

## École Bannatyne Return to In-Class Learning Plan- September 2020



Dear École Bannatyne Families,

We are pleased to welcome our students back to school beginning **September 8, 2020** as per the Manitoba Government's plan for Restoring Safe Schools and the recently shared St. James-Assiniboia School Division Plan.

This document is a follow-up to the St. James-Assiniboia School Division Plan, that can be found at: <https://www.sjasd.ca/Documents/SJASD%20Welcoming%20Our%20Students%20Back%20FINAL%20-%20UPDATE%20AUGUST%202020.pdf>

As the COVID-19 situation is evolving, please ensure to check for up-to date information and resources from the [Manitoba Government](#) and [SJASD](#) webpage regarding current public health guidance and COVID-19 protocols for schools. <https://manitoba.ca/covid19/restoring/rss-practice-guidance.html> .

As noted above, in-class learning will resume for our students on September 8, 2020. Please note the details and information below regarding our plans for return to school. Please also note that these plans are fluid and subject to change to coincide with health advisories. Updates and/or revisions will be shared with families and posted to our school website at:

[https://www.sjasd.ca/school/bannatyne/Pages/default.aspx#/=](https://www.sjasd.ca/school/bannatyne/Pages/default.aspx#/)

- We will NOT be having opening day conferences this year. Classes will begin for students on **Tuesday, September 8.**
- School attendance is mandatory for children aged 7 to 18 in Manitoba. All students are expected to participate fully in learning, even when remote learning is required.
- Students will remain in their classrooms and within their cohorts for most of the day and our learning focus will be Literacy, Numeracy and Mental Health and Well-Being.
- Staff will be mobile and move from classroom to classroom to avoid hallway congestion and mixing of cohorts.
- There will be visual physical distancing reminders and signage posted inside and outside the school as well as visual floor directionality.
- Remote learning will be in place for students who have been **medically advised** not to return to in-class learning due to COVID-related risk factors.
- Kindergarten to Grade 8, and students with special needs will be in-class full days, 5 days per week while we are in Level 1.
  - See *In-class learning response level (Welcoming Our Students Back: Restoring Safe Schools* at [https://www.gov.mb.ca/asset\\_library/en/covid/k-12-reopeningplan-stage-2.pdf](https://www.gov.mb.ca/asset_library/en/covid/k-12-reopeningplan-stage-2.pdf)

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### Facemasks/Personal Protective Equipment (PPE)

- **Students in grades 4-12 are required to wear a facemask when physical distancing is not possible and while in common areas in the school setting** (unless there are medical issues or required accommodations that prevent the student from wearing a mask).  
<https://manitoba.ca/covid19/updates/prepareandprevent.html>
- All SJASD students in grades 4-12 will be provided with two reusable facemasks at no cost.
- In scenarios where classrooms are multi-grade (e.g.: grade 4/5, grades 3/4/5), masks will be provided for the whole class.
- A separate email will be sent to families of the classrooms below with details about mask distribution:
  - 3/4 – 3 Mme Brar
  - 4-1 Mme Vermesse
  - 4/5-25 Mme Neufeld
  - 5-26 Mme Kingsley
- Students in other grades are recommended to wear non-medical face masks when physical distancing is not possible and while in common areas in the school setting (unless there are medical issues or required accommodations that prevent the student from wearing a mask).
- All SJASD Staff are required to wear a mask when physical distancing is not possible.
- As the public health situation evolves, this may change. Please visit <https://www.canada.ca/en/public-health/services/video/covid-19-wear-non-medical-mask-face-covering-properly.html> for mask wearing information.

### Bus Transportation

- **For the month of September 2020, SJASD will transport eligible bus students from the Headingley and Brooklands areas. Students with exceptional needs will also be bused.**  
<https://www.edu.gov.mb.ca/k12/covid/docs/transportation.pdf>
- Bus transportation for eligible Kindergarten students will not be available in the morning nor at the end of the day. However, bus transportation for eligible Kindergarten students may be possible during the noon hour. (drop-off after morning Kindergarten class and pick-up for transportation to afternoon Kindergarten class). If Kindergarten students are riding the noon hour bus, they will be seated 1 per seat and required to wear a mask.
- For the short term, parents are encouraged to transport their own children.
- Students are also encouraged to walk or ride their bikes to school, where possible.
- To plan for our busing capacity increase in October 2020, a short electronic survey will be sent to all SJASD families and childcare centers that have eligible bus students. The survey is to confirm if you wish your child to be transported on the bus.
- We will be implementing protocols and practices to ensure that entry and exit from the school are managed to avoid congestion. Students will be divided into Cohorts and have been assigned specific entry and exit doors.

