

ST. JAMES-ASSINIBOIA SCHOOL DIVISION

Minutes of the Regular Meeting of the St. James-Assiniboia School Division Board
Held in the Board Room of the
Aidan Conklin Building, 2574 Portage Avenue
Tuesday, December 10, 2013

Meeting No. 20-13

PRESENT:

Chair: Craig McGregor
Vice Chair Cheryl Smukowich

Trustees: Bruce Chegus
Ed Hume
Craig Johnson
Scott Johnston
Jennifer Lawson
Bryan Metcalfe

Absent with regrets: Sandy Lethbridge, Trustee

Ron Weston, Chief Superintendent
Mike Friesen, Assistant Secretary-Treasurer
Greg Mutter, Assistant Superintendent Personnel and Human Resources
Brett Lough, Assistant Superintendent Administration, Planning and Research
Randy Calvert, Manager Facilities and Maintenance
Mari-Jean Nachtigall, Senior Executive Assistant

CALL TO ORDER / ATTENDANCE – 7:30 p.m.

Attendance - recorded above.

ADOPTION OF MINUTES

20-01-13 MOVED: Trustee Craig Johnson:
“That the minutes of the Board Meeting of November 26, 2013 be adopted as corrected.”

CARRIED

REPORT ON EDUCATION

Seasonal Selections from École Assiniboine Choir

The École Assiniboine Grade 4/5 Choir performed a variety of musical selections in both French and English.

HEARING OF DELEGATIONS

“ Future Development of Outdoor Space”
Mr. Ron Blatz, Executive Director, Discovery Children’s Centre

- 20-02-13 MOVED: Trustee Bruce Chegus
“That the rules be suspended to allow for additional time be allocated to the Delegation.”

CARRIED

Discovery Children’s Centre Executive Director presented an overview of the Centre’s proposals for development of the grounds around their leased space and requested clarification of recent board decisions regarding their proposals.

- 20-03-13 MOVED: Trustee Scott Johnston:
“That the Delegation presentation from Discovery Children’s Centre be referred to the Finance/Facilities Committee for consideration.”

CARRIED

COMMITTEE REPORTS**FINANCE/FACILITIES COMMITTEE**

Meeting held December 3, 2013 (Appendix A)

Committee Chair – Scott Johnston, Trustee

1. Attendance – for information
2. Approval of Agenda – noted

3. Stevenson-Britannia Adult Literacy Program Inc.

- 20-04-13 MOVED: Trustee Scott Johnston:
“That the Stevenson Britannia Adult Literacy Program Financial Statement as at June 30, 2013 and Internal Control Report for the Year Ended June 30, 2013 be received as information.”

CARRIED

4. Internal School Audit Review 2012/13

- 20-05-13 MOVED: Trustee Scott Johnston:
“That the Internal School Audit Review be carried to the January 7, 2014 Finance/Facilities Committee meeting.”

CARRIED

5. PSFB Correspondence

- 20-06-13 MOVED: Trustee Scott Johnston:
“That the correspondence from Public Schools Finance Board regarding the classroom addition at Phoenix School and PSFB special projects approval be received as information.”

CARRIED

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- 20-07-13 MOVED: Trustee Scott Johnston:
"That the matter of special projects approval be referred to Committee of the Whole
in camera for consideration."
CARRIED
6. Financial Requests
- 20-08-13 MOVED: Trustee Scott Johnston:
"That a \$500 contribution be made to the St. James-Assiniboia Teachers'
Association in support of the 2013 Breakfast with Santa event."
CARRIED
- 20-09-13 MOVED: Trustee Scott Johnston:
"That a Veteran Support Ad in the Royal Canadian Legion Military Service
Recognition Book in the amount of \$595 be purchased."
CARRIED
- 20-10-13 MOVED: Trustee Scott Johnston:
"That a grant in the amount of \$1500 be awarded to the Winnipeg Music
Festival in support of the costs of the 2014 event."
CARRIED
7. InForM Net Report 2012-13
- 20-11-13 MOVED: Trustee Scott Johnston:
"That the InForm Net Report for 2012-2013 be received as information."
CARRIED
8. City of Winnipeg – Proposed Lease of City Owned Property re: St.
James Track Upgrade Project
- 20-12-13 MOVED: Trustee Scott Johnston:
"That the correspondence from the City of Winnipeg be received as
information."
CARRIED
9. Canadian School Boards Association (CSBA)
- 20-13-13 MOVED: Trustee Scott Johnston:
"That the CSBA Call for Presentation Proposals 2014 be received as
information."
CARRIED
10. Financial Statement for the period ended October 31, 2013
- 20-14-13 MOVED: Trustee Scott Johnston:
That the Financial Statements for the period ended October 31, 2013 be received
as information."
CARRIED
11. City of Winnipeg Portioned Assessment
- 20-15-13 MOVED: Trustee Scott Johnston:
"That the City of Winnipeg Portioned Assessment at November 14, 2013 be
received as information."
CARRIED

