

CRESTVIEW SCHOOL FAMILY HANDBOOK



*Crestview School is committed to being a safe, nurturing, innovative learning community where all students are supported to learn and achieve at high levels.
At Crestview School we believe in respect and safety to achieve social and academic growth.*

Land Acknowledgement

The community of Crestview School has deep Indigenous roots. These lands and waters are the traditional territories of the Anishinaabeg, the Ininewak, and the Dakota Oyate Peoples. It is the birthplace and national homeland of the Red River Métis. It is also home to members of the Denesuline, the Anisininewuk, and Inuit nations. We are all tied together through the treaties that were signed across these lands. These treaties come with a responsibility – to the land, the waters, the animals, and each other. We are committed to honour and learn about the true history of this place, and to do our part to move our community forward in a true spirit of justice and reconciliation.

Welcome to Crestview School

Welcome to a new school year at Crestview School! We are so excited to begin another year of learning, growth, and connection with our students and families.

At Crestview, we believe that learning is a partnership—and that parents and caregivers are a child's first and most important teacher. Your insight, support, and involvement are essential to your child's success, and we are committed to working together to ensure every student feels seen, valued, and supported.

Relationships are at the heart of everything we do. We are committed to creating a safe, inclusive, and joyful learning environment where each child can thrive academically, socially, and emotionally. We believe in high expectations paired with high support, and we know that when students, staff, and families feel connected and cared for—great things happen.

This Family Handbook is designed to help you navigate the school year with confidence. Inside, you'll find important information about routines, expectations, communication tools, and how to stay connected with our school team. We believe in consistent and open communication between home and school, and we encourage you to reach out at any time with questions, concerns, or ideas.

We are so glad to have you as part of the Crestview community. Thank you for trusting us to share in your child's learning journey. We're looking forward to sharing a wonderful year together.

Mrs. Connie Lowe
Principal



All About Crestview School

Crestview School is 'home' to approximately 260 students from Kindergarten to Grade 5 and Crestview School Children's Centre.

Crestview School is a welcoming and inclusive community. We work collaboratively to develop learning experiences for students that are engaging and meaningful. We focus on developing skills for critical thinking, communication, creativity, active citizenship, collaboration, inquiry and problem solving. We are innovative educators with a collective commitment to ensuring all students are realizing their learning goals and understanding themselves as lifelong learners.

The themes of sustainability and social justice are embedded in all learning at our school. Teachers plan effectively for developmental needs and incorporate play and discovery, cultural perspectives and worldviews. Technology is utilized as a tool to connect to the world and accelerate learning.

Contact Information:

333 Morgan Crescent

Winnipeg Manitoba

R2Y 0C9

Ph: (204) 885-7710

Fax: (204) 885-7711

Website: <https://www.sjasd.ca/school/crestview>

School email: crestview@sjasd.ca

Instagram: @sjasd_crestview_clippers

Catchment Area

Crestview serves the community bounded by Morgan Crescent on the north, Sturgeon Creek on the east, Portage Avenue on the south, and Highcliff Bay, Doran Bay and East Freemont on the east. To find out if you are in our school catchment area, please visit:

<https://www.sjasd.ca/Schools/SchoolLocator/Pages/default.aspx#/=>

CRESTVIEW SCHOOL STAFF LIST

SCHOOL ADMINISTRATION & OFFICE STAFF

Lowe, Mrs. C.	Principal	Office
Saffie, Mrs. C.	Admin. Assistant	Office

TEACHING STAFF

Wilson, Mrs. E.	Kindergarten	Room 1
Langelaar, Mrs. N.	Kindergarten	Room 2
McCullough, Mrs. M.	Grade 1	Room 8
Cory, Ms. N.	Grade 1/2	Room 10
Privat, Mrs. A.	Grade 1/2	Room 19
Antonio, Ms. C.	Grade 2/3	Room 23
Pickering, Mrs. A.	Grade 2/3	Room 18
Semeniuk, Mrs. L.	Grade 3	Room 21
Bumstead, Ms. K.	Grade 4/5	Room 16
Calgie, Mr. J.	Grade 4/5	Room 15
Hardern, Mr. M.	Grade 4/5	Room 14
Neufeld, Ms. B.	Grade 4/5	Room 13
Jimenez, Mr. A.	Co-Teacher	All
Bush, Mrs. C.	Guidance	Guidance
Goertzen, Ms. A.	Music	Music
Taylor, Mrs. L.	Phys Ed	Gym
Murray, Ms. L.	Reading Recovery	Reading Recovery
McMaster, Mrs. K.	Resource	Resource

