

## **ST. JAMES-ASSINIBOIA SCHOOL DIVISION**

Minutes of the Regular Meeting of the St. James-Assiniboia School Division Board  
Held in the Board Room of the  
Aidan Conklin Building, 2574 Portage Avenue  
Tuesday, November 23, 2010

Meeting No. 20-10

**PRESENT:**

Chair of the Board:

Bruce Chegus

Vice Chair:

Craig McGregor

Trustees:

Ed Hume

Craig Johnson

Scott Johnston

Jennifer Lawson

Sandy Lethbridge

Bryan Metcalfe

Cheryl Smukowich

Ron Weston, Chief Superintendent

Mike Friesen, Secretary-Treasurer

Brett Lough, Assistant Superintendent Administration, Planning and Research

Tanis Pshebniski, Assistant Superintendent Program and Curriculum

Carrol Harvey, Manager Human Resources

Mari-Jean Nachtigall, Senior Executive Assistant

Delegation:

Norm Gould, President St. James-Assiniboia Teachers' Association (until 8:20 p.m.)

Ray Desautels, Vice President

Corinne Barrett DeWiele, Executive Member

Glen McRuer, Manitoba Teachers' Society

### **CALL TO ORDER / ATTENDANCE – 7:30 p.m.**

Attendance recorded above.

### **ADOPTION OF MINUTES**

20-01-10

MOVED: Trustee Craig McGregor

"That the minutes of the Board Meeting of November 9, 2010 be adopted."

CARRIED

### **REPORT ON EDUCATION**

**Student Voice – John Taylor Collegiate**

**"Self-Directed Learning"**

**Presented by:**

**Scott Lockhart, Principal, Maureen Steinfeld, Teacher and students**

## **HEARING OF DELEGATIONS**

### **St. James-Assiniboia Teachers' Association Presentation: "Recommendations relating to the Development of the 2011/2012 Operating Budget of the St. James-Assiniboia School Division"**

20-02-10      MOVED: Trustee Craig McGregor  
"That the rules of procedure be waived in order to extend the time allowed for the  
Teachers' Association Delegation presentation."  
CARRIED

Norm Gould, President, presented the Teachers' Association recommendations  
relating to the development of the 2011/2012 Operating Budget.

20-03-10      MOVED: Trustee Scott Johnston:  
"That the Board refer the St. James-Assiniboia Teachers' Association budget  
presentation to the Finance/Facilities Committee for review and deliberation."  
CARRIED

## **COMMITTEE REPORTS**

### **EDUCATION COMMITTEE**

Meeting held November 15, 2010 (Appendix A)  
Committee Chair: Trustee Jennifer Lawson

1.      Call to Order/Attendance – noted
2.      Approval of agenda – noted
3.      Information Items
- 20-04-10      MOVED: Trustee Jennifer Lawson:  
"That the Board receive the following items as information:
- Aboriginal Academic Achievement Team Reports June 2010
  - School/Division Planning Reports 2010/2011
  - InForM Net Report – 2009/2010
- CARRIED
4.      Education Committee Meeting Procedure and Format – for information

**CONCLUDED:** Report of the Education Committee

FILED

### **FINANCE/FACILITIES COMMITTEE**

Meeting held November 15, 2010 (Appendix B)  
Committee Chair: Trustee Scott Johnston

- 1 Call to Order/Attendance – noted
2. Approval of agenda – noted
3. Grant Submission – CLER Program  
20-05-10 MOVED: Trustee Scott Johnston:  
“That the request for a financial commitment of \$109,060 to replace the boiler at John Taylor Collegiate be approved.”  
And Further,  
That if the support funding is not awarded by the Province, the project will not proceed and the commitment would not be required.”  
CARRIED
- CONCLUDED: Report of the Finance/Facilities Committee No. 12-10  
FILED
- PERSONNEL COMMITTEE**  
Meeting held: November 16, 2010 (Appendix C)  
Cheryl Smukowich, Committee Chair
- 1 Call to Order/Attendance – noted
2. Approval of agenda – noted
3. Negotiations Committee  
20-06-10 MOVED: Trustee Cheryl Smukowich:  
“That trustees Metcalfe, Johnson and Smukowich represent the Board in negotiations with M.A.N.T.E.”  
CARRIED
- 20-07-10 MOVED: Trustee Cheryl Smukowich:  
“That trustees Metcalfe, McGregor and Smukowich represent the Board in negotiations with the St. James-Assiniboia Teachers’ Association.”  
CARRIED
- 20-08-10 MOVED: Trustee Cheryl Smukowich:  
“That the collective bargaining updates from the Manitoba School Boards Association be received as information.”  
CARRIED
4. Employee No. 14329  
20-09-10 MOVED: Trustee Cheryl Smukowich:  
“That the personnel matter re: Employee No. 14329 be received as information.”  
CARRIED
5. Class Size Analysis  
20-10-10 MOVED: Trustee Cheryl Smukowich:  
“That the class size analysis of all K-8 schools, high school classes in semester 1, and high school classes that continue all year be received as information.”