- 20-16-13 12. Grant Nordman, Winnipeg City Councillor for St. Charles Ward
MOVED: Trustee Scott Johnston:
"That the request to construct a playground structure on School Division property from City Councillor Nordman be declined."
CARRIED
- 20-17-13 13. Energy Consumption Report
MOVED: Trustee Scott Johnston:
"That the 2012/2013 Energy Consumption Report be received as information."
CARRIED
- 20-18-13 14. Carolyn Duhamel Executive Director MSBA – Call for 2014 Resolutions
MOVED: Trustee Scott Johnston:
"That the 2014 MSBA Call for Resolutions be received as information."
CARRIED
- 20-19-13 15. Undesignated Capital Reserve Projects
MOVED: Trustee Scott Johnston:
"That the list of projects that could be funded from the Undesignated Capital Reserve Fund be received as information and, further,
That correspondence be sent to Public Schools Finance Board requesting the re-consideration of provincial funding for the Sturgeon Heights welding shop expansion project."
CARRIED
- 20-20-13 16. Draft Division Budget Timeline – 2014/2015
MOVED: Trustee Scott Johnston:
"That the draft Division Budget Timeline – 2014/2015 be approved."
CARRIED
- 20-21-13 17. Transportation Fees – 2013/2014
MOVED: Trustee Scott Johnston:
"That the Transportation Fees 2013/2014 be received as information."
CARRIED
- 20-22-13 18. Proposed Policy Revision
MOVED: Trustee Scott Johnston:
"That Policy ECBCB/KCA be approved with changes as indicated."
CARRIED
- 20-23-13 19. Enhancing School Emergency Preparedness
MOVED: Trustee Scott Johnston:
"That the correspondence regarding Enhancing School Emergency Preparedness be received as information."
CARRIED
- 20-24-13 20. Discovery Children's Centre Inc.
MOVED: Trustee Scott Johnston:
"That the information pertaining to Discovery Children's Centre Inc. be received as information."
CARRIED

CONCLUDED: Report of the Finance/Facilities Committee No. 14-13

FILED

REPORT OF THE CHIEF SUPERINTENDENT

Ron Weston, Chief Superintendent

Report 19-13 (Appendix B)

FOR ACTION

1. Partnership Report – December 2013

20-25-13

MOVED: Trustee Bruce Chegus:

“That the Partnership Report – December 2013 be referred to the Education Committee for information.”

CARRIED

2. Division Annual Student Attendance Report 2012-2013

20-26-13

MOVED: Trustee Cheryl Smukowich:

“That the Division Annual Student Attendance Report 2012-2013 be referred to the Education Committee for review.”

CARRIED

3. Student Accident Report 2012-2013

20-27-13

MOVED: Trustee Cheryl Smukowich:

“That the Student Accident Report 2012-2013 be referred to the Education Committee for information.”

CARRIED

4. InForm Net Agreement for 2014-2016

20-28-13

MOVED: Trustee Craig Johnson:

“That the InForm Net Agreement for 2014-2016 be approved and signed by the Chair of the Board and Secretary-Treasurer.”

CARRIED

FOR INFORMATION

1. Board Actions and Referrals

2. Program for International Student Assessment International (PISA) by the OECD Report

20-29-13

MOVED: Trustee Scott Johnston:

“That International Student Assessment (PISA) results be referred to the Education Committee for discussion. “

CARRIED

3. Trustee iPads

4. New Initiatives for Educational Programming 2014-2015 Budget - Dates for Presentations re: new budget initiatives.

5. Building Futures in Manitoba

20-30-13

MOVED: Trustee Scott Johnston:
 "That the Building Futures in Manitoba integrated economic, financial and enterprising capability course be referred to the Education Committee."

