

ST. JAMES-ASSINIBOIA SCHOOL DIVISION

Minutes of the Regular Meeting of the St. James-Assiniboia School Division Board
Held in the Board Room of the
Aidan Conklin Building, 2574 Portage Avenue
Tuesday, January 22, 2013

Meeting No. 02-13

PRESENT:

Chair:	Bruce Chegus
Vice Chair	Craig McGregor
Trustees:	
	Craig Johnson
	Scott Johnston
	Sandy Lethbridge
	Bryan Metcalfe

Absent with regrets: Trustees Ed Hume, Jennifer Lawson, Cheryl Smukowich

Ron Weston, Chief Superintendent
Mike Friesen, Secretary-Treasurer
Brett Lough, Assistant Superintendent Administration, Planning and Research
Tanis Pshebniski, Assistant Superintendent Program and Curriculum
Cindy Labaty, Manager Human Resources
Mari-Jean Nachtigall, Senior Executive Assistant

CALL TO ORDER / ATTENDANCE – 7:30 p.m.

Attendance - recorded above.

ADOPTION OF MINUTES

02-01-13

MOVED: Trustee Craig McGregor:
"That the minutes of the Board Meeting of January 8, 2013 be adopted."

CARRIED

HEARING OF DELEGATIONS

No Delegations registered

REPORT ON EDUCATION

Divisional Musical Theatre – Director and Cast of "My Son, Pinocchio"

Cast members provided a musical presentation and invited board members to their musical theatre presentation January 28 to February 2, 2013 at Westwood Collegiate.

Phoenix School “Strategy Challenge” – Encouraging Students to Communicate their Mathematical Thinking

A presentation illustrating ways in which Phoenix School Grade 3 students verbally explain the different ways they can arrive at a single solution for a given math question.

FINANCE/FACILITIES COMMITTEE

Meeting held January 15, 2013 (No. 01-13 Appendix A)
Committee Chair Scott Johnston, Trustee

1. Attendance – for information
2. Approval of Agenda – noted
3. Stevenson Britannia Adult Literacy Program Inc.

02-02-13 MOVED: Trustee Scott Johnston:
“That the Stevenson-Britannia Adult Literacy Program Financial statements and Internal Control Report for the period ending June 30, 2012 be received as information.”

CARRIED

4. Policies and Regulations

02-03-13 MOVED: Trustee Scott Johnston:
“That the following regulations be received as information:
a) DBC-R-2 Division School Budget Committee
b) DBC-R-3 School Budget Committees
c) DFCC-R Procedures to be Followed When Leasing School Buildings & School Space
d) DNB-R Disposal of Fixed Assets
e) DNB-R-E-1 Division Truck Request
f) DNB-R-E-2 Fixed Asset Inventory Control Form;

And further,
That Policy DNB Sale or Disposal of Fixed Assets be approved.”

CARRIED

5. InFormNet Report 2011/2012

02-04-13 MOVED: Trustee Scott Johnston:
“That the InForm Net Report for 2011/2012 be received as information.”

CARRIED

02-05-13 6. City of Winnipeg Portioned Assessment
MOVED: Trustee Scott Johnston:
“That the City of Winnipeg Portioned Assessment as at December 11, 2012 be received as information.”

CARRIED

7. Bourkevale Community Centre – Proposal for Two Public Information Sessions

02-06-13

MOVED: Trustee Scott Johnston

“That Administration send correspondence to the Bourkevale Community Centre indicating that the School Division will organize and host informational meetings at St. James Collegiate regarding the proposed St. James Collegiate track installation; And further:

That the informational meetings be advertised to the Bourkevale Community Centre catchment and St. James Collegiate family of schools.

And further;

That should the Bourkevale Community Centre wish to hold a meeting, school division representatives would offer to attend.”

CARRIED

8. Use of School Space for Day Care Centres

02-07-13

MOVED: Trustee Scott Johnston:

“That Administration prepare a report for the Finance/Facilities Committee on the current use of school space for Day Care Centres and a report on the history of requests for leased space.”

