

INSTRUCTIONS

Student Registration

- ☐ Please read, complete **all** areas and sign where needed.
- ☐ Indigenous Identity Declaration – only complete if you are declaring Indigenous Identity.
- ☐ Transportation. Please review the map to see if your child is eligible for bussing. Purchased seats are not available for the 2024-2025 school year.

Walking Field Trip Form

- ☐ Please complete and sign.

Student Emergency Medical Information

- ☐ Please complete form (this form accompanies students on field trips).

Participating in Smudging

- ☐ All students are invited to participate in Smudging. Please complete and sign.

Lunch Program Rules

- ☐ Please review these rules with your child and sign.

The above items are to be returned to the school office.

The following documents are for you:

School Supply List

School Cash Online – Instructions on how to sign up. School Cash is the preferred method of payment. No personal cheques will be accepted.

Opening Day Conference – Instructions for signing up and booking conference appointments. (September registrations only.)

Safe Arrival – Instruction for registering and reporting student absences either by using app or phone.

School Day Calendar – FYI – early dismissal dates, holidays, and school closing days.



Great Schools for
Growing and
Learning

ATHLONE SCHOOL

110 Athlone Drive
Winnipeg, Manitoba R3J 3L4
Phone: 204-832-1373 Fax: 204-885-2273
Email : athlone@sjasd.ca

Date Received _____

File Requested: _____

STUDENT REGISTRATION 2024-2025

NOTICE: This registration form is to be completed by the parent/guardian. Providing false, misleading or incomplete information in this application will constitute just cause for possible withdrawal from school.

REGISTRATION INFORMATION

You are enrolling your child in Grade: K-AM K-PM 1 2 3 4 5 (Please circle one)

Previous School Attended: _____ Previous Grade: _____

STUDENT INFORMATION

LEGAL NAME: _____ / _____ / _____
(On Birth Certificate) Last Name First Name Middle Name

I agree to provide a birth certificate for the child (if not previously submitted) and two official documents with the current address of the legal guardian(s).

Preferred First Name: _____ **Birth Date:** ____/____/____
mm dd yyyy

Gender: ☐ M ☐ F ☐ Trans Person ☐ Two Spirit ☐ Gender Non-Conforming **Pronoun:** _____

Home Phone Number: _____ **Student Cell Number (if applicable):** _____

Mailing Address: _____ / _____ / _____ / _____
Street/Apt # City Province Postal Code

If your current school is not in St. James-Assiniboia, have you ever attended school in Manitoba? ☐ Yes ☐ No

If yes, name of school: _____ Manitoba Education (MET) #: _____

FAMILY INFORMATION

Parent Name: _____ **Relationship to Student:** _____

Address (if different from above): _____ **City:** _____ **Postal Code:** _____

Home Phone: _____ **Cell Phone:** _____ **Email:** _____

Name of Employer: _____ **Work Phone:** _____

Phone number you would like used as the main contact number: _____

Parent Name: _____ **Relationship to Student:** _____

Address (if different from above): _____ **City:** _____ **Postal Code:** _____

Home Phone: _____ **Cell Phone:** _____ **Email:** _____

Name of Employer: _____ **Work Phone:** _____

Phone number you would like used as the main contact number: _____

Legal Custody (if applicable – as appointed by the Court of Queen’s Bench):

☐ Joint ☐ One Parent ☐ Guardian ☐ Child and Family Services

Name of person(s) who has (have) legal custody: _____

If joint custody, is there primary care and control assigned? ☐ Yes ☐ No To whom? _____

Legal documentation provided (court orders, restraining orders, etc.) ☐ Yes ☐ No

Other Related Information: _____

Legal Guardian’s Name: _____ **Relationship to Student:** _____

Address (if different from above): _____ City: _____ Postal Code: _____

Home Phone: _____ Cell Phone: _____ Email: _____

Name of Employer: _____ Work Phone: _____

Phone number you would like used as the main contact number: _____

In Care of CFS? (agency name, worker, telephone, etc): _____

Siblings: Name: _____ Age: _____ Grade: _____ School: _____

Name: _____ Age: _____ Grade: _____ School: _____

Name: _____ Age: _____ Grade: _____ School: _____

Name: _____ Age: _____ Grade: _____ School: _____

Language(s) spoken at home, other than English: _____

MEDICAL INFORMATION

Manitoba Health # (9-Digit): _____

Primary Healthcare Provider’s Name: _____ Phone Number: _____

Does your child have accident insurance? ☐ Yes ☐ No Insurance Co. Name: _____

It is important that we are aware of any medical conditions or on-going prescribed medications.

