

## **ST. JAMES-ASSINIBOIA SCHOOL DIVISION**

Minutes of the Regular Meeting of the St. James-Assiniboia School Division Board  
Held in the Board Room of the  
Aidan Conklin Building, 2574 Portage Avenue  
Tuesday, November 13, 2012

Meeting No. 17-12

**PRESENT:**

Chair:	Bruce Chegus
Vice Chair	Craig McGregor

Trustees:	Ed Hume
	Craig Johnson
	Scott Johnston
	Jennifer Lawson
	Bryan Metcalfe
	Cheryl Smukowich

Absent with regrets:	Trustee Sandy Lethbridge
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Ron Weston, Chief Superintendent  
Mike Friesen, Secretary-Treasurer  
Greg Mutter, Assistant Superintendent Personnel and Human Resources  
Tanis Pshebniski, Assistant Superintendent Program and Curriculum  
Carrol Harvey, Manager Human Resources  
Mari-Jean Nachtigall, Senior Executive Assistant

**CALL TO ORDER / ATTENDANCE – 7:30 p.m.**

Attendance - recorded above.

**ADOPTION OF MINUTES**

17-01-12      MOVED: Trustee Craig McGregor:  
"That the minutes of the Board Meeting of October 23, 2012 be adopted."

**CARRIED**

**HEARING OF DELEGATIONS**

**No Delegations registered**

**REPORT ON EDUCATION**

**Winnipeg Jets Hockey Academy**

Report on a program providing an opportunity for students from Buchanan, Hedges, Crestview, Ness, Stevenson, Heritage and Brooklands Schools to be involved in the sport of hockey.

**FINANCE/FACILITIES COMMITTEE**

Meeting held November 6, 2012 (No. 09-12 Appendix A)

Committee Chair: Scott Johnston, Trustee

1. Attendance – for information
2. Approval of Agenda – noted
3. Financial Statement – Period ended September 30, 2012

17-02-12 MOVED: Trustee Scott Johnston:  
“That the Financial Statement for the period ended September 30, 2012 be received as information.”

CARRIED

4. Winnipeg Music Festival – Request for Financial Support

17-03-12 MOVED: Trustee Scott Johnston:  
“That a grant in the amount of \$1,500 be awarded to the Winnipeg Music Festival in support of the costs of an event that Division schools participate in.”

CARRIED

5. MSBA – Call for Resolutions

17-04-12 MOVED: Trustee Scott Johnston:  
“That Administration draft proposed 2013 AGM convention resolutions for school bus traffic safety awareness and school accessibility;  
And further,  
That the draft 2013 convention resolutions be included as a new business item for consideration at the next Board meeting; and further,  
That School Resource Officer(s) be referred to the next Finance/Facilities Committee meeting.”

CARRIED

6. Correspondence from Parent – School Bus Safety

17-05-12 MOVED: Trustee Scott Johnston:  
“That Administration respond to the correspondence indicating that a 2013 AGM resolution will be proposed to the Manitoba School Boards Association to address reinforcement of existing traffic laws, imposed penalties, increasing safety awareness pertaining to the loading/unloading of students on school buses, and the use of exterior mounted cameras.”

CARRIED

7. Policy Review

17-06-12 MOVED: Trustee Scott Johnston:  
“That Policies DFBC Joint Use Agreements, DFDB-E Musical Instrument Usage Agreement, DM Cash in School Buildings be reaffirmed; and further,  
That policies DFDB Musical Instrument Usage, DG Depository of Funds/Banking Services and DM Cash in School Buildings be amended and further,  
That Policy DH Bonded Employees and Officers be archived; and further,  
That Policy DD Fundraising be approved.”

CARRIED

## 8. Matrix of Reports – Board Governance Framework

Deferred for discussion at the next Committee meeting.

## 9. Lakewood Children's Centre Inc.

17-07-12

MOVED: Trustee Scott Johnston:

"That the Lakewood Children's Centre project to install additional windows be allowed to proceed with all plans subject to the approval of the Manager of Facilities and Maintenance; and further,  
That there is no cost to the school division."

CARRIED

## 10. Grace Hospital Emergency Relocation

17-08-12

MOVED: Trustee Scott Johnston:

"That Administration investigate the plans for the Grace Hospital Emergency relocation and provide information to the Committee for further discussion."

CARRIED

Concluded: Report of the Finance/Facilities Committee

FILED

**REPORT OF THE CHIEF SUPERINTENDENT**

Ron Weston, Chief Superintendent

Report 17-12 (Appendix B)

**FOR ACTION**1. School/Division Planning Reports and Reports to the Community  
2012/2013

17-09-12

MOVED: Trustee Jennifer Lawson:

"That the School/Division Planning Reports and Reports to the Community 2012-2013 be referred to the Education Committee for review."

CARRIED

2. University of Manitoba – The Health of Manitoba's Children Summary  
Report

17-10-12

MOVED: Trustee Jennifer Lawson:

"That the University of Manitoba – The Health of Manitoba's Children Summary Report be referred to the Education Committee for information."

CARRIED

## 3. Extended Field Trip Proposal – St. James Collegiate

17-11-12

MOVED: Trustee Craig Johnson:

"That the Board approve the extended field trip request from St. James Collegiate for the Grade 11 & 12 students to travel to Europe (Germany, Poland, Czech Republic) to participate in the Asper Foundation Human Rights and

Holocaust Studies Program in March 2014; with the understanding that the Superintendent will monitor the trip with due diligence and that the trip be subject to cancellation following a negative travel advisory from Foreign Affairs and International Trade Canada or other applicable government agencies.”

CARRIED

4. School Speed Zone

17-12-12

MOVED: Trustee Craig McGregor:

“That the list of School Speed Zone areas of concern be referred to the Board/Council Liaison Committee.”