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- Please refer to the Appendices below for specific information related to **Cohorts (Appendix A) and Cohort Zones (Appendix B)**.

### Symptom Screening

- Screen for symptoms every morning. If your child has COVID-19 or any flu related symptoms, keep them at home.
- An up-to-date list of symptoms can be found at: <https://manitoba.ca/covid19/updates/about.html>
- Use the [Self-Assessment tool](#) to check if your child should be tested for COVID-19. Call Health Links at 204-788-8200 or 1-888-315-9257 if you notice symptoms or if you need more information.
- School staff may support screening at school in cases where the student did not self-screen at home.
- Screening protocols signage is in place for anyone entering the school.
- **Visitors entering the school are limited and all visitors (e.g.: parents/caregivers, divisional staff) are required to wear a mask upon entering the building.**

### Individuals with Symptoms

- If symptoms develop while at school, the student will be isolated or kept 2 metres in distance away from others. Spaces have been designated on both the first and second floor.
- The student will be provided with a medical facemask (unless there are safety issues that prevent that person from wearing a mask).
- Parents and/or caregivers will be notified to come pick up their child immediately and they will be dismissed through their designated Cohort exit door. **Make sure we have your current contact information and a back up to call in case you can not be reached.**
- Students with symptoms are advised to immediately isolate and consult [Health Links – Info Santé](#) or their health-care provider. Those with symptoms should be tested.
- If the test is negative for COVID-19, they can return to school 24 hours after symptoms resolve. If individuals do not get tested, they should isolate for 14 days from symptom onset, and they may return if symptoms have resolved at that time.
- A chronic stable cough, sneeze, runny nose, or nasal congestion that is unchanged and clearly linked to a known medical condition such as asthma or allergies, is not an absolute requirement for exclusion. As well, children who are crying can exhibit a runny nose. Changing or worsening of chronic symptoms require isolation and contacting Health Links – Info Santé. Staff will exercise judgment based on the symptoms, but when in doubt, will err on the side of caution by isolating the child and advising the parent or caregiver to contact Health Links – Info Santé or their health-care provider.
- In the event of confirmation of a case of COVID-19 connected with a class, public health will lead the response and provide guidance, including ensuring appropriate supports are in place to coordinate the response. Public health will advise staff and students if they have been in close contact if they need to self-isolate or self monitor and when they can return to school.

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- Decisions about school closures will be made on a case-by-case basis with public health leading the response and providing guidance, including ensuring appropriate supports are in place to coordinate the response.

### Hand Hygiene

- Hand sanitizer and hand cleaning solutions will be available at each of the four Cohort entry points throughout the school and in each classroom.
- Staff and students will clean their hands frequently at the following times:
  - at the start of the day and before going home
  - after going to the washroom
  - before preparing food
  - before and after eating
  - after getting hands dirty
  - after wiping noses or handling dirty tissues
  - after coughing, sneezing, or blowing nose
  - before and after putting on and taking off a mask
  - after cleaning tasks (staff)
  - during scheduled handwashing breaks
- Commonly touched surfaces, including desks/tables will be disinfected at least twice daily.

### Physical Distancing

- Two metre physical distancing is required to the greatest extent possible. Signage and floor markings will indicate where lines form and where to stand both inside and outside of the school building.
- Classroom learning will take place outdoors as much as possible. Your child's classroom teacher will communicate outdoor learning plans and details with you.
- Each indoor and outdoor classroom space has been arranged to accommodate a one metre physical distance between students.

### Cohorts

- Cohorts involve keeping groups of students (e.g. classes) together and avoiding interactions with other groups. Physical distancing within the cohort will be maintained throughout the day to the greatest extent possible. Students within a cohort will have desks arranged one metre apart.
- Whenever possible, students and staff will remain together with the same cohort throughout the day, including lunch breaks and recess.
- Schedules and transitions will be staggered to reduce mixing cohorts in shared spaces (such as hallways and the gym).
- The movement of cohorts will be minimized when possible. Staff will move between classrooms instead of students.
- Floor markings and arrows will indicate directionality and how classes will travel within the school. (walking will always be on the right-hand side of the hallway)
- Daily records will include names of students, staff and visitors who were in contact with each cohort.

