

ST. JAMES-ASSINIBOIA SCHOOL DIVISION

Minutes of the Regular Meeting of the St. James-Assiniboia School Division Board
Held in the Board Room of the
Aidan Conklin Building, 2574 Portage Avenue
Tuesday, November 27, 2012

Meeting No. 18-12

PRESENT:

Chair:	Bruce Chegus
Vice Chair	Craig McGregor
Trustees:	Ed Hume
	Craig Johnson
	Scott Johnston
	Jennifer Lawson
	Sandy Lethbridge
	Bryan Metcalfe
	Cheryl Smukowich

Absent with regrets: Mike Friesen, Secretary-Treasurer

Ron Weston, Chief Superintendent
Brett Lough, Assistant Superintendent Administration, Planning and Research
Tanis Pshebniski, Assistant Superintendent Program and Curriculum
Carrie Melville, Assistant Secretary-Treasurer
Randy Calvert, Manager Facilities and Maintenance
Mari-Jean Nachtigall, Senior Executive Assistant

CALL TO ORDER / ATTENDANCE – 7:30 p.m.

Attendance - recorded above.

ADOPTION OF MINUTES

18-01-12 MOVED: Trustee Craig McGregor:
"That the minutes of the Board Meeting of November 13, 2012 be adopted."

CARRIED

HEARING OF DELEGATIONS

No Delegations registered

REPORT ON EDUCATION

St. James Collegiate – Blogging in Mathematics

A report on how blogs are being used in the classroom to enhance students' learning and ensure better understanding of the curriculum outside of the classroom.

EDUCATION COMMITTEE

Meeting held November 19, 2012 (No. 03-13 Appendix A)

Committee Chair: Jennifer Lawson, Trustee

1. Attendance – for information
2. Approval of Agenda – noted
3. Information Items

18-02-12

MOVED: Trustee Jennifer Lawson:

“That the following items be received as information:

- Data Analysis to Inform Professional Learning, Annual Coordinator Presentation
- Senior Years Money Management course
- MSBA Call for 2013 Resolutions
- School/Division Planning Reports and Reports to the Community 2012/2013
- University of Manitoba – The Health of Manitoba’s Children Summary Report
- Manitoba Education – Community Schools Partnership Initiative (CSPA)
- Follow up from October 15, 2012 Education Committee Meeting.”

CARRIED

Concluded: Report of the Education Committee

FILED

PERSONNEL COMMITTEE

Meeting held November 20, 2012 (No. 08-12 Appendix A)

Committee Chair: Cheryl Smukowich, Trustee

1. Attendance – for information
2. Approval of Agenda – noted
3. Occupational Therapy Services/Student Support Services

18-03-12

MOVED: Trustee Cheryl Smukowich:

“That the report from the Administration regarding Student Support Services be received as information.”

CARRIED

18-04-12

4. Matrix of Reports – Board Governance Framework

MOVED: Trustee Cheryl Smukowich:

“That the matrix of administrative reports for the 2012-13 school year be received as information.”

CARRIED

18-05-12

5. MSBA Call for Resolutions

MOVED: Trustee Cheryl Smukowich:

“That the MSBA Call for Resolutions 2013 be received as information.”

CARRIED

- 18-06-12 6. Casual Rates
MOVED: Trustee Cheryl Smukowich:
"That the addition of the Secretarial Trainer Category to the Non-Teaching
Casual Rates effective July 1, 2012 be approved."
CARRIED
7. Arbitration Update – for information
- 18-07-12 8. Class Size Analysis
MOVED: Trustee Cheryl Smukowich:
"That the Divisional K-12 Class Size Summary Report and the 20K3 Initiative be
received as information."
CARRIED
- 18-08-12 9. Policy GCF Hiring of Professional and Appointment of School-Based
Administrators
MOVED: Trustee Cheryl Smukowich:
"That Policy GCF, Hiring of Professional Staff and Appointments of School-
Based Administrators be re-affirmed."
REFERRAL MOTION:
- 18-09-12 MOVED: Trustee Jennifer Lawson:
"That the previous question be referred to the Committee of the Whole for
consideration."
CARRIED
- 18-10-12 10. Request from Employee
MOVED: Trustee Cheryl Smukowich:
"That the employee request for leave dated November 20, 2012 (document
#494698) be approved."
CARRIED
- Concluded: Report of the Personnel Committee
FILED

MARKETING COMMITTEE

Meeting held November 20, 2012 (No. 2-12 Appendix C)

Committee Chair: Craig Johnson, Trustee

1. Attendance – for information
2. Approval of Agenda – noted
3. Divisional Calendar
For information
- 18-11-12 4. Non-Resident Update 2011-2012
MOVED: Trustee Craig Johnson:
"That the Non-Resident Update for 2011-12 be received as information."
CARRIED
5. Governance Matrix of Reports
For information

6. Marketing Initiatives/Brainstorming
For information

Concluded: Report of the Marketing Committee

FILED

COUNCIL/SCHOOL BOARD LIAISON COMMITTEE

Meeting held November 21, 2012 (Appendix "D")

Report presented by: Craig McGregor, Trustee

1. Attendance/Approval of Agenda – noted
2. St. James Collegiate Upgrade
For information
3. North of Saskatchewan Development
For information
4. Portage Avenue and Ferry Road

18-12-12

MOVED: Trustee Craig McGregor:

"That correspondence be forwarded to Councillor Scott Fielding requesting that a joint meeting be held with School Division and City of Winnipeg representatives for traffic engineering/police services to discuss solutions to the safety concerns at Portage and Ferry Road; and further,
That correspondence advising of the joint meeting be sent to the local residents who have forwarded concerns about the intersection to the Board; and further,
That the residents' correspondence and School Division response be forwarded to Councillor Scott Fielding."

