

## ST. JAMES-ASSINIBOIA SCHOOL DIVISION

Minutes of the Regular Meeting of the St. James-Assiniboia School Division Board  
Held in the Board Room of the  
Aidan Conklin Building, 2574 Portage Avenue  
Tuesday, May 10, 2011

Meeting No. 09-11

**PRESENT:**

Chair: Bruce Chegus  
Vice Chair: Craig McGregor

Trustees: Ed Hume  
Craig Johnson  
Scott Johnston  
Jennifer Lawson  
Sandy Lethbridge  
Bryan Metcalfe  
Cheryl Smukowich

Ron Weston, Chief Superintendent  
Brett Lough, Assistant Superintendent Administration, Planning and Research  
Greg Mutter, Assistant Superintendent Personnel and Human Resources  
Carol Polonski, Assistant Secretary-Treasurer  
Carrol Harvey, Manager Human Resources  
Mari-Jean Nachtigall, Senior Executive Assistant

Absent with regrets: Mike Friesen, Secretary-Treasurer

### **CALL TO ORDER / ATTENDANCE – 7:30 p.m.**

Attendance - recorded above.

### **ADOPTION OF MINUTES**

09-01-11 MOVED: Trustee Craig McGregor:  
"That the minutes of the Board Meeting of April 26, 2011 be adopted."

CARRIED

### **REPORT ON EDUCATION**

#### **Buchanan School – Student Voice “Social Justice By Another Name!”**

Presented by: Henrietta Hoch, Principal, Tammy Baydock, Vice Principal,  
Regine Nuytten, Teacher, and five students

**HEARING OF DELEGATIONS**

There were no delegations registered.

**COMMITTEE REPORTS****FINANCE/FACILITIES COMMITTEE**

Meeting held May 3, 2011 (Appendix A)

Committee Chair: Trustee Scott Johnston

1. Call to Order/Attendance – noted
2. Approval of agenda – noted
3. Macdonald-Headingley Recreation District – Renewal of Lease Agreement

09-02-11 MOVED: Trustee Scott Johnston:  
“That authorization be provided to the RM of Headingley to allow Macdonald-Headingley Recreation District to use 81 Alboro Street for the period April 1, 2011 to March 31, 2012.”

CARRIED

4. Requests for Financial Support

09-03-11 MOVED: Trustee Scott Johnston:  
“That the Division create a support message and purchase space not exceeding a one-half size page to be placed in the Military Service Recognition Book at a cost of \$595; and further,  
That a \$2,500 discretionary grant be awarded to Linwood School to assist in planning for their 100 Year Anniversary Celebration.”

CARRIED

5. Review of Facility Use Policies, Procedures and Agreements

09-04-11 MOVED: Trustee Scott Johnston:  
“That the Permit Analysis for Buildings and gymnasiums be received as information; and further,  
That Policy DFBA Community Use of Schools be approved; and further,  
That Policy DFBB Community Use of School Grounds be approved; and further,  
That Regulation DFBA-R Rentals and Service Charges be received as information;  
And further,  
That Administration post Division policies on Community Use to the Division website;  
And further,  
That the letter from the Minister of Education and Minister of Healthy Living Youth and Seniors be received as information.”

CARRIED

6. Financial Statement – Period Ended March 31, 2011

09-05-11 MOVED: Trustee Scott Johnston:  
“That the Financial Statement for the period ended March 31, 2011 and financial projections to June 30, 2011 be received as information.”

