

ST. JAMES-ASSINIBOIA SCHOOL DIVISION

Minutes of the Regular Meeting of the St. James-Assiniboia School Division Board
Held in the Board Room of the
Aidan Conklin Building, 2574 Portage Avenue
Tuesday, November 8, 2011

Meeting No. 18-11

PRESENT:

Chair: Bruce Chegus
Vice Chair: Craig McGregor

Trustees: Ed Hume
Craig Johnson
Scott Johnston
Jennifer Lawson
Sandy Lethbridge
Bryan Metcalfe
Cheryl Smukowich

Ron Weston, Chief Superintendent
Mike Friesen, Secretary-Treasurer
Greg Mutter, Assistant Superintendent Personnel and Human Resources
Tanis Pshebniski, Assistant Superintendent Program and Curriculum
Mari-Jean Nachtigall, Senior Executive Assistant

CALL TO ORDER / ATTENDANCE – 7:30 p.m.

Attendance - recorded above.

ADOPTION OF MINUTES

18-01-11 MOVED: Trustee Craig McGregor:
“That the minutes of the Board Meeting of October 25, 2011 be adopted.”

CARRIED

REPORT ON EDUCATION

John Taylor Collegiate – Literacy Program

Presented by:
Scott Lockhart, Principal, staff members Frances Queau, Stephen Lewis
and one student.

HEARING OF DELEGATIONS

There were no delegations registered.

COMMITTEE REPORTS**FINANCE/FACILITIES COMMITTEE**

Meeting held November 1, 2011 (Appendix A)

Committee Chair: Scott Johnston, Trustee

1. Call to Order/Attendance – noted
2. Approval of Agenda – noted
- 18-02-11 3. K-3 Class Size Breakdown
MOVED: Trustee Scott Johnston:
“That the preliminary report on K-3 Class Size Breakdown be received as information; and further,
That the preliminary report on K-3 Class Size be placed on the Finance/Facilities Agenda as a pending item.”
CARRIED
- 18-03-11 4. PSFB Correspondence
MOVED: Trustee Scott Johnston:
“That the correspondence from Public Schools Finance Board re: St. James Collegiate Elevator and Grooming Room be received as information.”
CARRIED
- 18-04-11 5. Financial Statement
MOVED: Trustee Scott Johnston:
“That the Financial Statement for the period ended September 30, 2011 be received as information.”
CARRIED
- 18-05-11 6. InForM Net 2010/2011
MOVED: Trustee Scott Johnston:
“That the InForM Net Report for 2010-2011 be received as information.”
CARRIED
- 18-06-11 7. Province of Manitoba News Release – Small Classes in Early Years
MOVED: Trustee Scott Johnston:
“That the Province of Manitoba News Release on small classes in early years be received as information.”
CARRIED
- 18-07-11 8. MSBA Call for 2012 Resolutions
MOVED: Trustee Scott Johnston:
“That the Call for 2012 Resolutions be received as information; and further
That the MSBA – Call for 2012 Resolutions be placed on the Financial/Facilities agenda as a pending item.”
CARRIED
- 18-08-11 9. School Review Processes
MOVED: Trustee Scott Johnston:
“That the Discussion Paper from MSBA regarding School Review Processes be received as information; and further
That the Administration prepare responses to the discussion questions for consideration at the January Finance/Facilities Committee meeting.”
CARRIED

- 18-09-11 10. Update – Diesel Fuel
MOVED: Trustee Scott Johnston:
“That the update on diesel fuel supply be received as information.”
CARRIED

CONCLUDED: Report of the Finance/Facilities Committee No. 10-11

FILED

MARKETING COMMITTEE

Meeting held October 24, 2011 (Appendix B)

Committee Chair: Trustee Craig Johnson

1. Call to Order/Attendance
Noted
2. Approval of Agenda
Noted
3. Review of the minutes of the last meeting.
Noted
- 18-10-11 4. Contact Update
MOVED: Trustee Craig Johnson:
“That the Division upgrade the Division’s community newspaper, Contact, to a colour version at a cost of approximately \$1300.00 per year.”
CARRIED

- 18-11-11 5. Logo Questionnaire
MOVED:
“That the Division website include a photo of the Division Board of Trustees and Senior Administration on the Division Website.”
CARRIED

- 18-12-11 6. Website – Role of School Board
MOVED: Trustee Craig Johnson:
“That the Division website includes a photo of the Division Board of Trustees and Senior Administration on the Division Website.”
CARRIED

