

ST. JAMES-ASSINIBOIA SCHOOL DIVISION

Minutes of the Regular Meeting of the St. James-Assiniboia School Division Board
Held in the Board Room of the
Aidan Conklin Building, 2574 Portage Avenue
Tuesday, November 25, 2014

Meeting No. 18-14

PRESENT:

Chair:	Craig McGregor
Vice Chair	Cheryl Smukowich

Trustees:	Bruce Chegus
	Ed Hume
	Craig Johnson
	Scott Johnston
	Jennifer Lawson
	Sandy Lethbridge
	John Mulligan

Ron Weston, Chief Superintendent
Carrie Melville, Assistant Secretary-Treasurer
Tanis Pshebniski, Assistant Superintendent Education and Program
Randy Calvert, Manager Facilities and Maintenance
Mari-Jean Nachtigall, Senior Executive Assistant

Absent with Regrets – Mike Friesen, Secretary-Treasurer

CALL TO ORDER/ATTENDANCE – 7:30 p.m.

Attendance recorded above.

HEARING OF DELEGATIONS

No delegations registered.

ADOPTION OF MINUTES

18-01-14 MOVED: Trustee Jennifer Lawson:
"That the minutes of the Board Meeting of November 4, 2014 be adopted."

CARRIED

REPORT ON EDUCATION

Collège Sturgeon Heights Collegiate – Aviation Program
Presented by: Joe Vodopivec, Teacher, Principal Barry Wiess and students

A report was presented on the Aviation Program at Collège Sturgeon Heights Collegiate outlining the highly successful program which has been growing since its inception in 2002, The Aviation program produces graduates with a dual academic and technology diploma while meeting Transport Canada's curriculum standards, industry needs in youth education and entrance requirements for post secondary education.

COMMITTEE REPORTS

EDUCATION COMMITTEE

Meeting held November 17, 2014 (Appendix A)

Committee Chair – Jennifer Lawson, Trustee

1. Attendance – for information
2. Approval of Agenda – noted
3. Data Analysis to Inform Professional Learning 2013-2014
- Annual Coordinator Presentation (90 minutes) – For Information

4. PCAP 2013 – Report on the Pan Canadian Assessment of Science Reading and Mathematics

18-02-14

MOVED: Trustee Jennifer Lawson:

"That the PCAP 2013 – Report on the Pan Canadian Assessment of Science, Reading and Mathematics be received as information."

CARRIED

5. Call for Nominations and Resolutions for 2015 MSBA Annual Convention

18-03-14

MOVED: Trustee Jennifer Lawson:

"That Trustee Cheryl Smukowich be nominated for Regional Director for St. James-Assiniboia;
and further,

That the following proposed resolution and supporting rationale be submitted for consideration at the MSBA 2015 Convention:

BE IT RESOLVED:

That MSBA request from the Province of Manitoba the individual school division results for the PISA and PCAP Assessments"

CARRIED

6. Advanced Academic Diploma

18-04-14

MOVED: Trustee Jennifer Lawson:

"That the recommendation that the Division no longer offer the Advanced Academic Diploma be approved."

CARRIED

CONCLUDED – Report of the Education Committee

FILED

FINANCE/FACILITIES COMMITTEE

Meeting held November 12, 2014 (Appendix B)

Committee Chair – Scott Johnston, Trustee

1. Attendance – for information
2. Approval of Agenda – noted
3. Grace Hospital Emergency Entrance
18-05-14 MOVED: Trustee Scott Johnston:
“That the Grace Hospital Emergency Entrance presentation be received as information; and further,
That the item be listed as pending for the Finance/Facilities Committee.”
CARRIED
4. Policy GBEA and Regulation GBEA-R – Conflict of Interest
18-06-14 MOVED: Trustee Scott Johnston:
“That revised Regulation GBEA-R Conflict of Interest be received as information.”
CARRIED
5. MSBA Call for Resolutions
18-07-14 MOVED: Trustee Scott Johnston:
“That the MSBA Call for Resolutions be received as information.”
CARRIED
6. Financial Statement
18-08-14 MOVED: Trustee Scott Johnston:
“That the Financial Statement for the period ending September 30, 2014 be received as information.”
CARRIED
7. Financial Requests
18-09-14 MOVED: Trustee Scott Johnston:
“That a Veteran Support Ad in the Military Service Recognition Book in the amount of \$595 be purchased; and further,
That the request from Deer Lodge Centre Foundation’s Inaugural Honour Gala be received as information; and further,
That a grant in the amount of \$750 be approved for Grant’s Old Mill; and further,
That a Grant in the amount of \$1,500 be awarded to the Winnipeg Music Festival in support of the cost of the 2015 event.”
CARRIED
8. Confidential MSBA Core Services and Revenue Strategies Review
Committee Report
18-10-14 MOVED: Trustee Scott Johnston:
“That the Confidential MSBA Core Services and Revenue Strategies Review Committee Report be received as information.”
CARRIED

