



ST. JAMES-ASSINIBOIA SCHOOL DIVISION

Minutes of the Regular Board Meeting of the St. James-Assiniboia School Division Board of Trustees

Tuesday, February 14, 2017

*Held in the Board Room of the Aidan Conklin Building
2574 Portage Avenue, Winnipeg*

Meeting No.: 03-17

No. 1013282

PRESENT:

| | |
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| Craig McGregor | Chair |
| Cheryl Smukowich | Vice-Chair |
| Bruce Chegus | Trustee |
| Ed Hume | Trustee |
| Craig Johnson | Trustee |
| Jennifer Lawson | Trustee |
| Sandy Lethbridge | Trustee |
| John Mulligan | Trustee |
| Peter Woods | Trustee |

ALSO IN ATTENDANCE:

| | |
|------------------|--|
| Brett Lough | Chief Superintendent |
| Mike Friesen | Secretary-Treasurer / Chief Financial Officer |
| Tanis Pshebniski | Assistant Superintendent, Education (K-8) and Student Services |
| Randy Calvert | Manager, Facilities and Maintenance (7:30 p.m.) |
| Bernice Kitsch | Senior Executive Assistant |

CALL TO ORDER / RECESS TO COMMITTEE OF THE WHOLE IN-CAMERA

The Chair called the meeting to order at 7:00 p.m. Attendance – recorded above.

03-01-17 MOVED - Trustee Craig Johnson

“That the Board recess to Committee of the Whole In-Camera.”

CARRIED

RETURN TO REGULAR BOARD MEETING – 7:39 p.m.

ADOPTION OF MINUTES

03-02-17 MOVED - Trustee Craig Johnson:

“That the minutes of the Board Meeting of January 24, 2017 be adopted.”

CARRIED

REPORT ON EDUCATION

Occupational Therapy in Schools

Presented by: Occupational therapists; Robin Jewers, O.T. Reg (MB), Monica Desgagnes O.T.S Reg (MB), and Candace Berger, Student Services Director

This presentation described the role of the occupational therapy in schools, which provides students with the tools that give daily life meaning. They also play a major role in assisting support staff, families/guardians and community. This results in an increased independence for students within the school environment in areas of self-care, productivity, social participation, self-regulation and accessibility.

HEARING OF DELEGATIONS

No Delegations Registered.

COMMITTEE REPORTS

GOVERNANCE COMMITTEE No. 01-17

Meeting held Monday, January 23, 2017

Committee Chair: Bruce Chegus

Trustee Bruce Chegus presented the report of the meeting with the Governance Committee for information.

CONCLUDED: Report of the Governance Committee

FILED

RM OF HEADINGLEY / SCHOOL BOARD LIAISON MEETING

Presented by Cheryl Smukowich, Vice Chair

Report of the Meeting of January 26, 2017

Trustee Cheryl Smukowich presented the report of the meeting with the RM of Headingley / School Board Liaison Meeting for information.

CONCLUDED: RM of Headingley / School Board Liaison Meeting

FILED

RETIREMENT PLAN COMMITTEE 03-16/17

Meeting held: February 2, 2017

Committee Chair: Bruce Chegus

Trustee Bruce Chegus reviewed the Report of the Retirement Plan Committee for Trustees' information.

CONCLUDED: Report of the Retirement Plan Committee 03-16/17

FILED

FINANCE/FACILITES COMMITTEE 02-17

Meeting held: February 7, 2017

Committee Chair: Craig Johnson

1. Attendance – for information
2. Approval of agenda

3. YMCA/YWCA Letter re Transportation Policy
 - a) Letter from YMCA/YWCA
 - b) Memo from Mike Wake

03-03-17 MOVED - Trustee Craig Johnson:

“That the request from the YMCA/YWCA for the Division to provide school bus service from its Before and After School Program located at the Westwood Community Church to École Robert Browning be declined.”

CARRIED

4. Before and After School Day Care Working Group - re Headingley

03-04-17 MOVED - Trustee Craig Johnson:

“That the update on the before and after school working group to review the potential for more before and after school care at Phoenix School be received as information.

And further;

That the working group include representation from the Board of Trustees.”

CARRIED

5. Update on YAC

03-05-17 MOVED - Trustee Craig Johnson:

“That the proposed layout for the Assiniboia Youth Community Resource Center (YAC) at John Taylor Collegiate be approved in principle.

And further;

That the costs associated with renovating the new YAC space be funded from the 2016-2017 Operating Budget.”