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- Students have been divided into the four cohorts outlined in **Appendix A**.

### Drop-off and Pick-Up

- Due to the anticipated higher traffic at drop-off and pick-up, please use the following alternatives:

#### Student **drop-off** between **8:50 and 9:00 am**:

- Students are encouraged to walk or ride their bikes to school and arrive between **8:50 and 9:00 am**. When riding their bikes, they will ride through the playground to access the bike cage for safe storage throughout the day. Once they arrive on the playground, **they will walk directly to their designated Cohort Zone**.
  - Students who are driven to school can be dropped off near the entrance to the playground on the north side of the **parking lot** between **8:50 and 9:00 am**. Vehicles will follow the arrows and use the parking lot as a drop-off loop. Students are to exit the vehicle at the drop-off area **ONLY** to maintain vehicle flow. They will be met by a Staff Supervisor and walk directly to their Cohort Zone. Parents are to remain in their vehicle and loop out immediately. **(Please see Appendix D for Parking Lot Loop Visual)**
  - Students who are driven to school may be dropped off in the **bus lane** on Wallasey between **8:50 and 9:00 am** (until such time as bussing resumes). Students are to exit the vehicle and **walk directly to their designated Cohort Zone**. Parents will remain in their vehicle and loop out immediately.
  - Parents are encouraged to park on the surrounding side streets, exit their vehicles and walk with their child(ren) to the playground area. Once on the playground area, students are to walk independently to their designated Cohort Zone. Staff Supervisors will be at each of the four Cohort Zones and parents are encouraged to avoid entering the playground with their child(ren).
- Please note there will be no free play time on the playground between 8:50 and 9:00 am to minimize contact between Cohorts and students are to remain two metres apart. Once dropped-off, students are to walk directly to their cohort's designated transition zone on the playground where they will be met by a Staff Supervisor and line-up with their classmates at a one metre distance. Their teacher will greet them at 9:00 am and escort them inside through their designated entry.
  - If a student should arrive late, parents are asked to call and advise the school and drop-off their child(ren) at the front doors where students only will enter and walk directly to their classroom.
  - **Please refer to Appendix B for a visual of the four Cohort entrances/exits and assigned playground area zones.**

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### Student dismissal at 3:50 pm:

- When arriving for dismissal, parents can park on the surrounding streets, exit their vehicles, and walk to greet their child(ren) at their designated Cohort Zone. (where they were dropped off in the morning).
- All students with siblings in the school have been accounted for and will be dismissed first. They will be called over the PA system to meet in the gym at **3:45 pm**. They will line-up with their sibling on a designated spot at a two-metre distance from others. (To date, there is a total of 43 students.) These students' lanyards will indicate who their sibling is and which door they will exit from. They will be dismissed together promptly at **3:50 pm** and will be escorted by a Staff Supervisor through the North East Playground doors to greet their parents who should be waiting for them near the bus lane area. Once these students have been dismissed to their parents, they are asked to leave the area immediately to ease congestion and allow for dismissal of the remaining students. (Families to whom this applies will be contacted directly.)
- At the **3:53 pm** dismissal bell, classroom teachers will coordinate staggering, and each Cohort of students will be escorted at a 1-metre distance, through their designated exit doors to greet their parents at their designated Cohort zone.
- Parents are to remain two metres apart at all times while waiting in their child(ren)'s designated Cohort Zone and asked to leave the area as soon as their child(ren) has been safely dismissed to them.
- Parents will park on the side streets around the school and walk to their child's designated transition area where they will greet them as they are escorted out by classroom teachers.
- Parents will be reminded to maintain a minimum a 2-metre distance and leave the designated area as soon as their child(ren) has been dismissed to them.
- **Please refer to Appendix B for a visual of the four Cohort entrances/exits and assigned playground area zones.**