Diagnosed Health Needs - Please check all that apply:

Is the student on any on-going prescribed medications: ☐ Yes ☐ No Specify: _____

(Administration of Prescribed Medication Form must be completed)

If yes, who administers during school hours: ☐ Home ☐ Self ☐ School

Allergies ☐ Yes ☐ No EpiPen ☐ Yes ☐ No Allergic to: _____

Asthma ☐ Yes ☐ No Inhaler ☐ Yes ☐ No

Diabetes ☐ Yes ☐ No Seizures ☐ Yes ☐ No

Hearing ☐ Yes ☐ No Vision ☐ Yes ☐ No

☐ Other – Please Specify: _____

Do you have any concerns regarding your child’s speech and language? ☐ Yes ☐ No

Does this student have a URIS file? ☐ Yes ☐ No

If you answered “Yes” to ongoing medical conditions and do not have a URIS file, would you like your child to have a divisional health care/URIS plan (developed by a Registered Nurse: WRHA)? ☐ Yes ☐ No

If your child has a Medic Alert Member ID number, please provide: _____

EMERGENCY CONTACT INFORMATION

We request that you provide us with the names and phone numbers of at least two contacts, other than yourself (a step-parent, relative, friend, or neighbor), in case we are unable to contact you:

Contact Name: _____ **Relationship to Student:** _____

Home Phone: _____ Cell Phone: _____ Work Phone: _____ Ext. _____

Contact Name: _____ **Relationship to Student:** _____

Home Phone: _____ Cell Phone: _____ Work Phone: _____ Ext. _____

Contact Name: _____ **Relationship to Student:** _____

Home Phone: _____ Cell Phone: _____ Work Phone: _____ Ext. _____

STUDENT PRESENCE AND ENGAGEMENT AND STUDENT CONDUCT POLICIES

All students and parents are responsible for ensuring that they are familiar with and comply with the Schools' Student Presence and Engagement and Student Conduct Policies. Copies of the policies are available in the school office and will be distributed at the beginning of the year.

CATCHMENT

Do you live in this school's catchment area? ☐ Yes ☐ No

If no, what is your catchment school? _____

If no, why did you choose to register at this school instead of your catchment area school? Please write below:

CHILD CARE (If Applicable)

Child Care Centre your child will be attending: _____

Private Sitter Name: _____ Address: _____ Ph: _____

USE OF PHONE NUMBER AND EMAIL

☐ Yes ☐ No I give permission to the school to give my phone number and/or email address to school parent organizations so that I may be contacted for special functions that are carried out by these organizations.

☐ Yes ☐ No **Canada Anti-Spam Legislation:** I consent to receive email in the form of newsletters, school updates, and announcements regarding division and school activities, including fundraising and promotions.

Note: Special announcements and events are also broadcast using the divisional School Messenger telephone system.

INDIGENOUS IDENTITY DECLARATION

Indigenous Identity Declaration helps to support the efforts of Manitoba Education and Training and school divisions to plan and improve programs in a way that is responsive to Indigenous learners.

(Providing this personal information is voluntary and optional. It is being collected in compliance with section 36(1)(b) of The Freedom of Information and Protection of Privacy Act as it is necessary for and relates directly to the activity of Manitoba and school divisions to plan, deliver and improve programs.)

1. I _____, (name of parent/guardian, please print clearly):

- ☐ Am submitting my child's Indigenous Identity Declaration for the first time
- ☐ Am making changes to my child's Indigenous Identity Declaration
- ☐ Already submitted my child's Indigenous Identity Declaration and have no further changes to make at this time.

2. Is your child an Indigenous person, that is, First Nation (North American Indian), Métis, or Inuk (Inuit)? Note: First Nations (North American Indian) include Status and Non-Status Indians

If "Yes", mark the square(s) that best describe(s) your child now:

- ☐ Yes, First Nation (North American Indian)
- ☐ Yes, Métis
- ☐ Yes, Inuk (Inuit)

3. Which best describes your child's Indigenous cultural-linguistic identity? Please note that your child does not need to speak the language in order to declare. Please select up to two choices:

- | | |
|--|---|
| <input type="checkbox"/> Anishinaabe (Ojibway/Saulteaux) | <input type="checkbox"/> Ininiw |
| <input type="checkbox"/> Dene (Sayisi) | <input type="checkbox"/> Dakota |
| <input type="checkbox"/> Oji-Cree | <input type="checkbox"/> Michif |
| <input type="checkbox"/> Inuktitut | <input type="checkbox"/> Other (please specify) _____ |

For more information about Indigenous Identity Declaration, please contact:

Indigenous Inclusion Directorate

510 Selkirk Avenue

Telephone: 204-945-7886 Email: iid@gov.mb.ca

Or visit the website at: <http://www.edu.gov.mb.ca/iid/abidentity.html>

Parent/Guardian Signature: _____

Date: ____/____/____
mm dd yyyy

The Physical Education/Health Education curriculum is mandated by Manitoba Education. Content related to substance use and abuse, personal safety and human sexuality is considered potentially sensitive.

Potentially sensitive content must be treated in ways that are appropriate for the local school and community context. Manitoba Education recognizes that the prime responsibility for education about issues of sexuality, including healthy relationships, consent and sexually transmitted and blood borne infections, rests with the family. It is clear to parents, teachers, and community health leaders that young people must have knowledge, skills, guidance and support if they are to make responsible and health and wellness enhancing decisions.