CARRIED

6. MSBA 2016/2017 Completed Trustee Indemnity Survey

03-06-17 MOVED - Trustee Craig Johnson:

“That the 2016-2017 Trustee Indemnity Survey be received as information.”

CARRIED

1. Request for Financial Support

- 03-07-17 a. Winnipeg Music Festival
MOVED - Trustee Craig Johnson:
“That a grant in the amount of \$1,500 be awarded to the Winnipeg Music Festival in support of the costs of the 2017 event.”

CARRIED
- 03-08-17 2. Buchanan School Roof Replacement – Additional Support
 a. PSFB Correspondence
MOVED - Trustee Craig Johnson:
“That the PSFB correspondence listed above be received as information.”

CARRIED
- 03-09-17 9. Lakewood Children’s Centre Request for Signage
MOVED - Trustee Craig Johnson:
“That the request from Lakewood Children’s Centre for two pieces of signage on the property at Lakewood School be approved.
And further;
That there be no cost to the School Division.”

CARRIED
- 03-10-17 10. Lakewood Children’s Centre Delegation Update
MOVED - Trustee Craig Johnson:
“That the request from Lakewood Children’s Centre to construct a cut out lane and expand the parking lot at Lakewood School be approved in principle.
And further;
That there be no cost to the School Division for the construction of the cut out lane or parking lot expansion.
And further;
That the School Division shall administer the tender and construction process.”

CARRIED
- 03-11-17 11. PSFB – Modular Classroom Request for 2017/2018
 a) Ecole Robert Browning School
MOVED - Trustee Craig Johnson:
“That the update on the request submitted to PSFB for a Modular Classroom at École Robert Browning be received as information.”

CARRIED
- 03-12-17 12. Energy Consumption & Costs 2015/2016
MOVED - Trustee Craig Johnson:
“That the 2015/2016 Energy Consumption Report be received as information.”

CARRIED

13. City of Winnipeg 2017 Portioned Assessment

a) December 2016

b) January 2017

03-13-17 MOVED - Trustee Craig Johnson:

“That the City of Winnipeg Portioned Assessments as of December 2016 and January 2017 be received as information.”

CARRIED

14. Headingley Subdivision Proposal

03-14-17 MOVED - Trustee Craig Johnson:

“That the Headingley Subdivision Proposal for a 38 lot urban residential development be received as information.”

CARRIED

15. Financial Statement

a) For the period ended November 30, 2016

b) For the period ended December 31, 2016

03-15-17 MOVED - Trustee Craig Johnson:

“That the Financial Statements for the periods ending November 30, 2016 and December 31, 2016 be received as information.”

CARRIED

16. Bus Fees 2017/2018

a) Letter to Parents

b) Purchase Seat Fees in Other Divisions

03-16-17 MOVED - Trustee Craig Johnson:

“That the school bus purchased seat rates be received as information.”

CARRIED

17. Hedges Parking Lot Expansion

03-17-17 MOVED - Trustee Craig Johnson:

“That the proposal for parking lot expansion at Hedge Middle School be received as information.”

CARRIED

18. Allard Site Proposal

03-18-17 MOVED - Trustee Craig Johnson:

“That the update on the Allard Site Proposal be received as information.”

CARRIED

19. Budget Updates

03-19-17 MOVED - Trustee Craig Johnson:

“That the Board of Trustees request a meeting with the local MLA’s for the area.

And further;

That the Board of Trustees request a meeting with the Honourable Ian Wishart, Minister of Education and Training.”

AMENDMENT:

03-20-17 MOVED – Trustee Bruce Chegus

That the previous motion be amended to read:

And further;

“That the request for a meeting with the Honourable Ian Wishart, Minister of Education and Training be referred to the Finance/Facilities Committee for review.”

CARRIED

MAIN MOTION AS AMENDED:

03-19-17 MOVED – Trustee Craig Johnson

“That the Board of Trustees request a meeting with the local MLA’S for the area.

And further;

That the request for a meeting with Honourable Ian Wishart, Minister of Education and Training be referred to the Finance/Facilities Committee for review.”

CARRIED

CONCLUDED: Report of the Finance/Facilities Committee

FILED

REPORT OF THE CHIEF SUPERINTENDENT

Brett Lough, Chief Superintendent

Report No. 03-17

FOR INFORMATION

1. Board Actions and Referrals
2. US Travel for School Groups

03-21-17 MOVED: Trustee Jennifer Lawson

“That the US Travel and School Groups information be referred to the Education Committee.”