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### Shared/Common Spaces

- The following Entrances and Exits are assigned to each cohort:
  - **Cohort #1: Southeast Playground doors**
  - **Cohort #2: Northeast Playground doors**
  - **Cohort #3: Daycare door/Bruce Avenue**
  - **Cohort #4: Front door/Thompson Drive**
- When the cohorts are together in a larger space on the playground during staggered recess times, **4 metres of distance** will be maintained between each class.
- Cohorts of 75 in common areas (e.g.: allowing 3 classroom cohorts sharing an outdoor play area) will be considered in the future. At this time, classrooms from each cohort will have an assigned playground area while outdoors and will remain 4 metres apart.
- Cohorts will be directed to move and remain on the right side of the hallways when moving through the school. Floor markers will indicate directionality.
- Students from Mme Neufeld and Mme Kingsley's classrooms will use the North stairwell only and will remain 1-metre apart when walking up or down. Floor markers will indicate directionality on the stairs.
- Classrooms will follow staggered, scheduled washroom and handwashing breaks throughout the school day and use a designated washroom only.
- A maximum of two students will be permitted in a washroom at one time.
- Scheduled washroom and handwashing breaks will be supervised.
- Washrooms will be disinfected regularly.
- Water fountains are closed. Students are to bring labelled, personal water bottles to school each day.
- Students will be assigned a designated time to access one of the two water bottle re-filling stations once per day during the lunch hour. They will be disinfected after each cohort use.
- School Library: School libraries will be closed for the first two 6-day cycles in September. For these first weeks, M Penner will be mobile and visit students in their classroom setting.

### Gym/ Music

- Physical education will continue with necessary modifications for physical distancing. When possible, M Koester will take students outside.
- M Koester will share specific details related to Phys. Ed. Programming.
- All school sports, including intramurals, have been paused, for September 2020 (or until further notice).
- SJASD will revisit the resumption of individual school sports teams at the end of September.
- Music instruction will be paused for the month of September. During this allocated instructional time, students will receive additional numeracy, literacy support and mental health programming. Mme Barratt may also offer Alternative Arts programming.

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- Due to cohort guidelines, SJASD will pause divisional musical arts programming. At this time, we are limiting the mixing of students from multiple schools to maintain best practices for cohorts. In consultation with public health and when safe to do so, SJASD divisional programs may resume.
- Schools must ensure that they follow Manitoba's *Guidelines for Vocalists and Instrumentalists*.  
<https://www.gov.mb.ca/covid19/restoring/music-guidelines.html>

### School Schedules/ Courses

- Core curriculum and required courses will be prioritized for the return to in-class learning.
- Recovery Learning and Mental Health and Well-Being will be a focus for the month of September.

### Lunch and Recess Breaks

- Lunch and recess breaks will be staggered throughout the day and students will remain within their cohorts during these breaks.
- Students will eat in their classrooms.
- The milk program will be paused until further notice.
- Students are encouraged to go home for lunch, when possible.
- Each Cohort will have an assigned Lunch Supervisor who will follow all specific and relevant protocols as well as the established routines pertaining to Cohort groups.
- Each Cohort will alternate between eating lunch in their classroom and playing outdoors in their designated play area. **(Please see Appendix C for Staggered Lunch schedule)**

### Learning materials

- Students will not use shared supplies. They will each be provided with individual containers where they will keep their individual learning materials.
- Students will only have access to toys, games and learning materials that are easily cleaned and disinfected.
- There will be an increased frequency of the cleaning schedule for these items.
- Students will not have access to Plush toys.
- Student's personal items/toys (for security or comfort only) are not to be shared with other student and will be stored in a way that ensures this.
- Students will not use or handle modelling clay, or indoor sand and sensory tables, as these items cannot be easily disinfected.
- Public health advises that playgrounds and play structures are low risk for transmission, therefore outdoor activities are encouraged, and outdoor spaces and playground structures can be used.
- Separate containers of equipment will be maintained for each class and equipment will be cleaned between recess periods.
- Students are not permitted to bring equipment to school.
- Contact sports and games, or the use of shared equipment is strongly discouraged.



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### Cleaning

- Cleaning schedules and protocols will be implemented as per Maintenance direction.
- Commonly touched surfaces will be disinfected frequently by custodial staff, at least twice daily. Daily cleaning logs will be kept on-site.
- Ample hand cleaning supplies will be available at all sinks.
- Custodial staff will be responsible for cleaning and disinfecting.

