

ST. JAMES-ASSINIBOIA SCHOOL DIVISION

Minutes of the Regular Meeting of the St. James-Assiniboia School Division Board
Held in the Board Room of the
Aidan Conklin Building, 2574 Portage Avenue
Tuesday, September 25, 2012

Meeting No. 14-12

PRESENT:

| | |
|------------|----------------|
| Chair: | Bruce Chegus |
| Vice Chair | Craig McGregor |

Trustees:

Ed Hume
Craig Johnson
Scott Johnston
Jennifer Lawson
Sandy Lethbridge
Bryan Metcalfe
Cheryl Smukowich

Ron Weston, Chief Superintendent
Mike Friesen, Assistant Secretary-Treasurer
Brett Lough, Assistant Superintendent Administration, Planning and Research
Tanis Pshebniski, Assistant Superintendent Program and Curriculum
Carrol Harvey, Manager Human Resources
Mari-Jean Nachtigall, Senior Executive Assistant

CALL TO ORDER / ATTENDANCE – 7:30 p.m.

Attendance - recorded above.

ADOPTION OF MINUTES

14-01-12 MOVED: Trustee Craig McGregor:
"That the minutes of the Board Meeting of September 11, 2012 be adopted."

CARRIED

REPORT ON EDUCATION

International Student Program

Report on the St. James-Assiniboia School Division International Student Program.

HEARING OF DELEGATIONS

There were no delegations scheduled.

COMMITTEE REPORTS

EDUCATION COMMITTEE

Meeting held September 18, 2012 (No. 10-12 Appendix A)

Committee Chair: Jennifer Lawson

1. Call to Order/Attendance – noted
2. Approval of Agenda – noted
3. Policy Revisions

14-02-12

MOVED: Trustee Jennifer Lawson:

That the following new, revised and archived policies be approved;

:

- JIH Interviews, Searches and Arrests of Students (New)
- JLIIG Use of Physical Restraint (New)
- JE Student Attendance (Revised)
- JICF Student Gang Activity or Association (Revised)
- JKE Expulsion of Students (Revised)
- JLIC Student Safety Patrols (Revised)
- KAB Parent Rights and Responsibilities (Archived)
- JHF Student Safety (Archived)
- JFC Student Withdrawal from School (Archived)
- JFG Interrogations and Searches (Archived)
- JJ Student Volunteers for School and Public Service (Archived)

and further,

That the following new, revised, and archived regulations and exhibits be received as information.

:

- JIH-R Interviews, Searches and Arrests of Students (New)
- JLIIG-R Physical Restraint (New)
- JLIIG-E-1 Agreement for Use of Physical Restraint (New)
- JLIIG-E-2 Use of Restraint Incident Report (New)
- JEC-R Student Attendance Monitoring and Reporting (Revised)
- JE-R High School Attendance (Revised)
- JHB-R Truancy (Revised)
- JKE-R Regulations Regarding Expulsion of Students (Revised)
- JHFB-R Student Safety Patrols (Archived)
- JFC-E Application for School Leaving Certificate (Archived)
- JHF-R Student Safety (Archived)
- JGA-R Physical Restraint/Seclusion (Archived)

CARRIED

5. Information Items

14-03-12

MOVED: Trustee Jennifer Lawson:

"That the following items be received as information:

- EDI Results
- Division Annual Attendance Report
- Middle and Senior Years Safe School Committee Activities
- Student Accident Report 2011/2012
- Manitoba Education - Provincial Grade 12 Mathematics Test for 2012-13
- Manitoba Aboriginal Education Directorate

CARRIED

Concluded: Report of the Education Committee

FILED

PERSONNEL COMMITTEE

Meeting held September 18, 2012 (No. 07-12 Appendix B)

Committee Chair: Cheryl Smukowich, Trustee

1. Call to Order/Attendance – noted
2. Approval of Agenda – noted
3. Request – St. James-Assiniboia Teachers' Association

14-04-12

MOVED: Trustee Cheryl Smukowich:

"That the request to include a Letter of Understanding regarding the remuneration of the St. James-Assiniboia Teachers' Association President to the current collective agreement be referred to the In Camera Committee of the Whole session at the Board meeting of September 25, 2012."

