

## **ST. JAMES-ASSINIBOIA SCHOOL DIVISION**

Minutes of the Regular Meeting of the St. James-Assiniboia School Division Board  
Held in the Board Room of the  
Aidan Conklin Building, 2574 Portage Avenue  
Tuesday, September 9, 2014

Meeting No. 14-14

**PRESENT:**

Chair:	Craig McGregor
Vice Chair	Cheryl Smukowich

**Trustees:**

Bruce Chegus  
Ed Hume  
Craig Johnson  
Scott Johnston  
Jennifer Lawson  
Sandy Lethbridge  
Bryan Metcalfe (arr. 8:10 p.m.)

Ron Weston, Chief Superintendent  
Mike Friesen, Assistant Secretary-Treasurer  
Brett Lough, Assistant Superintendent of Administration  
Paul Deacon, Assistant Manager Facilities and Maintenance  
Mari-Jean Nachtigall, Senior Executive Assistant

**CALL TO ORDER / ATTENDANCE – 7:30 p.m.**

Attendance - recorded above.

**ADOPTION OF MINUTES**

14-01-14      **MOVED:** Trustee Craig Johnson:  
"That the minutes of the Board Meeting of August 26, 2014 be adopted."

**CARRIED**

**REPORT ON EDUCATION**

**Collège Sturgeon Heights Collegiate – Graphic Arts Program**  
**Presented by: Tim Rafter, Vice Principal, Jason Bilous, Instructor with**  
**student graduates and Principal Barry Wiess**

A report was presented on the student successes and potential for students to acquire high level skills and exciting careers through enrolment in the Graphic Arts program at Collège Sturgeon Heights Collegiate.

**HEARING OF DELEGATIONS**

**No delegations registered.**

**COMMITTEE REPORTS****FINANCE/FACILITIES COMMITTEE**

Meeting held September 2, 2014 (Appendix A)

Committee Chair – Scott Johnston, Trustee

1. Attendance – for information
2. Approval of Agenda – noted
3. Grace Hospital Presentation

14-02-14 MOVED: Trustee Scott Johnston:  
“That the Grace Hospital presentation be received as information; and further,  
That the item be listed as pending for the Finance/Facilities Committee.”

CARRIED

4. City of Winnipeg Planning, Property & Development Department –  
Linwood School Heritage Commemorative Designation

14-03-14 MOVED: Trustee Scott Johnston:  
“That correspondence from the City of Winnipeg recognizing Linwood School as  
a heritage asset be received as information.”

CARRIED

5. Public Schools Finance Board Correspondence
  - a) Revised letter re John Taylor Collegiate – Grooming Room
  - b) École Robert Browning – One (1) Classroom Renovation – Smaller Class Size Initiative
  - c) St. James Collegiate – Elevator-Site Drainage – Additional Support
  - d) Lincoln Middle School – Gym Roof, Wall & Structural Upgrade
  - e) Crestview School – Child Care Renovation
  - f) Lakewood School – Child Care Renovation
  - g) Lakewood School – Child Care Renovation – Authorization to Hire Consultant
  - h) Golden Gate Middle School – Steam Heating System Replacement – Design Only
  - i) Strathmillan School – Roof Replacement
  - j) Westwood Collegiate – Roof Replacement

14-04-14 MOVED: Trustee Scott Johnston:  
“That the correspondence as listed (a) to (j) above from the Public Schools Finance Board be received as information.”

CARRIED

6. Headingley Subdivision Proposal
- 14-05-14 MOVED: Trustee Scott Johnston:  
"That the Headingley Subdivision Proposal be received as information."  
CARRIED
7. International Student Program – Request for Fee Increase for Homestay Accommodations
- 14-06-14 MOVED: Trustee Scott Johnston:  
"That the request to increase Homestay fees for the International Student Program effective 2015/2016 be approved."  
CARRIED
8. Presentation re: Bright Beginnings Educare Inc.
- 14-07-14 MOVED: Trustee Scott Johnston:  
"That the School Division endorse the Bright Beginnings Educare Inc. application for capital funding; and further,  
That any proposal for site modifications to Phoenix School be submitted to the Board of Trustees for further consideration."  
CARRIED
9. Draft Policy FFC – Signage Policy
- 14-08-14 MOVED: Trustee Scott Johnston:  
"That the Year One Assessment for the Digital Learning Initiative be received as information; and further;  
That this item be listed as a pending item for the Finance/Facilities Committee."  
CARRIED
10. Digital Learning Initiative – Year One Assessment
- 14-09-14 MOVED: Trustee Scott Johnston:  
"That the Year One Assessment for the Digital Learning Initiative be received as information; and further;  
That this item be listed as a pending item for the Finance/Facilities Committee."  
CARRIED
11. 2014/2015 Child Care Proposals
- 14-10-14 MOVED: Trustee Scott Johnston:  
"That the correspondence from the Province of Manitoba regarding the application process for expanding Child Care Services be received as information."  
CARRIED
12. 2014/2015 Project Status Report Summary
- 14-11-14 MOVED: Trustee Scott Johnston:  
"That the 2014/2015 Project Status Report Summary be received as information."  
CARRIED

## 13. Proposed École Robert Browning Parking Lot

CARRIED

14-12-14

MOVED: Trustee Scott Johnston:

"That the proposed changes to the École Robert Browning Parking Lot be received as information; and further;

That this item be listed as a pending item for the Finance/Facilities Committee."

CARRIED

CONCLUDED: Report of the Finance/Facilities Committee

FILED

**REPORT OF THE CHIEF SUPERINTENDENT**

Ron Weston, Chief Superintendent

Report 14-14 (Appendix B)

**FOR ACTION**

## 1. Behaviour Intervention Team Report – 2013/2014

14-13-14

MOVED: Trustee Sandy Lethbridge:

"That the Behaviour Intervention Team Report 2013/2014 be referred to the Education Committee for review."