CARRIED

6. Manitoba Education – Kids Help Phone Poster
7. Manitoba Education – Kindergarten to Grade 3 Small Classes Initiative
8. Manitoba Teacher Magazine profiles Jameswood Alternative School
9. Professional Development
 - Safe School Manitoba Conference – February 10, 2014
 - Youth Criminal Justice Act Conference – February 14, 2014

CONCLUDED: Report of the Superintendent No. 19-13

FILED

REPORT OF THE SECRETARY-TREASURER

Mike Friesen, Secretary-Treasurer
 Report 19-13 (Appendix C)

FOR ACTION

20-31-13

1. Appointment of Division Auditor for 2013/2014
 MOVED: Trustee Scott Johnston:
 "That PricewaterhouseCoopers LLP be appointed to conduct the audit of the Division's 2013/2014 financial records."

CARRIED

20-32-13

2. Public Schools Finance Board Correspondence
 MOVED: Trustee Scott Johnston:
 "That correspondence providing authorization to proceed with progress billing for the Special Project funding be referred to the Finance/Facilities Committee for consideration."

CARRIED

INFORMATION

1. Cheque Registers –November 25 (2), December 2, 2013 (2)
2. Permit Report dated December 5, 2013
3. Fund Raising Report – Bruce Middle School

CONCLUDED: Report of the Secretary-Treasurer No. 19-13

FILED

CORRESPONDENCE**For Action**

1. Office of the Premier Hon. Greg Selinger, re: School Resource Officer program

- 20-33-13 MOVED: Trustee Craig Johnson:
"That the correspondence from the Premier's Office re: School Resource Officers be referred for In Camera consideration."

CARRIED

2. Peter Kotyk, Chair River East Transcona School Division, Discussion Paper re: MSBA Executive Structure

- 20-34-13 MOVED: Trustee Craig Johnson:
"That the River East Transcona School Division discussion paper re: MSBA Executive Structure be received as information."

CARRIED

For Information

1. Manitoba School Boards Association (MSBA):
 - a) Janis Arnold, Board Governance Consultant, re: on-line Webinar "Getting Your House in Order" December 12, 2013, 5:00 to 5:45 p.m.
 - b) Canadian Red Cross announcement for schools re: "Day of Pink" to raise awareness about the impact of bullying
 - c) Janis Arnold, providing summary of November 2013 Mini Workshops for Board Chairs
 - d) E-Bulletin November 27, 2013
 - e) MSBA acknowledgement of the Board's nomination of Trustee Cheryl Smukowich for the position of Director Region 5
 - f) Floyd Martens, MSBA President, letter to Ministers Irvine-Ross and Chief, in support of the Manitoba Child Care Association and the Child Care Coalition of Manitoba in their call for an integrated public system of early learning and child care
 - g) Minutes Regions 5 & 6 Network Meeting October 23, 2013 – Threat Assessment
 - h) MSBA Trustee Indemnity Survey 2013-2014
2. Edward Ploszay, Chair, Board of Trustees Seven Oaks School Division, copy of letter to Mayor Sam Katz re: changes to City snow clearing services
3. Letters of Thanks
 - Letter of Appreciation re: scholarship donation
 - Letter of thanks re: Student School Division volunteer award

Information Correspondence

FILED

UNFINISHED BUSINESS

Second Reading – By-Law 245-13

20-35-13 MOVED: Trustee Cheryl Smukowich:
“That By-Law 245-13, a Debenture By-Law for the purpose of borrowing the sum of \$1,221,100.00 Dollars and of issuing debentures for various projects be given second reading.”

CARRIED

Third/Final Reading – By-Law 245-13

20-36-13 MOVED: Trustee Cheryl Smukowich:
“That By-Law 245-13, a Debenture By-Law for the purpose of borrowing the sum of \$1,221,100.00 Dollars and of issuing debentures for various projects be given third/final reading.”

CARRIED

QUESTIONS FROM THE PUBLIC

There were no questions from the public.

RECESS TO COMMITTEE OF THE WHOLE IN CAMERA – 9:25 p.m.

20-37-13 MOVED: Trustee Craig Johnson:
“That the Board recess to Committee of the Whole in Camera.”

CARRIED

REPORT OF COMMITTEE OF THE WHOLE IN CAMERA – 9:50p.m.

20-38-13 MOVED: Trustee Scott Johnston:
“That correspondence be sent to the Public Schools Finance Board requesting clarification on timing of the PSFB announcement for special projects approval.”

CARRIED

20-39-13 MOVED: Trustee Scott Johnston:
“That the Board send a letter to the Minister of Children and Youth Opportunities and local MLA’s to request financial support for the School Resource Officer program in St. James-Assiniboia School Division.”

CARRIED

ADJOURNMENT

On motion of Trustee Craig Johnson, the regular board meeting adjourned at 9:55 p.m.

Craig McGregor
Chair of the Board

Ron Weston
Chief Superintendent