- 18-11-14 9. Policy DJDA – Trustee Computer Purchase
MOVED: Trustee Scott Johnston:
“That the revised Policy DJDA – Trustee Computer Purchase be approved.”
CARRIED
- 18-12-14 10. Public Schools Finance Board Correspondence
MOVED: Trustee Scott Johnston:
“That the correspondence from the Public Schools Finance Board regarding the window expansion at Lakewood School Children’s Centre be received as information.”
CARRIED
- 18-13-14 11. Internal School Audit Review 2013/2014
MOVED: Trustee Scott Johnston:
“That the 2013-2014 Internal School Audit Review be received as information.”
CARRIED
- 18-14-14 12. Purchased Bus Seat Fees for all School Divisions 2014-2015
MOVED: Trustee Scott Johnston:
“That the Purchased Bus Seat Fee Summary for Metro School Divisions 2014/2015 be received as information; and further;
That the annual purchased bus seat fee be increased to \$420 in 2015/2016 and \$440 in 2016/2017.”
CARRIED
- 18-15-14 13. École Robert Browning Parking Lot – Proposed Changes
MOVED: Trustee Scott Johnston:
“That the École Robert Browning Parking lot upgrade be approved to proceed with a budget of \$350,000;
And further,
That if tender results exceed \$350,000, the École Robert Browning Parking lot be referred back to the Finance/Facilities Committee for further review; and further;
That the École Robert Browning parking lot be funded by the Undesignated Reserve subject to Public Schools Finance Board approval.”
CARRIED
- 18-16-14 14. Update on Lease Negotiations
MOVED: Trustee Scott Johnston:
“That the update on Lease Negotiations be received as information.”
CARRIED

CONCLUDED: Report of the Finance/Facilities Committee

FILED

PERSONNEL COMMITTEE

Meeting held November 18, 2014 (Appendix C)
Committee Chair – Sandy Lethbridge, Trustee

1. Attendance – for information

2. Approval of Agenda – noted
- 18-17-14 3. Substitute Teaching Employment
MOVED: Trustee Sandy Lethbridge:
“That the Substitute Teaching Employment data be received as information; and further
That administration search out policy and practice in other divisions with respect to this issue and report back to the Committee in December.”
CARRIED
- 18-18-14 4. Call for Resolutions – MSBA 2015 Convention
MOVED: Trustee Sandy Lethbridge:
“That the MSBA Call for Resolutions 2015 be received as information.”
CARRIED
- 18-19-14 5. Request for Volunteers – Prep Time Committee
MOVED: Trustee Sandy Lethbridge:
“That Trustees Sandy Lethbridge and Ed Hume be appointed to the Prep Time Committee.”
CARRIED
- CONCLUDED – Personnel Committee
FILED

RETIREMENT PLAN COMMITTEE

Meeting held November 13, 2014 (Appendix D)
Committee Chair – Bruce Chegus, Trustee

Trustee Chegus reviewed the Retirement Plan Committee for Trustees’ information.

- 18-20-14 MOVED: Trustee Bruce Chegus:
“That the Retirement Plan Committee Report No. 02-14/15 be received as information.”
CARRIED

REPORT OF THE CHIEF SUPERINTENDENT

Ron Weston, Chief Superintendent
Report 18-14 (Appendix E)

FOR ACTION

- 18-21-14 1. Aboriginal Academic Achievement Year-End Grant Report 2013-2014
MOVED: Trustee Jennifer Lawson:
“That the Aboriginal Academic Achievement Year-End Grant Report 2013-2014 be referred to the Education Committee for review.”
CARRIED

2. Divisional Christmas Candlelight Choir Concert – December 1, 2014

Board Chair Craig McGregor will bring greetings from the Board.

- 18-22-14 3. Extended Field Trip Proposal – Collège Sturgeon Heights Collegiate
MOVED: Trustee Sandy Lethbridge:
“That the Board approve the extended field trip proposal from Collège Sturgeon Heights Collegiate for the Grade 11-12 students to New York City on November 6-10, 2015; with the understanding that the Superintendent will monitor the trip with due diligence and that the trip be subject to cancellation following a negative travel advisory from the Foreign Affairs and International Trade Canada or other applicable government agencies.”

CARRIED

- 18-23-14 4. Extended Field Trip Proposal – Collège Sturgeon Heights Collegiate
MOVED: Trustee Craig Johnson:
“That the Board approve the extended field trip proposal from Collège Sturgeon Heights Collegiate for Grade 11-12 to Paris, France May 2016; with the understanding that the Superintendent will monitor the trip with due diligence and that the trip be subject to cancellation following a negative travel advisory from the Foreign Affairs and International Trade Canada or other applicable government agencies.”