7. Non-Resident Update – 2011-2012
For information

8. Brainstorming – Marketing Initiatives
For information

9. Information Items – Agenda items 5, 7, 8
For information

10. Date of Next Meeting - At the call of the Chair

CONCLUDED: Report of the Marketing Committee No. 1-11

FILED

REPORT OF THE CHIEF SUPERINTENDENT

Ron Weston, Chief Superintendent
Report 18-11 (Appendix C)

FOR ACTION

- 18-13-11 1. InForM Net Report – 2010/2011
MOVED: Trustee Jennifer Lawson:
“That the InForM Net Report 2010/2011 be referred to the Finance/Facilities
Committee and Education Committee for review.”

CARRIED

FOR INFORMATION

1. Board Actions and Referrals
2. Middle and Senior Years Safe School Committee Activities
3. Parent Council 2011/12
4. Visitors from the Ukraine
5. Manitoba Education – Arts Education Framework
6. United Way Student Community Service Award Winners
7. Trustee PD Opportunities

CONCLUDED: Report of the Superintendent No. 18-11

FILED

REPORT OF THE SECRETARY-TREASURER

Mike Friesen, Secretary-Treasurer
Report 18-11 (Appendix D)

ACTION

- 18-14-11 1. By-Law 225-11
Vice Chair Craig McGregor gave notice:
That By-Law 225-11, a By-Law to amend by-Law 41-78 relating to the
Retirement Plan for Non-Teaching Employees of the School Division shall be
given first reading at the Board meeting of November 22, 2011.

INFORMATION

1. Cheque Registers – October 25, 27, 31, 2011
2. Permit Report – November 3, 2011

CONCLUDED: Report of the Secretary-Treasurer No. 18-11

FILED

CORRESPONDENCE**For Action**

- 18-15-11 1. Executive Director, MSBA, re: Call for Nominations for Student Citizenship and Young Community Leader Awards
MOVED: Trustee Craig McGregor:
"That the Call for Nominations for Student Citizenship and Young Community Leader Awards be referred to the Administration."

CARRIED

2. Executive Director, MSBA, re: Nominations for the Premier Award for School Board Innovation
For information

- 18-16-11 3. Executive Assistant for the office of Councillor Grant Nordman, re: installation of snow fencing to alleviate blowing snow off Crestview School fields
MOVED: Trustee Scott Johnston:
"That correspondence from Councillor Grant Nordman re: installation of snow fencing be referred to the Finance/Facilities Committee for consideration and recommendation to the Board."

CARRIED

For Information

1. Manitoba School Boards Association (MSBA):
- a) October 26, 2011 e-bulletin
 - b) Newspaper clippings October 15 – 26, 2011
 - c) Workshop sponsored by Child Guidance Clinic "Differentiation is the "I" in RTI (Response to Intervention)" with Dr. M. Sprenger
 - d) Twitter Highlights, October 13 – 26, 2011

INFORMATION CORRESPONDENCE

FILED

UNFINISHED BUSINESS/BUSINESS ARISING FROM THE MEETING

There were no items of new business.

QUESTIONS FROM THE PUBLIC**Bus Transportation Safety**

A resident parent expressed concerns and requested information about bus transportation safety and drop off points in the division. The administration responded. It was agreed that administration would provide information on this matter for the Finance/Facilities Committee.

NEW BUSINESS

Remembrance Day Observances – St. James Legion No.4

The Chair of the Board will attend and represent the Board at the Remembrance Day Ceremony November 11, 2011 at Bruce Park. This item was for trustees' information.

RECESS TO COMMITTEE OF THE WHOLE IN CAMERA – 8:50 p.m.

- 18-17-11 MOVED: Trustee Sandy Lethbridge:
"That the Board recess to Committee of the Whole in Camera."

CARRIED

REPORT OF COMMITTEE OF THE WHOLE IN CAMERA – 10:40 p.m.

- 18-18-11 MOVED: Trustee Ed Hume:
"That Trustee Indemnity By-Law 213-10 be referred to the Governance Committee for consideration and recommendation to the Board."

CARRIED

ADJOURNMENT

On motion of Trustee Craig McGregor, the regular board meeting adjourned at 9:30 p.m.

Bruce Chegus
Chair of the Board

Ron Weston
Chief Superintendent