- 20-11-10 REFERRAL MOTION  
MOVED: Trustee Ed Hume:  
"That the class size analysis be referred back to the Personnel Committee for further discussion."
- CONVENE COMMITTEE OF THE WHOLE: 8:15 p.m.  
With the consensus of the Board, Committee of the Whole in public was convened to discuss the previous question.
- Return to regular Board Meeting: 8:35 p.m.
- Report of the Committee of the Whole**  
CONSIDERATION OF MOTION 20-11-10  
DEFEATED
- 20-10-10 CONSIDERATION OF THE MAIN MOTION:  
MOVED: Trustee Cheryl Smukowich:  
"That the class size analysis of all K-8 schools, high school classes in semester 1, and high school classes that continue all year be received as information."  
CARRIED
- 20-12-10 6. Teacher Benefits Survey Regions 5 & 6  
MOVED: Trustee Cheryl Smukowich:  
"That the electronic information from Manitoba School Boards Associations' Teacher Benefit Survey of Regions 5 & 6 conducted in the spring of 2010 be received as information."  
CARRIED
- CONCLUDED: Report of the Personnel Committee No. 09-10  
FILED
- REPORT OF THE CHIEF SUPERINTENDENT**  
Ron Weston, Chief Superintendent  
Report 19-10 (Appendix D)
- FOR ACTION**
- 20-13-10 1. Reports to the Community 2010/2011  
MOVED: Trustee Jennifer Lawson:  
"That the Reports to the Community 2010/2011 be referred to the Education Committee for review."  
CARRIED
- 20-14-10 2. Extended Field Trip Proposal – Westwood Collegiate (Chicago)  
MOVED: Trustee Cheryl Smukowich:  
"That the Board approve the extended field trip request from Westwood Collegiate for the Grade 10-12 Boys Hockey Team to travel to Chicago, Illinois to participate in a Hockey Tournament from January 13 to 18, 2011; with the understanding that

the trip be subject to cancellation following a negative travel advisory from Foreign Affairs and International Trade Canada or other applicable government agencies.”

CARRIED

- 20-15-10 3. Extended Field Trip Proposal – Westwood Collegiate (Europe)  
MOVED: Trustee Craig McGregor:  
“That the Board approve the extended field trip proposal from Westwood Collegiate for the Grade 10-12 Choral and Band students to travel to Europe to participate in a European Band Tour in the summer of 2012; with the understanding that the trip be subject to cancellation following a negative travel advisory from Foreign Affairs and International Trade Canada or other applicable government agencies.”

CARRIED

4. Divisional Choir Candlelight Concert  
Trustees were invited to attend the Divisional Choir Candlelight Concert on Monday, December 6, 2010 and the Board Chair agreed to bring greetings.

#### **FOR INFORMATION**

1. Board Actions and Referrals
2. Media Literacy Week Event – November 2010
3. School Winter Concerts/Plays/Dramas/Musical and Band Events 2010/2011 – list circulated
4. Manitoba Health Schools Initiative grant
5. College Sturgeon Heights Collegiate Seniors’ Christmas Dinner
6. Good News – John Taylor
7. Junior Varsity and Varsity Boys volleyball WWAC volleyball champs

CONCLUDED: Report of the Superintendent No. 19-10

FILED

#### **REPORT OF THE SECRETARY-TREASURER**

Mike Friesen, Secretary-Treasurer  
Report 19-10 (Appendix E)

#### **FOR ACTION**

- 20-16-10 1. By-Law 217-10 Debenture  
Trustee Craig McGregor gave notice:  
“That Debenture By-Law 217-10 shall be given first reading at the December 14, 2010 Board Meeting.”

