



STUDENT CITIZENSHIP AWARDS



2024

INFORMATION AND FORMS

MANITOBA

School Boards
ASSOCIATION



OVERVIEW

The **Student Citizenship Awards** recognizes outstanding young people throughout Manitoba who contributed to their communities and schools through outstanding citizenship, leadership, public service, and voluntary endeavour. It is not a scholarship, academic or athletic award. All students (grades 9 to 12 only) in regular attendance at a Manitoba public school are eligible. The presentations will take place at the division and/or school level to enable family, friends, and members of the school community to be present.

NUMBER OF AWARDS

Seven awards are given, one to a student in each of the Association's six geographic regions, and one provincial award to a student group.

MONETARY PRIZE

Each award winner will receive a certificate and monetary prize of \$1000. Students or groups nominated but not selected to receive an individual or group award will receive a certificate of merit.

ELIGIBILITY AND CRITERIA

Only Manitoba high school students in grades 9 to 12 at a public school can apply.

The award recognizes students who demonstrate their commitment to the values of citizenship through activities such as:

- volunteer service to the community (i.e., newcomer programs, environmental programs/stewardship, youth groups, community service clubs, health or childcare, senior citizen groups etc.)
- involvement in citizenship or character-building organizations
- participation in student government programs or activities
- leadership ability to motivate others to action to benefit the community

Supporting materials required: nomination form along with an essay OR portfolio of images; letters of support (school AND community); and a summary of activities.

NOMINATION PROCESS

Students and student groups can self-nominate* or be endorsed by a division/district. There are two options to submit a nomination, online or hard copy. **Selection of recipients will be based on eligibility, completeness of the application and content of the submission – not the channel in which it was received.**

***NOTE:** School board endorsement is not a requirement; however, the school principal should be informed of the submission.

In addition, at the close of nominations, a list of nominees and their nominator (self or board) will be generated and sent to each division/district superintendent and board chair.

Nomination forms and accompanying materials become the property of The Manitoba School Boards Association (MSBA). MSBA reserves the right to publicize details of the awards and the names of the award recipients.

NOMINATION DEADLINE

All nominations must be received by MSBA no later than **4:30 p.m., Friday, April 5, 2024.**

SELECTION PROCESS AND NOTIFICATION OF RESULTS

The seven regional directors who serve on the Association's provincial executive will act as the selection committee. They will select winners from regions other than their own.

All nominees will be notified of the results by **FRIDAY, MAY 3, 2024.**

RECOGNITION OF RECIPIENTS AND PRESENTATION OF AWARDS

The presentation of awards is to be made at the local school level at a meaningful time (school assembly or graduation exercises). MSBA regional directors, board chairs from winning divisions along with school leaders from winners' schools, will have the responsibility of planning the details of the formal presentation.

Names and photographs of winners will be posted to the MSBA website, featured in the Association's e-bulletin and announced at the MSBA fall regional meetings.

AMM GEORGE HARBOTTLE MEMORIAL AWARD



The Association of Manitoba Municipalities (AMM) will further recognize one of the Association's individual award winners by way of the AMM George Harbottle Memorial Award, in recognition of outstanding contributions at the community level. This award consists of a \$1000 prize.

APPLICATION

Complete the Student Citizenship nomination form on [page 3](#) or visit the MSBA [awards web page](#) to apply online.

Only Manitoba high school students in grades 9 to 12 at a public school can apply. A nomination (either self or board endorsed) must take the form of a complete application as follows:

The award recognizes students who demonstrate their commitment to the values of citizenship through activities such as:

- Volunteer service to the community (i.e., newcomer programs, environmental programs/stewardship, youth groups, community service clubs, health or childcare, senior citizen groups etc.)
- Involvement in citizenship or character-building organizations

- Participation in student government programs or activities
- Leadership ability to motivate others to action to benefit the community

A. STUDENT APPLICATION

- Students may self-nominate (school principal to be notified) or apply by way of board endorsement
- Completed application form (attached fillable form PDF or online), including activity summary page
- Submission of supporting materials (image portfolio or other examples of citizenship) that showcase the nominee's work OR an essay (up to 500 words) from the student or student group that defines what citizenship means to them, and/or describes how the student or group has tried to live out the concept of good citizenship in school and community

B. SPONSORING LETTERS - SCHOOL/COMMUNITY

A letter from an official at the student's or group's school that:

- Describes the context in which the sponsoring official has known or worked with the student or group
- Describes how the student's or group's actions at school demonstrate good citizenship

A letter from a representative of a community organization that:

- Indicates the individual's relationship with the student or group
- Describes how the student's or group's actions in the community demonstrate good citizenship

**Deadline for nominations is:
4:30 P.M., FRIDAY, APRIL 5, 2024.**

Please return completed form by email to:
Jennifer Esau [jesau@mbschoolboards.ca]



STUDENT CITIZENSHIP AND GEORGE HARBOTTLE MEMORIAL AWARDS



NOMINATION FORM

Nominations do not require school board endorsement.
Applications may be completed online or by submitting the fillable form PDF.