SUPPORT STAFF

Middlestead, Ms. E.	Library Tech (Day 1,3 5)	Library
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EDUCATIONAL ASSISTANTS

Aussant, Mrs. S.	Granger, Mr. A.	Quinn, Ms. E.
Bartolo, Mr. K.	Halldorsson, Ms. C.	Vacca, Ms. A.
Chahil, Mrs. K.	Hundal, Ms. K.	Werenich, Mrs. P.
Donegan, Ms. G.	Lamirande-Lavalee, Ms. A.	
Enns, Ms. M.	Miller, Mr. M.	
Friesen, Ms. K.	Phillips, Ms. K.	

CUSTODIAL STAFF

Mamino, Mr. R.	Day Caretaker
Berthelette, Mr. L.	Night Caretaker
Bunyan, Ms. K.	Night Caretaker

Crestview School Schedule

8:55	Student Entry
8:55-9:05	Entrance, announcements, land acknowledgment, O'Canada
9:05 - 9:43	Period 1
9:43 – 10:20	Period 2
10:20 – 10:35	Recess
10:35 – 11:13	Period 3
11:13 – 11:50	Period 4
11:50 – 12:55	Lunch
12:55-1:00	Student entry, attendance
1:00 – 1:37	Period 5
1:37 – 2:15	Period 6
2:15 – 2:30	Recess
2:30 – 3:07	Period 7
3:07 – 3:45	Period 8
3:45	Dismissal

Crestview School Important Dates

September

September	1	Labour Day - no school
September	2	Inservice - No School
September	3 & 4	Triad Conferences: Parent/Student/Teacher
September	5	First day of classes (day 4)
September	12	School pictures
September	16	Early dismissal 3:07 pm
September	16	Parent Council AGM
September	30	National Day for Truth and Reconciliation - no school

October

October	7	Early dismissal 3:07 pm
October	10	Inservice - no school
October	13	Thanksgiving Day - no school
October	21	Early dismissal 3:07 pm
October	24	Inservice - no school

November

November	4	Early dismissal 3:07 pm
November	6	Picture Retake Day
November	11	Remembrance Day - no school
November	14	Inservice - no school
November	18	Early dismissal 3:07 pm
November	26	Report cards issued
November	27	Triad Conferences: Parent/Student/Teacher

December

December	2	Early dismissal 3:07 pm
December	16	Early dismissal 3:07 pm
December	18	Winter Concert
December	19	Last day of school before Winter Break
December	22	Start of Winter Break

January

January	5	School re-opens (day 5)
January	6	Early dismissal 3:07 pm
January	20	Early dismissal 3:07 pm

February

February	2	Inservice - no school
February	3	Early dismissal 3:07 pm
February	16	Louis Riel Day - no school
February	17	Early dismissal 3:07 pm

March

March	3	Early dismissal 3:07 pm
March	17	Early dismissal 3:07 pm
March	20	Inservice - no school
March	27	Last day of school before Spring Break
March	30	Spring Break begins

April

April	3	Good Friday
April	6	School re-opens (day 4)

April	7	Early dismissal 3:07 pm
April	8	Report cards issued
	9 &	
April	10	Triad Conferences: Parent/Student/Teacher
April	14	Spring Photo Day
April	21	Early dismissal 3:07 pm

May

May	1	Inservice - No School
May	5	Early dismissal 3:07 pm
May	18	Victoria Day - no school
May	19	Early dismissal 3:07 pm

June

June	2	Last early dismissal of the year - 3:07 pm
June	12	Inservice - no school
June	TBD	Year-End Community BBQ
June	29	Last day of classes; Report cards issued
June	30	Inservice - no school

Crestview School Goals for 2025-2026

Currently under construction – check back for updates.

Attendance/Entry/Dismissal

The school day begins at 8:55 am. Dismissal is at 3:45pm.