CARRIED

3. Early Development Instrument (EDI) 2014-2015 Report Release

4. Good News - Yes I Can! Awards

03-22-17 MOVED: Trustee Craig Johnson

“That the Board send a letter, over the signature of the Board Chair, congratulating the student award recipients from the Yes I Can! Awards.”

CARRIED

5. Attachments – Administrative Council Minutes January 26, 2017
 - B1. Indigenous Programming

- 03-23-17 MOVED: Trustee Jennifer Lawson**
 “That the Senior Administration review the possibility of the Indigenous Programming speaker, Dr. Niigaan, to present to the Board of Trustees.”

CARRIED**CONCLUDED: Report of the Chief Superintendent****FILED**

REPORT OF THE SECRETARY-TREASURER / CHIEF FINANCIAL OFFICER

Mike Friesen, Secretary-Treasurer / Chief Financial Officer

Report 03-17

1. Financial Statement – January 31, 2017
2. Winnipeg Youth Orchestras

- 03-24-17 MOVED – Trustee Craig Johnson:**
 “That item #1 and #2 be referred to the Finance/Facilities Committee.”

CARRIED**FOR INFORMATION**

1. Cheque Registers
 - a) January 24, 2017 (INP Payroll)
 - b) January 25, 2017
 - c) February 1, 2017 (INP Payroll)
 - d) February 1, 2017
2. Permit Report – February 9, 2017
3. Fundraising Report
 - a) Stevenson-Britannia School
 - b) Collège Sturgeon Heights Collegiate
 - c) John Taylor Collegiate

CONCLUDED: Report of the Secretary-Treasurer / Chief Financial Officer**FILED**

CORRESPONDENCE

Action Correspondence

1. Manitoba School Boards Association (MSBA)
 - a. H. Demetriooff, Director, Education & Communication Services
re: Distribution of Board Ballots

- 03-25-17 MOVED: Trustee Craig Johnson**
 “That the Board designate Trustee Cheryl Smukowich to receive the Board ballots at the MSBA Annual Convention March 16-18, 2017.”

CARRIED

- b. J. Watt, Executive Director re: Board Survey Regarding 2017/18
Budget and Future Years

- 03-26-17 MOVED: Trustee Craig Johnson**

“That the Board designate Mike Friesen, Secretary-Treasurer/CFO to complete the survey on behalf of the Board Trustees.”

CARRIED

Information Correspondence

1. Manitoba School Boards Association (MSBA)
 - a. H. Demetriooff, Director, Education & Communication Services re: 2017 Convention Program and Registration Memo
 - b. H. Demetriooff, Director, Education & Communication Services re: 2017 Registration Forms
 - c. K. Cameron, President re: US Entry and Exit Requirements
 - d. E-Bulletin – February 2017
 - e. M. Pacella, Executive Director, Skills Canada (Manitoba) re: Skills Canada National Competition 2017 (in Winnipeg)

CONCLUDED: Information Correspondence

FILED

QUESTIONS FROM THE PUBLIC

There were no questions from the public this evening.

UNFINISHED BUSINESS/BUSINESS ARISING FROM THE MEETING

There was no unfinished business arising from the meeting.

NEW BUSINESS

Report on Education at the Board Meeting

03-27-17 MOVE: Trustee Bruce Chegus

“That Report on Education current process at the Board Meeting be referred to the Governance Committee.”

DEFEATED

RECONVENE TO COMMITTEE OF THE WHOLE IN CAMERA – 9:14 p.m.

03-28-17 MOVE: Trustee Craig Johnson

“That the Board reconvene to Committee of the Whole In-Camera.”

CARRIED

REPORT OF COMMITTEE OF THE WHOLE IN CAMERA – 9:15 p.m.

03-29-17 MOVE: Trustee Cheryl Smukowich

“That the Board approve the request as referred to in document # 1014992, as discussed in the Committee of Whole in Camera”

CARRIED

Manitoba School Boards Association (MSBA)

a) Collective Bargaining Update – January 27, 2017

b) Salary Bulletin – Lord Selkirk Bus Drivers Amended

03-30-17

MOVED – Trustee Craig Johnson:

“That the MSBA agenda items 3a to 3b be referred to the Personnel Committee.”

CARRIED

ADJOURNMENT

On motion of Trustee Craig Johnson, the regular board meeting adjourned at 9:16 p.m.

Craig McGregor
Chair of the Board

Brett Lough
Chief Superintendent