



ST. JAMES-ASSINIBOIA SCHOOL DIVISION

Minutes of the Regular Board Meeting of the St. James-Assiniboia School Division Board of Trustees

Tuesday, March 14, 2017

*Held in the Board Room of the Aidan Conklin Building
2574 Portage Avenue, Winnipeg*

Meeting No.: 05-17

No. 1030672

PRESENT:

Craig McGregor	Chair
Cheryl Smukowich	Vice-Chair
Bruce Chegus	Trustee
Ed Hume	Trustee
Craig Johnson	Trustee
Jennifer Lawson	Trustee
Sandy Lethbridge	Trustee
John Mulligan	Trustee
Peter Woods	Trustee

ALSO IN ATTENDANCE:

Brett Lough	Chief Superintendent
Carrie Melville	Assistant Secretary-Treasurer
Tanis Pshbniski	Assistant Superintendent, Education (K-8) and Student Services
Mike Wake	Assistant Superintendent, Education (6-12) and Administration
Paul Deacon	Asst. Manager, Facilities/Maintenance (7:30 p.m.)
Bernice Kitsch	Senior Executive Assistant
Jen Cameron	Information Officer (7:30 p.m.)

CALL TO ORDER / RECESS TO COMMITTEE OF THE WHOLE IN-CAMERA

The Chair called the meeting to order at 7:03 p.m. Attendance – recorded above.

05-01-17 MOVED - Trustee Craig Johnson
"That the Board recess to Committee of the Whole In-Camera."

CARRIED

RETURN TO REGULAR BOARD MEETING – 7:30 p.m.

ADOPTION OF MINUTES

05-02-17 MOVED - Trustee Craig Johnson:
"That the minutes of the Board Meeting of February 28, 2017 be adopted."

CARRIED

REPORT ON EDUCATION

Writing at Phoenix School

Presented by: Katina Andranistakis, Marge Lauder, Scott Mikkelson, Val Rollins and Principal, Linda Daniels. Grade 2-4 students.

This presentation reviewed how the Literacy Committee has worked together to implement the writing process for students at Phoenix School. Students plan, draft, revise, edit and publish their work together and share. It revealed continuous improvement in each of their literacy goals. The students that attended presented an example of their steps and even shared some of their stories.

HEARING OF DELEGATIONS

No Delegations Registered.

COMMITTEE REPORTS

Meeting with Government MLAs

Presented by Cheryl Smukowich, Vice Chair
Report of the Meeting of March 3, 2017

1. Next Steps

05-03-17

MOVED - Trustee Cheryl Smukowich:

“That the Board of Trustees request a meeting with the Minister of Education and Training to discuss the 2017/2018 Provincial funding.”

CARRIED

CONCLUDED: Report of the Meeting with Government MLAs

FILED

FINANCE/FACILITES COMMITTEE 05-17

Meeting held: March 7, 2017

Committee Chair: Craig Johnson

1. Attendance – for information
2. Approval of agenda
3. City of Winnipeg Portioned Assessment
 - a) February 10, 2017
 - b) March 3, 2017

05-04-17

MOVED - Trustee Craig Johnson:

“That the City of Winnipeg Portioned Assessments as at February 10, 2017 and March 3, 2017 be received as information.”

CARRIED

4. Draft Budget 2017/2018
 - a) Survey Results
 - b) Draft Budget Motion
 - c) News Release
 - d) 2017/2018 Budget

05-05-17

MOVED - Trustee Craig Johnson:

“That the summary of Feedback Responses for the 2017/2018 Draft Budget Consultation be received as information.

And further;

That the 2017/2018 Draft Budget be approved with a Total Operating Revenue Budget of \$109,380,756 and a Total Operating Expenditure Budget of \$108,289,892 for the twelve-month period July 1, 2017 to June 30, 2018.

And further;

That the Special Levy for 2017/2018 be \$64,226,205.

And further;

That the Special Levy for 2017 be \$59,608,061.

And further;

That the final budget of the St. James-Assiniboia School Division as noted above and in the categories as required under FRAME reporting system be forwarded to the Public Schools Finance Branch.

And further;

That a News Release be prepared for release (Appendix 2).”

CARRIED

5. Board Room AV Upgrade

05-06-17 MOVED - Trustee Craig Johnson:

“That the tender for the Board Room wireless delegate system and audio/visual upgrades be awarded to Inland Audio Visual, with a purchase order issued in the amount of \$43,554.”

CARRIED

6. Bright Beginnings Educare

a) Request for Music Room

b) Request for Library

c) Request for Shed

05-07-17 MOVED - Trustee Craig Johnson:

“That the request from Bright Beginnings Educare for temporary use of the Music Room and Library at Phoenix School be approved for the 2017/2018 school year.

And further;

That Administration prepare a Letter of Understanding for Bright Beginnings Educare specifying the terms and conditions for the temporary use of the Music Room and Library at Phoenix School.

And further;

That the request from Bright Beginnings Educare for a shed on the property at Phoenix School be carried forward as a pending item on the Finance/Facilities Committee Agenda.”

CARRIED

7. Heritage Park Children’s Program Playground Upgrade Request

05-08-17 MOVED - Trustee Craig Johnson:

“That the Heritage Park Children’s Program’s request for new components and upgrades to their playgrounds at Heritage School and Jameswood School be approved.