If you know your child is going to be away from school, please report this in the school messenger app, on the school website: <http://go.schoolmessenger.ca>, or call 1-844-434-8116. If your child's absence is not reported, the automated notification system will attempt to contact you. **If your child arrives late to school, please have them enter the front doors of the school and check in at the office.**

Student Sign Out

If a student is required to leave school early, please sign your child out at the office. We will call your child to the office to be dismissed.

Early Dismissal

General staff meetings are held on the first Tuesday of each month, while professional development sessions are held on the third Tuesday of each month.

On these days, students are dismissed at 3:08. Please check the school calendar to ensure proper arrangements are made for early dismissal on these days.

Change of Address or Phone Number

In the event of address, email address, or phone number changes during the year, new information must be submitted to the school office immediately. It is critical that we can contact you or a designated person in case of illness or emergencies related to your child. This also applies to the emergency contact person who is listed on your registration form.

Accidents/Illness

The school will make every effort to inform parents about any accident or illness occurring at school that may need care or observation. If the school contact you regarding your child being ill, please make immediate arrangements for them to be picked up, both for their comfort and safety.

Health Information and Medication

It is in the best interest of your child that the school be aware of any special medical or health problems they may have. This may include challenges with vision, hearing, diabetes, recent surgeries, allergies, special medications, or anything that might limit the child at school. This information should be communicated to the school at any point in the school year. Where it is necessary that medications be administered at school, parents must complete the necessary forms, available at our school office.

Recesses

All children are expected to go outdoors for recess. According to Division policy, students will have indoor recess when the windchill is at or over -28°C. When the windchill is between -25 and -28, outdoor recess may be allowed for a period of 10 minutes. Please ensure that students are dressed appropriately for the weather at all times, as we go out rain or shine. We believe that moving our bodies outdoors is a healthy break for our brains and our bodies.

Patrols

Crestview School patrols from Grade 5 help ensure the safety of all students. Street patrols are stationed at crosswalks and busy intersections to assist students when crossing streets.

An adult crossing guard is on duty at Ness and Cavalier during the following times:

8:40 – 8:55 am

11:50 – 12:00 pm

12:40 – 12:50 pm

3:45 – 4:00 pm (3:08-3:23 on early dismissal days)

Transportation

According to Board Policy, bussing is provided for eligible students that live in the school catchment 1.6 km or more away from Crestview School. Students are supervised by staff while getting on and off the bus at school. Students are expected to cooperate and are required to follow the rules of bus ridership, which include:

- Remain seated unless instructed otherwise by the driver.
- Do NOT touch or open the windows
- Use a quiet voice i.e. no shouting, screaming, etc.
- Be courteous to fellow passengers.
- Do NOT throw objects.

If students do not follow the rules of bus ridership, bus privileges may be suspended.

Emergency School Closing and Bus Cancellation

In the event of severely inclement weather, the school may be closed or the starting time delayed. The same conditions may also require early dismissal or bus cancellations. School buses will be cancelled if the windchill is -45°C or greater based on a reading taken by Environment Canada at 6:00 a.m. at The Forks. On

cold weather mornings, please listen to CJOB 680am radio for any announcements regarding possible bus cancellations in our division. The parents of transported students will receive an automated phone message in the event of a cancellation. Updates regarding bus cancellations will also be posted on our division website at www.sjasd.ca and on Instagram @sjasd.transportation.

Fire Drills/Lockdown Drills/Tornado/Emergency Evacuation

Fire, tornado, and lockdown drills are mandatory. The intent is for us to be prepared and as calm as possible in the case of an emergency. Students will be instructed on procedures and why we practice them, prior to the drills occurring.

Visitors

For safety reasons, it is necessary that we monitor all persons entering the school. Therefore, all doors, except the front entrance, are locked while classes are in session. Please report to the office when entering the building.

Volunteers and Parental Involvement

Volunteers are required and appreciated in many areas during the school year. Parental involvement can be a rewarding experience for you, your child, and for the school. Our volunteers who range from parents, grandparents, adult siblings, and a range of community members, support the needs of the school in a variety of ways. Many parents who work during the day like to contribute by participating in fundraising or other Parent Council activities that include tasks that are done from home but help immensely with the events at school. It is an ongoing goal of Crestview School to enhance the role of parents and community as partners in the school. If you are interested in volunteering, please call the school to receive the required paperwork. A Criminal Record Check and Child Abuse Registry form must be completed.

