

ST. JAMES-ASSINIBOIA SCHOOL DIVISION

Minutes of the Regular Meeting of the St. James-Assiniboia School Division Board
Held in the Board Room of the
Aidan Conklin Building, 2574 Portage Avenue
Tuesday, January 24, 2012

Meeting No. 02-12

PRESENT:

Chair: Bruce Chegus

Trustees: Ed Hume
Craig Johnson
Scott Johnston
Jennifer Lawson
Sandy Lethbridge
Bryan Metcalfe
Cheryl Smukowich

Absent with regrets: Craig McGregor, Vice Chair of the Board

Ron Weston, Chief Superintendent
Mike Friesen, Secretary-Treasurer
Greg Mutter, Assistant Superintendent Personnel and Human Resources
Tanis Pshebniski, Assistant Superintendent Program and Curriculum
Randy Calvert, Manager Facilities and Maintenance
Mari-Jean Nachtigall, Senior Executive Assistant

CALL TO ORDER / ATTENDANCE – 7:30 p.m.

Attendance - recorded above.

ADOPTION OF MINUTES

02-01-12 MOVED: Trustee Craig Johnson:
“That the minutes of the Board Meeting of January 10, 2012 be adopted.”

CARRIED

REPORT ON EDUCATION

École Golden Gate Middle School – Literacy and UNESCO

Presented by: Manuel Gomes, Vice Principal, with eight students and Tammy Baydock, Vice Principal

HEARING OF DELEGATIONS

There were no delegations registered.

COMMITTEE REPORTS**FINANCE/FACILITIES COMMITTEE**

Meeting held January 16, 2012 (No. 01-12 Appendix A)

Committee Chair: Scott Johnston, Trustee

1. Call to Order/Attendance – noted
2. Approval of Agenda – noted
3. Grant Request – Grant's Old Mill

02-02-12 MOVED: Trustee Scott Johnston
"That a Board grant in the amount of \$750.00 be award to Grant's Old Mill."
CARRIED

02-03-12 4. Rural Municipality of Headingley
MOVED: Trustee Scott Johnston
"That the lease agreement between the St. James-Assiniboia School Division and the Macdonald-Headingley Recreation District to use 81 Alboro Street for the period April 1, 2012 to March 31, 2013 be approved."
CARRIED

02-04-12 5. City of Winnipeg Portioned Assessment
MOVED: Trustee Scott Johnston
"That the City of Winnipeg Portioned Assessment Summary as at December 31, 2011 be received as information."
CARRIED

02-05-12 6. Financial Statements
MOVED: Trustee Scott Johnston
"That the Financial Statements for the period ended November 30, 2011 and December 31, 2011 be received as information."

02-06-12 7. Undesignated Capital Reserve Projects

- Voice Over Internet Protocol – Telephone System
- Repave six lane track at Sturgeon Heights Collegiate
- Construct six lane track and crowned sports field at St. James Collegiate
- Replace widows on north, east and west sides of St. James Collegiate
- Play structure deferred maintenance

MOVED: Trustee Scott Johnston
"That the projects as listed be funded from the Undesignated Capital Reserve and further;
That over expenditures be drawn from the Operating Reserve, and further

That correspondence be sent to Public Schools Finance Board requesting authorization to fund the projects from the Undesignated Capital Reserve; and further,

That correspondence be sent to the Colorado Estates advising that a significant upgrade to the St. James Collegiate grounds is being considered."

CARRIED

- 02-07-12 8. Building Capacity Report
MOVED: Trustee Scott Johnston

"That the Building Capacity Report be received as information."

CARRIED

- 02-08-12 9. Request for Portable at Phoenix Elementary School
MOVED: Trustee Scott Johnston

"That Administration forward a request to Public Schools Finance Board for a portable classroom at Phoenix School."

CARRIED

- 02-09-12 10. Retirement Plan Non-Teaching Employees Update
MOVED: Trustee Scott Johnston

"That the update on the Retirement Plan for Non-Teaching Employees be received as information."

CARRIED

- 02-10-12 11. School Review and Closure Processes
MOVED: Trustee Scott Johnston

"That the discussion questions for School Review and Closure Process be received as information."

CARRIED

Concluded: Report of the Finance/Facilities Committee 01-12

FILED

PERSONNEL COMMITTEE

Meeting held January 17, 2012 (No. 01-12 Appendix b)

Committee Chair: Cheryl Smukowich, Trustee

1. Call to Order/Attendance – noted
2. Approval of Agenda – noted

- 02-11-12 3. Administrative Appointments
MOVED: Trustee Cheryl Smukowich:

"That the Senior Administration recommendations for school-based administrative appointments be referred to the in-camera Committee of the Whole session at the Board meeting of January 24, 2012 for consideration and final approval."

CARRIED

- 02-12-12 4. Proposed School Hours 2012-2013
MOVED: Trustee Cheryl Smukowich:

"That the Administration write a letter to the St. James-Assiniboia Teachers' Association inviting them to meet with the board-Teacher Liaison committee to discuss the adjusted school hours draft for the 2012-2013 school year."

CARRIED

- 02-13-12 5. 2010-2011 Division Attendance Report
MOVED: Trustee Cheryl Smukowich:
"That the summary of Division time loss information for the 2010-2011 school year be received as information."

CARRIED

6. Volunteer Time Loss Survey
For information

7. Administrative Pool Candidates Meet and Greet
For information

CONCLUDED: Report of the Personnel Committee No. 1-12

FILED

RETIREMENT PLAN COMMITTEE

Meeting held January 12, 2012 (Appendix C)

Trustee Bryan Metcalfe, Chair of Retirement Plan Committee

Trustee Metcalfe reviewed the minutes of the Retirement Plan Committee for trustees' information.

