

Ecole Bannatyne Parent Council Meeting

September 19, 2023 - In Person and via Microsoft Teams

Attendance: Alex Eyjolfson, Sandra Melo, Ashlyn Bohonos, Charlene Hogg, Lori Potts, Kelly Walden, Janice Baranski, Robyn Hart, Pierre Attallah, Kyle Hayes, Crystal Siwak, Kathleen Han, Melanie Hasenheit, Kaye Salvador, Adam Milne, Nina Crocker, Katie Hindle, Nicole Bowering, Dana Henderson, Jamie Conde;

Meeting Start: 6:40 PM

- 1) Approval of Minutes: Charlene motions to approve the minutes, seconded by Lori. Motion Carries.
- 2) Principal's Report:
 - a) Current Enrolment: 232
K: 37 Grade 1: 37 Grade 2: 39 Grade 3: 39 Grade 4: 32 Grade 5: 43
 - b) Great start to the school year, we're so glad to be back working with our students.
 - c) School Patrols started this week and schedules have been sent home, families are asked to drive carefully in the area.
 - d) National Truth and Reconciliation Week – September 25-29th, 2023.
 - e) Picture Day – October 12th, 2023; Retakes November 13th, 2023.
 - f) School Fundraiser – Dance-a-thon will take place this year in October. Our Kick Off assembly will take place at the start of the month, with the Dance-A-Thon taking place in the morning of October 27th, 2023. (KPM in the Afternoon). Last year raised 2830.00\$.
 - g) Remembrance Day ceremony – November 9th, 2023 at 10:30 in the gym.
 - h) Birthdays – For families wishing to send a treat for the class we ask that you limit it to a small peanut/nut free snack that is prepackaged/store bought. Families with children with allergies are asked to send a box of treats safe for their child for the teacher to give them in the event the treat doesn't meet their dietary needs.
- 3) Fall Parent Council Fundraiser
Farm to School Fundraiser
Orders are due back on Friday September 22nd.
On Thursday October 5th, volunteers are needed to put bags together. Morning or Afternoon block for delivery, then the vegetables are sorted into bags.
- 4) Other Events
 - a) Special Lunches: We are looking into the Healthy Hunger program, looking at payment methods to ensure all families have options. We are open to finding cost effective, nutritious, or interesting options for special lunch. Discussion about giving each student a cookie and juice box on special lunch days.
 - b) Milk Program: Started yesterday, grades 4 and 5's are milk monitors. White and chocolate milk are both available and a discussion around ensuring the milk is kept fresh and the affordability of the program took place. Discussion about the survey, the number of

questions and offering an incentive to complete the survey occurred. It was suggested that connecting with the classroom teacher would provide another perspective, Principal will follow up with Staff.

- c) Movie Nights: First movie night is October 27th; Leaning towards Hotel Transylvania. Movie night summary, aim for 90-minute movie. Snacks are available for sale. Treated as a fundraiser for parent council. ACF is the source of the movies.
- d) Bannatyne Gear: Orders by October 8th, 2023. Not a fundraiser for the school or parent council.

5) Notice to Amend Constitution:

We are notifying the public that we are amending Article 6.6 and 7.2 to change from notifications going out via school newsletter to it being distributed via the school website, email, and school messenger.

6) New Business:

- a) Trivia Night on November 16th, 6:00 PM. This is a Parent Council fundraiser.
- b) Following discussion regarding the notice times for the AGM, responsibility of notifying the community of AGM dates and the dates of future parent council meetings, it was determined that notice of meeting be given one week in advance of the meeting on website/via email from school and minutes will be posted on website within two weeks following the meeting.
- c) Discussion about grant-writing and fundraising, working towards building swings in the old structure space. Interested parties can connect with parent council after the meeting and via email. Question about timeline, which is uncertain as it is based on funding. Cost for the planned changes is around 60,000\$.

7) Treasurer's Report:

Opening Balance: 20,788.40\$
Outstanding Checks: None
Final Balance: 20,788.40\$

Motion to accept the Treasurer's Report.

Moved: Lori Potts Seconded: Kyle Hayes Motion Carried

8) Spending Motions:

- a) Motion to Authorize cheques written to pay for milk purchased for the milk program.

Moved: Lori Potts Seconded: Kyle Hayes Motion Carried

- b) Motion to authorize expenses for Special Day Lunch (SLD) program – cheques may be written prior to obtaining invoice, provided that the SLD co-ordinator provides a receipt to the treasurer within 24 hours.

Moved: Lori Potts Seconded: Kyle Hayes Motion Carried

- c) Motion to Authorize expenses, excluding food, related to the Family Fun events (excluding the Family Picnic), not to exceed \$350.00 per event, otherwise a separate motion is required.

Moved: Lori Potts Seconded: Kyle Hayes Motion Carried

- d) Motion to Authorize expenses, excluding food, related to the family picnic, not to exceed \$750.00, otherwise a separate motion is required.
Moved: Lori Potts Seconded: Kyle Hayes Motion Carried
- e) Motion to reimburse food expenses related to the Family Fun events (includes, but not limited to Movie Nights, Picnic, etc).
Moved: Lori Potts Seconded: Kyle Hayes Motion Carried
- f) Motion to reimburse the school for up to \$4000.00 in expenses relating to the Cultural Events, including field trips, activities, transportation for All Grades.
Moved: Lori Potts Seconded: Kyle Hayes Motion Carried
- g) Motion to reimburse expenses up to \$75.00 per class for Kindergarten celebration, \$50.00 for Roots of Empathy Program and \$7.50 per student for the Grade 5 Farewell program held in June each year, up to a maximum of \$500.00.
Moved: Lori Potts Seconded: Kyle Hayes Motion Carried
- h) Motion to spend up to \$25.00 on flowers for each of the school concerts and productions.
Moved: Lori Potts Seconded: Kyle Hayes Motion Carried
- i) Motion to match (to a maximum of \$50.00 dollars per class) funds raised by each Grade 5 class to be donated to a charity of their choosing.
Moved: Lori Potts Seconded: Kyle Hayes Motion Carried
- j) Motion to pay for net amount owing to fundraisers, where the funds are gathered by the Parent Council and only the net amount is paid to the fundraiser (profit is kept by the Parent Council).
Moved: Lori Potts Seconded: Kyle Hayes Motion Carried
- k) Motion to reimburse the school for any cheques written to the Parent Council in error.
Moved: Lori Potts Seconded: Kyle Hayes Motion Carried
- l) Motion to pay expenses up to a maximum of \$300.00 per school year relating to the maintenance of the playground/school gardens.
Moved: Lori Potts Seconded: Kyle Hayes Motion Carried
- m) Motion to pay for refreshments served in conjunction with Parent Council meetings.
Moved: Lori Potts Seconded: Kyle Hayes Motion Carried
- n) Motion to renew the ACF license annually.
Moved: Lori Potts Seconded: Kyle Hayes Motion Carried.

9) Next Meeting: Tuesday, October 10th, 6:30 PM, Room 4;

10) Meeting Close: Motion to adjourn, 7:31 PM.

- Should any changes be required, a note can be sent to bannatynepc@gmail.com