CARRIED

See Motion 14-21-12 for Board Action

4. Manitoba Education Kindergarten to Grade 3 (20K3) Class Size Initiative Update

14-05-12

MOVED: Trustee Cheryl Smukowich:

"That the letter from Manitoba Education outlining the 20K3 Class size Initiative update be received as information."

CARRIED

5. Policy Revisions

14-06-12

MOVED: Trustee Cheryl Smukowich:

"That Policy GBJA Access and Privacy in St. James-Assiniboia School Division be approved; and further,
That exhibits GBJA-E-1 Confidentiality Agreement and BC-E-1 Board Members Confidentiality Agreement be received as information."

CARRIED

6. MANTE Job Descriptions

14-07-12 MOVED: Trustee Cheryl Smukowich:

“That the job descriptions listed below be approved as revised:

- AP3-3 Educational Assistant A
- AP3-4 Educational Assistant B
- AP3-5 Educational Assistant C
- AP3-6 Educational Assistant D
- AP3-30 Behaviour Intervention Assistant
- AP3-7 Program Assistant
- AP3-8 Computerized Notetaker
- AP3-9 Secretarial Assistant
- AP3-11 Early Years Head Administrative Assistant
- AP3-12 Middle Years Head Administrative Assistant
- AP3-13 Senior Years Head Administrative Assistant
- AP3-14 Library Technician
- AP3-17 Interpreter Tutor
- AP3-19 George Waters Head Administrative Assistant
- AP3-34 Student Information Assistant
- AP3-35 Crossing Guard

CARRIED

7. MANTE Grievance Update

For information.

Concluded: Report of the Personnel Committee

FILED

REPORT OF THE CHIEF SUPERINTENDENT

Ron Weston, Chief Superintendent

Report 14-12 (Appendix C)

FOR ACTION

14-08-12 1. 2011/2012 Behaviour Intervention Team Report
MOVED: Trustee Jennifer Lawson:
“That the 2011/2012 Behaviour Intervention Team Report be referred to the Education Committee for consideration.”

CARRIED

14-09-12 2. Family Access Program Final Report – June 2012
MOVED: Trustee Jennifer Lawson:
“That the Family Access Program Final Report – June 2012 be referred to the Education Committee for consideration.”

CARRIED

- 14-10-12 3. MASS Report on Mental Health Framework for Students
MOVED: Trustee Jennifer Lawson:
"That the MASS Mental Health Framework for students be referred to the Education Committee for review."
CARRIED

4. Manitoba Education – Attendance Reporting Process
- 14-11-12 MOVED: Trustee Jennifer Lawson:
"That the Manitoba Education Attendance Reporting Process correspondence be referred to the Education Committee for consideration."
CARRIED

5. We Day – October 30, 2012

Trustees interested in attending are asked to contact the Chief Superintendent.

FOR INFORMATION

1. Board Actions and Referrals
2. Library/Media Services Annual Report – 2011/2012
3. Admin/Trustee Retreat – Program
4. Community Involvement Activity Analysis report June 30, 2012

- 14-12-12 MOVED: Trustee Ed Hume:
"That the Community Involvement Activity Analysis Report – June 30, 2012 be referred to the Education Committee for consideration."
DEFEATED

CONCLUDED: Report of the Superintendent No. 14-12

FILED

REPORT OF THE SECRETARY-TREASURER

Mike Friesen, Secretary-Treasurer
Report 14-12 (Appendix D)

FOR ACTION

1. Rehearsal Space at John Taylor Collegiate
- 14-13-12 MOVED: Trustee Scott Johnston:
"That the request for waiver of fees for rehearsal space at John Taylor Collegiate be referred to the Finance/Facilities Committee for consideration."
CARRIED

INFORMATION

1. Cheque Registers – June 11, June 12 (US Bank), June 19, 2012
2. Permit Report – June 21, 2012

CONCLUDED: Report of the Secretary-Treasurer No. 14-12

FILED

CORRESPONDENCE

For Action

1. Letter from resident, re: concerns about vehicular traffic and student safety in school zones

14-14-12

MOVED: Trustee Scott Johnston:

"That the correspondence from a resident regarding vehicular traffic and student safety in school zones be referred to the Finance/Facilities Committee for consideration."

