

## **ST. JAMES-ASSINIBOIA SCHOOL DIVISION**

# 237881



**Inaugural Meeting  
of the St. James-Assiniboia School Division Board  
Held in the Board Room of the  
Aidan Conklin Building, 2574 Portage Avenue  
Tuesday, November 9, 2010, 7:30 p.m.**

### **PRESENT:**

Bruce Chegus, Kirkfield St. Charles Ward  
Ed Hume, King Edward Deer Lodge  
Craig Johnson, Silver Heights Booth  
Scott Johnston, King Edward Deer Lodge  
Jennifer Lawson, King Edward Deer Lodge  
Sandy Lethbridge, Kirkfield St. Charles  
Craig McGregor, Silver Heights Booth  
Bryan Metcalfe, Silver Heights Booth  
Cheryl Smukowich, Kirkfield St. Charles

Michael Friesen, Secretary-Treasurer  
Ron Weston, Chief Superintendent  
Greg Mutter, Assistant Superintendent Personnel and Human Resources  
Tanis Pshebniski, Assistant Superintendent Program and Curriculum  
Richard Lyons, Assistant Manager Facilities and Maintenance  
Mari-Jean Nachtigall, Senior Executive Assistant

### **WELCOME & INTRODUCTION:**

Michael Friesen, Secretary-Treasurer of the St. James-Assiniboia School Division, presided as Chair at the Inaugural Meeting of the St. James-Assiniboia School Division Board in accordance with Section 29(2) of the Public Schools Act. Mr. Friesen congratulated the trustees on their election and welcomed those present in the gallery at the Inaugural meeting.

### **OATHS OF OFFICE:**

In accordance with the Public Schools Act, Section 25(8), Mr. Friesen called each trustee-elect forward to take the Oath of Office and Allegiance, and to present their Affidavit of Qualifications and Declarations.

Following the induction ceremony, the Chair proceeded to the posted agenda.

## VOTING PROCEDURES

The Chair requested Board direction on the voting procedures to be used.

19-01-10      MOVED: Trustee Bruce Chegus:

“That the Board vote by secret ballot;  
That the ballots be destroyed after each vote;  
That Tanis Pshebniski, Greg Mutter and Richard Lyons act as scrutineers;  
That only the outcome and not the count of each vote be announced;  
That, in the event of a tie vote,  
The Chair will initial one ballot of the set; and further,  
That the School Board will determine by lot which ballot will be received by each trustee; and further,  
That the ballots will be counted and in the case of another tie vote the initialed ballot will be the deciding vote;  
And further,  
That the Secretary-Treasurer remain in the Chair until all elections are completed.”

CARRIED

The Chair called for nominations for board positions according to the order on the agenda.

## ELECTION OF CHAIR AND VICE CHAIR

### CHAIR OF THE BOARD

Nominated: Trustee Bruce Chegus

19-02-10      MOVED: Trustee Scott Johnston:  
“That nominations cease.”

CARRIED

Since no further nominations were received, the Chair declared Trustee Bruce Chegus Chair of the Board for the period November 9, 2010 to the annual meeting of the Board in September 2011.

### VICE CHAIR OF THE BOARD

Nominated: Trustee Scott Johnston  
Trustee Craig McGregor

19-03-10      MOVED: Trustee Scott Johnston:  
“That nominations cease.”

CARRIED

Following a vote taken by secret ballot, the Chair declared Trustee Craig McGregor Vice Chair of the Board for the period November 9, 2010 to the annual meeting of the Board in September 2011."

## **ELECTION OF CHAIRS OF STANDING COMMITTEES**

### **CHAIR, EDUCATION COMMITTEE**

Nominated: Trustee Scott Johnston  
Trustee Jennifer Lawson

19-04-10 MOVED: Trustee Craig McGregor:  
"That nominations cease."

CARRIED

Following a vote taken by secret ballot, the Chair declared Trustee Jennifer Lawson Chair of the Education Committee for the period November 9, 2010 to the annual meeting of the Board in September 2011.

### **CHAIR, FINANCE/FACILITIES COMMITTEE**

Nominated: Trustee Scott Johnston  
Trustee Craig McGregor

19-05-10 MOVED: Trustee Ed Hume:  
"That nominations cease."

CARRIED

Following a vote taken by secret ballot, the Chair declared Trustee Scott Johnston Chair of the Finance/Facilities Committee for the period November 9, 2010 to the annual meeting of the Board in September 2011.

