



# St. James–Assiniboia School Division

*Great Schools for Growing and Learning*

**Jenness Moffatt**  
Superintendent / Chief Executive Officer

**Kimberley Kummert**  
Secretary-Treasurer / Chief Financial Officer

Dear Parents/Guardians,

If you are wishing to register your child at a school that is not your catchment area school\*, please be aware of the following:

**Online waitlist begins Friday, February 14, 2025 at 8:00 a.m.** Upon completion, you will receive an email confirmation. This application will establish an ordered waiting list. To complete this form, follow the link, which can be found on your school's website:

<https://fs26.formsite.com/sjasd/soc2025/index>

As in the past, out-of-catchment children attending in-school daycares will not receive priority for registration, as classrooms are staffed based upon the number of expected in-catchment registrations.

Younger siblings of out-of-catchment students already accepted in the school will receive priority and will be placed at the top of the ordered wait list in the sequence in which they registered.

All students on this waitlist should be registered first at their catchment school. More information about which is your catchment school can be found on our School Locator at this link:

<http://bit.ly/sjasd-locator>

Out-of-catchment students in Kindergarten, Grade 6, or Grade 9 will be notified of acceptance by June 13, 2025. Other grades may be advised earlier. This follows the guidelines for the provincial schools of choice legislation.

Out-of-catchment student acceptance is on a first-come, first-served basis with in-division students receiving priority over out-of-division students.

Any questions or concerns should be discussed with the Principal(s). The following link may also be of interest: Manitoba's Schools of Choice Policy: <http://bit.ly/mb-choice>

(\*)As per Policy *JC School Attendance Areas*, students already enrolled in a school out of the catchment area where the family home is located may transition to the next level within the same family of schools without making a special request. Students living outside the St. James-Assiniboia School Division must complete the waitlist form if they wish to transition to the next level.

Sincerely,

A handwritten signature in black ink, appearing to read "Jenness Moffatt".

Jenness Moffatt  
Superintendent

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