CARRIED

For Information

1. Manitoba School Boards Association (MSBA):
 - a. Learning Opportunities for 2012-2013
 - b. Executive Highlights September 14, 2012
 - c. Press Release: Evergreen School Division announcing Chair and Vice Chair election results
 - d. Seven Oaks School Division announcement of appointment of Chairperson and Vice Chairperson
 - e. St. James-Assiniboia media release announcing appointment of Board Chair and Vice Chair
 - f. Letter from Robert Rivard, President, MSBA to Brian Pallister, MLA Fort Whyte/PC Caucus of Manitoba
 - g. Pre-Conference Workshop Notice September 28, 2012, notice – Katie Snow "Disability is Natural" sponsored by Community Living Manitoba
 - h. Letter of response to MASBO, re: pension contribution rates 2012
 - i. E-bulletin September 12, 2012
 - j. MASBO Provincial PD Day, November 28, 2012 - Registration Form
 - k. River East Transcona announcement of Board Chair and Vice Chair appointments
 - l. Pembina Trails School Division announcement of Board Chair and Vice Chair appointments
2. School Programs Division, Manitoba Education, re: Youth Health Survey (YHS) 2012 – Student Codes implementation grades 7-12
3. Hon. Nancy Allan, Minister of Education, re: Respect In School (RIS) on-line curriculum training program available at no cost to divisions

4. Media Clippings

INFORMATION CORRESPONDENCE

FILED

UNFINISHED BUSINESS/BUSINESS ARISING FROM THE MEETING

Second Reading – By-Law 234-12 Religious Instruction Voyageur School

14-15-12 MOVED: Trustee Craig McGregor:

“That second reading of By-Law 234-12, a by-law to allow for religious instruction at Voyageur School for the 2012-2013 school year be given.”

CARRIED

Third/Final Reading – By-Law 234-12 Religious Instruction Voyageur School

14-16-12 MOVED: Trustee Craig McGregor:

“That third/final reading of By-Law 234-12, a by-law to allow for religious instruction at Voyageur School for the 2012-2013 school year be given.”

CARRIED

First Reading – By-Law 235-12 Religious Instruction at Lakewood School

14-17-12 MOVED: Trustee Craig McGregor:

“That first reading of By-Law 235-12, a by-law to allow for religious instruction at Lakewood School for the 2012-2013 school year be given.”

CARRIED

QUESTIONS FROM THE PUBLIC

There were no questions from the public.

NEW BUSINESS:

Notice of Motion: By-Law 236-12 Religious Instruction Collège Sturgeon Heights Collegiate

14-18-12 Trustee Craig McGregor gave notice:

“That first reading of By-Law 236-12, a by-law to allow for religious instruction at Collège Sturgeon Creek Collegiate for the 2012-2013 school year shall be given at the October 8, 2012 school board meeting.”

Date for Governance Committee Meeting

The Governance Committee meeting is scheduled for Monday, October 15th, 6 p.m.

RECESS TO COMMITTEE OF THE WHOLE IN CAMERA – 9:08 p.m.

- 14-19-12 MOVED: Trustee Craig McGregor:
“That the Board recess to Committee of the Whole in Camera.”

CARRIED

REPORT OF COMMITTEE OF THE WHOLE IN CAMERA – 10:20 p.m.

Update on Legal Matter

- 14-20-12 MOVED: Trustee Scott Johnston:

“That the Board concur with the administration recommendation as discussed in Committee of the Whole in Camera.”

CARRIED

St. James-Assiniboia Teachers’ Association re: Letter of Understanding

- 14-21-12 MOVED: Trustee Cheryl Smukowich:
“That the Board decline the Teachers’ Association request as discussed in Committee of the Whole in Camera.”

CARRIED

ADJOURNMENT

On motion of Trustee Bryan Metcalfe, the regular board meeting adjourned at 10:22 p.m.

Bruce Chegus
Chair of the Board

Ron Weston
Chief Superintendent