### **CHAIR, PERSONNEL COMMITTEE**

Nominated: Trustee Cheryl Smukowich

19-06-10 MOVED: Trustee Bruce Chegus:  
"That nominations cease."

CARRIED

Since no further nominations were received, the Chair declared Trustee Cheryl Smukowich Chair of the Personnel Committee for the period November 9, 2010 to the annual meeting of the Board in September 2011.

### **CHAIR, GOVERNANCE COMMITTEE**

Nominated: Trustee Ed Hume  
Trustee Craig Johnson

19-07-10 MOVED: Trustee Craig McGregor  
"That nominations cease."

CARRIED

Following a vote taken by secret ballot, the Chair declared Trustee Ed Hume Chair of the Governance Committee for the period November 9, 2010 to the annual meeting of the Board in September 2011.

### **CHAIR, MARKETING COMMITTEE**

Nominated: Trustee Craig Johnson

19-08-10 MOVED: Trustee Jennifer Lawson:  
"That nominations cease."

CARRIED

Since no further nominations were received, the Chair declared Trustee Craig Johnson Chair of the Marketing Committee for the period November 9, 2010 to the annual meeting of the Board in September 2011.

## **ELECTION OF COMMITTEE MEMBERSHIPS**

### **MEMBERSHIP, EDUCATION COMMITTEE (3)**

Nominated: Trustee Ed Hume  
Trustee Cheryl Smukowich  
Trustee Sandy Lethbridge

19-09-10 MOVED: Trustee Craig McGregor:  
  
"That nominations cease."

CARRIED

Since no further nominations were received, the Chair declared Trustees Ed Hume, Cheryl Smukowich and Sandy Lethbridge members of the Education Committee for the period November 9, 2010 to the annual meeting of the Board in September 2011.

### **MEMBERSHIP, FINANCE/FACILITIES COMMITTEE (3)**

Nominated: Trustee Craig McGregor  
Trustee Craig Johnson  
Trustee Bryan Metcalfe

19-10-10 MOVED: Trustee Craig McGregor:  
"That nominations cease."

CARRIED

Since no further nominations were received the Chair declared trustees Craig McGregor, Craig Johnson and Bryan Metcalfe members of the Finance/Facilities Committee for the period November 9, 2010 to the annual meeting of the Board in September 2011.

### **MEMBERSHIP, PERSONNEL COMMITTEE (3)**

Nominated: Trustee Craig McGregor  
Trustee Bryan Metcalfe  
Trustee Craig Johnson

19-11-10 MOVED: Trustee Jennifer Lawson:  
"That nominations cease."

CARRIED

Since no further nominations were received the Chair declared trustees Craig McGregor, Bryan Metcalfe, and Craig Johnson members of the Personnel Committee for the period November 9, 2010 to the annual meeting of the Board in September 2011.

### **MEMBERSHIP, GOVERNANCE COMMITTEE (2)**

Nominated: Trustee Scott Johnston  
Trustee Craig Johnson

19-12-10 MOVED: Trustee Craig McGregor:  
"That nominations cease."

CARRIED

Since no further nominations were received, the Chair declared Trustee Scott Johnston and Craig Johnson members of the Governance Committee for the period November 9, 2010 to the annual meeting of the Board in September 2011.

**MEMBERSHIP, MARKETING COMMITTEE (2)**

Nominated: Trustee Sandy Lethbridge  
Trustee Jennifer Lawson

19-13-10 MOVED: Trustee Cheryl Smukowich:  
"That nominations cease."

CARRIED

Since no further nominations were received, the Chair declared Trustee Sandy Lethbridge and Jennifer Lawson members of the Marketing Committee for the period November 9, 2010 to the annual meeting of the Board in September 2011.

**MEMBERSHIP, RETIREMENT PLAN COMMITTEE (2)**

Nominated: Trustee Bryan Metcalfe  
Trustee Craig McGregor

19-14-10 MOVED: Trustee Craig Johnson:  
"That nominations cease."

CARRIED

Since no further nominations were received, the Chair declared Trustees Bryan Metcalfe and Craig McGregor members of the Retirement Plan Committee for the period November 9, 2010 to the annual meeting of the Board in September 2011.

**MEMBERSHIP, SCHOOL BOARD/COUNCIL LIAISON (2)**

Nominated: Trustee Scott Johnston  
Trustee Craig Johnson

19-15-10 MOVED: Trustee Bruce Chegus:  
"That nominations cease."

