

## **ST. JAMES-ASSINIBOIA SCHOOL DIVISION**

Minutes of the Regular Meeting of the St. James-Assiniboia School Division Board  
Held in the Board Room of the  
Aidan Conklin Building, 2574 Portage Avenue  
Tuesday, September 14, 2010

Meeting No. 15-10

### **PRESENT:**

Chair of the Board:

Bruce Chegus

Vice Chair:

Peter Carney

Trustees:

Bruce Alexander

Roxane Delbridge

Craig McGregor

Rockford McKay

Sandra Paterson-Greene

Cheryl Smukowich

Absent with regrets: Linda Archer, Trustee

Ron Weston, Chief Superintendent

Mike Friesen, Secretary-Treasurer

Greg Mutter, Assistant Superintendent Personnel and Human Resources

Tanis Pshebniski, Assistant Superintendent Program and Curriculum

Mari-Jean Nachtigall, Senior Executive Assistant

### **CALL TO ORDER / ATTENDANCE – 7:30 p.m.**

Attendance recorded above.

### **ADOPTION OF MINUTES**

15-01-10

MOVED: Trustee Sandra Paterson-Greene:

“That the minutes of the Board Meeting of August 31, 2010 be adopted.”

CARRIED

### **REPORT ON EDUCATION**

Nil Report

### **HEARING OF DELEGATIONS**

No Delegations Registered

**COMMITTEE REPORTS****FINANCE/FACILITIES COMMITTEE**

Meeting held September 9, 2010 (Appendix A)

Committee Chair: Trustee Craig McGregor

1. Call to Order/Attendance – noted
2. Approval of agenda – noted
3. Correspondence from PSFB
  - a) Authorization to accept offer for sale of 1970 Ness Avenue
  - b) Letter to Winnipeg Land Titles Office re: sale of 1970 Ness Avenue
  - c) 2010/2011 Public Schools Capital Support Program
  - d) Capital Reserve Policy
  - e) New Acquisition of School Property and Revised Disposition of School Property Policy

15-02-10 MOVED: Trustee Craig McGregor:  
“That correspondence from PSFB be received as information; and further,  
That correspondence over the signature of the Chair be forwarded to Public  
Schools finance Board complementing the revision to the guidelines for the  
disposition of school property – in particular, the change in advertising period  
from six months to 90 days.”

CARRIED

4. FRAME Report – 2008/09 Actual

15-03-10 MOVED: Trustee Craig McGregor:  
“That the FRAME Report 2008/09 Actual be received as information.”

CARRIED

5. Financial Statement – Period Ended July 31, 2010

15-04-10 MOVED: Trustee Craig McGregor:  
“That the Financial Statement for the period ended July 31, 2010 be received  
as information.”

CARRIED

6. Discovery Children's Centre Inc.

15-05-10 MOVED: Trustee Craig McGregor:  
“That the 2010-2015 Lease Agreement between the St. James-Assiniboia  
School Division and Discovery Children's Centre Inc. Be approved; and  
further,  
That the lease be forwarded to Public Schools Finance Board.”

CARRIED

7. Discovery Children's Centre Inc.  
a) Original Request for Permission for Open-air fires  
b) Recommendation of Finance/Facilities Committee from May 4, 2010 meeting  
c) Petition from neighbouring properties

15-06-10 MOVED: Trustee Craig McGregor:  
"That the Board approve the motion to allow the Discovery Children's Centre Inc. To have open-air fires on the Britannia School Grounds subject to compliance with the city of Winnipeg Guidelines on open fires and the Neighbourhood Liveability By-Law."

CARRIED

15-07-10 8. Hon. Nancy Allan, Minister of Education  
MOVED: Trustee Craig McGregor:  
"That the correspondence from Hon. Nancy Allan, Minister of Education, regarding the 2009 Tax Incentive Grant Electronic payment be received as information."

CARRIED

15-08-10 9. Community Use of Schools  
MOVED: Trustee Craig McGregor:  
"That the recommendations on Community Use of Schools be received as information; and further,  
That the Recommendations from the Advisory Committee be tabled for the next Finance/Facilities meeting to identify any issues that may arise from the meeting with the Deputy Minister and the FRAME Committee."

CARRIED

15-09-10 10. Horizon Children's Centre Inc.  
MOVED: Trustee Craig McGregor:  
"That the 2010-2015 Lease Agreement between the St. James-Assiniboia School Division and Horizons Children's Centre Inc. Be approved.  
And further,  
That the lease be forwarded to the Public Schools Finance Board."

CARRIED

15-10-10 11. Assiniboine School Parking Lot  
MOVED: Trustee Craig McGregor:  
"That information as supplied by the Administration regarding Assiniboine School parking lot be received as information."

CARRIED

CONCLUDED: Report 09-10

FILED

**REPORT OF THE CHIEF SUPERINTENDENT**

Ron Weston, Chief Superintendent  
Report 14-10 (Appendix B)

**FOR ACTION**

1. Student Accident Report 2009/10
- 15-11-10 MOVED: Trustee Sandra Paterson-Greene:  
"That the Student Accident Report 2009/10 be referred to the Education Committee for information."  

CARRIED
2. 2009/2010 Behaviour Intervention Team Report
- 15-12-10 MOVED: Trustee Sandra Paterson-Greene:  
"That the 2009/2010 Behaviour Intervention Team Report be referred to the Education Committee for consideration."  

CARRIED
3. Family Access Program Final Report – June 22, 2010
- 15-13-10 MOVED: Trustee Sandra Paterson-Greene:  
"That the Family Access Program Final Report – June 22, 2010 be referred to the Education committee for review."  

