



Golden Gate Middle School

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www.sjasd.ca/school/goldengate

TRIAD CONFERENCES

*WHERE EDUCATORS CONNECT WITH STUDENTS & CAREGIVERS TO ENSURE A
STRONG START TO A NEW SCHOOL YEAR*

Wednesday, September 9, 2026, 1:00 PM – 5:00 PM

Thursday, September 10, 2026, 8:00 AM – 11:00 AM

At Golden Gate Middle School, we believe students are most successful when educators and families connect and plan for the success of each learner. Triad Conferences provide a personalized appointment where educators, caregivers, and students meet to communicate student strengths and opportunities for growth, as well as interests and goals for the upcoming school year.

We ask that you read through the information below and use our web-based Conference Manager to book a **10-minute appointment** for you and your child to connect with your child's teacher. The first time you use the Golden Gate Conference Manager, you will be required to register and create a parent/caregiver account. This account will continue to be used for the time your student attends our school. **The system will open for bookings on MONDAY, AUGUST 24 and conference appointments will be available WEDNESDAY, SEPTEMBER 9, 1:00-5:00 PM and THURSDAY, SEPTEMBER 10, 8:00 AM-11:00 AM.**

Steps to registering and booking your TRIAD CONFERENCE:

1. Go to our school's website <https://www.sjasd.ca/school/goldengate/> Click on the link to the Conference Manager (located in the menu on the left side, red panel) or use <http://goldengate.schoolsoft.ca/login.jsf>
2. Click the **REGISTER NOW** button and complete the registration page. Once registered, you will be able to log in to the Conference Manager. An email will also be sent to the address you provided. This email restates your username and password. We encourage you to save this information as you will use the same email and password when booking future conferences. If you forget your password, you can reset it using the FORGOT PASSWORD link under the login button.
3. Click the **BOOK NOW** button. Select a conference date from the drop-down menu and select your child's teacher. One conference is needed for each child, unless two children from the same home are in one homeroom.
4. Click the **TIME SLOT** for the teacher and complete the booking form. The booking will appear in the summary list on the right side of the screen. A confirmation email will be sent to you for each booking. You will receive a reminder by email.
5. **CONFIRM YOUR APPOINTMENT** has been scheduled by looking at the "CURRENTLY BOOKED CONFERENCES" box on the right, or click on the MY CONFERENCES tab. Only appointments that appear in the CURRENTLY BOOKED CONFERENCES box or on the MY CONFERENCES page are confirmed bookings.

6. Once your conference is scheduled, click the **LOG OFF** button located in the top right of the browser window.

Equity is important to us. Please contact the school if you are unable to access the site. The school will be open to support conference bookings beginning MONDAY, AUGUST 24, from 9:00 AM to 3:30 PM. Parents/caregivers may also schedule conferences with members of our Student Services Team or School Leadership Team (Principal & Vice Principal) by contacting the school directly.