Field Trips

The St. James-Assiniboia School Division recognizes the value of field trips and excursions in extending the educational experience of students and encouraging and maintaining their interest in school programs.

The School Board provides the Universal Student Accident Insurance program which ensures coverage for all students while at school, involved in school

activities on or away from school premises and while travelling to or from school or a school activity. This insurance does not, however, replace voluntary student accident insurance.

All students must have extended health care for ambulance and dental before they will be allowed to go on field trips **outside of the perimeter**. If you do not have an extended health care plan, please see the link from the Manitoba School Boards Association for more information. <https://manitobastudentinsurance.ca/>

Parents must fill out a new medical form annually, which is kept on file for the school year. Parents must notify the school in writing if there are changes to their child's medical information during the course of the year.

An informed consent/permission form for educational trips is sent home for each field trip and must be signed by a parent/guardian.

Lice/Bed Bugs

Lice and bed bugs happen. It is good practice to regularly check your child's hair and clothing, treating as required (please remember that to treat lice, you must comb out all of the individual nits as well as use the special shampoo. Please contact the school office if you need some of the special shampoo as we may be able to provide some). If your child is found to have live lice or bed bugs at school, you will be contacted to come and pick them up.

Smudging

Smudging is an Indigenous tradition that involves burning of sage or sweetgrass at the start of a sharing circle, or at the start of the day. Smudging allows people to become mindful and centered, better able to hear, see, think, speak, and act in a good way. At Crestview, smudging is done outside or in a designated area of the school, approved by the Division's Workplace Health and Safety Officer, to ensure proper ventilation. All students are invited to participate in smudging teachings and opportunities throughout the school year. There is a permission form that must be completed by parents/guardians in order for students to participate.

Cell phones/Personal Electronic Devices and other Valuable Items

Students cannot use cellphones during school hours, including lunchtime and recesses, and while on school property. We recommend that students leave their phones at home. If students do bring their cell phones to school, it must be put

away for the day: The cell phone must be kept in a bag/backpack and not accessed during school hours • Smartwatches are to be kept in airplane mode to minimize distractions during school hours Please remember, the security of personal technology such as cell phones are the sole responsibility of their owner/user. The St. James-Assiniboia School Division assumes no responsibility for the safety, security, loss/repair, or replacement of personal technology brought to school. If you need to contact your child during school hours, please call the school office at 204- 885-7710. School staff will get your message to your child as soon as possible. We are committed to preparing students for a world where technology plays a significant role. Therefore, we will continue to foster the development of students' digital literacy skills, emphasizing self-regulation and positive, ethical, and responsible online behaviour.

Students are discouraged from bringing any valuable items to school. Students who bring valuable items for special projects may leave them with the classroom teacher for safekeeping. The school cannot assume responsibility for lost or stolen items.

Bicycles/Scooters/Skateboards

When bringing bicycles/scooters to school we ask that students lock them up on the racks provided. Skateboards should be stored in the office until the end of the day. The school does not assume responsibility for lost or stolen bicycles/scooters. For the safety of all, students are asked to dismount their bicycles, skateboards, or scooters before entering the school grounds.

Lost and Found

Our lost and found area is located across from the main office. Parents and students are encouraged to visit this location when looking for lost items of clothing or supplies. Labels on items of clothing, footwear, lunch kits and water bottles, are encouraged. Unclaimed items will be donated to charity 3 times a year (shortly after conferences).

Allergy Awareness

There are students and staff in our building who are severely allergic to nuts and shellfish. Some of these allergies are life-threatening. Please do not send any of these items in your child's lunch, snacks, or for special occasions. **Home-baked goods are not to be sent to school to share with a class for special occasions.** If

you wish to send a treat, please make arrangements with your child's teacher. The items must be store bought and include a formal list of ingredients. We are committed to ensuring a safe environment for all students.

Nutrition

Students are encouraged to bring two healthy snacks to school to enjoy during the day. This will fuel their brains and bodies and help keep them regulated throughout the day.

Free breakfast is offered every day to students starting at 8:30 am. Food is served in the hallway outside of the gym.

Daily fruit baskets are provided to all classrooms for students to supplement their snack and lunch brought from home.

A paid milk program is available for families to purchase milk tickets.