And further;

That the construction be subject to the final review and approval of the Manager of Facilities and Maintenance.

And further;

That there be no cost to the School Division.

And further;

That ongoing maintenance and repair costs of the structure be the responsibility of Heritage Park Children's Program."

CARRIED

8. Macdonald-Headingley Recreation District Permit Request

05-09-17 MOVED - Trustee Craig Johnson:

"That the permit requirement to provide a participant list for adult groups be waived for the Macdonald-Headingley Recreation District Programs that are offered in the Program & Community Resource Guide."

CARRIED

9. Financial Statement

a) For the period ended January 31, 2017

05-10-17 MOVED - Trustee Craig Johnson:

"That the Financial Statements for the period ending January 31, 2017 be received as information."

CARRIED

10. Request for Financial Support

a) Winnipeg Youth Orchestras

05-11-17 MOVED - Trustee Craig Johnson:

"That a grant in the amount of \$250 be approved for the Winnipeg Youth Orchestras."

CARRIED

CONCLUDED: Report of the Finance/Facilities Committee

FILED

REPORT OF THE CHIEF SUPERINTENDENT

Brett Lough, Chief Superintendent

Report No. 05-17

1. Collège Sturgeon Heights Collegiate – Congrats to the JV Girls Basketball Team for winning the "AAAA" Provincial Banner

05-12-17 MOVED: Trustee Craig Johnson:

"That the Board send a letter, over the signature of the Board Chair, congratulating the Collège Sturgeon Heights Collegiate JV Girls Basketball team."

CARRIED

2. Annual Re-Affirmation of the Organizational By-Law

05-13-17 MOVED: Trustee Cheryl Smukowich:

"That the Organizational By-Law be referred to the Board's three standing committees for review."

CARRIED

3. The 51st Divisional Science Fair – April 5, 2017

The Board Chair, Craig McGregor will bring greetings at the Divisional Science Fair on April 5, 2017.

4. Non-Resident Entrance and Exit Survey Results

05-14-17 MOVED - Trustee Ed Hume:

“That the Non-Resident Entrance and Exit Survey Results be referred to the Marketing Committee for review and recommendation.”

CARRIED

5. Partnership Report – February 2017

05-15-17 MOVED - Trustee Jennifer Lawson:

“That the February 2017 Partnership Report be submitted to the Education Committee for information.”

CARRIED

6. Student Enrolment Projections – 2016/2017

05-16-17 MOVED - Trustee Craig Johnson:

“That the 2016-17 Student Enrolment Projections be referred to the Finance/Facilities Committee and the Education Committee for consideration.”

CARRIED

7. Partnership Report – February 2017

05-17-17 MOVED - Trustee Craig Johnson:

“That the February 2017 Partnership Report be submitted to the Finance/Facilities Committee for information as well.”

CARRIED

FOR INFORMATION

1. Board Actions and Referrals
2. School Day Calendar – 2017/2018
3. Save the Date – WE Day October 25, 2017
4. Manitoba Education – 2017/18 Early Years Enhancement Grant
5. Manitoba News Release: Provincial Announcement

CONCLUDED: Report of the Chief Superintendent

FILED

REPORT OF THE SECRETARY-TREASURER / CHIEF FINANCIAL OFFICER

Mike Friesen, Secretary-Treasurer / Chief Financial Officer

Report 05-17

FOR INFORMATION

1. Cheque Registers
 - a) February 16, 2017
 - b) February 17, 2017 (US Bank)
 - c) February 22, 2017 (INP Payroll)
 - d) February 24, 2017
 - e) March 1, 2017 (INP Clearing)
 - f) March 2, 2017
2. Permit Report – March 9, 2017

CONCLUDED: Report of the Secretary-Treasurer / Chief Financial Officer

FILED

CORRESPONDENCE

Action Correspondence

There was no action correspondence.

Information Correspondence

1. Manitoba School Boards Association (MSBA)
 - a. 2017 Convention Schedule
 - b. 2017 Convention Report of the 2017 Nominating Committee Candidate Profiles and Rules of Procedure
 - c. 2017 Convention Orientation Checklist
 - d. J. Watt, Executive Director, Media Relations Workshop Professional Development Opportunity Poster
 - e. J. Watt, Executive Director, Council of Manitoba Stone Soup Fundraiser

CONCLUDED: Information Correspondence

FILED

UNFINISHED BUSINESS/BUSINESS ARISING FROM THE MEETING

First Reading, Debenture By-Law 275-17

05-18-17 MOVE: Trustee Cheryl Smukowich:

“That the Board give first reading to By-Law 257-17, a debenture by-law for various projects totaling \$977,700.00.”

CARRIED

QUESTIONS FROM THE PUBLIC

Mr. Jones expressed concerns on our funding decrease for the 2017-18 school year from the Provincial Government. He asked the Board of Trustees if they felt they received a positive response at the meeting with the Government MLAs once informed of our funding. Chair, Craig McGregor expressed that the meeting was an educational experience.

NEW BUSINESS

There was no new business items this evening.

REPORT OF COMMITTEE OF THE WHOLE IN CAMERA – 8:52 pm

There were no items from the Report of the Committee of the Whole In Camera.

ADJOURNMENT

On motion of Trustee Craig Johnson, the regular board meeting adjourned at 8:53 p.m.

Craig McGregor
Chair of the Board

Brett Lough
Chief Superintendent