In accordance with this, the option is available for parents of students at all grade levels to decide whether the student should receive school-based delivery of potentially sensitive content, or delivery in an alternative setting of their choosing. Parents will be notified of the start date and topics to be covered prior to the program delivery.

- ☐ **Yes**, I give my child permission to **receive school-based delivery** of the potentially sensitive content as outlined in the Physical Education/Health Education Curriculum.
- ☐ **No**, I prefer that my child receive delivery of the potentially sensitive content as outlined in the Physical Education/Health Education Curriculum **in an alternative setting**. I understand that I am responsible for ensuring the delivery of the potentially sensitive content. Resources and curriculum materials are available through your school or on the Manitoba Education website at <http://www.edu.gov.mb.ca/k12/cur/physlth/resources.html>

Parent/Guardian Signature: _____

Date: ____/____/____
mm dd yyyy

PARENT/GUARDIAN AND STUDENT CONSENT FOR SEARCH

JIHA-E-1

Lockers, cupboards, desks and any other storage areas are the property of the St. James-Assiniboia School Division and as such the Division reserves the right to inspect the contents of these areas at any time. School administrators have the authority to conduct an inspection of these areas, locked or unlocked, whenever they have reasonable grounds to believe a school or division regulation, rule or discipline has been breached or a violation of the law has occurred and the search will reveal evidence of that breach or violation.

Students should consider whether they wish to keep items of a private nature in the locker.

Both parent/guardian and student must sign the Parent/Guardian and Student Consent for Search form at the time of registration in accordance with Policy JIHA, JIHA-R (Search of Student Desks, Lockers, Storage Areas, Student Effects and Student Driven Vehicles).

I have read, understand and agree with the above.

Student Signature: _____

Date: ____/____/____
mm dd yyyy

Parent/Guardian Signature: _____

Date: ____/____/____
mm dd yyyy

Note: Parents will be asked annually to sign off on JIHA-E-1 on the School Registration Form.

INTERNET USE PARENT ADVISORY

IJNDC-E-1

The St. James-Assiniboia School Division strongly believes that technology and access to the internet are valuable resources that teachers will use as a means to extend and enhance the learning experiences in the classroom. As such, you may expect your child to have regular access to the technology available in their school and in turn, access to the internet.

Additionally, all St. James-Assiniboia students will be supplied with a Division managed Office 365 account providing them with an email address, cloud based document storage and a set of productivity and collaboration tools that can be used at school and at home.

These resources are being provided to students with the understanding that they will be used for educational purposes only and all such use will abide by the following Division policies:

- Acceptable Student Use of Digital Technologies and Electronic Communications (Policy IJNDC and Regulation IJNDC-R)
- Acceptable Student Use of Digital Technologies and Electronic Communication (Exhibit IJNDC-E-2)
- Student Conduct (Policy JK)

STUDENT ACCEPTABLE USE AGREEMENT**IJNDC-E-1**

I have read, or will ensure that I read, and agree to comply with the Division policies (IJNDC, IJNDC-R, IJNDC-E-2, JK) regarding my responsibilities as a St. James-Assiniboia School Division student as they pertain to my use of Information Technology. I understand and agree that access to technology as provided by the School Division is to be used for educational purposes only, that there is no expectation of privacy, and that the Division has the right to access and monitor the information in the accounts.

School: _____

Student Name: (Print) _____ Grade: _____

As a parent or guardian of the above student, I have read, or will ensure that I read, and agree to support the Division's Student Acceptable Use Policies. (IJNDC, IJNDC-R, IJNDC-E-2, JK) *(Parent or guardian signature required for students less than 18 years of age)*

Name of Parent or Guardian: (Print): _____

Student Signature: _____**Date:** ____/____/____
mm dd yyyy**Parent/Guardian Signature:** _____**Date:** ____/____/____
mm dd yyyy

Note: Parents and/or students will be asked annually to sign off on Section B of IJNDC-E1 on the School Registration Form. For students who turn 18 years of age during the school year, the school will ensure that the student signs a new media release prior to their 18th birthday.

PRINT & DIGITAL MEDIA RELEASE FORM**IJNDC-E-1**

The St. James-Assiniboia School Division recognizes that print media, digital media and the internet provide an ideal means to showcase, celebrate and promote school and Divisional activities and share student work with other students, parents/guardians, staff and the global community.

At the same time, however, the Division remains committed to protecting the privacy and safety of all students. For this reason, the Division has established a protocol for the publication, broadcast and distribution of print and digital media under regulation IJNDBA-R and policy IJNDBA.

School Division managed/sanctioned online sites are defined as:

- the Division website;
- school websites;
- teacher websites;
- teacher blogs;
- School Division sanctioned social media tools (as defined in policy GBEE);
- School-wide moderated public social media networks (as defined in policy GBEE).

The School Division requires parent/guardian consent for the use of their child's photograph, video or audio recording, samples of their child's work and the use of their child's name under the circumstances detailed below.

1. Use of Student Photograph and Name in Print and/or Digital School Yearbook*

The following may appear in print or digital versions of the school yearbook:

- Student photographs
- Video and/or audio recordings of students
- Students may be identified by first and last name.