Students may stay at school for supervised lunch, at no cost to families. They must bring their own lunch and utensils. Microwaves and fridges are not available. Students eat their lunches in their classrooms.

Daycare students eat lunch at their daycare sites.

Crestview School aims to ensure a safe and positive atmosphere for all students. With the large number of students staying for lunch, we ask for your cooperation in making lunchtime a positive experience for all students.

Listed below are the expectations for the lunch hour. Staying at school for lunch is a privilege. In the event of a student not managing the expectations, parents are responsible for making alternate arrangements for the supervision of their child over the lunch hour.

Lunch Expectations:

Respect others and your surroundings by:

1. Staying in your seat
2. Keeping hands, feet, and objects to yourself

3. Speaking at a reasonable volume and with respect to all students and supervisors
4. Playing safely and respectfully outside.

Consequences:

1. Reassigned seating
2. Reassigned lunchroom/eating area
3. Guardian contact

Actions:

1. Verbal warning, review rules, phone call home
2. In-school lunchroom suspension (1-day)
3. Out-of-school lunchroom suspension: 1-week, 1-month, or the remainder of the school year depending on the severity of incidents.

#3 can be applied at any time, depending on the situation

Crestview School Healthy Living Policy

Crestview School will work together in partnership with the community to provide a learning environment that promotes healthy living. Healthy living includes balancing good nutrition with physical activity. Crestview School will encourage and promote healthy food choices and physical activity.

Following are the Crestview School Guidelines for promoting a healthy active lifestyle:

- ✓ School staff, students, and parents are encouraged to bring food belonging to the four food groups of Canada's Food Guide for class parties, recess snacks and lunches. It is recognized that schools need to be flexible for celebration days.
- ✓ Crestview School will continue to encourage students to live an "active" lifestyle, promoting physical fitness and activity. School staff members are encouraged to act as role models in order to promote a healthy active lifestyle.
- ✓ School staff and community members are encouraged to choose fundraising activities, rewards, and incentive programs, which do not compromise student's healthy food choices.
- ✓ School community members are encouraged to make healthy options available for school events.

- ✓ Crestview School will encourage families to send lunches with packaging that is recyclable.
- ✓ Healthy snack bowls are provided to classrooms each day.
- ✓ The school will work to ensure that all staff members are made aware of food allergies and guidelines to support these students.

Dress Code

At our school, we want to make sure that every student feels comfortable, safe, and ready to learn. Part of this includes the way we dress during the school day. Students are encouraged to choose clothing that is appropriate for a school setting and allows them to take part fully in all activities.

We ask that clothing be safe, respectful, and suitable for the programs and spaces we use (for example, gym or outdoors). A good rule of thumb is to use **common sense and consideration for others** when choosing what to wear—this helps create a positive, distraction-free environment where everyone can focus on learning.

Proper footwear is a must at all times – students are not allowed to walk around in stocking or bare feet. Students should have a pair of runners that they can leave at school.

Students are encouraged to dress for the weather. We go out rain or shine, except in extreme conditions. Dressing for the weather may include rubber boots, splash pants, jackets, hats, mittens, ski pants, sunscreen, hats, etc. so that students will be safe and comfortable, and can have fun during outdoor activities.

If you require assistance with getting outdoor clothing and footwear, please contact the office and we will do our best to help you.

Bullying

Bullying is targeting a person with repetitive, negative actions. There is an imbalance of power where victims cannot defend themselves. Students will be taught about reporting and responding to any bullying behaviours. Parents, staff, and students will work together to eliminate bullying behaviours.

If your child is reporting bullying behaviour at home, please contact your child's teacher or Mrs. Lowe, to address these behaviours immediately.

Code of Conduct

In alignment with the *Manitoba Education Provincial Code of Conduct* and the *St. James Assiniboia School Division's Student Conduct policy (JK)*, Crestview School's goal is to provide a safe, secure and caring learning environment, which fosters students' personal growth, self-respect, and a sense of belonging and prepares them to be responsible citizens.

Crestview School recognizes that disciplinary measures may be necessary when other approaches to challenging behaviour have not been successful. In these situations, interventions and disciplinary consequences may have to be implemented. Interventions and consequences are consistent with the *Provincial Code of Conduct* and take into consideration the frequency, severity of the unacceptable behaviour and the student's age and stage of development.

