



ST. JAMES-ASSINIBOIA SCHOOL DIVISION

Minutes of the Regular Board Meeting of the St. James-Assiniboia School Division Board of Trustees

Tuesday, May 10, 2016

*Held in the Board Room of the Aidan Conklin Building
2574 Portage Avenue, Winnipeg*

Meeting No.: 09-16

No. 928872

PRESENT:

| | |
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| Craig McGregor | Chair |
| Cheryl Smukowich | Vice-Chair |
| Bruce Chegus | Trustee |
| Ed Hume | Trustee |
| Craig Johnson | Trustee |
| Scott Johnston | Trustee |
| Jennifer Lawson | Trustee |
| John Mulligan | Trustee |

ALSO IN ATTENDANCE:

| | |
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| Brett Lough | Chief Superintendent |
| Mike Friesen | Secretary-Treasurer / Chief Financial Officer |
| Mike Wake | Acting Assistant Superintendent, Administration |
| Randy Calvert | Manager, Facilities & Maintenance (7:30 PM) |
| Kazia Paradis | Senior Executive Assistant |
| Jennifer Cameron | Information Officer (7:30 PM) |

REGRETS:

| | |
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| Sandy Lethbridge | Trustee |
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CALL TO ORDER / RECESS TO COMMITTEE OF THE WHOLE IN-CAMERA

The Chair called the meeting to order at 7:05 pm. Attendance – recorded above.

09-01-16 MOVED - Trustee Craig Johnson:

“That the Board recess to Committee of the Whole In-Camera.”

CARRIED

The Board rose from Committee of the Whole In-Camera at 7:29 PM.
The Chair called the Public Session to order at 7:33 PM.

ADOPTION OF MINUTES

09-02-16

MOVED - Trustee Craig Johnson:

“That the minutes of the Board Meeting of April 26, 2016 be adopted.”

CARRIED**REPORT ON EDUCATION**

On the “Write” Track – Sansome School**Presented by:**

Staff – Patrick Betz, Regine Nuytten, Rachel McKenzie

Students – C. Tarrant, C. Samson, T. Skakum

This presentation highlighted the formal, structured way of tracking the literacy progress of students, and seeing the positive results. The main goal of the program is to create a framework that allows for valid common data collection with built in flexibility for student needs. It allows staff to plan for developing personal strategies and classroom goals, as well as goals and strategies for individual students.

HEARING OF DELEGATIONS

No delegations registered.

COMMITTEE REPORTS

EDUCATION COMMITTEE NO. 08-16

Meeting held April 25, 2016

Committee Chair: Jennifer Lawson

1. Attendance – for information
2. Approval of agenda
3. PENDING ITEM: PEI Information

09-03-16

MOVED - Trustee Jennifer Lawson:

“That the PEI Information be received as information;

And further,

That updates be provided when received.”

CARRIED**INFORMATION ITEMS – AGENDA ITEMS 3-8**

09-04-16

MOVED - Trustee Jennifer Lawson:

“That the following items be received as information:

- Reading Recovery Report 2014-2015
- Manitoba Task Force on Educational Outcomes of Children in Care
- Indigenous Teacher Education Coalition Correspondence
- Winds of Change Campaign Endorsement Request
- Early Childhood Development “Connect the Dots” Event Feedback
- Middle Years Reorganization Update.”

CARRIED

CONCLUDED: Report of the Education Committee**FILED****FINANCE/FACILITIES COMMITTEE NO. 06-16**

Meeting held May 9, 2016

Committee Chair: Craig Johnson

1. Attendance – for information
2. Approval of agenda
3. Ray Desautels – St. James-Assiniboia Teachers' Association re decision to convert all computer equipment to the PC platform from Mac

09-05-16 MOVED - Trustee Craig Johnson:

“That the replacement of computer lab equipment in high schools be delayed until 2017-2018; And further, That one computer lab at Collège Sturgeon Heights Collegiate be designated as a pilot for the PC operating system platform in 2016-2017.”

