

ST. JAMES-ASSINIBOIA SCHOOL DIVISION

Minutes of the Regular Meeting of the St. James-Assiniboia School Division Board
Held in the Board Room of the
Aidan Conklin Building, 2574 Portage Avenue
Tuesday, November 12, 2013

Meeting No. 18-13

PRESENT:

Chair:	Craig McGregor
Vice Chair	Cheryl Smukowich

Trustees:	Bruce Chegus
	Ed Hume
	Scott Johnston
	Jennifer Lawson
	Sandy Lethbridge
	Bryan Metcalfe

Absent with regrets:	Craig Johnson
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Ron Weston, Chief Superintendent
Mike Friesen, Assistant Secretary-Treasurer
Greg Mutter, Assistant Superintendent Personnel and Human Resources
Tanis Pshebniski, Assistant Superintendent Program and Curriculum
Paul Deacon, Assistant Manager Facilities and Maintenance
Mari-Jean Nachtigall, Senior Executive Assistant

CALL TO ORDER / ATTENDANCE – 7:30 p.m.

Attendance - recorded above.

ADOPTION OF MINUTES

18-01-13	MOVED: Trustee Cheryl Smukowich: “That the minutes of the Board Meeting of October 22, 2013 be adopted.”
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CARRIED

REPORT ON EDUCATION

Update on iPad Initiative – Rob Carnegie, Administrator of Technology

HEARING OF DELEGATIONS

No Delegations present.

COMMITTEE REPORTS**EDUCATION COMMITTEE**

Meeting held October 21, 2013 (Appendix A)

Committee Chair – Sandy Lethbridge, Trustee

1. Call to Order/Attendance – noted

2. Approval of Agenda – noted

- 18-02-13 3. Children's Safety Village Proposal of the Winnipeg Fire Paramedic Service
MOVED: Trustee Sandy Lethbridge:
"That the Board provide written support of the Children's Safety Village proposal to the Winnipeg Fire Paramedic Service Proposal."

CARRIED

- 18-03-13 4. Information Items
MOVED: Trustee Sandy Lethbridge:
"That the following items be received as information:
- Revised regulation IJOA-R Field Trips
 - Continuing Education and International Education Reports 2012-2013
 - Reading Recovery Report 2012-2013
 - Education and Child and Family Services Protocol for Children and Youth in Care
 - Education for Sustainable Development Leadership Council: Creating a Sustainable Future Together
 - Gimli Planning Retreat"

CARRIED

CONCLUDED: Report of the Education Committee No. 2-14

FILED

FINANCE/FACILITIES COMMITTEE

Meeting held November 5, 2013 (Appendix B)

Committee Chair – Scott Johnston, Trustee

1. Attendance – for information

2. Approval of Agenda – noted

- 18-04-13 3. Financial Statement
MOVED: Trustee Scott Johnston:
"That the Financial Statement for the period ending September 30, 2013 be received as information."

CARRIED

4. Carolyn Duhamel, Executive Director MSBA

- 18-05-13 MOVED: Trustee Scott Johnston:
"That the Call for MSBA 2014 Resolutions be carried as a pending item to the next Finance/Facilities Meeting."

CARRIED

5. Holiday Lighting on Division Buildings

- 18-06-13 MOVED: Trustee Scott Johnston:
"That holiday lighting be installed on the Division Board Office and evergreen trees located along Portage Avenue for the 2013 holiday season."

CARRIED

6. Policy Review

- 18-07-13 MOVED: Trustee Scott Johnston:
"That revised Policy EBCG School Lockdown be approved; and further, That the new Regulation EDBB-R Use of Division Maintenance Platform Lift be received as information; and further, That the revised regulations for School permits DFBA-R and DFBA-R-2 be received as information."