CARRIED

5. Divisional Choir Concert – Monday, December 3, 2012  
The Board Chair will attend and represent the Board.

6. Manitoba Education Community Schools Partnership Initiative

17-13-12

MOVED: Trustee Jennifer Lawson:

“That the Manitoba Education Community Schools Partnership Initiative correspondence be referred to the Education Committee for information.”

CARRIED

### FOR INFORMATION

1. Board Actions and Referrals
2. School Concerts/Plays/Dramas/Musical & Band Events 2012/2013
3. Summer Professional Development Allocation Reports 2012
4. Linwood School's 100<sup>th</sup> Anniversary Celebration
5. Manitoba Education French Second Language Revitalization Program
6. Manitoba Education Information Bulletins for Provincial Tests Policies and Procedures
7. Free the Children – Water Initiative Penny Collection
8. Movember Mondays at George Waters Middle School
9. Rotary Clubs of Winnipeg – Career Symposium
10. Manitoba Council for Exceptional Children Annual Conference
11. MASS Journal – Fall 2012
12. Good News – Strathmillan School receives the Winnipeg Police Association Cool 2Be funding award

17-14-12

MOVED: Trustee Scott Johnston:

“That a letter of congratulations over the signature of the Chair of the Board be sent to Strathmillan School for receiving the Winnipeg Police Association Cool 2Be award.”

CONCLUDED: Report of the Superintendent No. 17-12

FILED

### REPORT OF THE SECRETARY-TREASURER

Mike Friesen, Secretary-Treasurer  
Report 17-12 (Appendix C)

**ACTION**

1. By-Law 237-12 Debenture

17-15-12 Trustee Craig McGregor gave notice:  
"That By-Law 237-12 – Debenture By-Law 237-12 shall be given first reading at the November 27, 2012 Board meeting."

CARRIED

2. Grant's Old Mill

17-16-12 MOVED: Trustee Scott Johnston:  
"That the request for financial support from Grant's Old Mill – St. James-Assiniboia Pioneer Association be referred to the Finance/Facilities Committee for consideration."

CARRIED

**INFORMATION**

1. Cheque Registers – October 23 and October 31, 2012;  
September 10, 2012 US Bank (Revised)
2. Permit Report – Report dated November 8, 2012

CONCLUDED: Report of the Secretary-Treasurer No. 17-12

FILED

**CORRESPONDENCE****For Action**

1. Organizing Committee, Annual Support Staff Dinner, Request for Financial Support

17-17-12 MOVED: Trustee Scott Johnston:  
"That the request for financial support from the Organizing Committee for the Annual Support Staff Dinner be referred to the Finance/Facilities Committee for consideration."

CARRIED

2. Hon. Nancy Allan, Minister of Education, re: Manitoba's Celebration of Excellence in Teaching 2012-2013 Minister's Awards
3. Call for Workshop Proposals for 2013 Manitoba School Boards Association (MSBA) Annual Convention re: the theme *Preparing Students for Tomorrow: Teachable, Adaptable, Employable*

Chief Superintendent Weston advised that the Division will be submitting a workshop proposal for this event.

4. Executive Director, MSBA, inviting nominations for the MSBA Student Citizenship Award and the Association of Manitoba Municipalities (AMM) Young Community Leader George Harbottle Memorial Award

5. Executive Director, MSBA, requesting nominations for the Premier Award for School Board Innovation

### **For Information**

1. Manitoba School Boards Association (MSBA):
  - a) Memo from Executive Director re: hiring of Board Development Consultant
  - b) October 31, 2012 e-bulletin
  - c) 2012/2013 MSBA Membership – electronic format
  - d) Executive Director, MSBA, re: Association of Manitoba Municipalities (AMM) Resolutions affecting schools and education
2. Canadian School Boards Association (CSBA) Fall Highlights
3. Chair, Apprenticeship and Certification Board , re: 2013-2014 Strategic Plan consultation

### **INFORMATION CORRESPONDENCE**

FILED

### **UNFINISHED BUSINESS/BUSINESS ARISING FROM THE MEETING**

There were no items of Unfinished Business/Business Arising.

### **QUESTIONS FROM THE PUBLIC**

There were no questions from the public.

### **NEW BUSINESS:**

- Date for Committee of the Whole Planning Meeting – November 22, 2012
- Date for Board/Council Liaison Committee Meeting – November 21, 2012
- Student Council Liaison Report

- 17-18-12 MOVED: Trustee Craig McGregor:  
“That the Student Council Liaison Report to be presented by Trustee Lethbridge be deferred to the November 27, 2012 board meeting.”

CARRIED

- MSBA Resolutions

- 17-19-12 MOVED: Trustee Craig McGregor:  
“That the Board resolutions regarding school bus traffic safety awareness and school accessibility be approved for submission to the Manitoba School Boards Association for consideration at the 2013 Annual General Meeting.”

**RECESS TO COMMITTEE OF THE WHOLE IN CAMERA – 8:45 p.m.**

- 17-20-12     MOVED: Trustee Craig McGregor:  
                 "That the Board recess to Committee of the Whole in Camera."

CARRIED

**RETURN TO REGULAR BOARD MEETING – PUBLIC SESSION – 9:15 p.m.**

- 17-21-12     MOVED: Trustee Cheryl Smukowich:  
  
                 "That the Board approve the employee dismissal referenced in document  
                 no.488933 as discussed in Committee of the Whole in camera."

CARRIED

**ADJOURNMENT**

On motion of Trustee Scott Johnston, the regular board meeting adjourned at  
9:16 p.m.

Bruce Chegus  
Chair of the Board

Ron Weston  
Chief Superintendent