CARRIED

4. Delegation – Europe Student Trip

09-06-16 MOVED - Trustee Craig Johnson:

“That a one-time reimbursement in the amount of \$140,528 be issued to families of Collège Sturgeon Heights Collegiate/St. James Collegiate for the cancelled student trip; And further, That the policy DD Fundraising section prohibiting proceeds generated by a fundraising activity to be made payable to students or parents for their personal efforts be waived in order to issue a full reimbursement; And further, That Administration recover the amount of \$84,706 from EF Tours.”

CARRIED

5. City of Winnipeg – 2016 Mill Rates for the Education Support Levy and Special Levy

09-07-16 MOVED - Trustee Craig Johnson:

“That the City of Winnipeg 2016 Mill Rates for the Education Support Levy and Special Levy be received as information.”

CARRIED

6. PSFB Correspondence – Lakewood School – Roof Replacement – Additional Support

09-08-16 MOVED - Trustee Craig Johnson:

“That the PSFB correspondence listed above be received as information.”

CARRIED

7. Five Year PSFB Capital Plan

09-09-16 MOVED - Trustee Craig Johnson:

“That the 2016-2017 Public Schools Major Capital Support Program and 2017-2018 to 2021-2022 Five Year Capital Plan submissions to PSFB be received as information.”

CARRIED

8. Financial Statements for the period ended March 31, 2016
09-10-16 MOVED - Trustee Craig Johnson:
 “That the Financial Statements for the period ending March 31, 2016 be received as information.”

CARRIED

9. Motionball Permit Request
09-11-16 MOVED - Trustee Craig Johnson:
 “That the request from Motionball to hold a fundraising event at John Taylor Collegiate/Hedges Middle School be approved.”

CARRIED

10. Regulation DFBB-R-2/KFC-R-2 Athletic Field Closure Guidelines
09-12-16 MOVED - Trustee Craig Johnson:
 “That revisions to Regulation DFBB-R-2/KFC-R-2 Athletic Field Closure Guidelines (Appendix A) be received as information.”

CARRIED

11. Allard Parking Lot
09-13-16 MOVED - Trustee Craig Johnson:
 “That bollards be installed on each side of the entrance, along with a padlock secured chain at the Allard site in order to restrict unauthorized access to the parking lot.”

CARRIED

CONCLUDED: Report of the Finance/Facilities Committee

FILED

REPORT OF THE CHIEF SUPERINTENDENT

Brett Lough, Chief Superintendent
 Report No. 09-16

FOR ACTION

1. Proposed Administrative Staffing
 This matter will be considered during the In-Camera portion of the meeting.

FOR INFORMATION

1. Board Actions and Referrals
2. Final Schedule of Meetings 2016/2017
3. Coordinator Assignments 2016/2017
4. Annual Report 2015 – The St. James Scholarship Foundation
5. St. James-Assiniboia Teachers’ Association
6. École Bannatyne Musical – May 17 and 18, 2016
7. Entrepreneurial Adventure – May 25, 2016
8. Roots of Empathy Year End Celebration – May 25, 2016

CONCLUDED: Report of the Chief Superintendent

FILED

REPORT OF THE SECRETARY-TREASURER / CHIEF FINANCIAL OFFICER

Mike Friesen, Secretary-Treasurer / Chief Financial Officer

Report 09-16

FOR ACTION

1. 130 Allard Avenue - Appraisal

09-14-16 MOVED - Trustee Craig Johnson:

“That item #1 (130 Allard Avenue – Appraisal) be referred to the Finance/Facilities Committee.”

CARRIED

FOR INFORMATION

1. Cheque Registers
 - a) April 18, 2016 (INP Payroll Clearing)
 - b) April 19, 2016
 - c) April 26, 2016

2. Permit Report – May 5, 2016

CONCLUDED: Report of the Secretary-Treasurer / Chief Financial Officer

FILED

CORRESPONDENCE

Action Correspondence

No items for action.