CARRIED

FOR INFORMATION

1. Board Actions and Referrals
2. School concerts/Plays/Dramas/Musical & Band Events 2014/2015 – Revised List
3. Serious Incident Reporting – Manitoba Education
4. Congratulations – CSHC Wind Turbine Competition Winners
5. Congratulations – United Way Student Community Service Award Winners
18-24-14 MOVED: Trustee Craig Johnson:
“That a letter of congratulations over the signature of the Board Chair be sent to the Wind Turbine Competition Winners and the United Way student community Service Award Winners.”

CARRIED

CONCLUDED: Report of the Superintendent No. 18-14

FILED

REPORT OF THE SECRETARY-TREASURER

Carrie Melville, Assistant Secretary-Treasurer
Report 16-14 (Appendix F)

ACTION

1. Stevenson-Britannia Adult Literacy Program Inc.
2. Public Schools Finance Board Correspondence
3. City of Winnipeg Portioned Assessment as at November 12, 2014
4. Financial Statement – for the period ended October 31, 2014
5. Draft Budget Timeline for 2015/2016

18-25-14 MOVED: Trustee Scott Johnston:
“That the items 1-5 above be referred to the Finance/Facilities Committee.”

CARRIED

INFORMATION

1. Cheque Registers
 - a) November 3, 2014
 - b) November 3, 2014 (INP Payroll Clearing)
 - c) November 10, 2014
 - d) November 19, 2014 (INP Payroll Clearing)
 - e) November 19, 2014
2. Permit Report – November 20, 2014
3. School Division – Number of Electors
4. Fund Raising Report – Stevenson-Britannia School

CONCLUDED: Report of the Secretary-Treasurer No. 18-14

FILED

CORRESPONDENCE

Information Correspondence

1. Manitoba School Boards Association:
 - a) 2015 MSBA Recognition and Awards Programs nomination forms (includes Long Service Trustee recognition, Presidents' Council Award, Premier Award for School Board Innovation and Student Citizenship and George Harbottle Memorial Award)
 - b) Division Long Service summary
 - c) E-Bulletin November 5, 19, 2014
 - d) Executive Director Search Committee, terms of reference and advertisement
 - e) Detailed Programs – New Trustee Orientation Sessions and Board Chair Workshops
 - f) Update to MSBA Strategic Priorities - Target Priorities November 2014
 - g) Letter to Hon. Greg Dewar, Minister of Finance, from MSBA re: Pre-Budget Consultations for the 2015 provincial budget

2. Tim Johnson, Chair of the Board Pembina Trails School Division, re: Nomination of Dianne Zuk for the position of Vice President of the Manitoba School Boards Association Provincial Executive
3. Media Releases from Metro Winnipeg school divisions re: Board Chair and Vice Chair elections

CONCLUDED – Information Correspondence

FILED

UNFINISHED BUSINESS/BUSINESS ARISING FROM THE MEETING

First Reading – Debenture By-Law 254-14

- 18-26-14 MOVED: Trustee Cheryl Smukowich
“That the Board give first reading to By-Law 254-14, a By-Law for the purpose of borrowing the sum of \$1,540,300.00 for the purpose of the various school projects.”

CARRIED

QUESTIONS FROM THE PUBLIC

There were no questions from the public.

NEW BUSINESS

1. Student Council Liaison Update – Trustee Sandy Lethbridge

Trustee Lethbridge reviewed recent activities sponsored by the student councils at the five division high schools.

2. Proposed MSBA Resolution - Trustee Ed Hume

- 18-27-14 MOVED: Trustee Ed Hume:
“That the Board submit the following resolution to MSBA:

BE IT RESOLVED:

That MSBA raise the issue of decreased provincial spending on special needs L2 and L3 funded students in the last 2 years (2011-2012, 2012-2013).

- 18-28-14 TABLING MOTION:
MOVED: Trustee Bruce Chegus:
“That the previous question be placed on the table.”

CARRIED

3. Board Self Assessment

- 18-29-14 MOVED: Trustee Bruce Chegus:
“That the form used for Board Self-Assessment (AG-E-1) be reviewed at the

next meeting of the Governance Committee and that the committee report back to the Board with recommendations for Board Self-Assessment for the current mandate of the Board.”

CARRIED

RECESS TO COMMITTEE OF THE WHOLE IN CAMERA – 9:35 p.m.

18-30-14 MOVED: Trustee Craig Johnson:
“That the Board recess to Committee of the Whole in Camera.”

CARRIED

REPORT OF COMMITTEE OF THE WHOLE IN CAMERA – 10:35 p.m.

There were no actions arising from Committee of the Whole in Camera.

ADJOURNMENT

On motion of Trustee Craig Johnson, the regular board meeting adjourned at 10:35 p.m.

Craig McGregor
Chair of the Board

Ron Weston
Chief Superintendent