

ST. JAMES-ASSINIBOIA SCHOOL DIVISION

Minutes of the Regular Meeting of the St. James-Assiniboia School Division Board
Held in the Board Room of the
Aidan Conklin Building, 2574 Portage Avenue
Tuesday, June 28, 2011

Meeting No. 12-11

PRESENT:

Chair: Bruce Chegus
Vice Chair: Craig McGregor

Trustees: Ed Hume
Craig Johnson
Scott Johnston
Jennifer Lawson
Sandy Lethbridge
Bryan Metcalfe
Cheryl Smukowich

Ron Weston, Chief Superintendent
Mike Friesen, Secretary-Treasurer
Tanis Pshebniski, Assistant Superintendent Program and Curriculum
Brett Lough, Assistant Superintendent Administration, Planning and Research
Greg Mutter, Assistant Superintendent Personnel and Human Resources
Mari-Jean Nachtigall, Senior Executive Assistant

CALL TO ORDER / ATTENDANCE – 7:30 p.m.

Attendance - recorded above.

ADOPTION OF MINUTES

12-01-11 MOVED: Trustee Bryan Metcalfe:
"That the minutes of the Board Meeting of June 12, 2011 be adopted."

CARRIED

REPORT ON EDUCATION

Roots of Empathy

Presented by: Candace Borger, Administrator ESS, Leanne Boyd, Healthy Child Manitoba, Bev Stephenson Roots of Empathy Mentor, teachers, parents and babies

HEARING OF DELEGATIONS

There were no delegations registered.

COMMITTEE REPORTS

EDUCATION COMMITTEE

Meeting held June 20, 2011 (Appendix A)

Presented by: Trustee Jennifer Lawson

1. Call to Order/Attendance – noted
2. Approval of agenda – noted
3. Information Items (items 3-6)

12-02-11

MOVED: Trustee Jennifer Lawson:

“That the following items be received as information:

- Report to the Community
- Introduction to University Course – Collège Sturgeon Heights Collegiate
- Manitoba Education – School Matters
- High School Courses re: Money Management Follow-up.”

CARRIED

7. Presentations for 2011-2012

12-03-11

MOVED: Trustee Jennifer Lawson:

“That Administration will arrange Education Committee presentations for October and November 2011 as per Committee discussion.”

CARRIED

CONCLUDED: Minutes of the Education Committee No. 07-11

FILED

PERSONNEL COMMITTEE

Meeting held June 21, 2011 (Appendix B)

Presented by: Trustee Cheryl Smukowich

1. Call to Order/Attendance – noted
2. Approval of agenda – noted

3. MANTE Job Descriptions

12-04-11

MOVED: Trustee Cheryl Smukowich:

“That the following new job descriptions be approved:

- Computerized Notetaker
- Crossing Guard
- Educational Assistant B
- Educational Assistant D
- Program Assistant

And further,

That the following job descriptions be revised:

- AP3-30 Behaviour Intervention Assistant
- AP3-3 Educational Assistant A
- AP3-5 Educational Assistant C
- AP3-10, 11, 12, 13, 18, 19, 31 & 33 Head Administrative Assistants

And further,

That the following job descriptions be archived:

- AP3-1 Student Assistant/Crossing Guard
- AP3-2 Student Assistant"

CARRIED

- 12-05-11 4. Excluded Staff Groups 1-4 Benefits and Compensation
MOVED: Trustee Cheryl Smukowich:
"That the Excluded Staff Groups 1-4 Benefits and Compensation, and the 2nd proposal for the Chief Superintendent, Assistant Superintendents, and Secretary-Treasurer be referred to the Personnel section of the In Camera agenda for discussion in an executive session."

CARRIED

CONCLUDED: Minutes of the Personnel Committee No. 07-11

FILED

REPORT OF THE CHIEF SUPERINTENDENT

Ron Weston, Chief Superintendent
Report 12-11 (Appendix C)

FOR ACTION

1. Chief Superintendent Evaluation Process

- 12-06-11 MOVED: Trustee Cheryl Smukowich:
"That the Board approve the proposed timeline for the Chief Superintendent Evaluation Process as presented."