Information Correspondence

1. Manitoba School Boards Association (MSBA)
 - a. Copyright Matters & Reporting Form
 - b. E-bulletin – April 27, 2016
 - c. Canadian Network for Environmental Education and Communication (EECOM) – Annual Conference August 25 – 28, 2016
 - d. D. Thomas, Risk Manager re: Security Patrols During Summer Months
 - e. D. Thomas, Risk Manager re: Inspections – Aviva Canada Insurance
 - f. D. Thomas, Risk Manager re: Playground Inspections and Maintenance

2. M. Wasyliw, Board Chair, Winnipeg School Division – Invitation to Board Chair, Meeting on May 19th (response also included)

3. Manitoba High Schools Athletic Association Updates – Number 14 / Number 15
4. Resignation Letter – Trustee Scott Johnston
Trustee Scott Johnston advised the Board that this would be his last board meeting. He thanked the Board and Administration team for the last 26 years and is looking forward to the new challenges that working as an MLA will bring.

CONCLUDED: Information Correspondence**FILED****UNFINISHED BUSINESS/BUSINESS ARISING FROM THE MEETING**

- First Reading – By-Law 267-16 - Religious Instruction at Strathmillan School

09-15-16

MOVED – Trustee Cheryl Smukowich:

“That the Board give first reading to By-Law 267-16, a By-Law to allow for religious instruction at Strathmillan School for the 2016-17 school year.”

CARRIED**QUESTIONS FROM THE PUBLIC**

1. Stacey McAlpine asked a question related to the schools that were affected by the terrorist attack in Europe. Administration responded. He also thanked Trustee Scott Johnston for his diligence in serving the community.
2. Leann Davis thanked the Board for hearing the parents whose children were affected by the cancelled trips. She asked how and when this would be communicated to the parents. Administration responded that Principals would be communicating information to parents of affected students' later this week.
3. Jim Jones asked a question related to the funds to be refunded to the families affected and what budget that would be coming from. The Secretary-Treasurer/CFO responded. Mr. Jones also stated his concern regarding potential liability of bike-riders when it came to the Allard parking lot and the installation of a chain barricade. Trustee Craig Johnson thanked him for his concern and noted that it would be taken into consideration.

NEW BUSINESS

- Trustee Presenters – Annual Division Retirement / Silver Circle Dinner
This was provided for Trustees' information and input.

- Procedures re: Executive Sessions – Trustee Bruce Chegus

09-16-16**MOVED – Trustee Bruce Chegus:**

" That the Governance Committee review the procedure to be followed by the Board regarding Executive Sessions (as called for by the Chair) regarding the following issues:

- circumstances, if any, when the Chief Superintendent and/or Secretary Treasurer/CFO should be excluded from attendance at Executive Sessions;

- re: procedure to be followed in conducting the discussion at an Executive Session, verbal comments from individual board members are to be directed to the Chair of the Board (similar to a Committee of a Whole discussion)."

CARRIED

RECONVENE TO COMMITTEE OF THE WHOLE IN CAMERA – 9:19 PM

09-17-16**MOVED: Trustee Craig Johnson:**

"That the Board reconvene to Committee of the Whole In-Camera."

CARRIED

REPORT OF COMMITTEE OF THE WHOLE IN CAMERA – 9:33 PM

09-18-16**MOVED - Trustee Cheryl Smukowich:**

"That Mr. George Valentim be appointed as Principal at George Waters Middle School effective September 6, 2016;

And further,

That Mr. Patrick Betz be appointed as Principal at Lincoln Middle School effective September 6, 2016;

And further,

That Mr. Kyle Lizotte be appointed as Principal at Sansome School effective September 6, 2016."

CARRIED**09-19-16****MOVED - Trustee Cheryl Smukowich:**

"That the MSBA Confidential Collective Bargaining Update dated May 6, 2016 be referred to the Personnel Committee."

CARRIED**09-20-16****MOVED - Trustee Cheryl Smukowich:**

"That the MSBA Salary Bulletin for Kelsey School Division be referred to the Personnel Committee."

CARRIED

ADJOURNMENT

On motion of Trustee Scott Johnston, the regular board meeting adjourned at 9:35 PM.

Craig McGregor
Chair of the Board

Brett Lough
Chief Superintendent