CARRIED

7. Discovery Children's Centre

- 18-08-13 MOVED: Trustee Scott Johnston:
"That Administration send correspondence to the Board President of Discovery Children's Centre and Ron Blatz, Director outlining the rationale for the denial of requests for Tree Planting and Parking Relocation projects; and further, That the correspondence indicate that Discovery Children's Centre continue to have the opportunity to appear as a delegation at a regular scheduled Board meeting."

CARRIED

8. St. James Collegiate Elevator Update

- 18-09-13 MOVED: Trustee Scott Johnston:
"That the St. James Collegiate Elevator status be received as information."

CARRIED

CONCLUDED: Report of the Finance/Facilities Committee No. 13-13

FILED

REPORT OF THE CHIEF SUPERINTENDENT

Ron Weston, Chief Superintendent
Report 17-13 (Appendix C)

FOR ACTION

1. School/Division Planning Reports and Reports to the Community
2013/2015

- 18-10-13 MOVED: Trustee Sandy Lethbridge:
"That the School/Division Planning Reports and Reports to the Community 2013/2014 be referred to the Education Committee for information."

CARRIED

- 18-11-13 2. InForm Net Report 2012/2013
MOVED: Trustee Sandy Lethbridge:
"That the InForm Net Report 2012/2013 be referred to the Finance/Facilities Committee and Education Committee for review."

CARRIED

- 18-12-13 3. School Resource Officers – Budget 2014/2015
MOVED: Trustee Sandy Lethbridge:
"That a letter be sent to Premier Greg Selinger over the signature of the Board Chair with copies to the local MLA's for consideration of our request for funding for the School Resource Officer program."

CARRIED

4. Divisional Choir Candlelight Concert
Invitation to Divisional Choir Candlelight Concert, December 2, 2013. Board Chair Craig McGregor will bring greetings.

FOR INFORMATION

1. Board Actions and Referrals
2. Gimli Planning retreat – November 22-23, 2013
3. Welcome to Kindergarten 2012/2013 – Orientation Summary and Outlook
4. The Winnipeg Police Service CopShop – Bannatyne, Brooklands, Buchanan and Heritage schools
5. Summer Professional Development Allocation (SPDA) Reports 2013
6. Middle and Senior Years Safe School Committee Activities – Cool to Care Campaign
7. School Concerts/Plays/Dramas/Musical and Band Events 2013-14
8. Manitoba Education – Technical Vocational Equipment Upgrade Support
9. Manitoba Education – Bullying Awareness Week November 17-23, 2013
10. Divisional Children's Choir - City Hall Annual Christmas Tree Invite November 15, 2013
11. Data Analysis to Inform Professional Learning Annual Coordinator Presentation – November 18, 2013

CONCLUDED: Report of the Superintendent No. 17-13

FILED

REPORT OF THE SECRETARY-TREASURER

Mike Friesen, Secretary-Treasurer
Report 17-13 (Appendix D)

FOR ACTION

- 18-13-13 1. By-Law 245-13 – Debenture
MOVED: Trustee Scott Johnston:
"Notice is hereby given that Debenture By-Law 245-13 shall be given first reading at the November 26, 2013 Board Meeting."

2. Stevenson-Britannia Adult Literacy Program Inc.
3. Internal Audit Review
4. PSFB Correspondence – Phoenix School classroom addition and PSFB funding of St. James Collegiate Track
5. Letter from Ray Desautels, President St. James-Assiniboia Teachers' Association Breakfast with Santa.

18-14-13 MOVED: Trustee Scott Johnston:
"That the action items #2 to #5 be referred to the Finance/Facilities Committee."
CARRIED

INFORMATION

1. Cheque Registers – October 22 (2), October 25, October 29 (2), November 4 and November 6, 2013
2. Permit Report dated November 8, 2013
3. Fund Raising Report – Crestview School

CONCLUDED: Report of the Secretary-Treasurer No. 17-13

FILED

CORRESPONDENCE

For Action

1. Real Estate Division, City of Winnipeg, re: proposed lease for use of property

18-15-13 MOVED: Trustee Scott Johnston:
"That the proposed lease for use of property re: St. James Collegiate track project be referred to the Finance/Facilities Committee."
CARRIED

2. Associate Director, MSBA, re: Call for Workshop Proposals, MSBA Convention March 13 to 15, 2014
Administration to develop a Workshop Proposal for 2014 MSBA Convention on the Division iPad initiative.

