École Assiniboine Parent Advisory Council
Annual General Meeting Minutes
October 7, 2026

Call to Order
The meeting was called to order at 6:06 PM by Pamela McLachlan

Attendees: Murray Cobb, Rhea Epp, Krissy Flynn, Nancy Hermano, Nicole Hnatiuk, Andrea Johnston, Michelle Klassen, Melanie McCannell, Mary Oscarson, Anna Petter, Tim Petter, Emily Sauvé, Merlyn Schlamp, Jenelle Smith, Tara Smith, Jill Swirsky,
Pamela McLachlan (Principal), Jennifer Peters (Vice Principal), Jennifer Hernandez (Teacher)

Motion to form a Parent Advisory Council for the 2026/2027 school year
Motion: Andrea Johnston
Second: Mary Oscarson
Unanimously passed

Nominations for Parent Advisory Council Executive for the 2026/2027 school year
President nomination: Andrea Johnston
Vice-president nomination: Mary Oscarson
Treasurer nomination: Michelle Klassen
Secretary nomination: Krissy Flynn

- All positions acclaimed

- École Assiniboine staff decline voting privileges for the 2026/2027 school year

Motion to approve the 2025 AGM minutes (revised Oct. 17, 2025)
Motion: Mary Oscarson
Second: Andrea Johnson
Unanimously passed

Motion to approve the agenda for October 7, 2026 AGM
Motion: Tara Smith
Second: Rhea Epp
Unanimously passed

Motion to approve previous meeting minutes from March 9, 2026
Motion: Michelle Klassen
Second: Rhea Epp
Unanimously passed

President's Report
Welcome back everyone! We are excited for another school year and hoping to host some new events and fundraising opportunities. I can't wait to see what this year has in store for us as a Parent Advisory Council. We had another amazing turnout for our end of school year BBQ, and it was great to see all the families in attendance and enjoy themselves.

- Note that Jennifer Hernandez's daughter will receive volunteer hours for babysitting services at the AGM.

Treasurer's Report

Current Account Balance as of October 7, 2026	**$22696.79**
Playground Improvement Fund	$9353.46
General Revenue	$433.69
Milk Program carryforward	$1916.64
Current Milk Program	$895.67
Pizza Lunches	$0
Pizza Donation	$0
Fundraising	$10097.33

Pending

- Old Dutch Payment $3320.53
- Old Dutch late order $62.50
    - Both under fundraising tab
- White milk is distributed by the school and subsidized by nutrition grants.
- No audit report has been received as of current date.

Motion to continue selling chocolate milk once cost and ticket price is determined.
Motion: Krissy Flynn
Second: Mary Oscarson
Unanimously passed

- M. Charette to advise on start date and quantity to purchase.

Principal's Report

Thank you to everyone for being here today. We greatly value the involvement of our parents and caregivers, and we are especially grateful for the time, energy, and care that our Parent Advisory Council gives to our school and students.

It was also wonderful to connect with so many parents and families during our Opening Triad Conferences. The strong turnout was a great reflection of our connected school community, and we look forward to creating more opportunities throughout the year for families to be welcomed into the school and involved in school life.

As the new principal of École Assiniboine, I am grateful for the warm welcome I have received and for the opportunity to join such a strong team and caring school community. We are looking forward to a wonderful year of learning, connection, and growth together.

September Highlights

Our current enrollment is 265 students, supported by 33 staff members.

September was a busy and exciting month at École Assiniboine:

- We held our annual Terry Fox Run/Walk, raising $428.40 for cancer research. Thank you to everyone who supported this important tradition.
- Our Grade 4 and 5 cross-country team had a fantastic season. A big thank you to our staff champions, Mme Vandale and Mme Lachance, along with the many staff members who supported and encouraged our students. It was wonderful to see so many students and staff involved in this fun extracurricular opportunity.
- Our school choir (chorale) and Orff Club got underway, giving our Grade 3 students opportunities to explore and develop their musical and artistic talents beyond the classroom. Thank you to Mme Burdeniuk and the many helping hands who make these opportunities possible.
- Our school nutrition program is in full swing, providing healthy daily snacks for our students. Thank you to Mme Hernandez, M. Charette, and our support staff for the time and care they put into this important program each day.
- Hearing screening was completed for our Kindergarten and Grade 1 students.

Looking Ahead to October

There is lots happening at École Assiniboine this month:

- Handball is now being offered as an extracurricular opportunity for interested Grade 4 and 5 students.
- Our Choir and Orff Club students are preparing for their first performance opportunity at our Remembrance Day Assembly in November.