CONCLUDED: Report of the Retirement Plan Committee No. 03-11/12

FILED

REPORT OF THE COMMITTEE OF THE WHOLE – PRE-BUDGET MEETING

Meeting held: January 17, 2012 (Appendix D)

Trustee Cheryl Smukowich

1. Call to Order/Attendance – noted
2. Approval of Agenda – noted
3. Board of Trustees Pre-Budget Planning Information
 - a. Destination Imagination
 - b. Enhancing Literacy Intervention
 - c. Half-Time Guidance Counsellor at Jameswood Alternative School
 - d. Transportation for Divisional Programming

- 02-14-12 MOVED: Trustee Cheryl Smukowich:
"That the administration recommendations from the Committee of the Whole Pre-Budget Planning Meeting be referred to the Finance/Facilities Committee for consideration during the 2012-2013 budget preparation."

CARRIED

CONCLUDED: Report of the Committee of the Whole Pre-Budget Meeting

FILED

REPORT OF THE MEETING WITH MLA'S

Meeting held: January 18, 2012 (Appendix E)

Trustee Cheryl Smukowich presented the report of the meeting with community MLA's for information.

CONCLUDED: Report of the Meeting with MLA's

FILED

REPORT OF THE CHIEF SUPERINTENDENT

Ron Weston, Chief Superintendent
Report 02-12 (Appendix F)

FOR ACTION

- 02-15-12 1. Student Enrolment Projections 2011-12
MOVED: Trustee Scott Johnston:
"That the Student Enrolment Projections 2011-12 be referred to the Finance/Facilities Committee for consideration."

CARRIED

2. Spring Trustee PD Workshop
For Information
3. Meet and Greet – Admin. Pool
For information

FOR INFORMATION

1. Board Actions and Referrals
2. February is I Love to Read Month
3. 17th Annual Robot Games

CONCLUDED: Report of the Superintendent No. 02-12

FILED

REPORT OF THE SECRETARY-TREASURER

Mike Friesen, Secretary-Treasurer
Report 02-12 (Appendix G)

ACTION

- 02-16-12 1. By-Law 227-12 – By-Law to Amend the Retirement Plan for Non-Teaching Employees By-Law 41-78
- Trustee Scott Johnston:
Trustee Scott Johnson gave notice that By-Law 227-12, a By-Law to amend By-Law 41-78 relating to the Retirement Plan for Non-Teaching Employees of the School Division shall be given at the Board meeting of February 14, 2012.

- 02-17-12 2. City of Winnipeg Portioned Assessment
MOVED: Trustee Scott Johnston:
"That the City of Winnipeg Portioned Assessment as at January 13, 2012 be referred to the Finance/Facilities Committee."

CARRIED

- 02-18-12 2. Winnipeg Youth Orchestras
MOVED: Trustee Scott Johnston:
"That the request for financial support from the Winnipeg Youth Orchestras be referred to the Finance/Facilities Committee."

CARRIED

INFORMATION

1. Cheque Registers – January 5 and January 16, 2012
2. Permit Report – January 5, 2012
3. Permit Report – January 19, 2012

CONCLUDED: Report of the Secretary-Treasurer No. 02-12

FILED

CORRESPONDENCE**For Information**

1. Manitoba School Boards Association (MSBA):
 - a) E-News January 18, 2012
 - b) GAIN (Gang Action Interagency Network) invitation to full day planning session February 8, 2012
 - c) MERN Winter Forum – "Respecting People and Place: Connecting Schools and Communities"
 - d) MSBA Pending deadlines memorandum
 - e) Newspaper clippings
 - f) Twitter Highlights, January 5 -18, 2012
2. Gary Gervais, Chair of the Board, Louis Riel School Division, nominating Trustee Wayne Ruff for the position of Vice President of the Manitoba School Boards Association

INFORMATION CORRESPONDENCE

FILED

UNFINISHED BUSINESS/BUSINESS ARISING FROM THE MEETING

There were no items of Unfinished Business/Business Arising

QUESTIONS FROM THE PUBLIC

There were no questions from the public.

NEW BUSINESS

There were items of New Business

RECESS TO COMMITTEE OF THE WHOLE IN CAMERA – 8:52 p.m.

02-19-12 MOVED: Trustee Sandy Lethbridge:
“That the Board recess to Committee of the Whole in Camera.”

CARRIED

REPORT OF COMMITTEE OF THE WHOLE IN CAMERA – 9:30 p.m.

02-20-12 MOVED: Trustee Cheryl Smukowich:
“That Tammy Baydock, currently Supervising Vice Principal of École Golden Gate Middle School, be appointed Supervising Principal (100%) at Ness Middle School effective February 1, 2012; and further.

That Manuel Gomes, currently .5 FTE (50%) Teaching Vice Principal at École Golden Gate be increased to a term 1.0 FTE (100%) Supervising Vice Principal at École Golden Gate effective February 1, 2012 until June 29, 2012; and further,

That Margaret Ann Attenborrow be appointed .5FTE (50%) interim Vice Principal at École Golden Gate Middle School effective February 1, 2012 until June 29, 2012.”

CARRIED

ADJOURNMENT

On motion of Trustee Cheryl Smukowich the regular board meeting adjourned at 9:32 p.m.

Bruce Chegus
Chair of the Board

Ron Weston
Chief Superintendent