

## **ST. JAMES-ASSINIBOIA SCHOOL DIVISION**

Minutes of the Regular Meeting of the St. James-Assiniboia School Division Board  
Held in the Board Room of the  
Aidan Conklin Building, 2574 Portage Avenue  
Tuesday, September 24, 2013

Meeting No. 15-13

**PRESENT:**

Chair:	Craig McGregor
Vice Chair	Cheryl Smukowich

Trustees:	Bruce Chegus
	Ed Hume
	Craig Johnson
	Scott Johnston
	Jennifer Lawson
	Sandy Lethbridge
	Bryan Metcalfe

Ron Weston, Chief Superintendent  
Mike Friesen, Assistant Secretary-Treasurer  
Brett Lough, Assistant Superintendent Administration, Planning and Research  
Tanis Pshebniski, Assistant Superintendent Program and Curriculum  
Carrol Harvey, Manager Facilities and Maintenance  
Mari-Jean Nachtigall, Senior Executive Assistant

**CALL TO ORDER / ATTENDANCE – 7:30 p.m.**

Attendance - recorded above.

**ADOPTION OF MINUTES**

15-01-13      MOVED: Trustee Ed Hume:  
"That the minutes of the Board Meeting of September 10, 2013 be adopted."

CARRIED

**REPORT ON EDUCATION**

**Educational Support Services – Supporting English as an Additional Language (EAL) Learners**

An overview of supports provided for English as an Additional Language learners to promote inclusivity according to an RTI (Response to Intervention) Framework.

**HEARING OF DELEGATIONS**

There were no delegations present.

**COMMITTEE REPORTS****EDUCATION COMMITTEE**

Meeting held September 16, 2013 (Appendix A)

Committee Chair – Sandy Lethbridge, Trustee

1. Attendance – for information
2. Approval of Agenda – noted
3. Policy Revisions

15-02-13 MOVED: Trustee Sandy Lethbridge:  
“That the following policies be approved:  
IJ Instructional Materials and Resources (revised)  
IIAB Supplementary Materials Selection and Adopted (archived)  
And further,  
That the following new exhibits be received as information:  
IJ-E-1 Request for Reconsideration of a Learning Resource  
IJ-E-2 Fair Dealing Guidelines  
IJ-E-3 Copyright Matters! Some Key Questions and Answers for Teachers “  
CARRIED

CARRIED

4. Information Items

15-03-13 MOVED: Trustee Sandy Lethbridge:  
“That the following items be received as information:

- Manitoba Education - Kindergarten to Grade 8 Mathematics Curriculum Framework 2013 Revisions
- Manitoba Aboriginal Education Directorate Making Education Work (MEW) Outcomes Report
- Manitoba School Improvement Program 2012-13 (MSIP) Final Report and Partnership Renewal for 2013-14
- Manitoba Healthy Living 2013 Active Healthy Kids Canada Report Card and Becoming A Healthy School in Motion
- Behaviour Intervention Team Report 2012-2013
- Family Access Program Final Report June 2013
- English as an Additional Language Report June 2013
- Library/Media Services Annual Report 2012/2013

CARRIED

CONCLUDED: Report of the Education Committee No. 1-14

FILED

**PERSONNEL COMMITTEE**

Meeting held September 16, 2013 (Appendix B)

Committee Chair – Jennifer Lawson, Trustee

1. Attendance – for information
2. Approval of Agenda – noted

15-04-13 3. Disability Benefit Premiums  
MOVED: Trustee Jennifer Lawson:  
“That the cost of the LTD premium be added to the Group 1 excluded salary grids as listed in Mr. Friesen's memo effective September 2013. And further;  
That effective September 2013 the premium for the LTD Plan be paid by the affected employee.  
And further;  
That the draft amendments to Policy GCBA Excluded Staff – Compensation and Benefits be approved.”

CARRIED

15-05-13 4. Article 12 Later Probation  
MOVED: Trustee Jennifer Lawson:  
“That Trustees Jennifer Lawson and Cheryl Smukowich be appointed to the Later Probation Committee.”

CARRIED

15-06-13 5. MANTE Negotiations Committee  
MOVED: Trustee Jennifer Lawson:  
“That Trustees Jennifer Lawson and Sandy Lethbridge be appointed to the MANTE Negotiations Committee; and further,  
That September 23, October 17, and November 6 and 7, 2013 be confirmed as acceptable meeting dates.”

CARRIED

15-07-13 6. Policy Revisions  
MOVED: Trustee Jennifer Lawson:  
“That regulation GBEF-R be received as information, with minor grammatical edits to be made in advance of the Board meeting.

CARRIED

15-08-13 7. Preliminary Enrolments as of September 12, 2013  
MOVED: Trustee Jennifer Lawson:  
“That the preliminary enrolment information provided be received as information.”

CARRIED

CONCLUDED

Report of the Personnel Committee No. 07-13

FILED

**RETIREMENT PLAN COMMITTEE**

Meeting held September 12, 2013 (Appendix C)

Committee Chair – Bruce Chegus, Trustee

Trustee Chegus reviewed the Retirement Plan Committee report for trustees' information.

CONCLUDED: Report of the Retirement Plan Committee No. 01-13/14

FILED

**REPORT OF THE CHIEF SUPERINTENDENT**

Ron Weston, Chief Superintendent

Report 14-13 (Appendix D)

**FOR ACTION**

1. Manitoba Education – Kindergarten to Grade 8 Mathematics  
For information

15-09-13 2. Continuing Education/International Student Programs Report  
MOVED: Trustee Sandy Lethbridge:  
"That the Continuing Education and International Student Programs Report 2012/2013 be referred to the Education Committee for review.