Individual Student Award

Student Group Award

STUDENT OR GROUP

Name: _____

Address: _____

Phone Number: _____

School Name: _____

Address: _____

Principal: _____

Division/District: _____

CHECKLIST:

- Completed application form
- Citizenship portfolio or essay
- Sponsorship letters
- Summary of activities
- Principal notified
- Signed release form
(individual awards only)

SPONSORING LETTERS ARE BEING SUPPLIED BY:

A. School-based sponsor

Sponsor's name: _____ Sponsor's Title: _____

B. Community-based sponsor

Sponsor's name: _____ Sponsor's Title: _____

Sponsor's organization: _____

Student or designated group member signature: _____

Date: _____

INDIVIDUAL STUDENT AWARDS (To be completed by applicants of individual student awards)

SCHOOL-BASED ACTIVITIES/CLUBS

Activity	Nature of Involvement	Time Commitment

SCHOOL

COMMUNITY-BASED ACTIVITIES/CLUBS

Activity	Nature of Involvement	Time Commitment

COMMUNITY

STUDENT GROUP AWARD (To be completed by applicants for student group awards)

Please use the space below to provide a brief description of the goals of your group, and of the activities you undertook to further those goals:

SUBMISSION DEADLINES:

For applications to the school/school board: As determined by the school board.

Manitoba School Boards Association office: **April 5, 2024**



STUDENT
CITIZENSHIP AWARDS

**STUDENT CITIZENSHIP AND
GEORGE HARBOTTLE MEMORIAL AWARDS**



ASSOCIATION OF
MANITOBA
MUNICIPALITIES

INSTRUCTIONS FOR SPONSORS

You are being asked to provide a letter to support the application of _____
for the *Manitoba School Boards Association Student Citizenship and the Association of Manitoba Municipalities (AMM) George Harbottle Memorial Awards*.

DESCRIPTION

Awards are given annually by the Manitoba School Boards Association (MSBA) to recognize Manitoba's outstanding young people, individually or as a group, who are active participants in their communities and schools. One additional award is presented by AMM to one of the individual award winners, in recognition of outstanding contributions at the community level.

SUBMISSION DEADLINES

For applications to the school/school board: **As determined by the school board.**

Manitoba School Boards Association office: **4:30 p.m., April 5, 2024**

CRITERIA

- Only Manitoba high school students (grades 9 to 12) can apply.
- Students must have demonstrated exemplary citizenship in their schools and in their communities.

YOUR LETTERS SHOULD DESCRIBE

- The contexts in which you have known the student or group.
- How the student or group has indicated an appreciation of good citizenship, and has **demonstrated** this through actions in the **school setting** (if you are a school-based sponsor) **or community** (if you are a community-based sponsor).

RECOGNITION AND PRESENTATION OF AWARDS

The presentation of awards is to be made at the local school level at a meaningful time (school assembly or graduation exercises). MSBA regional directors, board chairs from winning divisions along with school leaders from winners' schools, are to plan the details of the formal presentation.

Names of winners will be posted to the MSBA website, featured in the association's e-bulletin and announced at MSBA's fall regional meetings.

THANK YOU FOR YOUR SUPPORT OF STUDENT CITIZENSHIP AND COMMUNITY LEADERSHIP!



RELEASE FORM



STUDENT CITIZENSHIP AND GEORGE HARBOTTLE MEMORIAL AWARDS

This form MUST accompany or follow all nominations for individual *Manitoba School Boards Association Student Citizenship /AMM George Harbottle Memorial Awards*.

The Manitoba School Boards Association (MSBA) is a voluntary association of public school boards in Manitoba. The Association of Manitoba Municipalities (AMM) represents local government bodies from across Manitoba. Each year, MSBA sponsors six individual Student Citizenship Awards, and AMM, one George Harbottle Memorial Award. The intent of these awards is to honour the efforts of Manitoba students in modeling and promoting good citizenship within both their schools and their broader communities.

The presentation of these awards is to be made at the local school level at a meaningful time (e.g. school assembly). To assist us in recognizing the award, recipients and all nominees, MSBA asks that the parents/guardians of each nominee (or the nominee themselves, if they are 18 years of age or older) complete this release form.

Personal information that may be used:

- Student's name, school, and grade level
- A synopsis of their community and school involvement and
- Photos and/or videos of the nominees

Purposes for which this information may be used:

- Promotional materials for the awards, including, but not limited to news releases, social media and programs
- MSBA print and electronic publications and
- MSBA website

Parent/Guardian/Student permission:

I hereby consent that the information identified in this release form may be used for the identified, non-commercial purposes.

Name of student: _____

**Signature of parent/guardian
(or student if 18 years of age or older):** _____

Date: _____