



ST. JAMES-ASSINIBOIA SCHOOL DIVISION

MISSION STATEMENT

In fulfilling our purpose and journeying towards our vision, St. James-Assiniboia School Division will provide diverse and comprehensive programming in a safe and caring environment to prepare all students to be responsible citizens in a democratic society.

AGENDA

Regular Meeting of the St. James-Assiniboia School Division Board

Board Room, Aidan Conklin Building, 2574 Portage Avenue

June 12, 2018

7:30 p.m.

Meeting No. 10-18

Organizational By-Law 280-17 govern meeting procedures of the St. James-Assiniboia School Division Board in accordance with the Public Schools Act, Sec. 33: "each school board shall pass by-laws establishing rules of procedure for the guidance of the school board in the conduct of its meetings."

CALL TO ORDER/ATTENDANCE

RECESS TO COMMITTEE OF THE WHOLE IN-CAMERA

THE ST. JAMES-ASSINIBOIA SCHOOL DIVISION ACKNOWLEDGES THAT WE ARE ON TREATY ONE LAND, THE TRADITIONAL TERRITORY OF THE ANISHINAABE, ININIW, AND DAKOTA, AND THE HOMELAND OF THE MÉTIS NATION.

ADOPTION OF MINUTES

Board Meeting of May 22, 2018

REPORT ON EDUCATION

Presentation: The Historical Museum Association of St. James-Assiniboia

Psychology Discipline – Educational Support Services

HEARING OF DELEGATIONS

There are no delegations registered.

COMMITTEE REPORTS

Governance Committee

Finance/Facilities Committee

REPORT OF THE CHIEF SUPERINTENDENT

REPORT OF THE SECRETARY-TREASURER/CHIEF FINANCIAL OFFICER

CORRESPONDENCE

Action Correspondence

1. JJ Ross, President, West Winnipeg Athletic Conference - Invite to bring greetings on June 22, 2018

Information Correspondence

1. Manitoba School Boards Association (MSBA)
 - a. E-Bulletin - May 23, 2018
 - b. MSBA Election Resource Memo
 - c. MSBA Candidate Information Sessions
 - d. MSBA School Boards and Trusteeship Manual
 - e. Invite for Superintendents Series Webinar: Susan Schmidt on the Topic of Fierce Conversations
 - f. Memo re: Safe Food Handling and Health Protection in Schools
 - g. Memo re: Safe Work Procedures Translation
 - h. Assembly of First Nations/Aboriginal School of Dance June Performances
 - i. Red River College Indigenous Programming Open House
 - j. Bill 219: The Workplace Safety and Health Amendment Act (Inappropriate or Unsafe Footwear)
 - k. Legislation Receiving Royal Assent - Previous Correspondence
 - l. MSBA Talking About Advocacy Guide Memo and Guide
 - m. MSBA Memo re: Bill 5 Assent
 - n. Information package re: Public Safety Canada Call for Applications re: National Crime Prevention Strategy
2. Health Canada - Response to correspondence received August 31, 2017 re: Legalization and Regulation of Cannabis

3. Manitoba Education and Training - Online posting of Responding to Religious Diversity in Manitoba's Schools: A Guide for Educators (2018)
4. B. Alexander, President, St. James Scholarship Foundation, re Appreciation Letter

UNFINISHED BUSINESS/BUSINESS ARISING FROM THE MEETING

1. First Reading - By-Law No. 286-18 - Designation of Senior Election Official for October General Municipal Election on October 24, 2018

AGENDA-BASED QUESTIONS FROM THE PUBLIC

(This time is allocated to hearing questions from the public regarding items on this agenda.)

TRUSTEE PD SUMMARIES

1. Trustee Ed Hume - Living our Values Outdoor Education Workshop - April 20, 2018

NEW BUSINESS

- Notice of Motion, Amending By-Law 287-18
- Student Council Liaison Report - Trustee John Mulligan

RECESS TO COMMITTEE OF THE WHOLE IN CAMERA

REPORT OF THE COMMITTEE OF THE WHOLE

ADJOURNMENT

ST. JAMES-ASSINIBOIA SCHOOL DIVISION

REPORT OF THE GOVERNANCE COMMITTEE No. 02-18

Meeting Held: Tuesday, May 29, 2018, Aidan Conklin Building, 7:00 p.m.

