

Ecole Bannatyne Parent Advisory Council Meeting

in Person and via Microsoft Teams

Date: Tuesday September 23, 2025

Called to Order: 6:17 pm

Attendance:

In-Person: Charlene Hogg, Lori Potts, Kyle Hayes, Caitlyn O'Flaherty, Kelly Sims, Leota Menezes, Robyn Harte, Marissa Pottinger, Jolene Beaugard, Jessica Brason, Bobbie Lund, Liane Duff, Carla Doyle

Virtual: Melanie Hasenheit, Jill Connell, Brittany McWhirter, Stefani Braki

Staff: Alex Eyjolfson, Laura Koslowsky

1) Approval of Minutes:

Motion to accept the June 2025 meeting minutes.

Moved by: Charlene Hogg                      Seconded by: Leota Menezes                      Motion carried

2) Principal's Report September 2025:

- Current total school enrolment: 213  
K – 32    grade 1 – 35    grade 2 – 41    grade 3 – 45    grade 4 – 34    grade 5 – 36
- We have had a great start to the school year and look forward to an amazing year ahead.
- The staff and students are grateful to PAC for the beautiful new planter boxes and outdoor learning space they have created. We recognize the hard work that went into getting them made, delivered, and filled. MERCI!
- We have completed our first Fire Drills and in the coming weeks will complete more Emergency Preparedness with our first Practice Lockdown.
- Picture Day – September 25, 2025 (Retakes November 17, 2025)
- A reminder there is no school on Tuesday September 30<sup>th</sup> for National Day for Truth and Reconciliation.
- The next early dismissal is Tuesday October 7, 2025.
- Remembrance Day Ceremony – November 7, 2025, at 10:45am in the gym  
Family members wishing to attend are asked to contact Mme Cadieux in the office so we can plan seating accordingly.
- School fundraiser – Dance-A-Thon will take place this year through November and December. Our Kick Off assembly will take place mid November, with our Dance-A-Thon taking place on December 16, 2025. The class that raises the most per capita will celebrate with a movie and popcorn that week.
- Birthdays- For families wishing to send a treat for the class we ask that you limit it to a small **peanut/nut free** snack that is **prepackaged/store bought**. Families of children with allergies or dietary needs are asked to send a box of treats safe for their child for the teacher to give to them in the event the treat doesn't meet their dietary needs.

3) Fall PAC Fundraiser:

- Farm to School was a success – Delivery and family pick up Thursday October 8, 2025

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4) Events:

- Movie Night: Scheduled for Friday, October 17, Monsters Inc;
- Fun lunch: through Healthy Hunger – Pizza on October 23, 2025

5) Treasurer's Report, September 2025:

Starting Balance: \$3,351.03

GICs: \$15,660.00

Motion to accept the treasurer's report.

Moved by: Kyle Hayes      Seconded by: Kelly Sims

Motion carried

6) Spending Motions:

- a) Motion to authorize expenses for annual membership to MAPC.
- b) Motion to authorize expenses for Special Lunch Day (SLD) program – cheques may be written before obtaining the invoice, provided that the SLD coordinator provides a receipt to the treasurer within 24 hours.
- c) Motion to authorize expenses, excluding food, related to the Family Fun events (excluding Family Picnic), not to exceed \$350 per event otherwise a separate motion is required.
- d) Motion to authorize expenses, excluding food, related to the Family Picnic, not to exceed \$750 otherwise a separate motion is required.
- e) Motion to reimburse food expenses related to the Family Fun events (includes, but not limited to Movie Nights, Picnic, etc.).
- f) Motion to reimburse the school for up to \$2500 in expenses relating to Cultural Events, including field trips, activities, and transportation for all Grades.
- g) Motion to reimburse expenses up to \$75 per class for kindergarten celebration and \$7.50 per student for the Grade 5 Farewell program held in Jun each year up to a maximum of \$500.
- h) Motion to spend up to \$25 on flowers for each of the school concerts and productions.
- i) Motion to purchase a commemorative contribution to Ecole Bannatyne school yard and outdoor learning initiatives in honour of the outgoing Grade 5 students.
- j) Motion to pay for the net amount owing to fundraisers, where the funds are gathered by the Parent Council and only the net amount is paid to the fundraiser (profit is kept by the Parent Council).
- k) Motion to reimburse the school for any cheques or EFT written/sent to the Parent Council in error.
- l) Motion to pay expenses up to a maximum of \$1000 per school year relating to the maintenance of the playground/school gardens.
- m) Motion to pay for refreshments served in conjunction with Parent Council meetings.

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Motion to approve the 2025-2026 spending motions as a block.

Moved by: Kelly Sims

Seconded by: Kyle Hayes

Motion carried

7) New Business:

- a) Milk program is being discontinued
- b) Grant has been approved
- c) Paths and gravel pit to be redone
- d) New Fundraiser coordinator: Melanie Hasenheit
- e) Fun Lunch Coordinator: Jessica Brason

8) Next Meeting: Wednesday November 5, 2025

9) Meeting Close: A motion to adjourn the meeting was made at 6:37 PM.

- Should any changes be required, a note can be sent to [bannatynepc@gmail.com](mailto:bannatynepc@gmail.com)