CARRIED

9. St. James Collegiate Track Presentation

02-08-13

MOVED: Trustee Scott Johnston:

“That the St. James Collegiate Track presentation be postponed to February 13, 2013 Finance/Facilities Committee”

REFERRAL MOTION

02-09-13

MOVED: Trustee Scott Johnston:

“That the St. James Collegiate Track presentation be referred for consideration under New Business later in tonight’s meeting.”

CARRIED

10. Capital Partnership Projects

02-10-13

MOVED: Trustee Scott Johnston:

“That Administration send correspondence to Scott Fielding, City Councillor, St. James-Brooklands Ward detailing Capital Partnership Projects for funding consideration.”

CARRIED

11. Financial Statements

02-11-13

MOVED: Trustee Scott Johnston:

“That the Financial Statements for the period ending November 30, 2012 and December 31, 2012 be received as information.”

CARRIED

12. 2013 CAPSLE Conference in Winnipeg

02-12-13

MOVED: Trustee Scott Johnston:

"That a sponsorship grant in the amount of \$500.00 be awarded to CAPSLE."

CARRIED

13. Community Meeting re: Portage and Ferry Road Safety Issues

02-13-13

MOVED: Trustee Scott Johnston:

"That Administration confirm the agenda and format for the community meeting re: Portage and Ferry Road issues with Scott Fielding, City Councillor, St. James – Brooklands ward."

CARRIED

14. MSBA Pre-Budget Consultation

02-14-13

MOVED: Trustee Scott Johnston:

"That Administration send correspondence to the Honourable Stan Struthers, Minister of Finance, supporting the MSBA request for full funding of the 20K3 Initiative and the lifting of the School Closure Moratorium."

CARRIED

Concluded: Report of the Finance/Facilities Committee

FILED

PERSONNEL COMMITTEE

Meeting held January 15, 2013 (No. 01-13 Appendix B)

Committee Chair Cheryl Smukowich, Trustee

Report presented by Trustee Craig McGregor

1. Attendance – for information

2. Approval of Agenda – noted

3. CUPE Letter of Understanding re: Vacation

02-15-13

MOVED: Trustee Craig McGregor:

"That the proposed amendments to the Letter of Understanding between the St. James-Assiniboia School Division and the Canadian Union of Public Employees (CUPE Local No. 744) regarding Article 17 – Vacations, be approved as amended for inclusion in the current Collective Agreement."

CARRIED

Concluded: Report of the Personnel Committee

FILED

COMMITTEE OF THE WHOLE

Meeting held January 22, 2013 (Appendix C)

Report presented by Trustee Scott Johnston

1. Attendance – for information
2. Approval of Agenda – noted
3. Consideration of Policy GCF – Hiring of Professional Staff and Appointment of School-Based Administrators

02-16-13 MOVED: Trustee Scott Johnston:
“That Policy GCF – Hiring of Professional Staff and Appointment of School-Based Administrators and the memorandum dated January 15, 2013 from the Chief Superintendent be referred to the Personnel Committee for consideration and recommendation.”

CARRIED

REPORT OF THE CHIEF SUPERINTENDENT

Ron Weston, Chief Superintendent
Report 02-13 (Appendix D)

FOR ACTION

1. Advanced Placement Schools Report – 2011/2012

02-17-12 MOVED: Trustee Craig McGregor:
“That the Advanced Placement Schools Report – 2011/2012 be referred to the Education Committee for review.”

CARRIED

2. International Baccalaureate Schools Report – 2011/2012

02-18-13 MOVED: Trustee Craig McGregor:
“That the International Baccalaureate Schools Report – 2011/2012 be referred to the Education Committee for review.”

CARRIED

3. Student Enrolment Projections 2012/2013

02-19-13 MOVED: Trustee Scott Johnston:
“That the Student Enrolment Projections 2012/2013 be referred to the Finance/Facilities Committee and Education Committee for consideration.”

CARRIED

4. Buchanan Parent Centre/Literacy Links Request for Extra Programming

02-20-13 MOVED: Trustee Scott Johnston:
“That the Buchanan Parent Centre/Literacy Links Request for Extra Programming be referred to the Education Committee for review.”