CARRIED

5. School Speed Zones
For information
6. School Resource Officers
For information

18-13-12

7. Capital Project Partnerships

MOVED: Trustee Craig McGregor:

"That Capital Project Partnerships be referred to the Finance/Facilities Committee for consideration."

CARRIED

8. Allard School Site
For information

Concluded: Report of the Council/School Board Liaison Committee

FILED

RETIREMENT PLAN COMMITTEE

Meeting held November 8, 2012 (Appendix "E")

Trustee Bryan Metcalfe, member of the Retirement Plan Committee, reviewed the Committee report for trustees' information.

FILED

REPORT OF THE CHIEF SUPERINTENDENT

Ron Weston, Chief Superintendent
Report 17-12 (Appendix F)

FOR ACTION

- 18-14-12 1. Implications of Declining Enrolment
MOVED: Trustee Jennifer Lawson:
"That the administration recommendation to conduct a schools review of the John Taylor Family of Schools as per Policy KC be referred to the Education Committee for consideration and recommendation."

CARRIED

FOR INFORMATION

- 18-15-12 1. Board Actions and Referrals
2. Low Cost Bike Helmet Initiative
3. Pilot Projects Draw Students Closer Together
4. WRHA – Shortage of Tuberculin Skin Test Solution
5. CopShop Program – Winnipeg Police Services
6. Congratulations Crestview School – Eco-Globe Achievement
MOVED: Trustee Craig McGregor:
"That a letter of congratulations over the signature of the Chair of the Board be sent to Crestview School for being recognized as the first Manitoba school to reach the Eco-Globe Achievement Transformation level."

CARRIED

CONCLUDED: Report of the Superintendent No. 18-12

FILED

REPORT OF THE SECRETARY-TREASURER

Mike Friesen, Secretary-Treasurer
Report 18-12 (Appendix G)

ACTION

1. City of Winnipeg Portioned Assessment
2. The Royal Canadian Legion request for support
3. Financial Statement – October 31, 2012
4. Draft Division Budget Timeline
5. PSFB Correspondence – École Robert Browning Boiler Replacement,

Heritage School Electric Unit Ventilator Replacement

- 18-16-12 **MOVED:** Trustee Scott Johnston:
"That the action items listed 1-5 above be referred to the Finance/Facilities Committee for consideration."

CARRIED**INFORMATION**

1. Cheque Registers – November 6, 15, 22, 2012 and November 20, 2012 (US Bank)
2. Permit Report – Report dated November 22, 2012

CONCLUDED: Report of the Secretary-Treasurer No. 18-12

FILED**CORRESPONDENCE**

1. Manitoba School Boards Association (MSBA):
 - a. Safe Schools Manitoba Conference "Creating a Positive School Climate" January 25, 2013
 - b. First Call for Nominations – MSBA Executive 2013-2014
 - c. CAPSLE (Canadian Association for the Practical Study of Law in Education) Conference "En-CAPSLE-ating Human Rights", May 5-7, 2013 in Winnipeg
 - d. MSBA e-bulletin November 15, 2012
 - e. Child Nutrition Council of Manitoba 2012-13 Workshop Series
2. Executive Director, MSBA, providing a copy of letter from Fort la Bosse School Division Board concerning the AMM resolution re: a handling fee for collection of school taxes
3. Call for Presentations for the 2013 Canadian School Boards Association congress, "Diversity Matters", July 4 – 6, 2013, in Vancouver, B.C.

INFORMATION CORRESPONDENCE**FILED****UNFINISHED BUSINESS/BUSINESS ARISING FROM THE MEETING****First Reading – Debenture By-Law 237-12**

- 18-17-12 **MOVED:** Trustee Craig McGregor:
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"That By-Law 237-12, a debenture by-law for the purpose of projects at Lakewood School Roof Replacement, Voyageur School Electric Unit Ventilator Replacement, Golden Gate Middle School roof Replacement and Collège Sturgeon Heights Collegiate Roof Replacement be given first reading."

CARRIED

Referral Motion 18-09-12

The Board convened a meeting of Committee of the Whole in Public to consider Motion 18-09-12 at 8:40 p.m.

- 18-18-12 MOVED: Trustee Jennifer Lawson:
"That the recommendation to re-affirm Policy GCF Hiring of Professional Staff and Appointments of School-Based Administrators be referred to a Committee of the Whole meeting at a date to be determined by the Chair of the Board."

CARRIED

QUESTIONS FROM THE PUBLIC

There were no questions from the public.

NEW BUSINESS:

There were no actions arising under New Business.

RECESS TO COMMITTEE OF THE WHOLE IN CAMERA – 8:50 p.m.

- 18-19-12 MOVED: Trustee Craig McGregor:
"That the Board recess to Committee of the Whole in Camera."

CARRIED

RETURN TO REGULAR BOARD MEETING – PUBLIC SESSION – 9:10 p.m.

There were no actions arising from Committee of the Whole in Camera.

ADJOURNMENT

On motion of Trustee Scott Johnston, the regular board meeting adjourned at 9:10 p.m.

Bruce Chegus
Chair of the Board

Ron Weston
Chief Superintendent