Present: Bruce Chegus, Chair
Ed Hume, Trustee
Craig Johnson, Trustee
Jennifer Lawson, Trustee
Sandy Lethbridge, Trustee
Craig McGregor, Trustee/Board Chair
Cheryl Smukowich, Trustee/Board Vice Chair (left at 8:20 p.m.)
Peter Woods, Trustee

Brett Lough, Chief Superintendent
Michael Friesen, Secretary-Treasurer/Chief Financial Officer
Mike Wake, Assistant Superintendent, Education (6-12) and Administration

DISCUSSION AND RECOMMENDATIONS

1. Attendance

As per above.

2. Approval of the Agenda

Agenda approved as submitted.

3. Organizational By-Law Review - 280-17 - Motion 08-04-18

"That the Organizational By-Law be revised to include a Treaty One statement at the beginning of each meeting agenda"

The Governance Committee recommends:

"The Administration prepare an amending by-law to Organization By-Law 280-17 to include a Treaty One statement at the beginning of each Board Meeting"

4. Motion 05-17-18

"That Opening Prayer/Pledge/Silent Moment of Reflection be referred to the Governance Committee for review"

Discussion occurred about the merits of having an opening prayer/pledge/silent moment of reflection. Personal preferences, inclusivity, religious references, and challenges experienced by other organizations were discussed.

The Governance Committee recommends:

“That as part of the annual reaffirmation of the Organizational By-Law, that the Board also reaffirm the statement:

As a School Board we believe that the long term health of representative democracy requires that citizenship and leadership act upon what is right, rather than what is popular.

To this end, as Trustees of a School Board with integrity, we will:

- 1. Understand that our first and greatest concern is the educational welfare of all students attending the public schools, and that all decisions must be based on this understanding.*
- 2. Work with other Board members in a spirit of respect, openness, cooperation, and proper decorum, in spite of differences of opinions that arise during debate.”*

5. Next Meeting

At the call of the chair

6. Adjournment

8:30 PM

Report submitted by Bruce Chegus, Chair, Governance Committee
Minutes recorded by Mike Friesen, Secretary-Treasurer/CFO

ST. JAMES-ASSINIBOIA SCHOOL DIVISION

REPORT OF THE FINANCE/FACILITIES COMMITTEE No. 08-18

Meeting Held: Thursday, June 7, 2018, Aidan Conklin Building, 5:30 p.m.

Present: Craig Johnson, Chair
Bruce Chegus, Trustee
Peter Woods, Trustee

Craig McGregor, Board Chair

Present: Brett Lough, Chief Superintendent
Michael Friesen, Secretary-Treasurer/Chief Financial Officer
Mike Wake, Assistant Superintendent, Education (6-12) and Administration
Randy Calvert, Manager, Facilities & Maintenance
Carrie Melville, Assistant Secretary-Treasurer

Regrets: John Mulligan, Trustee

DISCUSSION AND RECOMMENDATIONS

1. Attendance

As per above.

2. Approval of the Agenda

The agenda was approved as circulated.

3. PSFB Correspondence

- a) Lakewood School – Grooming Room Project Support
- b) École Assiniboine – Modular Classroom Assessment

The Committee reviewed correspondence from the Public Schools Finance Board.

The Finance/Facilities Committee recommends:

That the PSFB correspondence listed above be received as information.

4. Community Ambitions Day Service

- Request to create a garden space

The Committee reviewed a request from Community Ambitions Day Service to install raised garden containers and two concrete picnic tables beside the north entrance to the Linwood School Annex.

The Finance/Facilities Committee recommends:

That the request from Community Ambitions Day Service to install raised garden containers and two concrete picnic tables by the north entrance of the Linwood School Annex be approved.

And further;

That the project be subject to the inspection and satisfaction of the Manager, Facilities and Maintenance.

And further;

That ongoing maintenance of the area be that of Community Ambitions Day Service.