CARRIED
4. Discovery Children's Centre: Pre-School Speech Language Pathology Partnership Year-End Report April 30, 2010
- 15-14-10 MOVED: Trustee Sandra Paterson-Greene:  
"That the Discovery Children's Centre: Pre-School Speech Language Pathology Partnership Year-End Report April 30, 2010 be referred to the Education committee for review."  

CARRIED
5. Extended Field Trip Proposal – College Sturgeon Heights Collegiate
- 15-15-10 MOVED: Trustee Sandra Paterson-Greene:  
"That the Board approve the extended field trip request from Collège Sturgeon Heights Collegiate for the Grade 9 students to travel to Washington, D.C. to participate in the Asper Foundation Human Rights and Holocaust Studies Program in May 2011; with the understanding that the Superintendent will monitor the trip with due diligence and that the trip be subject to cancellation following a negative travel advisory from Foreign Affairs and International Trade Canada or other applicable government agencies."  

CARRIED
6. 2010 Senior Years Undergrad Awards  
For Information

**FOR INFORMATION**

1. Board Actions and Referrals
2. Administration Assignments to Committees

3. CONTACT – Summary of Coverage by Issue
4. Intensive Newcomer Support (INS) Project Grant
5. Grade 3 Swim Program Update
6. Youth Forum on Social Justice
7. Update – Parkside Blvd. Street redevelopment  
/Assiniboine School
8. Free the Children – We Day

CONCLUDED: Report of the Superintendent No. 14-10

FILED

**REPORT OF THE SECRETARY-TREASURER**

Mike Friesen, Secretary-Treasurer  
Report 14-10 (Appendix C)

**FOR ACTION**

- 15-16-10 1. Financial Statement  
MOVED: Trustee Craig McGregor:  
“That the Financial Statement for the period ended August 31, 2010 be referred to the Finance/Facilities Committee.”

CARRIED

- 15-17-10 2. Winnipeg Music Festival  
MOVED: Trustee Craig McGregor:  
“That the request for financial support from the Winnipeg Music Festival be referred to the Finance/Facilities Committee.”

CARRIED

**FOR INFORMATION**

1. Cheque Registers – June 25 – August 12, 2010
2. Permit Report – August 26, 2010
3. Fund Raising Reports – various schools

CONCLUDED: Report of the Secretary-Treasurer No. 14-10

FILED

**CORRESPONDENCE**

**For Action**

1. Executive Director, MSBA re: use of school facilities as polling stations
2. Resident, Parkside Drive re: school bus traffic concerns near Assiniboine School

- 15-18-10      MOVED: Trustee Craig McGregor:  
"That the correspondence from the resident on Parkside Drive re: school bus traffic concerns near Assiniboine School be referred to the Finance/Facilities Committee for consideration."

CARRIED

3.      Resident Parent, re: concern for safe child drop off areas at Assiniboine School

- 15-19-10      MOVED: Trustee Craig McGregor:  
"That the correspondence from the parent re: school bus traffic concerns near Assiniboine School be referred to the Finance/Facilities Committee for consideration."

CARRIED

**For Information**

1.      Manitoba School Boards Association (MSBA):
  - a. Revised Guide to School Boards and Trusteeship, updated September 2010
  - b. National Child Day Forum November 16-17, 2010
  - c. Letter of support from Flin Flon S.D. re: Exemption for school divisions from property taxes
  - d. Learning Opportunities – Calendar of Events 2010-2011
  - e. Memo from Executive Director re: Membership Survey Results
  - f. News Clippings to September 1, 2010
2.      Donald A. Bailey, Senior Scholar History, U. of W., re: booklet MUSIC: The Essential Element in Education
3.      Bruce Alexander, re: trustee service
4.      Manitoba News Release: "Premier Unveils Innovative Changes to Report Cards, In-service Days"
5.      David Yeo, Director, Education Administration Services, re: Trustee Nominations

Letter of Thanks – Retirement 2010

INFORMATION CORRESPONDENCE:

FILED

**UNFINISHED BUSINESS/BUSINESS ARISING FROM THE MEETING****Second Reading: Organizational By-Law 212-2010**

- 15-20-10      MOVED: Trustee Peter Carney:  
"That Organizational by-law 212-2010, a by-law to regulate the proceedings of the Board of Trustees of the St. James-Assiniboia School Division and the Committees thereof, be given second reading."

CARRIED

**Third/Final Reading Organizational By-Law 212-2010**

- 15-21-10 MOVED: Trustee Peter Carney:  
"That Organizational by-law 212-2010, a by-law to regulate the proceedings of the Board of Trustees of the St. James-Assiniboia School Division and the Committees thereof, be given third/final reading."

CARRIED

**First Reading – By-Law 215-2010 Religious Instruction Linwood School**

- 15-22-10 MOVED: Trustee Peter Carney:  
"That by-law 215-2010, a by-law to allow for religious instruction at Linwood School, be given first reading."

CARRIED

**QUESTIONS FROM THE PUBLIC**

The Administration responded to a question from a resident regarding the availability of By-Law 212-2010 to the public.

**NEW BUSINESS**

There were no items of New Business.

**RECESS TO COMMITTEE OF THE WHOLE IN CAMERA – 8:01 p.m.**

- 15-23-10 MOVED: Trustee Bruce Alexander:  
"That the Board recess to Committee of the Whole in Camera."

CARRIED

**REPORT OF COMMITTEE OF THE WHOLE IN CAMERA – 8:23 p.m.**

There were no actions arising from the In Camera session.

**ADJOURNMENT**

On motion of Trustee Sandra Paterson-Greene the meeting adjourned at 8:23 p.m.

---

Bruce Chegus,  
Chair of the Board

---

Ron Weston  
Chief Superintendent