Reasonable accommodations for students who have exceptional learning needs are considered. These accommodations take into account the student's ability to comply and the amount of support required.

Provincial Regulation: Appropriate Disciplinary Consequences in Schools states that the principal has disciplinary authority:

- over the conduct of students while they are at school
- over students in terms of their conduct towards one another on their way to and from school, and while being transported via school bus
- to ensure appropriate use of social media and to address unacceptable student conduct including bullying, cyber bullying and abuse of a student by another
- to determine which consequence is appropriate in a given situation.

Principals will administer such discipline as might be exercised by a kind, firm and judicious parent. Discipline is administered with dignity and professional judgment in order to promote and maintain student self-respect, self-discipline and holds students accountable for unacceptable

behaviour. Working to develop a safe and positive school climate is a shared responsibility that involves cooperation between the school and parents.

Crestview School will notify parents/guardians of situations involving their child in disciplinary situations. Parents are encouraged to contact the school any time they have a concern regarding a disciplinary matter.

All people on school property and/or engaged in school business must behave in a respectful manner and comply with the code of conduct.

Unacceptable behaviours include, but are not limited to the following:

- Bullying/cyber-bullying
- Social, physical, sexual, psychological, verbal or written abuse or aggression
- Harassment/discrimination
- Under the influence of drugs or alcohol
- Threats to self and others
- Gang involvement
- Possession of a weapon
- Possession or being under the influence of an illicit drug
- Inappropriate use of the internet and electronic devices/communication

At Crestview School, our belief fits with that of Restitution theory. We believe that mistakes are opportunities to learn, and our goal is to assist children to become the people they want to be. Restitution is a growth process for everyone involved, adults as well as children. We create the conditions for children to lift themselves out of failure and to leave behind blame and denial. A successful outcome allows a child to return to the group feeling strengthened.

The content of this Code of Conduct is reflective of the following sources:

- St. James-Assiniboia School Division Policy [JICFB](#)
- Manitoba Education: Safe and Caring Schools Provincial Code of Conduct – Appropriate

Interventions and Disciplinary Consequences

See the Student Threat Assessment brochure [JICM_E_1](#) for threat assessment protocol and procedures.

Celebrating Our Community

Crestview students have many unique ways to celebrate and share their learning. Periodically, we have whole school assemblies where classes of students may share important information related to themes and current events. Students enjoy the opportunity to prepare for an authentic audience and we all value the opportunity to come together as a community to learn and grow!

Student Assessment and Evaluation

Students are assessed on a continuous basis throughout the school year. These practices include collecting learning evidence from:

- Daily assignments, notebooks,
- Performance tasks
- Special projects
- Cumulative tests and quizzes
- Conversations and interviews with students
- Observations and anecdotal records of student work
- Student self-assessments other

Other forms of assessment may be used to gather information on student learning.

The [Manitoba Report Card](#) is issued in November, April and June.

Triad Conferences

At three times during the school year, families are invited to come to the school to meet with their child and their child's teacher(s). These events coincide with the report cards being sent home (November and March) and the start of the school year. These conferences are called Triads as they are meant to meet with all three participants: the teacher, the parent, and the student. This is a time to come together to celebrate your child's learning. If at any point in the school year, you have concerns about your child's progress, please don't hesitate to contact your child's teacher to discuss.

Pupil Files

The Public Schools Act requires every School Board to establish a pupil file for each pupil enrolled in a Manitoba school. The pupil file is an ongoing official record of a pupil's educational progress from Kindergarten – Senior 4. A pupil file includes the entire collection of information/documentation compiled or obtained by the staff of a school relating to the education of the pupil which is stored in written, photographic, electronic, or any other form, and is held in the school, school board office or other office under the jurisdiction of the school board. Each parent (custodial and non-custodial), legal guardian or age of majority pupil has the right to information contained in school or divisional files unless there is a court order forbidding the right to access. When the pupil reaches the age of majority, consent of the student is required to allow parents to access the pupil file.

Where parents are separated or divorced, both parents have the right to receive information or reports on their child, unless the court orders otherwise. [Divorce Act Section 16(5), The Family Maintenance Act Section 39(4)]

Parent Council

Crestview School maintains an active Parent Council who works cooperatively with the school in the best interests of the education of the children. The Council meets regularly. Parents are most welcome to become active members participating on the council. See the school website for the date and time of Parent Council Meetings.

