Ecole Bannatyne Parent Advisory Council Meeting

in Person and via Microsoft Teams

Date: Tuesday, September 22, 2026

Called to Order: 6:28pm

Attendance:
In-Person: Kelly Sims, Leota Menezes, Julie Dyck, Kristine Erica Delgado, Warren Delgado, John Bosa, Marina Ferley, Pamela Thomson, Charlene Hogg, Melanie Hasenheit
Virtual: Robyn Harte, Dana Henderson, Brenda Akello, Ricca Burton, Caitlyn O'Flaherty, Lexa Ramsey-Bergmann
Staff: Alex Eyjolfson, Nadine St-Onge

Regrets: Jill Connell

1. Approval of Minutes:
   Motion to accept the June 2026 meeting minutes.
   Moved by: Leota Menezes Seconded by: Kelly Sims Motion carried

2. Principal's Report September 2026:
   - Current total school enrolment: 196
     K – 28 Grade 1 – 34 Grade 2 – 41 Grade 3 – 34 Grade 4 – 34 Grade 5 – 32
   - We have had a wonderful start to the school year and look forward to a great year ahead.
   - The staff and students have been learning outdoors at the garden boxes thanks to the work of our PAC. We're grateful for all the time and energy that went into this project; that is providing so many learning opportunities to our students and community. MERCI!
   - We will have our first Fire Drills in the weeks ahead will complete more Emergency Preparedness with our first Practice Lockdown in early October.
   - Picture Day – October 19, 2026 (Retakes November 24, 2026)
   - Please join us for a Sunrise Gathering on TUESDAY, September 29, 2026, between 7:30am and 8:50am. Refreshments will be served. Come and connect with our community for a time of reflection as we work toward reconciliation.
   - A reminder there is no school on Wednesday, September 30, 2026, for National Day for Truth and Reconciliation. Please watch your email for community events taking place that day.
   - The next early dismissal is Tuesday, October 6, 2026.
   - Remembrance Day Ceremony – November 10, 2026, at 10:45am in the gym
     Family members wishing to attend are asked to contact Mme Cadieux in the office so we can plan seating accordingly.
   - School fundraiser – Dance-A-Thon will take place later this year, likely in the spring as PAC will work towards raising funds in the early part of the school year.
   - Birthdays- For families wishing to send a treat for the class we ask that you limit it to a small **peanut/nut free** snack that is **pre-packaged/store bought**. Families of children with allergies or dietary needs are asked to send a box of treats safe for

their child for the teacher to give to them in the event the treat doesn't meet their dietary needs.

3. Fall PAC Fundraiser:
   - Farm to School is going well –
     - Deadline is tomorrow, September 23, 2026.
     - Delivery and family pick up is Tuesday, October 6, 2026

4. Events:
   - Movie Night: Scheduled for Friday, October 16, 2026
   - Fun lunch: through Healthy Hunger – Pizza on October 16, 2026
   - Dates for events

5. Treasurer's Report, September 2026:
   Starting Balance: $16523.88 -50
   GIC: $5371.38
   Motion to accept the Treasurer's Report.
   Moved by: Leota Menezes Seconded by: Marina Ferley Motion carried

6. Spending Motions:
   1) Motion to authorize expenses for annual membership to MAPC.
   2) Motion to authorize expenses for Special Lunch Day (SLD) program – cheques may be written before obtaining the invoice, provided that the SLD coordinator provides a receipt to the treasurer within 24 hours.
   3) Motion to authorize expenses, excluding food, related to the Family Fun events (excluding Family Picnic), not to exceed $350 per event otherwise a separate motion is required.
   4) Motion to authorize expenses, excluding food, related to the Family Picnic, not to exceed $750 otherwise a separate motion is required.
   5) Motion to reimburse food expenses related to the Family Fun events (includes, but not limited to Movie Nights, Picnic, etc.).
   6) Motion to reimburse the school for up to $2500 in expenses relating to Cultural Events, including field trips, activities, and transportation for all Grades.
   7) Motion to reimburse expenses up to $75 per class for kindergarten celebration and $7.50 per student for the Grade 5 Farewell T-shirts, each year, up to a maximum of $500.
   8) Motion to pay for the net amount owing to fundraisers, where the funds are gathered by the Parent Advisory Council and only the net amount is paid to the fundraiser (profit is kept by the Parent Advisory Council).

9) Motion to reimburse the school for any cheques or EFT written/sent to the Parent Advisory Council in error.
10) Motion to pay expenses up to a maximum of $1000 per school year relating to the maintenance of the playground/school gardens.
11) Motion to pay for refreshments served in conjunction with Parent Advisory Council meetings.

Motion to approve the 2026-2027 spending motions as a block.
Moved by: Marina Ferley Seconded by: Kelly Sims Motion carried

7. New Business:
   1. Update regarding School Yard Development

      Motion to proceed with phase 1 (listed as 2A & 2B), phase 2 (listed as 1A2) and phase 3 (listed as 3) following the recommendations from Director, Facilities & Operations and in consultation with the landscape architect company.

   Moved by: Kelly Sims Seconded by: Leota Menezes Motion carried

   2. New Fundraiser Coordinator: vacant
   3. Special Lunch Coordinator: Julie Dyck
   4. Movie Night Coordinator: Pamela Thomson

8. Next Meeting: Tuesday, November 3, 2026, 6:00pm

9. Meeting Close: A motion to adjourn the meeting was made at 7:13PM.

- Should any changes be required, a note can be sent to bannatynepc@gmail.com