### Visitors and Volunteers

- There will be minimal visitors and volunteers in the school.
- When visitors and volunteers must enter the building, they are required first to [self-screen for COVID-19 symptoms](#) and adhere to physical distancing and hygiene practices in place for students and staff.
- **All visitors (e.g., parents/caregivers) are required to wear a mask upon entry into the school.**
- **Schools are required to keep a log of all visitors including location in school, entry and exit time.**
- Community use of schools will be suspended, with the exception of childcare centres operating in schools.
- There will be no Parent Council meetings held in the school until after September 30, or until further notice. This includes the Annual General Meeting.
- Any other meetings (e.g.: Parents/caregivers with school staff) will be scheduled using online communication, video, or telephone where possible, rather than in person.

### Mental Health and Well-Being

- Positive and inclusive school and classroom community remain foundational to our school's culture.
- We will prioritize mental health literacy through the focused use of effective mental health strategies in the school environment to help create the conditions for student success and well-being.
- The Project 11 Curriculum will be implemented in each classroom.
- Students will continue to have opportunities to share their voice and take ownership for their learning journey to maintain their sense of belonging to their school community.
- All students will be valued for their diverse experiences and strengths and honoured for what they contribute to our collective learning environment.

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### Recovery Learning

- Recovery learning is the focus for all our Professional Development throughout the 2020/21 school year.
- Teachers will identify learning needs in a coordinated, collaborative, and intentional way so that accelerated learning can occur.
- Staff will assess each student's unique starting points and plan responsively.
- Our school teams will work collaboratively to analyse and respond to student learning data. Instructional planning and strategies will be based on student's unique academic strengths and next steps required for success.

Our students' learning and well-being continues to be our priority and we all look forward to working with our community in welcoming them back in the safest way possible.

Please visit our school website by following the link below where you will find this document along with other relevant information:

<https://www.sjasd.ca/school/bannatyne/Pages/default.aspx#/=>

A link to the document will also be shared via Remind 101 and posted in the bio on the school Instagram account @ecolebannatyne.

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### Appendix A

Students will be divided into the following four Cohorts:

- **COHORT #1**
  - AM – 74 Students
  - PM – 58 Students
  - KAM/PM Mme Katie
  - KAM M Alex
  - 1-8 Mme St.Onge/Mme Thorsteinson
  - 1-11 Mme Kristina
  
- **COHORT #2**
  - 51 Students
  - 4/5-25 Mme Neufeld
  - 5-25 Mme Kingsley
  
- **COHORT #3**
  - 63 Students
  - 2-5 Mme Froese
  - 2-6 Mme Labossière
  - 3-4 Mme Duguid
  
- **COHORT #4**
  - 73 Students
  - 2/3-2 Mme Keys
  - 3/4-3 Mme Brar
  - 4-1 Mme Vermesse

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### Appendix B

#### Cohort Zones (entrances/exits)

COHORT # 1 – South East Playground area; around the outdoor classroom rocks

COHORT # 2 – Around the swings bordering Wallasey

COHORT # 3 – Grassy area around the Daycare doors on Bruce

COHORT # 4 – Baseball diamond area south of the parking lot



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### Appendix C

#### Cohort Staggered Lunch

Times will vary slightly to accommodate crossover and movement of students. All students will eat in their classrooms. When outside, students will maintain physical distancing to the greatest extent possible and remain in their classroom cohort's designated play area.

<b>Classroom</b>	<b>Eat/Handwash</b>	<b>Recess</b>	<b>Door</b>
1-8	12:00 – 12:30	12:30 – 1:00	NE Playground
1-11	12:00 – 12:30	12:30 – 1:00	NE Playground
2/3-2	12:00 – 12:30	12:30 – 1:00	Daycare
¾-3	12:00 – 12:30	12:30 – 1:00	Daycare
4-1	12:00 – 12:30	12:30 – 1:00	Daycare

<b>Classroom</b>	<b>Recess</b>	<b>Handwash/Eat</b>	<b>Door</b>
4/5-25	12:00 – 12:30	12:30 – 1:00	NE Playground
5-26	12:00 – 12:30	12:30 – 1:00	NE Playground
2-5	12:00 – 12:30	12:30 – 1:00	Daycare
2-6	12:00 – 12:30	12:30 – 1:00	Daycare
3-4	12:00 – 12:30	12:30 – 1:00	Daycare



Appendix D – Parking Lot loop directionality