Child Care Centres

The Crestview School Children's Centre is a provincially subsidised daycare. Hours of operation are 7:00 am – 5:30 pm. The childcare centre is not affiliated with the school. If you have any questions, please contact their office directly at 204-888-0772.

Festival Early Learning and Child Care Centre: Morgan Site

The Festival Child Care Centre is also a provincially subsidized daycare located on Morgan Crescent. Hours of operation are 7:00 am to 6:00 pm. The childcare centre is not affiliated with the school. If you have any questions, please contact their office directly at 204-801-4307.

Crestview Student Services

Crestview is committed to fostering inclusion for all students.

"Inclusion is a way of thinking and acting that allows every individual to feel accepted, valued and safe. " -The Public Schools Amendment Act, 2004.

Resource and Guidance/Counselling

Resource teachers and Guidance Counsellors work cooperatively with classroom teachers in a team approach to plan and provide programming for student academic, social, emotional, and behavioural success.

Resource and Guidance programs are available to help students from Kindergarten through Grade 5. The Guidance and Resource programs include classroom groups, individual counselling, and small group sessions. These specialized teachers are available for consultation with parents, students, and teachers when necessary.

Educational Support Services

Educational Support Services provides the following clinical services:

- ✓ Psychologist
- ✓ Speech and Language Clinician
- ✓ Social Worker
- ✓ Physiotherapist
- ✓ Occupational Therapist

Students are referred to ESS by teachers and our school-based support services team. ESS staff members consult and collaborate on services to students and work closely with teachers, principals and parents. The referral requires a parental signature.

St. James Assiniboia School Division Information

The St. James-Assiniboia School Division is located in the northwest portion of the city of Winnipeg on Treaty One Territory. It is comprised of twenty-five schools, serving approximately 9000 students from Kindergarten to Senior 4, both in English track and French-Immersion schools.

The offices of the St. James-Assiniboia School Division are located in the Aiden Conklin Building at 2574 Portage Avenue, Winnipeg, Manitoba, R3J 0H8.

Vision

We are a leading and innovative learning community that will enable students to succeed as life-long learners in an ever-changing world.

Our Mission

We aim to provide a meaningful, inclusive, and caring educational environment so that students are prepared to be responsible citizens in a democratic society.

THE TRUSTEES ON YOUR SCHOOL BOARD

King Edward/Deer Lodge (East) Ward

Tara Smith tara.smith@sjasd.ca

Angela Dunn angela.dunn@sjasd.ca

Holly Hunter holly.hunter@sjasd.ca

Silver Heights/Booth (Centre) Ward

Michael Cabral michael.cabral@sjasd.ca

Rachelle Wood rachelle.wood@sjasd.ca
Craig Glennie craig.glennie@sjasd.ca

Kirkfield/St. Charles (West) Ward
Fiona Shiells fiona.shiells@sjasd.ca
Sandy Lethbridge sandy.lethbridge@sjasd.ca
Cheryl Smukowich cheryl.smukowich@sjasd.ca

The School Board meets on the second and fourth Tuesday of every month in the Aiden Conklin Building at 2574 Portage Avenue. Board meetings, which are open to the public and media, begin at 7:30 p.m. Information on the Board meeting agenda and action is available by dialing 204-885-2631 for a recorded message. More detailed information can be obtained from the Information Office, at 204-888-7951.

THE ADMINISTRATORS IN YOUR SCHOOL BOARD OFFICE:

Senior Administration/Executives of the Board:

J. Moffatt, Superintendent / Chief Executive Officer

K. Kummen, Secretary-Treasurer / Chief Financial Officer

Division Administration:

J. Buckwold, Assistant Superintendent

J. Siska, Assistant Superintendent

B. Assistant Secretary-Treasurer

P. Locken Director, Inclusion Support Services and Accessibility

S. Melo, Director, Curriculum, Assessment and Professional Learning

A. Stechishin, Director, Information Technology

C. Harvey, Director, Human Resources

B. Mehyden, Director, Facilities and Operations

K. Adeleye, Manager, Human Resources

M. Poseluzney, Manager, Maintenance and Safety