CARRIED

## 2. Family Access Program Year End Report – 2013/2014

14-14-14

MOVED: Trustee Sandy Lethbridge:

"That the Family Access Program Year End Report – 2013/2014 be referred to the Education Committee for review."

CARRIED

## 3. English as an Additional Language (EAL) Report – 2013/2014

14-15-14

MOVED: Trustee Sandy Lethbridge:

"That the English as an Additional Language (EAL) Report – 2013/14 be referred to the Education Committee for review."

CARRIED

## 4. Extended Field Trip Proposal – John Taylor Collegiate

14-16-14

MOVED: Trustee Cheryl Smukowich:

"That the Board approve the extended field trip proposal from John Taylor Collegiate for the Grade 10-12 hockey students, to travel to Chicago, Illinois on November 26-December 1, 2014 with the understanding that the Superintendent will monitor the trip with due diligence and that the trip be subject to cancellation following a native travel advisory from Foreign Affairs and International Trade Canada or other applicable government agencies."

CARRIED

- 14-17-14 5. Extended Field Trip Proposal – St. James Collegiate  
MOVED: Trustee Cheryl Smukowich:  
“That the Board approve the extended field trip proposal from St. James Collegiate for the Grade 11-12 students, to travel to Europe on Spring Break 2016; with the understanding that the Superintendent will monitor the trip with due diligence and that the trip be subject to cancellation following a native travel advisory from Foreign Affairs and International Trade Canada or other applicable government agencies.”  
CARRIED
- 14-18-14 6. Extended Field Trip Proposal – College Sturgeon Heights Collegiate  
MOVED: Trustee Cheryl Smukowich:  
“That the Board approve the extended field trip proposal from College Sturgeon Heights Collegiate for the Grade 11-12 students, to travel to Europe on Spring Break 2016; with the understanding that the Superintendent will monitor the trip with due diligence and that the trip be subject to cancellation following a native travel advisory from Foreign Affairs and International Trade Canada or other applicable government agencies.”  
CARRIED
- 14-19-14 7. Manitoba School Improvement Program (MSIP) 2013-14 Final Report and Partnership Renewal for 2014-15  
MOVED: Trustee Sandy Lethbridge:  
“That the Manitoba School Improvement Program (MSIP) 2013-14 Final Report and Partnership Renewal for 2014-15 be referred to the Education Committee for review.”  
CARRIED
8. 2014 Senior Years Undergrad Awards – Board Representatives

For information

#### **FOR INFORMATION**

1. Board Actions and Referrals
2. Educational Leadership Program – University of Manitoba
3. Youth Forum – September 24, 2014
4. Teaching English as an Additional Language (TEAL) Cohort Program

CONCLUDED: Report of the Superintendent No. 14-14

FILED

#### **REPORT OF THE SECRETARY-TREASURER**

Mike Friesen, Secretary-Treasurer  
Report 14-14 (Appendix C)

#### **ACTION**

1. Correspondence from the Public Schools Finance Board:
  - John Taylor Collegiate – Elevator Addition Design Authority

2. Financial Statement for the period ended August 31, 2014

14-20-14 MOVED: Trustee Scott Johnston:

“That the above items 1 & 2, Public Schools Finance Board correspondence re: John Taylor Elevator and August 31, 2014 financial statement be referred to the Finance/Facilities Committee for consideration.”

CARRIED

### **INFORMATION**

1. Cheque Registers
2. Permit Report
3. 2013/2014 Audit – PriceWaterhouseCoopers LLP:

- September 22 to October 3, 2014

CONCLUDED: Report of the Secretary-Treasurer No. 14-14

FILED

### **CORRESPONDENCE**

#### **For Information**

1. Manitoba School Boards Association (MSBA):
  - a) MSBA 2014-2015 Calendar of Events – Learning Opportunities
  - b) Dr. Mary Hall, notice re: Safe Schools Manitoba new website: [www.safeschoolsmanitoba.ca](http://www.safeschoolsmanitoba.ca)
  - c) Free on-line webinar “Hiring: It’s a 2-Way Street”
  - d) Aboriginal Education Leadership Institute, January 16, February 27 and April 24, 2015 – Save the Date
  - e) “Celebrating Abilities”, joint workshop October 7-9, 2014, Thompson, Manitoba

Letters of Thanks

- Student Awards Recipients

CONCLUDED – Information Correspondence

FILED

### **UNFINISHED BUSINESS/BUSINESS ARISING FROM THE MEETING**

#### **CSBA 2014 Congress – Trustee Ed Hume**

Trustee Hume reviewed highlights from the Canadian School Boards Association Conference in July 2014.

## **QUESTIONS FROM THE PUBLIC**

There were no questions from the public.

## **NEW BUSINESS**

Trustee Cheryl Smukowich requested board members to provide feedback regarding the role and requirements of the Manitoba School Boards Association Executive Director position.

## **RECESS TO COMMITTEE OF THE WHOLE IN CAMERA – 8:50 p.m.**

14-21-14 MOVED: Trustee Craig Johnson:  
“That the Board recess to Committee of the Whole in Camera.”

CARRIED

## **REPORT OF COMMITTEE OF THE WHOLE IN CAMERA – 9:10 p.m.**

There were no actions arising from Committee of the Whole in camera.

## **ADJOURNMENT**

On motion of Trustee Craig Johnson, the regular board meeting adjourned at 9:10 p.m.

Craig McGregor  
Chair of the Board

Ron Weston  
Chief Superintendent