- The Mobile Vision Clinic will be at École Assiniboine on October 30 for students who have returned a completed consent form.
- Our annual Halloween Parade will take place on the afternoon of Halloween. More details will be shared with families in an upcoming Notes from the Office newsletter.
- School Photo Day is October 21 — mark your calendars!
- We completed three fire drills so far this year and, construction permitting, anticipate completing a few additional drills before winter.

Roofing Project Update

The roofing project continues, and we sincerely appreciate the ongoing patience and understanding of our students, staff, and families as we navigate entrance closures and limited parking.

At this time, we do not have any further updates regarding the anticipated completion timeline. We will continue to share information with families as it becomes available.

Greetings from the School Board: Tara Smith, Chair
The St. James Assiniboa School Division is collecting budget feedback and consultation for the 2027/2028 school year. Parents, caregivers, and community members are invited to complete a short survey indicating their priorities in school division resource allocation. A link to the survey was sent via email and is available on the school division website.

School Division Trustees are available to help parents/caregivers when they have concerns about their child and school.

The St. James Assiniboia School Division will also be hosting a Parent Advisory Council Information Session. All PAC members are invited to attend. This is a great opportunity to network with other PACs. Save the date: **December 1, 2026.**

Committee Reports

Playground Enhancement Sub-committee: Rhea Epp and Krissy Flynn

- A project number has been assigned allowing for charitable donations to playground enhancement with charitable receipts provided.
- A grant submission to plant trees along Portage Ave. is in draft form.
- A fundraising flyer has been created for business and community donations.

Motion to circulate the flyer electronically through the PAC section on News From the Office, send paper copies home with students, and distribute to neighbourhood businesses.
Motion: Jenelle Smith
Second: Krissy Flynn
Unanimously passed

- Tara Smith advised that the divisional grant writer can provide support moving forward.

New Business

Teacher requests:
Motion to approve Mme Burdeniuk's request of offsetting the cost of a student field trip to the symphony. Total amount requested: $239.25 for 87 students.
Motion: Krissy Flynn
Second: Rhea Epp
Unanimously passed

- The PAC will continue to review teacher requests and grant them as funds allow.

School clothing:
Sales will be happening October 12-October 23 with delivery happening before the holiday break. Flyers and Information to families will be sent home early next week.

Fundraising:
Pizza fun lunches will continue at the same price point ($2.50 per slice) and following the same ordering procedure (forms sent home and returned). Both are working well for the majority of families and volunteers. Pizza lunch dates have been pre-booked for the year:

- Wednesday, October 22
- Wednesday, November 25
- Wednesday, December 16
- Wednesday, January 27
- Wednesday, February 24
- Wednesday, March 24
- Wednesday, April 28
- Wednesday, May 26

Motion to approve the above dates for pizza lunch.
Motion: Tara Smith

Second: Krissy Flynn
Unanimously passed

- Funds raised through the pizza lunch will go towards teacher requests and PAC activities and events such as the end of year BBQ.
- Since we are out of pizza donations, an option to donate will be provided on the November pizza form.
- Fun lunch options from Sals will be provided as well. Dates TBA.

Motion for PAC to cover the cost of 2 cheese pizzas in October.
Motion: Mary Oscarson
Second: Jenelle Smith
Unanimously passed

The first fundraiser of the year was Old Dutch Chips and it was a very successful fundraiser for us. We had lots of sales, and we are hoping to have a profit of $1,800. Delivery Date: October 20 with pickup until 5:30.

Mom's Pantry fundraising will take place in October/November with a delivery date prior to the holiday break.

Glenlea Greenhouse is confirmed for late winter/early spring with a delivery date of May 20 at 9 AM. Pickups ready in the afternoon. Hoping to use half the gym.

Other fundraisers throughout the year:

- Kernels popcorn
- Stuffy sleepover
- Possible dance-a-thon
- Bake sale at the holiday concert
- Popcorn/candy/juice sales at the Pirates 2 musical
- 50/50 sales at both shows (permits needed)
- Possible flower sales at both shows

All fundraiser profits aside from fun lunches will be put towards the playground enhancement.

Draw for a school water bottle and t-shirt. Two prize packs available.
Winners: Murray Cobb and Krissy Flynn

Adjournment: 7:09 PM

NEXT MEETING DATE – November 4, 2026 at 6:00 PM, École Assiniboine