* The term School Yearbook may also include any similar print or multimedia "school souvenir" collection to be distributed to the student body or a smaller group thereof.

2. Publication of Student Photos, Student Work Samples, Video /Audio Recordings and Use of Student Names

For the purposes of highlighting and celebrating events and activities in the school, student photographs and samples of student work may appear:

- in the printed version of the school newsletter.
- in any printed promotional material for the School Division.
- in the local community or city newspaper.
- in the online version of the school newsletter which is posted to the school website.
- on publicly accessible School Division managed/sanctioned online sites as defined above.

Video and/or audio recordings of student activities or events may appear:

- in any multimedia promotional material for the School Division.
- on publicly accessible School Division managed/sanctioned online sites as defined above.
- on television and/or radio broadcasts.

NOTE: At times, schools may choose to stream public events such as sports games, awards ceremonies or music concerts to the internet. As these events are public in nature, privacy legislation does not require the School Division to obtain parental consent to stream the event. The school will advise parents, however, when such events are being streamed to the internet.

Publication of Student Names

Students will only be identified by first name in any of publishing formats described above. In cases where a student is being recognized for a local, provincial and/or national award, both first and last names may be used.

Media Release Form Signatures

Please indicate your media release preferences and sign below. If you have any questions or require clarification related to the media release, please speak with your school administrator.

1. Permission for School Yearbook Use

☐ **YES, I DO** grant the St. James-Assiniboia School Division permission to publish and distribute my child's (or my) photograph or video/audio recording in the print or digital version of the school yearbook.

☐ **NO, I DO NOT** grant the St. James-Assiniboia School Division permission to publish and distribute my child's (or my) photograph or video/audio recording in the print or digital version of the school yearbook.

2. Permission for All Other Media Use

☐ **YES, I DO** grant the St. James-Assiniboia School Division, and other media outlets as described, permission to publish my child's (or my) photograph, work samples, video and or audio recordings and name as per the guidelines detailed above.

☐ **NO, I DO NOT** grant the St. James-Assiniboia School Division, and other media outlets as described, permission to publish my child's (or my) photograph, work samples, video and or audio recordings and name as per the guidelines detailed above.

Name of Student (Print): _____
(For students 18 years of age or older only)

Student Signature: _____
(For students 18 years of age or older only)

Date: ____/____/____
mm dd yyyy

Name of Parent or Guardian (Print): _____
(Required for students less than 18 years of age)

Parent/Guardian Signature: _____
(Required for students less than 18 years of age)

Date: ____/____/____
mm dd yyyy

Note: Once dated and signed, this form shall remain in effect for the current school year or until consent is revoked. You may, at any time, amend this form by notifying (in writing) the school principal of the change. Consent of parents/guardians may be withdrawn at any time.



St. James–Assiniboia School Division

Great Schools for Growing and Learning

J.M.T. Moffatt
Superintendent

C.M. Melville
Secretary-Treasurer / Chief Financial Officer

Dear Parents/Guardians,

RE: Transportation for the 2024-25 School Year

Purchase Seats

Please note that at this time there will be no purchase seats for the 2024-25 school year.

- Your catchment school will update you after November 1, 2024 if an opportunity to apply for purchase seats becomes available, based on individual routes.

Applications for Transportation

- New bussed students must fill out the transportation form on the 2024-25 student registration form.
- Students who are currently on the bus in 2023-24 do not need to reapply for transportation on the 2024-25 registration form. Please notify your school office as soon as possible if there are changes to your bussing information for the new school year. Changes may take up to two weeks to come into effect.

To Be Met Designations

If you have chosen a “To Be Met” designation, please note that the below “To Be Met” guidelines are for the safety of our students.

- Your child must have an adult meet the child at the doors of the bus and identify themselves to the driver (this should be the same person on a daily basis). If the child is being picked up by another adult, the school principal must be notified in writing before the child will be released. The adult picking up the student must provide ID to the driver as well. Give at least 2 days notice when submitting the request. Emergency circumstances can be a verbal notice to the school, who will then notify Transportation of the situation.
- The bus driver will not be taking verbal or written requests from parents.
- If the child is not met at the bus doors, they will be returned to the school.
- If you would like the “To Be Met” designation removed, please contact your school for the deletion paperwork.

Thank you for your continued cooperation.

TRANSPORTATION

The St. James-Assiniboia School Division Transportation Policy is subject to change.

Please note: At this time, no purchase seats will be offered for the 2024-25 school year. Your catchment school will update you after November 1, 2024 if an opportunity to apply for purchase seats becomes available, based on individual routes.

Eligible Riders:

☐ Yes ☐ No My child requires transportation to and from school.

☐ Yes ☐ No Someone must be at the stop to receive the student at drop-off.

NOTE: If "yes" is checked, the student will be transported back to the school if someone is not waiting to receive the student at the doors of the bus. Written notice must be provided to the school to change this status.