CARRIED

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7. The Historical Museum Association of St. James-Assiniboia
- 09-06-11 MOVED: Trustee Scott Johnston:  
"That an additional grant in the amount of \$600 be awarded to the Historical Museum Association of St. James-Assiniboia."  
CARRIED
8. Policies, Regulations and Exhibits – Student Transportation
- 09-07-11 MOVED: Trustee Scott Johnston:  
"That Policy EEAEC-JICC Student Conduct on School Buses be approved with changes as presented; and further,  
That Policy EEAI – Student Transportation Records and Reports be approved with changes as presented; and further,  
That EEAI-R Student Transportation Records and Reports be archived; and further,  
That EEAEC-R Student Conduct on School Buses be received as information; and further,  
That EEAAE-1 Transportation Form be received as information; and further,  
That EEAEA-E-1 Driver Disclosure of License be received as information; and further  
That EEAEA-R Bus Driver Qualifications, Training and Responsibilities be received as information; and further,  
EEAECA-R Carry on Items on School Buses be received as information."  
CARRIED
9. PSFB Correspondence
- 09-08-11 MOVED: Trustee Scott Johnston:  
"That Correspondence from the Public Schools Finance Board on the 2011-2012 Public Schools Capital Support Program be received as information."  
CARRIED
10. Metro Winnipeg Survey – Mileage Survey
- 09-09-11 MOVED: Trustee Scott Johnston:  
"That effective July 1, 2011 the per kilometer rate for vehicle usage be increased from .416 to .46."  
CARRIED
11. Manitoba Child Care Association
- 09-10-11 MOVED: Trustee Scott Johnston:  
"That the Manitoba Child Care Association document regarding nursery and full day kindergarten programs in public schools be received as information."  
CARRIED
12. Westwood Track – Proposed agreement with City of Winnipeg
- 09-11-11 MOVED: Trustee Scott Johnston:  
"That the proposed Lease Agreement between the City of Winnipeg and the School Division for the Westwood Collegiate track be approved."  
CARRIED

09-12-11 13. Bannatyne Bus Lane Update  
MOVED: Trustee Scott Johnston:  
"That the Board approve the proposed plans for the Bannatyne bus lane to be situated on Wallasey Street as presented."

CARRIED

CONCLUDED: Minutes of the Finance/Facilities Committee

FILED

**GOVERNANCE COMMITTEE**

Meeting held May 3, 2011 (Appendix B)

Committee Chair: Trustee Ed Hume

1. Call to Order/Attendance – noted
2. Approval of agenda – noted
3. Annual Review of Board Organizational By-Law  
For information.
4. Review of Policy AG – Board Governance Framework  
For information.
5. Pending Item – Policy BEDH-E Draft Brochure re: Public Participation in Board Meetings

09-13-11 MOVED: Trustee Ed Hume  
"That the Draft Brochure "Welcome to the Board Meeting – Information for Delegations" be approved with amendments as discussed; and further, That the document "Welcome to the Board Meeting – Information for Delegations" be included in the Division policy manual as Exhibit BEDH-E and that current BEDH-E be archived."

CARRIED

CONCLUDED: Minutes of the Governance Committee No. 01-11

FILED

**REPORT OF THE CHIEF SUPERINTENDENT**

Ron Weston, Chief Superintendent

Report 09-11 (Appendix C)

**FOR ACTION**

1. Province of Manitoba Legislation Requiring Defibrillators

09-14-11 MOVED: Trustee Scott Johnston:  
"That the Province of Manitoba News Release – Legislation re: Defibrillators be referred to the Finance/Facilities Committee for consideration."

CARRIED

- 09-15-11 2. Strathmillan School – Therapy Dog Program Pilot Request  
 MOVED: Trustee Jennifer Lawson:  
 “That consideration to waive Division Policy ECACB at Strathmillan School for the implementation of the School Therapy Dog Program Pilot for the 2011-2012 school year for one half-day per week for two 10-week sessions during the 2011-2012 school year be referred to the Education Committee for consideration.”

CARRIED

**FOR INFORMATION**

1. Board Actions and Referrals
2. Premier’s Advisory Council – Video Project
3. Regie Routman Residency – Heritage School
4. Restitution Workshop – August 2011
5. Manitoba Education – Grade 8 Mathematics
6. Manitoba Education – Ukrainian Language Arts
7. Graduation and Celebration of Learning 2011 List
8. Stevenson-Britannia Art Gallery Evening May 18, 2011

CONCLUDED: Report of the Superintendent No. 09-11

FILED

**REPORT OF THE SECRETARY-TREASURER**

Mike Friesen, Secretary-Treasurer  
 Report 09-11 (Appendix D)

