

Brooklands School Parent Council AGM Minutes
September 11, 2025

Attendees:

See list for parents in attendance.

Brooklands Staff in attendance:

Samantha Amaral

Heather Blacker

Time – 4:32pm	Call to order: Samantha Amaral Motion By: Barb Olson	
Time – 4:32	Motion to accept the minutes of the last AGM Motion by: Barb Olson Seconded by: Rushell Anderson Carried	
	Discussion on types of parental organizations 1. Parent Council 2. School Advisory	
Time – 4:35pm	Vote to decide council type <i>Unanimous vote for Parent Council</i>	Motion by: Barb Olson Seconded by: Rushell Anderson
Time – 4:50pm	Vote to decide voting rights For administration <i>Unanimous vote for Samantha and/or Heather to have voting rights</i>	Motion by: Barb Olson Seconded by: Rushell Anderson
Time – 4:39pm	Discussion on roles of the executive 2024-2025 Executive: President: Barb Olson Vice President: Vacant Secretary: Vacant Treasurer: Rushell Anderson Vote to elect Executive (President, Vice President, Secretary, Treasurer)	
		Motion by: Samantha Amaral Seconded by: Jessica Goulet

Unanimous vote for new executive

President: Barb Olson

Vice President: Monica Ballentyne

Secretary: Rushell Anderson

Treasurer: Gillian Boles

Many other parents wish to attend PAC meetings, but not serve on the executive: Jane Beardy, Jessica Goulet, Rehnalee Camilao, Desiree McKay, Kristine Moncera

Time – 4:51pm

Other Business:

Banking: transfer of names on account

- Letter from school required

Recap of last year fundraising by Barb Olson

- Movie Nights
- Popcorn/candy sale
- Silent auctions (winter concert and June BBQ)
- Lottery Licence – Free to obtain
- Movie Licence – expires end of October, renewal cost depends on student population (approx. \$500) – motion by Barb Olson to renew membership, unanimous vote to renew

Time – 4:56pm

Discuss upcoming fundraisers:

- Halloween Movie Night
 - October 23 @5:45pm (movie start @6:00)
 - Purchase popcorn, candy at the event
 - Motion by president to allocate up to \$300 from PAC funds to spend on supplies for movie nights, unanimous vote in favour
- Christmas concert silent auction
 - Motion by president to allocate \$500 from PAC funds to spend on silent auction prizes for winter concert, unanimous vote in favour
- June BBQ
 - Motion by president to allocate \$500 from PAC funds to spend on silent auction prizes for June BBQ, unanimous vote in favour
- Ask Rushell to write letters for donations – hand out early to businesses in hopes to start collecting donations

Time – 5:05pm	Discuss future meetings: start at 5:30, first Tuesday of the month (probably November to plan for Winter Concert auction) <i>Unanimous vote to meet</i>	Motion by: Barb Olson Seconded by: Rushell Anderson
Time – 5:09pm	Adjourn meeting	Motion by: Barb Olson Seconded by: Gillian Boules

Next Meeting: Tuesday, November 4th @5:30pm (To be confirmed)