CARRIED

- 20-17-10 2. Draft Budget Timeline  
MOVED: Trustee Scott Johnston:  
"That the Draft Budget Timeline for 2011/2012 be referred to the Finance/Facilities Committee."  
CARRIED
- 20-18-10 3. PSFB Correspondence  
MOVED: Trustee Scott Johnston:  
"That correspondence from PSFB dated November 3, 2010 authorizing the sale of 250 Bedson Street be referred to the Finance/Facilities Committee for consideration."  
CARRIED
- 20-19-10 4. Stevenson-Britannia Adult Literacy Program  
MOVED: Trustee Scott Johnston:  
"That the Stevenson-Britannia Adult Literacy Program Financial Statements and Audit Report for the period ending June 30, 2010 be referred to the Finance/Facilities Committee for consideration."  
CARRIED
- 20-20-10 5. Financial Statement – October 31, 2010  
MOVED: Trustee Scott Johnston:  
"That the Financial Statement for the period ended October 31, 2010 be referred to the Finance/Facilities Committee for consideration."  
CARRIED
- 20-21-10 6. Continuing Education Financial Summary  
MOVED: Trustee Scott Johnston:  
"That the Continuing Education Financial Summary for the period ended June 30, 2010 be referred to the Finance/Facilities Committee for consideration."  
CARRIED
- 20-22-10 7. International Education Program Financial Summary for the period ended June 30, 2010  
MOVED: Trustee Scott Johnston:  
"That International Education Program Financial Summary for the period ended June 30, 2010 be referred to the Finance/Facilities Committee for consideration."  
CARRIED
- 20-23-10 8. Outdoor Basketball Court Proposal – KWCC  
MOVED: Trustee Scott Johnston:  
"That the proposal from Kirkfield Westwood Community Club to use division property be referred to the Finance/Facilities Committee."  
CARRIED

**FOR INFORMATION**

1. Cheque Register – November 9, 2010

2. Permit Report – November 18, 2010
3. Fund Raising Report – Assiniboine School
4. Winnipeg Music Festival – letter of thanks

CONCLUDED: Report of the Secretary-Treasurer No. 19-10

FILED

## **CORRESPONDENCE**

### **For Action**

1. Executive Director, MSBA, Second Call for Nominations, Director Regions 2 and 5
2. Chair, Nominating Committee, MSBA, First Call for Nominations 2011 Executive
3. Principal, Lakewood School re: invitation for the Board Chair to bring greetings at the Lakewood School 40<sup>th</sup> Anniversary celebration Friday, January 28, 2011 and inviting all trustees to attend

Bruce Chegus, Chair of the Board will attend and bring greetings.

4. Executive Director, Heritage Park Children's Programs Inc., re: request for expansion to third site in the division

20-24-10

MOVED: Trustee Scott Johnston:

"That the correspondence from Heritage Park Children's Programs Inc. dated November 15, 2010 be referred to the Finance/Facilities Committee for consideration."

CARRIED

### **For Information**

1. Manitoba School Boards Association (MSBA):

- a. Workshop "Recruiting and Hiring the Right Superintendent and Creating a Better Future through Evaluation" sponsored by MSBA and Manitoba Association of School Superintendents (MASS), January 14, 2011
- b. Invitation for nominations for Student Citizenship and Young Community Leader Awards, presented at the MSBA convention, March 17, 2011

20-25-10

MOVED: Trustee Craig McGregor:

"That the Invitation for nominations for Student Citizenship and Young Community Leader Awards be referred to the Administration for appropriate action."

CARRIED

- c. Invitation for nomination for Premier Award for School Board Innovation, showcased at the MSBA convention March 17, 2011
- d. Call for Proposals – Workshops and Student Entertainment, MSBA convention March 17-19, 2011
- e. 2010 Committee Member Survey results
- f. MSBA News clippings, November 9 – 16, 2010
- g. e-bulletin November 17, 2010

2. News Release, Seven Oaks School Division re: election of Chair and Vice Chair
3. News Release, Pembina Trails re: election of Chair and Vice Chair
4. Board Chair, Turtle Mountain School Division, re: taxation of school property

INFORMATION CORRESPONDENCE:

FILED

### **UNFINISHED BUSINESS/BUSINESS ARISING FROM THE MEETING**

There were no items of Unfinished Business or Business Arising.

### **QUESTIONS FROM THE PUBLIC**

There were no questions from the public.

### **NEW BUSINESS**

There were no items of New Business.

### **RECESS TO COMMITTEE OF THE WHOLE IN CAMERA – 9:05 p.m.**

20-26-10

MOVED: Trustee Craig McGregor:  
“That the Board recess to Committee of the Whole in Camera.”

CARRIED

### **REPORT OF COMMITTEE OF THE WHOLE IN CAMERA – 9:20 p.m.**

20-27-10

MOVED: Trustee Cheryl Smukowich:  
“That Julie Cordova be appointed to the position of .5 Coordinator, Assessment and Evaluation effective December 1, 2010 until June 30, 2011.”

CARRIED

### **ADJOURNMENT**

On motion of Trustee Craig McGregor the meeting adjourned at 9:22 p.m.

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Bruce Chegus,  
Chair of the Board

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Ron Weston  
Chief Superintendent