**INFORMATION**

1. Cheque Registers – April 26, 29 and 30, 2011
2. Permit Report – May 5, 2011

CONCLUDED: Report of the Secretary-Treasurer No. 09-11

FILED

**CORRESPONDENCE****For Action**

1. University of Alberta, Alberta Policy Coalition for Cancer Prevention, requesting participation in a survey about cancer prevention activities from an organizational perspective
2. Executive Director, MSBA, providing a copy of the draft *School Board Member Handbook* for review  
 Trustee Craig Johnston will review the handbook.
3. Memorial University Faculty of Education, requesting participation in a survey supported by the Canadian School Boards Association re: attributes of effective school boards, nature of educational governance and factors influencing policy and decision making in school boards across Canada

Interested Trustees are requested to respond directly.

**For Information**

1. Manitoba School Boards Association (MSBA):
  - a) Executive Director MSBA, request to schedule Board Visitation 2011-2014
  - b) MSBA clippings April 21-29, 2011
  - c) Twitter highlights April 21-May 4, 2011
  - d) Saskatchewan School Boards Association invitation to participate in national gathering of First Nations and Métis school board members
  - e) Manitoba Government News Release and backgrounder re: Education for Sustainable Development Grant Recipients
  - f) Manitoba Round Table for Sustainable Development invitation for nominations for 2011 Manitoba Excellence in Sustainability Awards
2. Parents of students in the Division, recognizing the excellence of the Division arts programming, in particular the Divisional Musical Theatre and the Director

INFORMATION CORRESPONDENCE

FILED

**UNFINISHED BUSINESS/BUSINESS ARISING FROM THE MEETING**

**First Reading – By-Law 221-11 Religious Instruction at École Robert Browning**

09-16-11 MOVED: Trustee Craig McGregor:

“That first reading of By-Law 221-11, a by-law to allow for provision of religious instruction at École Robert Browning, be given.”

CARRIED

**Request for Pamphlets – Gay-Straight Alliance Westwood Collegiate**

09-17-11 MOVED: Trustee Ed Hume

“That the Board request copies of pamphlets that are available to the students at Westwood Collegiate with regard to the Gay Straight Alliance.”

DEFEATED

Trustee Hume requested that the record show that his vote was in the affirmative.

**QUESTIONS FROM THE PUBLIC**

There were no questions from the public.

**NEW BUSINESS**

There were no items of New Business

**RECESS TO COMMITTEE OF THE WHOLE IN CAMERA – 8:50 p.m.**

09-18-11 MOVED: Trustee Craig McGregor:  
"That the Board recess to Committee of the Whole in Camera."

CARRIED

**REPORT OF COMMITTEE OF THE WHOLE IN CAMERA – FIRST SESSION - 9:10 p.m.**

Trustees Bruce Chegus, Scott Johnston and Craig McGregor declared an indirect conflict of interest and were not present for discussion in Committee of the Whole or the vote in public session on the following matter.

**MANTE Negotiations**

09-19-11 MOVED: Trustee Cheryl Smukowich:

"That, subject to Union ratification, the Board approve the changes to the collective agreement between the St. James-Assiniboia School Division and the Manitoba Association of Non-Teaching Employees for the period July 1, 2010 to June 30, 2013; and that the Division signing officers be authorized to execute the agreement."

CARRIED

Trustees Bruce Chegus, Scott Johnston and Craig McGregor returned to the meeting at 9:12 p.m.

**RECESS TO COMMITTEE OF THE WHOLE IN CAMERA – 9:12 p.m.**

09-20-11 MOVED: Trustee Cheryl Smukowich:  
"That the Board recess to Committee of the Whole in Camera."

CARRIED

**REPORT OF COMMITTEE OF THE WHOLE IN CAMERA – SECOND SESSION – 9:20 p.m.**

There were no further Board actions to report.

**ADJOURNMENT**

On motion of Trustee Craig McGregor, the regular board meeting adjourned at 9:20 p.m.

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Bruce Chegus  
Chair of the Board

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Ron Weston  
Chief Superintendent