CARRIED

15-10-13 3. Gimli Planning Retreat Tentative Agenda November 22/23, 2013  
MOVED: Trustee Cheryl Smukowich:  
"That the Gimli Planning Retreat Agenda and request for consideration of topics for discussion for the Saturday, November 23, 2013 morning session be referred to the Board standing committees for review and recommendation."

CARRIED

4. Linwood School – 100<sup>th</sup> Anniversary  
Board Chair Craig McGregor will represent the Board at the Linwood event.

5. Extended Field Trip Proposal – College Sturgeon Heights Collegiate

15-11-13 MOVED: Trustee Craig Johnson:  
"That the Board approve the extended field trip proposal from Collège Sturgeon Heights Collegiate for the Grade 9 students to take part in the Asper Foundation's Human Rights and Holocaust Education Program in Washington, DC in May 2014; with the understanding that the Superintendent will monitor the trip with due diligence and that the trip be subject to cancellation following a negative travel advisory from Foreign Affairs and International Trade Canada or other applicable government agencies."

CARRIED

**FOR INFORMATION**

1. Board Actions and Referrals
2. Administration Assignments to Committees
3. Manitoba Education – Attendance Initiative Grant
4. Safe Manitoba Video Contest – Westwood Collegiate

CONCLUDED: Report of the Superintendent No. 14-13

FILED

**REPORT OF THE SECRETARY-TREASURER**

Mike Friesen, Secretary-Treasurer  
Report 14-13 (Appendix E)

**ACTION**

- 15-12-13      1. Discovery Children's Centre  
MOVED: Trustee Scott Johnston:  
"That the property development requests from Discovery Children's Centre be referred to the Finance/Facilities Committee for consideration."

CARRIED

**INFORMATION**

1. Cheque Registers
2. Permit Report
3. Fund Raising Reports

CONCLUDED: Report of the Secretary-Treasurer No. 14-13

FILED

**CORRESPONDENCE**

**For Action**

1. MSBA Metro Region 5 & 6 Directors, re: Threat Assessment in Schools  
– notice of meeting October 23, 2013  
Board Chair Craig McGregor will attend along with Chief Superintendent Weston.

**For Information**

1. Manitoba School Boards Association (MSBA):
  - a) 2013-2014 Calendar of Events – Learning Opportunities Calendar
  - b) J. Arnold, re: new learning series of free on-line webinars for trustees
  - c) e-bulletin September 2013

2. MSBA/MASS, joint letter re: impacts of poverty on learning and educational outcomes
3. Commemoration Events re: Royal Proclamation of 1763, October 1-5, 2013
4. Manitoba Education Research Network, Call for presentations "Efficacy and Leadership in Education", Fall Forum November 8, 2013
5. Education for Sustainable Well-Being Research Group, Call for Proposals for "Well-Being for Children and Youth" 2nd Interdisciplinary Conference November 16, 2013
6. Seven Oaks School Division announcement of Board Chair and Vice Chair
7. Winnipeg School Division announcement of Board Chair and Vice Chair
8. Manitoba Children and Youth Opportunities/Crime Prevention Branch Symposium: Practical Crime Prevention: From Research to Frontline Application, November 13-14, 2013

Letters of Thanks

Student Awards Recipients

INFORMATION CORRESPONDENCE:

FILED

**UNFINISHED BUSINESS/BUSINESS ARISING FROM THE MEETING**

**1. Second Reading - By-Law 242-13**

- 15-13-13 MOVED: Trustee Cheryl Smukowich:  
"That Second Reading of By-Law 242-13, a By-Law to allow for religious instruction at Voyageur School, be given."

CARRIED

**2. Third/Final Reading - By-Law 242-13**

- 15-14-13 MOVED: Trustee Cheryl Smukowich:  
"That Third/Final Reading of By-Law 242-13, a By-Law to allow for religious instruction at Voyageur School, be given."

CARRIED

**3. Second Reading – By-Law 243-13 Religious Instruction at École**

**Robert Browning**

- 15-15-13 MOVED: Trustee Cheryl Smukowich:  
"That Second Reading of By-Law 243-13, a By-Law to allow for religious instruction at École Robert Browning School, be given."

CARRIED

**4. Third/Final Reading - By-Law 243-13 Religious Instruction at  
École Robert Browning**

- 15-16-13 MOVED: Trustee Cheryl Smukowich:  
“That Third/Final Reading of By-Law 243-13, a By-Law to allow for religious instruction at École Robert Browning School, be given.”

CARRIED

**QUESTIONS FROM THE PUBLIC**

There were no questions from the public.

**NEW BUSINESS**

1. Trustee Textbook Purchase

- 15-17-13 MOVED: Trustee Bruce Chegus:  
“That the textbook “Organizational Vision, Values, and Mission” (1993) by Cynthia Scott be purchased for each Board member and each member of Division Administration as needed.”

CARRIED

2. John Taylor Collegiate Reunion Committee Incorporation

- 15-18-13 MOVED: Trustee Bruce Chegus:  
“That the John Taylor Reunion Committee be allowed to use the name of the school, John Taylor Collegiate, in its corporate name in the event that it incorporates its committee structure.”

CARRIED

**RECESS TO COMMITTEE OF THE WHOLE IN CAMERA – 8:30 p.m.**

- 15-19-13 MOVED: Trustee Craig Johnson:  
“That the Board recess to Committee of the Whole in Camera.”

CARRIED

**REPORT OF COMMITTEE OF THE WHOLE IN CAMERA – 8:45 p.m.**

There were no Board actions arising from Committee of the Whole in Camera.

**ADJOURNMENT**

On motion of Trustee Scott Johnston, the regular board meeting adjourned at 8:45 p.m.