For Information

1. Manitoba School Boards Association (MSBA):
 - a) Carolyn Duhamel, Executive Director MSBA, re: Nominations for the 2014 Premier Award for School Board Innovation
 - b) Carolyn Duhamel, re: Nominations for 2014 Student Citizenship and George Harbottle Memorial Awards

Administration will advise schools of this opportunity.

- c) Preparing for the Unexpected Workshop, November 29, 2013 – program details
- d) Janis Arnold, Board Development Consultant, re: The Art & Science of Chairing Workshops
- e) *e-bulletins* October 23 and November 6, 2013
- f) Leadership in 21st Century Learning and Innovation
- g) Leadership in 21st Century Learning and Innovation awards and nomination package

18-16-13 MOVED: Trustee Cheryl Smukowich:
“That the Leadership in 21st Century Learning nomination package be referred to the Education Committee for consideration.”

CARRIED

- h) Request for Raffle Donations for MSBA 2014 Convention
- i) Notice of screening “We Were Children” film co-sponsored by the University of Winnipeg’s Indigenous Government and Community Affairs Department and the Truth and Reconciliation Commission, November 27th 5 – 9 p.m.

2. Canadian School Boards Association (CSBA) Congress 2014 Call for Presentations

18-17-13 MOVED: Trustee Cheryl Smukowich:
“That the CSBA Call for Presentations be referred to the Education, Finance/Facilities and Personnel committees for consideration.”

CARRIED

3. Canadian Education Association, notice of CEA’s 5th annual Ken Spencer Awards for innovation in education

18-18-13 MOVED: Trustee Cheryl Smukowich:
“That the CEA Ken Spencer Awards for innovation in Education be referred to the Education Committee for consideration.”

CARRIED

4. Manitoba Education Research Network, Winter Forum Call for Proposals “Technology in Manitoba Schools” January 31, 2014

Information Correspondence

FILED

UNFINISHED BUSINESS

18-19-13 MOVED: Trustee Cheryl Smukowich:
“That By-Law 244-13, a By-Law to allow for instruction in religion at Linwood School, be given second reading.”

CARRIED

18-20-13 MOVED: Trustee Cheryl Smukowich:
“That By-Law 244-13, a By-Law to allow for instruction in religion at Linwood School, be given third/final reading.”

CARRIED

QUESTIONS FROM THE PUBLIC

There were no questions from the public.

NEW BUSINESS

MSBA Region 5 Configuration Proposal

- 18-21-13 MOVED: Trustee Cheryl Smukowich:
"That the MSBA Region 5 Configuration Proposal be referred to a Committee of the Whole meeting at 7 p.m. on November 26, 2013 prior to the regular Board meeting."

CARRIED

Report on MSBA Region 5 & 6 Threat Assessment Group

For information.

RECESS TO COMMITTEE OF THE WHOLE IN CAMERA - 8:55 p.m.

- 18-22-13 MOVED: Trustee Cheryl Smukowich:
"That the Board recess to Committee of the Whole in Camera."

CARRIED

REPORT OF COMMITTEE OF THE WHOLE IN CAMERA – 9:10 p.m.

1. Letter from Parent

- 18-23-13 MOVED: Trustee Cheryl Smukowich:
"That the letter of concern from a parent (document 615363) be referred to the administration for an appropriate response as discussed in Committee of the Whole in Camera."

CARRIED

ADJOURNMENT

On motion of Trustee Cheryl Smukowich, the regular board meeting adjourned at 9:16 p.m.

Craig McGregor
Chair of the Board

Ron Weston
Chief Superintendent