And further;

That there be no cost to the Division.

5. Macdonald-Headingley Recreation District Request

The Committee reviewed correspondence from the Macdonald-Headingley Recreation District requesting to have the Administrative fee waived for their permits.

The Finance/Facilities Committee recommends:

That the request from the Macdonald-Headingley Recreation District to have the Administrative fee waived from their permits be approved.

6. Lakewood Children's Centre

- a) Security Camera Request**
- b) Fence Replacement Request**

The Committee reviewed a request from Lakewood Children's Centre to install two surveillance cameras and increase the fence height surrounding the playground that was installed at the time of expansion.

The Finance/Facilities Committee recommends:

That the request to install two surveillance cameras covering the playground area be approved.

And further;

That signage advising of the surveillance be posted in visible areas.

And further;

That the request to increase the height of the fence be approved.

And further;

That the final projects be subject to the inspection and satisfaction of the Manager, Facilities & Maintenance.

And further;

That there be no cost to the Division.

7. Grant's Old Mill Request

The Committee reviewed a request from the St. James-Assiniboia Pioneer Association / Grant's Old Mill for financial assistance.

The Finance/Facilities Committee recommends:

That a grant in the amount of \$1000 be approved for Grant's Old Mill.

And further;

That a representative for Grant's Old Mill be invited to a Board meeting for presentation of the grant.

8. Bruce Woodshop Renovation

The Administration provided an update on the tender results for the Bruce Woodshop, which had previously been approved in principle, as well as updates on the tender results for the Sturgeon and Ness Dust Collector and Crestview North Windows projects, which had been approved. The tender results for each project varied from the original budget estimate; overall the projects are coming in \$166,990 under budget.

The Finance/Facilities Committee recommends:

That the Bruce Wood Shop renovation project be awarded to the low bid from Aztec Construction for the amount of \$413,074 plus GST.

9. Assiniboine Foundation Renewal

The Administration provided an update that the Assiniboine Foundation Renewal project is currently out for tender. If approved by the PSFB, the project may proceed this summer. The project involves excavation under the original school and may cause disruptive noise once school resumes in fall.

If the project moves forward, a complete project plan will be created with the building occupants input, once the contract is awarded.

The Finance/Facilities Committee recommends:

That the update on the Assiniboine Foundation Renewal project be received as information.

10. Outdoor Learning Space Fund Application

- Westwood Collegiate

The Committee reviewed a request from Westwood Collegiate to develop the courtyard at the school. Estimated timeline includes construction documents prepared in 2018-2019 and a grand opening in the Spring of 2020.

The Finance/Facilities Committee recommends:

That the request from Westwood Collegiate to develop the courtyard be approved in principle.

11. Update on St. James Collegiate Bus Loop

The Committee reviewed a timeline of events related to correspondence with the City of Winnipeg regarding the St. James Collegiate Bus Loop.

The Administration advised that the project will be put out for tender to determine the cost of construction. Full signal traffic lights will add an estimated \$70,000 in cost to the project. However, if a development permit is not obtained within a two to three week period, there will not be enough time to complete the project prior to the start of school.

The Finance/Facilities Committee recommends:

That the update on the St. James Collegiate Bus Loop project be received as information.

12. International Student Program Fees 2019-2020

The Committee reviewed a request from the International Student Program to set the fees for the 2019-20 school year. The fee reflects a policy change from Manitoba Health Insurance for international students, which results in ISP now purchasing full comprehensive health insurance for all students.

The 2019-20 ISP fees would be:

Application fee	\$ 200
Tuition	\$12,000
Homestay	\$ 7,000
Health Insurance	\$ 600
Total	\$19,800

The Finance/Facilities Committee recommends:

That the request from the International Student Program to set the fees at \$19,800 for the 2019-20 school year be approved.

Adjournment: 6:30 p.m.

Next Meeting: Finance/Facilities Meeting
Tuesday, September 4, 2018, 5:30 p.m.

Report submitted by Craig Johnson, Chair, Finance/Facilities Committee
Minutes recorded by Carrie Melville, Assistant Secretary-Treasurer