Transportation Address Information:

Pick-up

- ☐ Same as home address
☐ Different address*
☐ Not required

Drop-off

- ☐ Same as home address
☐ Different address*
☐ Not required

(*) If the pick-up/drop-off address is **different** from home address, please indicate below:

Daycare/Caregiver Address: _____ Phone Number: _____

Daycare/Caregiver Name: _____ Daycare/Caregiver Signature: _____

Please note a fee may be applied for alternate addresses.

Rural (Headingley) Students – Billet Contact:

Please name a contact person (step-parent, relative, friend) who would be available to pick up and accommodate your child in the event of inclement weather where busses have been cancelled during the school day:

Contact Name: _____ **Relationship to Student:** _____

Home Phone: _____ **Cell Phone:** _____ **Work Phone:** _____

Address: _____ **Town:** _____

Exceptional Needs Information:

Requires assistance: ☐ Yes (*Please follow up with school office and submit a Personal Transportation Plan (PTP) Application)

Description of Service: ☐ Regular ☐ Wheelchair Access ☐ Harness

☐ I/We have read the School Bus Rules (Policy EEAA-E-1) and understand failure to adhere may result in loss of busing privileges as per policy EEAE/C/JICC.

If this information changes at any time throughout the year, please inform the school.

Parent/Guardian Signature: _____

Date: ____/____/____
mm dd yyyy

School Use Only: ☐ Child is an eligible rider ☐ Exceptional Needs/Special Program

The personal information is being collected under the authority of The Public Schools Act and the Education Administration Act for school division student registration purposes. It is protected by the Protection of Privacy provisions of The Freedom of Information and Privacy Act, and the Personal Health Information Act. If you have any questions or concerns about the collection of this information, contact the Access and Privacy Officer at the St. James-Assiniboia School Division, 2574 Portage Avenue, Winnipeg, MB R3J 0H8, telephone: 204-888-7951.

Athlone Catchment and Walk Zone

Sturgeon Road

- odd numbers Athlone catchment
- even numbers Heritage catchment

Moray Street

- even numbers Athlone catchment
- odd numbers Strathmillan catchment

No bus available in the Walk Zone. Students outside the Walk Zone are eligible for bussing.





ST. JAMES-ASSINIBOIA SCHOOL DIVISION IJOA-E-1

SCHOOL NAME: _____
INFORMED CONSENT PERMISSION FORM FOR EDUCATION TRIPS *(Students under 18 years of age)*

Description of Activity: _____

Description of Transportation: _____

Date of Activity: _____

THIS FORM MUST BE READ AND SIGNED BY EVERY STUDENT WHO WISHES TO PARTICIPATE AND BY A PARENT OR GUARDIAN OF A PARTICIPATING STUDENT.

Elements of Risk:

Educational activity programs, such as the above activity, involve certain elements of risk. Injuries may occur while participating in these activities. Following are examples of the types of injuries possible when participating in the above activity. There may also be risk of other types of injury.

1. _____

2. _____

3. _____

The risk of sustaining injuries results from the nature of the activity and may occur without fault of either the student or the School Board, its employees, or the facility where the activity is taking place. By choosing to take part in this activity, you are accepting the risk that you/your child may be injured. By signing this consent form you indicate that you understand that your child is participating in an activity with the associated risks as outlined above.

The chance of an injury occurring can be reduced by carefully following instructions at all times while engaged in the activity.

The School Board provides the Universal Student Accident Insurance program which ensures coverage for all students while at school, involved in school activities on or away from the school premises and while traveling to or from school or a school activity (in province only). This insurance does not, however, replace voluntary student accident insurance. Parents may want to consider additional student accident insurance. e.g. Voluntary Reliable Life Student Accident Insurance which would complement and not replace the Universal Student Accident Insurance.

The School and Division do not assume any financial responsibility in the event that students are stranded or delayed due to events and circumstances beyond the control of the school division. The School and Division also do not assume any financial responsibility in the event that a field trip is postponed or cancelled. The School and Division strongly recommend parents purchase trip cancellation insurance.

For field trips outside Manitoba, students must be covered by additional extended health coverage (dental and ambulance transportation) along with travel health insurance.

****VOLUNTEERS WHO DRIVE STUDENTS TO/FROM ATHLETIC, SOCIAL, RECREATIONAL AND CULTURAL ACTIVITIES WITHIN THE SCHOOL DIVISION BOUNDARIES AND THE CITY OF WINNIPEG AND AFTER THE REGULAR SCHOOL DAY, ARE EXEMPT FROM A CHILD ABUSE REGISTRY OR CRIMINAL RECORD CHECK.**

Acknowledgement:

We, _____ and _____ understand and accept the above and
 (Parent/Guardian's Name) (Student's Name)

hereby give permission for _____ to participate in the activity described above.
 (Student's Name)

Name of Student: _____ Signature: _____ Date: _____
 (Print)

Name of Parent/Guardian : _____ Signature: _____ Date: _____
 (Print)

APPROVED 80/05/27; REV. May 26/11 Motion 10-02-11

**** PARENTS MUST FILL OUT A NEW MEDICAL FORM (IJOA-E-13) ANNUALLY, WHICH WILL BE KEPT ON FILE FOR THE SCHOOL YEAR. PARENTS MUST NOTIFY SCHOOLS IN WRITING OF ANY CHANGES TO THEIR CHILD'S MEDICAL INFORMATION DURING THE COURSE OF THAT YEAR.**

The personal information contained on this form is collected and protected under the authority of the Public Schools Act, the Education Administration Act, the Freedom of Information and Protection of Privacy Act and the Personal Health Information Act, and will be used and disclosed for the purpose of participating on school trips. If you have any questions about the collection of this information contact the Access and Privacy Officer, St. James-Assiniboia School Division, 2574 Portage Avenue, Winnipeg, MB R3J 0H8, (204) 888-7951.