CARRIED

2. Extended Field Trip Proposal – Collège Sturgeon Heights Collegiate

- 12-07-11 MOVED: Trustee Cheryl Smukowich:
"That the Board approve the extended field trip proposal from Collège Sturgeon Heights Collegiate for the Grade 10-12 students to travel to New York to participate in a hair show on March 8-13, 2012; with the understanding that the Superintendent will monitor the trip with due diligence and that the trip be subject to cancellation following a negative travel advisory from Foreign Affairs and International Trade Canada or other applicable government agencies."

CARRIED

FOR INFORMATION

1. Board Actions and Referrals
2. Manitoba Education – School Matters Expression of Interest
3. Manitoba Education – Technical Vocational Initiative
4. Manitoba Education – 2001/2012 Ministers' Awards
5. Manitoba Education – Grade 11 and 12 Social Studies curriculum Update
6. Manitoba Education – Grade 11 History of Canada Poster
7. Manitoba Education – Grade 12 Biology
8. Report on Education 2011/2012
9. Youth Health Survey in Fall 2012
10. Farm to School Manitoba Healthy Choice Fundraiser
11. Silverwing Youth Volunteers

12-08-11

MOVED: Trustee Ed Hume:

"That item 4, "Minister's Awards" be referred to the Education Committee for consideration."

CARRIED

CONCLUDED: Report of the Superintendent No. 12-11

FILED

REPORT OF THE SECRETARY-TREASURER

Mike Friesen, Secretary-Treasurer

Report 12-11 (Appendix D)

ACTION

12-09-11

1. PSFB Correspondence – Voyageur School

MOVED: Trustee Scott Johnston:

"That the correspondence from Public Schools Finance Board re: replacement of the electric unit ventilator at Voyageur School be referred to the Finance/Facilities Committee."

CARRIED

INFORMATION

1. Cheque Registers – June 13, June 21, 2011
2. Permit Report – June 23, 2011
3. Fund Raising Report – Lakewood School, Sansome School, Bannatyne School

CONCLUDED: Report of the Secretary-Treasurer No. 12-11

FILED

CORRESPONDENCE**For Information**

1. Manitoba School Boards Association (MSBA):

- a) E-bulletin, June 22, 2011
 - b) MSBA newspaper clippings, June 7-15, 2011
 - c) Twitter highlights, June 9-22, 2011
 - d) Chair, Lord Selkirk School Division, letter to Minister of Education re: purchase of student information systems
2. President, St. James-Assiniboia Teachers' Association, re: signing officers

Letters of Thanks – Silver Circle and Retirement Dinner

INFORMATION CORRESPONDENCE

FILED

UNFINISHED BUSINESS/BUSINESS ARISING FROM THE MEETING

First Reading – By-Law 222-11 Religious Instruction Collège Sturgeon Heights Collegiate

12-10-11 MOVED: Trustee Craig McGregor:

“That the Board give first reading to By-Law 222-11, a by-law to provide for instruction in religion at Collège Sturgeon Creek Collegiate.”

CARRIED

QUESTIONS FROM THE PUBLIC

There were no questions from the public.

NEW BUSINESS

There were no items of New Business.

RECESS TO COMMITTEE OF THE WHOLE IN CAMERA – 8:40 p.m.

12-11-11 MOVED: Trustee Craig McGregor:

“That the Board recess to Committee of the Whole in Camera.”

CARRIED

REPORT OF COMMITTEE OF THE WHOLE IN CAMERA– 9:20 p.m.

1. Student Matter

12-12-11 MOVED: Trustee Craig McGregor:

“That the correspondence from a parent re: a student matter be referred to the Administration for appropriate response.”

CARRIED

REPORT OF COMMITTEE OF THE WHOLE IN CAMERA IN EXECUTIVE SESSION

1. Excluded Staff Groups 1-4 Benefits and Compensation

12-13-11

MOVED: Trustee Cheryl Smukowich:
"That item 1, Requests for Excluded Wage/Benefit Adjustments be approved;
and further,
That item 2 Vacation be denied; and further
That item 3, Vested Sick Credits (Policy GCCBA) be referred to the Personnel
Committee for review."

CARRIED

ADJOURNMENT

On motion of Trustee Craig McGregor, the regular board meeting adjourned at 9:23 p.m.

Bruce Chagus
Chair of the Board

Ron Weston
Chief Superintendent