CARRIED

FOR INFORMATION

1. Board Actions and Referrals
2. Administrative Staffing – Parent Organizations
3. Brooklands Literacy Project – February 28, 2013
4. Congratulations – Ms R. McGurry, Manitoba Education Educator of the Month
5. Manitoba Healthy Living – Healthy Schools Healthy Eating Campaign

CONCLUDED: Report of the Superintendent No. 02-13

FILED

REPORT OF THE SECRETARY-TREASURER

Mike Friesen, Secretary-Treasurer
Report 02-13 (Appendix E)

ACTION

1. City of Winnipeg Correspondence:
 - a) Portioned Assessment as at January 11, 2013
 - b) Residential Statistics Report as at December 31, 2012
 - c) Residential Units Report as at December 31, 2012

02-21-13 MOVED: Trustee Scott Johnston:

"That the following items be referred to the Finance/Facilities Committee for consideration:

- a) City of Winnipeg Portioned Assessment as at January 11, 2013
- b) Residential Statistics Report as at December 31, 2012
- c) Residential Units Report as at December 31, 2012

CARRIED

INFORMATION

1. Cheque Registers – December 24, 2012, January 8, 2013
2. Permit Report – Report dated January 17, 2013
3. Fundraising Report – Lakewood School
4. Tender Award Summary – January 2, 2013

CONCLUDED: Report of the Secretary-Treasurer No. 02-13

FILED

CORRESPONDENCE

For Action

1. Kelvin Goertzen, MLA Steinbach, Opposition Education Critic, requesting input on recent legislation affecting education stakeholders

- 02-22-13 MOVED: Trustee Craig Johnson:
"That the correspondence from Kelvin Goertzen, MLA Steinbach,
Opposition Education Critic be received as information."

CARRIED

For Information

1. Manitoba School Boards Association (MSBA):
 - a. e-News January 9, 2013
 - b. Robert Rivard, President, MSBA, re: Provincial Budget Consultation presentation
2. Canadian School Boards Association (CSBA):
 - a. "School Boards Matter" Executive Summary
 - b. CSBA News Release re: School Boards Governance Study
 - c. "School Boards Matter" Report of the Pan-Canadian Study of School District Governance
3. Hugh Coburn, Chair, Louis Riel School Board, endorsing the nomination of Trustee Wayne Ruff for Vice President of MSBA
4. MSBA Regional meeting January 19, 2013 package:
 - a. MSBA Resolutions Process
 - b. Budget Presentation
 - c. CSBA Membership Review

INFORMATION CORRESPONDENCE

FILED

UNFINISHED BUSINESS/BUSINESS ARISING FROM THE MEETING

There were no items of Unfinished Business/Business Arising.

QUESTIONS FROM THE PUBLIC

There were no questions from the public.

NEW BUSINESS:

- Request from Councillor Scott Fielding, St. James-Brooklands, to Re-Schedule Community Meeting re: Traffic Safety Issues – Portage Avenue and Ferry Road

It was agreed to propose the date of Monday, February 25, 2013.

- St. James Collegiate Track Presentation (Referral Motion 02-09-13)

A review of the St. James Collegiate Track Presentation took place since community meetings have been scheduled in advance of the next Finance/Facilities Committee meeting.

Community Meetings for St. James Collegiate have been scheduled for January 29 and February 5 at 7pm.

RECESS TO COMMITTEE OF THE WHOLE IN CAMERA – 9:35 p.m.

02-23-13 MOVED: Trustee Craig McGregor:
“That the Board recess to Committee of the Whole in Camera.”

CARRIED

RETURN TO REGULAR BOARD MEETING – PUBLIC SESSION – 9:40 p.m.

There were no actions arising from Committee of the Whole in Camera.

ADJOURNMENT

On motion of Trustee Craig McGregor, the regular board meeting adjourned at 9:40 p.m.

Bruce Chegus
Chair of the Board

Ron Weston
Chief Superintendent