CARRIED

Since no further nominations were received, the Chair declared Trustees Scott Johnston and Craig Johnson members of the School Board/Council Liaison Committee for the period November 9, 2010 to the annual meeting of the Board in September 2011.

**MEMBERSHIP, BOARD/ASSOCIATION LIAISON (2)**

Nominated: Trustee Craig McGregor  
Trustee Jennifer Lawson

- 19-16-10      MOVED: Trustee Craig Johnson:  
"That nominations cease."

CARRIED

Since no further nominations were received, the Chair declared Trustees Craig McGregor and Jennifer Lawson members of the Board/Association Liaison Committee for the period November 9, 2010 to the annual meeting of the Board in September 2011.

### **MEMBERSHIP, AWARDS AND SCHOLARSHIPS COMMITTEE**

Nominated:    Trustee Bryan Metcalfe

- 19-17-10      MOVED: Trustee Bruce Chegus:  
"That nominations cease."

CARRIED

Since no further nominations were received, the Chair declared Trustee Bryan Metcalfe member of the Awards and Scholarships Committee for the period November 9, 2010 to the annual meeting of the Board in September 2011.

### **MEMBERSHIP, SCHOLARSHIP FOUNDATION**

Nominated:    Trustee Sandy Lethbridge

- 19-18-10      MOVED: Trustee Craig McGregor:  
"That nominations cease."

CARRIED

Since no further nominations were received, the Chair declared Trustee Sandy Lethbridge Scholarship Foundation representative for the period November 9, 2010 to the annual meeting of the Board in September 2011.

### **STUDENT COUNCIL LIAISON**

Nominated:    Trustee Sandy Lethbridge

- 19-19-10      MOVED: Trustee Jennifer Lawson:  
"That nominations cease."

CARRIED

Following a vote taken by secret ballot, the Chair declared Trustee Sandy Lethbridge Student Council Liaison representative for the period November 9, 2010 to the annual meeting of the Board in September 2011.

### **ASSINIBOIA CHAMBER OF COMMERCE**

Nominated: Trustee Bryan Metcalfe

19-20-10 MOVED: Trustee Jennifer Lawson:  
"That nominations cease."

CARRIED

Following a vote taken by secret ballot, the Chair declared Trustee Bryan Metcalfe Assiniboia Chamber of Commerce representative for the period November 9, 2010 to the annual meeting of the Board in September 2011.

### **DIVISION EARLY CHILDHOOD EDUCATION COMMITTEE**

Nominated: Trustee Sandy Lethbridge

19-21-10 MOVED: Trustee Cheryl Smukowich:  
"That nominations cease."

CARRIED

Since no further nominations were received, the Chair declared Trustee Sandy Lethbridge Board representative on the Division Early Childhood Education Committee for the period November 9, 2010 to the annual meeting of the Board in September 2011.

### **NEW CHAIR PRESIDES:**

Trustee Chegus assumed the Chair at 8:10 p.m.

Trustee Chegus acknowledged his appreciation for the confidence his fellow trustees have shown in electing him to the position of Board Chair. He welcomed the six new trustees and indicated he looks forward to working with all trustees and the Division administration on behalf of our students and community."

### **ADOPTION OF MINUTES PREVIOUS MEETING**

19-22-10 MOVED: Trustee Craig McGregor:  
"That the minutes of the October 26, 2010 school board meeting be adopted."

CARRIED



**DIVISION SIGNING OFFICERS**

- 19-23-10      MOVED: Trustee Cheryl Smukowich:  
"That the signing officers for the St. James-Assiniboia School Division be as follows:  
Bruce Chegus, Chair of the Board  
Craig McGregor Vice Chair of the Board  
Ron Weston, Chief Superintendent  
Michael Friesen, Secretary-Treasurer  
Carol Polonski, Assistant Secretary-Treasurer  
Carrie Melville, Assistant Secretary-Treasurer"
- CARRIED

**AFFIRMATION OF ORGANIZATIONAL BY-LAW**

- 19-24-10      MOVED: Trustee Scott Johnston:  
"That the Board affirm and adopt By-Law 212-10 to regulate the proceedings of the Board of Trustees of the St. James-Assiniboia School Division for the period November 9, 2010 to the annual meeting of the Board in September 2011.
- CARRIED

**MEETING DATES, TIME AND PLACE**

- 19-25-10      MOVED: Trustee Cheryl Smukowich:  
"That the St. James-Assiniboia School Division Board hold its meetings on the second and fourth Tuesdays of each month in the Board Room of the Aidan Conklin Building, 2574 Portage Avenue at 7:30 p.m., in accordance with By-Law No. 212-10."
- CARRIED