This page to be retained by school for three years



LL#121381

STUDENT EMERGENCY MEDICAL INFORMATION****PARENTS MUST NOTIFY SCHOOLS IN WRITING OF ANY CHANGES TO THEIR CHILD'S MEDICAL INFORMATION DURING THE COURSE OF THE YEAR.******PARENTS MUST COMPLETE THIS FORM ANNUALLY.****FIELD TRIP EMERGENCY MEDICAL INFORMATION** (Write below or attach a separate page if more space is needed)

Student Name: _____ Birth Date: _____

Parent/Guardian Name: _____

Phone Number: (W) _____ (H) _____ (C) _____

Manitoba Health Personal Health Identification Number (PHIN) (9-digits): ON FILE ☐ NOT ON FILE ☐Student School Accident Insurance: ☐ Yes ☐ No Other Insurance Provider: _____

Allergies (e.g., specific drugs, certain foods, insect stings, hay fever) Specify: _____

Reaction(s) to above? _____

Carries Epi pen? ☐ Yes ☐ No Carries Ana Kit? ☐ Yes ☐ NoDoes this student have a URIS file? ☐ Yes ☐ No

Medical/physical conditions that may affect participation in the stated program/activity (e.g., recent illness or injury, chronic conditions, phobias, etc.). Be specific: _____

Specify the condition(s) and requirements for program modification or specific activities your child should not participate in: _____

Medication(s) taken (name, reason, dosage, storage, potential side effects/treatment of such): _____

Other Health/Medical/Dietary Concerns: _____

Emergency Contacts:

1) _____ Phone: (H) _____ (W) _____ (C) _____

2) _____ Phone: (H) _____ (W) _____ (C) _____

Parent/Guardian's Signature: _____ Date: _____

Revised 13/April/08, Effective 30/August/08; Revised 26/May/09, Effective 30/August/09

*This page to be retained by school and teacher-in-charge****N.B. **Teacher-in-charge**: this information is confidential and must be treated as such when in your possession.*

The personal information contained on this form is collected and protected under the authority of the Public Schools Act, The Education Administration Act, the Freedom of Information and Protection of Privacy Act (FIPPA) and the Personal Health Information Act (PHIA), and will be used and disclosed for the purpose of participating on school trips. I understand that any other collection, use or disclosure of this personal information will not be permitted without my consent, unless authorized under FIPPA and PHIA. If you have any questions or concerns about the collection of this information, contact the Access and Privacy Officer at the St. James-Assiniboia School Division, 2574 Portage Avenue, Winnipeg, MB R3J 0H8, telephone (204) 888-7951.



ST. JAMES-ASSINIBOIA SCHOOL DIVISION IMDE-E-2

LL#350392 May 2020

PARENT/GUARDIAN CONSENT FOR PARTICIPATION IN SMUDGING AT SCHOOL

Athlone School

September 2024 - June 2025

Dear Parent(s)/Guardian(s):

Your child may be invited to participate in smudging at school throughout the school year.

As an inclusive and culturally responsive school, we are welcoming all students to learn about First Nation, Métis, and Inuit traditions.

Smudging is an Indigenous tradition that involves the burning of traditional medicines. Smudging allows people to become mindful and centered, better able to hear, see, think, speak, and act in a good way. Participation is always voluntary. It is done in a designated area on school grounds and is approved by the Division's Workplace Health and Safety Officer to ensure that there is proper ventilation. More information about smudging is available by contacting the school.

To participate in smudging, this consent form must be completed and returned to the classroom teacher.

****Please sign and return the bottom portion of this form.**

I grant _____ permission to:
(Student's Name)

- ☐ participate in smudging at the school.
- ☐ only observe smudging at school.
- ☐ leave the room during the smudging event.

Comment(s): _____

Parent(s)/Guardian(s) name: _____

Signature: _____ Contact #(s): _____

<p>This personal information is collected under the authority of the Public Schools Act and will be used for personnel administration purposes. It is protected by the Privacy provisions of FIPPA. If you have any questions about the collection of information contact the Access and Privacy Officer, St. James-Assiniboia School Division, 2574 Portage Avenue, Winnipeg, MB, R3J 0H8, 204-888-7951.</p>



Athlone School Lunch Program

2024-2025

Students in Grade 1-5 are welcome to stay for lunch free of charge. Supervision is provided by paid lunch supervisors.

