

Ecole Bannatyne Parent Advisory Council Meeting

in Person and via Microsoft Teams

Date: September 17, 2024

Called to Order: 6:21 PM

Attendance:

In-Person: Adam Milne, Lori Potts, Kathleen Low, Kyle Hayes, Charlene Hogg, Olivier Lacroix, Jill Connell, Kelly Sims, Leota Menezes, Nina Crocker, Robyn Harte

Virtual: Janice Baranoski, Dana Henderson, Melanie Hasenheit, Caitlyn O'Flaherty, Heather McDonald

Staff: Alex Eyjolfson, Laura Koslowsky

1) Approval of Minutes:

Motion to accept the June 2024 meeting minutes.

Moved by: Adam Milne

Seconded by: Robyn Harte

Motion carried.

2) Principal's Report, September 2024:

a) Current total school enrolment: 219

Kindergarten – 36 Grade 1 – 43 Grade 2 – 35 Grade 3 – 40 Grade 4 – 36 Grade 5 – 29

b) The deadline for names to be entered into the draw for the Uptown Alley Prize is end of day tomorrow, September 18, 2024. Fees can be paid by School Cash online, e-transfer, or cash.

c) A reminder there is no school on Monday September 30 for National Day for Truth and Reconciliation.

d) The next early dismissal is Tuesday, October 1, 2024.

e) Picture Day – October 10, 2024 (Retakes November 12, 2024).

f) School fundraiser – Dance-A-Thon will take place this year in November. Our Kick-Off assembly will take place at the start of the month, with our Dance-A-Thon taking place the at the end of the month. The class that raises the most per capita will celebrate with a movie and popcorn the following week.

g) Remembrance Day Ceremony – November 8, 2024, at 10:30 AM in the gym.

h) Birthdays – For families wishing to send a treat for the class we ask that you limit it to a small peanut/nut free snack that is prepackaged/store bought.

Families of children with allergies/dietary restrictions are asked to send a box of treats safe for their child for the teacher to give to them in the event the treat doesn't meet their dietary needs.

A discussion about numbers of students was held.

3) Fall Fundraiser: No Peak of the Market or Show and Save books this year. Open to ideas for a fall fundraiser to be discussed at October Meeting.

4) Events: A discussion about the annual calendar of events was held.

5) October Movie Night: Scheduled for Friday, October 18; Hotel Transylvania 2.

6) Treasurer's Report:

Year End Balance: \$7,788.23

Outstanding Checks: A total of \$1,634.10:

(\$59.85 Special Lunch, \$268.51 Milk, \$1,750.00 Field Trips)

Income: \$111.76

Starting Balance: \$6,265.89

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Motion to accept the treasurer's report.

Moved by: Kyle Hayes

Seconded by: Olivier Lacroix

Motion carried.

7) Spending Motions:

- a) Motion to authorize expenses for annual membership to MAPC.
- b) Motion to authorize cheques to be written to pay for milk purchased for the milk program.
- c) Motion to authorize expenses for Special Lunch Day (SLD) program – cheques may be written before obtaining the invoice, provided that the SLD coordinator provides a receipt to the treasurer within 24 hours.
- d) Motion to authorize expenses, excluding food, related to the Family Fun events (excluding Family Picnic), not to exceed \$350 per event otherwise a separate motion is required.
- e) Motion to authorize expenses, excluding food, related to the Family Picnic, not to exceed \$750 otherwise a separate motion is required.
- f) Motion to reimburse food expenses related to the Family Fun events (includes, but not limited to Movie Nights, Picnic, etc.).
- g) Motion to reimburse the school for up to \$4000 in expenses relating to Cultural Events, including field trips, activities, and transportation for all Grades.
- h) Motion to reimburse expenses up to \$75 per class for kindergarten celebration, \$50 for Roots of Empathy Program and \$7.50 per student for the Grade 5 Farewell program held in Jun each year up to a maximum of \$500.
- i) Motion to spend up to \$25 on flowers for each of the school concerts and productions.
- j) Motion to purchase a tree to be planted in Ecole Bannatyne school yard to represent the outgoing Grade 5 students.
- k) Motion to pay for the net amount owing to fundraisers, where the funds are gathered by the Parent Council and only the net amount is paid to the fundraiser (profit is kept by the Parent Council).
- l) Motion to reimburse the school for any cheques or EFT written/sent to the Parent Council in error.
- m) Motion to pay expenses up to a maximum of \$300 per school year relating to the maintenance of the playground/school gardens.
- n) Motion to pay for refreshments served in conjunction with Parent Council meetings.
- o) Motion to renew the ACF license annually.

Motion to approve the 2024-2025 spending motions as a block.

Moved by: Lori Potts

Seconded by: Robyn Harte

Motion carried.

8) New Business: No new business was presented.

9) Next Meeting: Tuesday, October 1, 2024, 6:00 PM.

10) Meeting Close: A motion to adjourn the meeting was made at 6:49 PM.

- Should any changes be required, a note can be sent to bannatynepc@gmail.com