**REPORT OF THE CHIEF SUPERINTENDENT**

Ron Weston, Chief Superintendent  
Report 18-10 (Appendix A)

**FOR ACTION**

1.      School/Division Planning Report 2010/2011
- 19-26-10      MOVED: Trustee Jennifer Lawson:  
"That the School/Division Planning reports 2010/2011 be referred to the Education Committee for information."
- CARRIED
2.      InForM Net Report – 2009/2010
- 19-27-10      MOVED: Trustee Scott Johnston:

"That the InForM Net Report 2009/2010 be referred to the Education and Finance/Facilities committees for information."

CARRIED

- 19-28-10 3. Trustee Orientation Sessions  
MOVED: Trustee Cheryl Smukowich:  
"That the consideration of dates for Trustee Orientation sessions be referred to the Committee of the Whole In Camera session this evening."

CARRIED

4. Social Justice: Education for ACTION Conference

- 19-29-10 MOVED: Trustee Jennifer Lawson:  
"That interested trustees advise the administration re: the Social Justice Conference."

CARRIED

- 19-30-10 5. Strategic Plan Board/Admin. Workshop  
MOVED: Trustee Craig McGregor:  
"That the Strategic Planning workshop be held on Friday, November 19 and Saturday, November 20, 2010 at the Hilton Hotel."

CARRIED

#### FOR INFORMATION

1. Board Actions and Referrals
2. Manitoba Education – Lake Winnipeg Water Stewardship: A Resource for Grade 8 Science
3. Congratulations – United Way Community Service Award student recipients
4. National Day of Remembrance for Road Crash Victims – Collège Sturgeon Heights Collegiate recognition November 17<sup>th</sup> -
5. St. James-Assiniboia Division 2010-11 School Year Calendar

CONCLUDED

FILED

#### REPORT OF THE SECRETARY-TREASURER

##### FOR ACTION

- 19-31-10 1. Internal Audit Review 2009/2010  
MOVED: Trustee Scott Johnston:  
"That the Internal School Audit Review for 2009/2010 be referred to the Finance/Facilities Committee."

CARRIED

- 19-32-10      2.      Grant's Old Mill  
MOVED: Trustee Scott Johnston:  
"That the request from Grant's Old Mill for financial support be referred to  
the Finance/Facilities Committee."  
CARRIED

### FOR INFORMATION

1.      Cheque Registers: October 26, 2010, October 29, 2010
2.      Permit Report – November 4, 2010

CONCLUDED

FILED

### CORRESPONDENCE:

#### For Action

1.      New Trustee Orientation Sessions and Board Chair Workshop, November 25, 26 at the Hilton Airport Suites – Trustees to advise the Sr. Executive Assistant
2.      Executive Director MSBA, First Call for Nominations, Provincial Executive By-Elections – Trustees to take under advisement

#### For Information

1.      Manitoba School Boards Association
  - a)      November 3, 2010 e-bulletin
  - b)      Media clippings October 21 – November 3, 2010

CORRESPONDENCE:

FILED

### NEW BUSINESS:

1.      **Remembrance Day:** Trustees were advised of the Remembrance Day ceremony and arrangements made with the St. James Branch of Royal Canadian Legion for participation in the services at Bruce Park.
2.      **Trustee Bio's and Board Picture:** Trustees were requested to submit bio's by the end of November. Individual Board photos will be taken on November 23, 2010 with group photographs to be scheduled at a later date.

3. **Standing Committee Meeting Dates:** Attention was drawn to the schedule of board and committee meetings previously approved by the Board.
4. **MANTE Negotiations:** The dates for upcoming MANTE Negotiations were reviewed and the Personnel Committee Chair agreed to follow up and advise administration.

### **RECESS TO COMMITTEE OF THE WHOLE IN CAMERA**

19-33-10     MOVED: Trustee Craig McGregor:  
                 That the Board recess to Committee of the Whole in Camera.”

CARRIED

### **REPORT OF COMMITTEE OF THE WHOLE IN CAMERA – 9:30 P.M.**

The Dates for the Board Orientation Sessions were confirmed:

Monday, November 15 at 6:30 p.m.

Monday, November 22 at 5:30 p.m.

There were no Board motions arising from Committee of the Whole In Camera.

On motion of Trustee Craig McGregor, the meeting adjourned at 9:30 p.m.

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Chairman of the Board

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Secretary-Treasurer