Students who are staying for lunch are expected to follow these three basic expectations:

- 1.) Respect the lunch supervisors at all times and follow their directions.**
- 2.) Remain seated while eating and speak at a reasonable volume.**
- 3.) Play safely and respectfully on the school playground.**

Staying at school for lunch is a privilege that can be revoked if students do not follow the lunch program expectations.

If a student normally goes home for lunch, it is the responsibility of the parent/guardian to notify the school by note or phone call of any changes to the normal lunch hour arrangements of their child (ren).

Please assist us with the planning of the lunch hour supervision by filling out the information below and handing it in to your child's homeroom teacher.

Lunch Program Information

Name of Child: _____ Grade: _____ Room Number: _____

Parent/Guardian Name: _____

My child will be:

_____ Attending the Athlone lunch program

_____ Attending a daycare or alternate caregiver or going home for lunch

I have reviewed the Athlone lunch program expectations with my child (ren).

X _____

Parent/Guardian Signature

Athlone School Supply List 2024-2025

Kindergarten - Mrs. C. Lavallee (AM)

- \$35.00 for community supplies
- 3 rolls of paper towel
- 2 large ziplock bags
- 1 pair of indoor runners* with non-marking soles to be left at school
- 1 reusable water bottle
- Change of clothes

Kindergarten - Ms. E. Ward (PM)

- \$35.00 for community supplies
- 3 rolls of paper towel
- 2 large ziplock bags
- 1 pair of indoor runners with non-marking soles to be left at school
- 1 reusable water bottle
- Change of clothes

Grade 1-22 - Mrs. J. Miller

- \$50.00 for community supplies
- 1 box of large sized ziplock bags
- 2 boxes of facial tissue
- 1 reusable water bottle
- 1 pair of indoor runners* with non-marking soles to be left at school
- 1 change of clothes to be kept in backpack

Grade 1-23 - Ms. C. Mackelson

- \$50.00 for community supplies
- 1 box large sized ziplock bags
- 2 boxes of facial tissue
- 1 reusable water bottle
- 1 pair of indoor runners* with non-marking soles to be left at school
- 1 change of clothes to be kept in backpack

Grade 2- 24 – Mrs. J. Jimenez

- \$50.00 for community supplies
- 2 large boxes of facial tissue (term 1, 2, and 3)
- 1 reusable water bottle
- 1 pencil case/box
- 3 or 4 pack of white board markers
- 1 clean, gently used sock or glove (to be used as student whiteboard eraser)
- 1 pair of indoor runners with non-marking soles to be left at school
- Change of clothes to be kept in backpack.

Grade 2/3 - 02 – Mr. P. Flynn

- \$50.00 for community supplies
- 2 boxes of facial tissue
- 1 reusable water bottle
- 1 pair of indoor runners with non-marking soles to be left at school
- 3 or 4 pack of white board markers
- 1 clean, gently used sock or glove (to be used as student whiteboard eraser)

Grade 3-02 - Ms. C. Krahn-Matias

- \$50.00 for community supplies
- 1 large box of facial tissue (term 1, 2, and 3)
- 1 reusable water bottle
- 3 or 4 pack of white board markers
- 1 clean, gently used sock or glove (to be used as student whiteboard eraser)
- 1 pair of indoor runners with non-marking soles to be left at school

Payment for supplies is due on the first day of school. Supplies can be paid with cash or with School Cash On-line.

No cheques will be accepted.

Please bring all supplies on the first day of school.

NOTE: PLEASE MAKE SURE EVERY ITEM IS CLEARLY LABELED WITH YOUR CHILD'S NAME.

Supply lists are also available on our website.

NOTE: The cost of supplies does not include replacing lost or damaged items. If a student loses or damages their supplies, it will be their responsibility to replace them.

Athlone School Supply List 2024-2025

Grade 3/4-08 - Mrs. J. Andrews/ Ms. M. Drolet

- \$50.00 for community supplies
- 3 large boxes of facial tissue
- 1 roll of paper towel
- 1 pair of indoor runners with non-marking soles to be left at school
- 1 pair of earbuds or headphones (labelled)

Grade 4/5-04 – Mr. M. Hatherly

- \$50.00 for community supplies
- 3 large boxes of facial tissue
- 1 roll of paper towel
- 1 pair of indoor runners with non-marking soles to be left at school
- 1 pair of earbuds or headphones (labelled)

Grade 4-10 - Ms. N. Vosper

- \$50.00 for community supplies
- 1 pair of earbuds or headphones (labelled)
- 2 boxes of facial tissue
- 2 rolls of paper towel
- 1 pair of indoor runners with non-marking soles to be left at school

Grade 5-09 - Mrs. W. Jensen

- \$50.00 for community supplies
- 1 pair of earbuds or headphones (labelled)
- 2 boxes of facial tissue
- 2 rolls of paper towel
- 1 pair of indoor runners with non-marking soles to be left at school

**Payment for supplies is due on the first day of school. Supplies can be paid with cash or with School Cash On-line.
No cheques will be accepted.**

Please bring all supplies on the first day of school.

NOTE: PLEASE MAKE SURE EVERY ITEM IS CLEARLY LABELED WITH YOUR CHILD'S NAME.

