



ST. JAMES-ASSINIBOIA SCHOOL DIVISION

MISSION STATEMENT

In fulfilling our purpose and journeying towards our vision, St. James-Assiniboia School Division will provide diverse and comprehensive programming in a safe and caring environment to prepare all students to be responsible citizens in a democratic society.

AGENDA

Regular Meeting of the St. James-Assiniboia School Division Board

Board Room, Aidan Conklin Building, 2574 Portage Avenue

March 12, 2019

7:30 p.m.

Meeting No. 05-19

Organizational By-Law 290-18 govern meeting procedures of the St. James-Assiniboia School Division Board in accordance with the Public Schools Act, Sec. 33: "each school board shall pass by-laws establishing rules of procedure for the guidance of the school board in the conduct of its meetings."

CALL TO ORDER/ATTENDANCE

RECESS TO COMMITTEE OF THE WHOLE IN-CAMERA

RETURN TO REGULAR MEETING

THE ST. JAMES-ASSINIBOIA SCHOOL DIVISION ACKNOWLEDGES THAT WE ARE ON TREATY ONE LAND, THE TRADITIONAL TERRITORY OF THE ANISHINAABE, ININIW, AND DAKOTA, AND THE HOMELAND OF THE MÉTIS NATION.

ADOPTION OF MINUTES

Board Meeting of February 26, 2019

REPORT ON EDUCATION

Connecting with Culture: Celebrating Diversity Using Pedagogical Approaches to Engage All Students - Educational Support Services

HEARING OF DELEGATIONS

1. Community Residents - B. Thompson, K. Desmarais
2. Parents - K. Tereck, J. Tereck, Students - D. Tereck & J. Kendrick
3. Parent - T. Nieman, Student - C. Nieman Mayer
4. Parent - V. Hutter, Student - L. Hutter
5. Parent - R. Plesh, Student - N. Councillor
6. Parent - S. Lagimodiere, Student - J. Lagimodiere

COMMITTEE REPORTS

Committee of the Whole
Finance/Facilities Committee

REPORT OF THE CHIEF SUPERINTENDENT

REPORT OF THE SECRETARY-TREASURER/CHIEF FINANCIAL OFFICER

CORRESPONDENCE

Action Correspondence

No Action Correspondence

Information Correspondence

1. Manitoba School Boards Association (MSBA)
 - a. Urgent Memorandum re: Student Work Experiences
 - b. E-Bulletin - February 27, 2019
 - c. W. Bloomfield, Chairperson, Child Nutrition Council of Manitoba Fundraiser Invitation
 - d. Seven Oaks School Board Letter to Honourable Kelvin Goertzen re: Amendments to The Elections Act
 - e. J. Watt, Executive Director, re: MSBA 2019 Resolutions Update
 - f. 2019 Convention Resolutions Package Revised
 - g. MSBA Response re: 2019 Budget Finalization
 - h. A. Campbell, President, re: Memo - 2019 Provincial Budget Summary
 - i. D. Thomas, Risk Manager, re: Memo Traffic and Transportation Modernization Act
 - j. Interlake School Board re: Interlake School Division Presentation and Notes for Municipal Meeting
 - k. Turtle Mountain School Division re: Local Voices Campaign & Local Voices Campaign Postcard
 - l. Prairie Rose School Division Secretary-Treasurer Position Posting

- m. About Face Programming and Summer Camp
- 2. H. Roos, Program Administrator, Canadian Wireless Telecommunications Association, Earth Month Challenge

UNFINISHED BUSINESS/BUSINESS ARISING FROM THE MEETING

First Reading, By-Law 293-19
First Reading, By-Law 294-19

AGENDA-BASED QUESTIONS FROM THE PUBLIC

(This time is allocated to hearing questions from the public regarding items on this agenda.)

TRUSTEE PD SUMMARIES

There are no Trustee PD Summaries

NEW BUSINESS

There is no new business.

RECESS TO COMMITTEE OF THE WHOLE IN CAMERA

REPORT OF THE COMMITTEE OF THE WHOLE

ADJOURNMENT

ST. JAMES-ASSINIBOIA SCHOOL DIVISION

REPORT OF THE COMMITTEE OF THE WHOLE – No. 03-19

Meeting Held: Monday, January 16, 2019, Aidan Conklin Building, 5:30 p.m.

Present: Cheryl Smukowich, Chair
Jennifer Lawson, Vice-Chair

Trustees: Nicole Bowering
Bruce Chegus
Craig Glennie
Holly Hunter
Craig Johnson
Sandy Lethbridge

Present: Brett Lough, Chief Superintendent
Mike Friesen, Secretary-Treasurer / Chief Financial Officer

Regrets: Bryan Metcalfe

DISCUSSION AND RECOMMENDATIONS

1. Call to Order/Attendance

The meeting was called to order at 6:30 p.m. Attendance as recorded above.

2. Approval of Agenda

The agenda was approved as listed.

3. Manitoba Education and Training Correspondence - Budget

As part of the funding announcement, the Minister of Education and Training, Honourable Kelvin Goertzen, indicated that further information would be coming on administration costs.

On March 1, the Public Schools Finance Board forwarded an email with documentation indicating that the Administration Cost limit was decreasing from 3.0% to 2.7%. In addition, if the Special Requirement exceeded 2%, St. James-Assiniboia School Division would only be allowed Administration Costs of 2.4%.

Currently, the 2019-2020 Draft Budget is in compliance with the Special Requirement limit of 2% but Administration Costs are at 2.83%.

In order to decrease Administration Costs to 2.7%, a further reduction of \$150,000 to Division Administration (function 500) is required. The 2019-2020 Draft Budget already included an Administration Cost reduction of \$192,743.

The Committee reviewed a reorganization of duties, professional development, operational areas, trustee expenses and staffing. Additional reductions in trustee related expenditures of \$22,925 was identified.

Compliments were expressed to Administration for providing information and analysis within a very tight time frame.

The Committee of the Whole Recommends:

That the Trustee Indemnity be frozen at the current rate for 2020,

And further;

That the Trustee Indemnity By-Law be adjusted to reflect a 50% reduction in the internet reimbursement,

And further;

That the administration expenditure reductions as discussed be included in the 2019-2020 Budget,

And further;

That the Information Technology Manager Salary Grid (Appendix 1) be approved.

4. Adjournment - The meeting adjourned at 8:05 p.m.

Minutes taken by Mike Friesen, Secretary-Treasurer/CFO

Appendix 1

Information Technology Manager

Step 1	\$102,000
Step 2	\$105,000
Step 3	\$108,000
Step 4	\$111,000
Step 5	\$114,000