an additional storage shed on the Voyageur School site be declined.”

CARRIED

Concluded: Report of the Finance/Facilities Committee No. 03-13

FILED

PERSONNEL COMMITTEE

Meeting held February 26, 2013 (Appendix C)
Committee Chair - Cheryl Smukowich, Trustee

1. Attendance – for information
2. Approval of Agenda – noted
3. Policy GCF Hiring of Professional Staff and Appointment of School-Based Administrators

04-16-13 MOVED: Trustee Cheryl Smukowich:

“That Policy GCF be revised to add the following to Section B. Appointment of School-Based Administrators:

During the interview process, in addition to the senior administration, a maximum of two trustees shall be part of the interview committee, consisting of the Chair of Personnel Committee, and/or one other member of the Personnel Committee.”

CARRIED

4. Policy Revisions

- 04-17-13 MOVED: Trustee Cheryl Smukowich:
"That amendments to Policy GBEF Use of Information Technologies and Employee Responsibilities be approved; and further,
That Regulation GBEF-R Use of Information Technologies and Employee Responsibilities be received as information."
CARRIED

5. Request from Employee

- 04-18-13 MOVED: Trustee Cheryl Smukowich:
"That the employee request dated January 30, 2013 (Document #516816) be denied."
CARRIED

6. Division Attendance Review 2011-2012

- 04-19-13 MOVED: Trustee Cheryl Smukowich:
"That the summary report of Division Time Loss for the 2011-2012 school year be received as information."
CARRIED

7. MANTE Negotiations/Request for Committee Members

- 04-20-13 MOVED: Trustee Cheryl Smukowich:
"That Trustees Cheryl Smukowich and Sandy Lethbridge represent the Board on the negotiating committee with MANTE."
Concluded: Report of the Personnel Committee.
FILED

REPORT OF THE CHIEF SUPERINTENDENT

Ron Weston, Chief Superintendent
Report 04-13 (Appendix C)

FOR ACTION

1. Divisional Science Fair – April 3, 2013
The Board Chair will attend.
 2. Extended Field Trip Proposal – John Taylor
- 04-21-13 MOVED: Trustee Cheryl Smukowich:
"That the Board approve the extended field trip proposal from John Taylor Collegiate for Grade 10-12 students to travel to Cuba to participate in a Havana Jazz Festival from February 16 to February 23, 2014; with the understanding that the Superintendent will monitor the trip with due diligence and that the trip be subject to cancellation following a negative travel advisory from Foreign Affairs and International Trade Canada or other applicable government agencies."
CARRIED

FOR INFORMATION

1. Board Actions and Referrals
2. Divisional Concours d'art oratoire
3. Manitoba Education – New Edition of *Copyright Matters!*
4. Manitoba Education – Smudging
5. Manitoba Education – Safe and Caring Schools Leadership Forum
6. Project of Heart

CONCLUDED: Report of the Chief Superintendent No. 04-13

FILED

REPORT OF THE SECRETARY-TREASURER

Mike Friesen, Secretary-Treasurer

Report 04-13 (Appendix D)

ACTION

1. Financial Statement – Period ended January 31, 2013
2. Community Appreciation Night - request for financial support
3. PSFB Correspondence re: authorization to proceed with tendering the Elevator and Grooming Room Project at St. James Collegiate

04-22-13

MOVED: Trustee Scott Johnston:

"That the following items be referred to the Finance/Facilities Committee for consideration:

1. Financial Statement – Period ended January 31, 2013
2. Community Appreciation Night - request for financial support
3. PSFB Correspondence re: authorization to proceed with tendering the Elevator and Grooming Room Project at St. James Collegiate"

CARRIED

INFORMATION

1. Cheque Registers –
February 13 and February 20, 2013
2. Permit Report – Report dated February 21, 2013
3. Fundraising Report – École Assiniboine School

CONCLUDED: Report of the Secretary-Treasurer No. 04-13

FILED

CORRESPONDENCE**For Action**

1. Letter from resident re: education funding and concern about increase in school taxes

04-23-13

MOVED: Trustee Craig Johnson:

"That the correspondence re: concern about education funding and taxation be referred to the Finance/Facilities Committee."

CARRIED

For Information

1. Manitoba School Boards Association (MSBA):
 - a. e-News February 13, 2013
 - b. Robert Rivard, President, letter to Hon. Nancy Allan, Minister of Education, re: Bill 18, the Public Schools Amendment Act (Safe and Inclusive Schools)
 - c. MSBA Board Development Consultant, re: Spring Education Workshop, April 26th "Community Building that Works" call for Poster Session Participants
2. TD Economics Special Report "Early Childhood Education has Widespread and Long Lasting Benefits"
3. Special Assistant to Minister of Finance, acknowledging the Board's correspondence in conjunction with the Manitoba Government budget consultation process

INFORMATION CORRESPONDENCE

FILED

UNFINISHED BUSINESS/BUSINESS ARISING FROM THE MEETING

There were no items of Unfinished Business/Business Arising.

QUESTIONS FROM THE PUBLIC

There were no questions from the public.

NEW BUSINESS:

There were no items of New Business.

RECESS TO COMMITTEE OF THE WHOLE IN CAMERA – 8:40 p.m.

04-24-13 MOVED: Trustee Craig McGregor:
"That the Board recess to Committee of the Whole in Camera."

CARRIED

RETURN TO REGULAR BOARD MEETING – PUBLIC SESSION – 9:00 p.m.

There were no actions arising from Committee of the Whole in Camera.

ADJOURNMENT

On motion of Trustee Craig McGregor, the regular board meeting adjourned at 9:00 p.m.

Bruce Chegus
Chair of the Board

Ron Weston
Chief Superintendent