Supply lists are also available on our website.

NOTE: The cost of supplies does not include replacing lost or damaged items. If a student loses or damages their supplies, it will be their responsibility to replace them.

Fast. Safe.

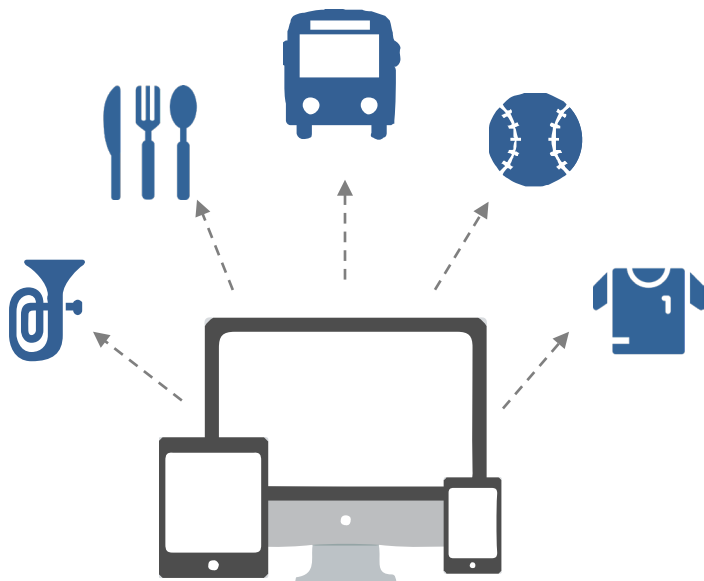
Welcome to *School Cash Online*

School Cash Online is an online parent portal that offers a safe, fast and convenient way to pay for school activity fees. The portal is customized to meet your school's needs and allows you as a parent, to add your students, make payments, check current balance/account history, print or view receipts, and receive notifications about upcoming events.

Why Use School Cash Online?

With School Cash Online, you can pay all your student's school fees with the click of a button. Wherever. Whenever. Trips to the school to drop-off cash or sending your student with money will be a thing of the past. School Cash Online also enables you to keep track of your student's school items and activities.

Purchase these items and more online.



Credit Card

Pay with Visa or MasterCard on School Cash Online by entering your credit card number, CVV number (the three digits on the back of your card), card expiry date, and billing information.



eCheck

An electronic version of a paper check used to make payments online. Anyone with a checking or savings account can pay by eCheck through School Cash Online.

How to Register

Follow these instructions to create your School Cash Online account today.

1

Create Your Profile:

Go to <https://sjsd.schoolcashionline.com> and click on "Get Started Today".

2

Confirm Your Email:

Check your inbox for the email confirmation and click on the link inside. Sign in with your new login details.

3

Add a Student

Click "Add Student" and fill in the required fields with your child's details.



Stay connected by selecting "Yes" to email notifications about upcoming fees.



I want to receive email notifications for new fees assigned to my student and updates on school-related activities.

For more information contact Parent Helpdesk at
parenthelp@schoolcashionline.com or 1.866.961.1803



Athlone School

110 Athlone Drive Winnipeg, Manitoba R3J 3L4

Phone: (204) 832-1373 Fax: (204) 885-2273

www.sjasd.ca/school/athlone

Dear Parents/Guardians,

At the St. James-Assiniboia School Division, one of our greatest priorities is ensuring that all our students arrive safely at school each and every school day.

To enhance our existing absence-checking procedure, we use a student absence reporting system called **SafeArrival**. This system reduces the time it takes to verify student attendance, makes it easy for you to report your child's absence and for staff to respond to unexplained student absences.

With **SafeArrival**, you are asked to report your child's absence in advance using any of these 4 convenient methods:

1. Using your mobile device, download and install the **SchoolMessenger app** from the Apple App Store or the Google Play Store (or from the links at <https://go.schoolmessenger.ca>). The first time you use the app, select **Sign Up** to create your account. Select **Attendance** then **Report an Absence**.
2. Use the SafeArrival website, <https://go.schoolmessenger.ca>. The first time you use the website, select **Sign Up** to create your account. Select **Attendance** then **Report an Absence**.
3. Go to the Athlone School website at www.sjasd.ca/school/Athlone. Look for the School Messenger logo near the top of the page, click where indicated and log in to your account.
4. Call the toll-free number **1-844-434-8116** to report an absence using the automated phone system.

These options are available 24 hours/day, 7 days a week. Future absences can be reported at any time.

In addition, we will use the **SchoolMessenger Communicate** automated notification system to contact parents whose child is absent *when the absence was not reported in advance*. The automated notification system will attempt to contact parents at multiple contact points until a reason is submitted for the absence. If our system is unable to reach the designated contacts, office staff will follow up.

If you report your child's absence in advance using the **SafeArrival** toll-free number, website or mobile app, you will NOT receive these notifications.

Please report absences in advance using **SafeArrival** instead of sending notes or calling/emailing the teacher or the office.

Athlone School

St. James-Assiniboia School Division

Great Schools For Growing and Learning