

Lakewood School Parent Council Meeting Minutes

Tuesday September 19, 2023

6:00 PM

IN ATTENDANCE:

Cassandra Deacon	Marni Bennett
Hayley Chapman	Yunita Sandhu
Sabrina McClellan Crawford	Sabrina Gurney
Sarah James	Mark Poirier
Roschelle Limpin	Saleha Jomoh
Scott Dueck	Nirmal Sandhu
Leeanne Hildebrand	

CALL TO ORDER

6:02 PM

INTRODUCTIONS

Current executive introduced themselves.

1 – REVIEW OF AGENDA

- Motion to accept by Cassandra Deacon and Marni Bennett

2 – REVIEW OF MINUTES FROM LAST MEETING (April 27, 2023)

- Motion to accept by Cassandra Deacon and Yunita Sandhu

3 – COUNCIL ELECTION

- All positions up for election.
- Discussion of roles and their responsibilities.

- Sabrina McClellan Crawford voted in as President
 - o Motion to accept by Cassandra Deacon and Sabrina Garney
- Sabrina Garney voted in as Vice President
 - o Motion to accept by Cassandra Deacon and Hayley Chapman
- LEEANNE HILDEBRAND voted in as Secretary
 - o Motion to accept by Cassandra Deacon and Sabrina McClellan Crawford
- Hayley Chapman voted in as Treasurer
 - o Motion to accept by LEEANNE HILDEBRAND and Cassandra Deacon

4 – REVIEW OF REGULATIONS REGARDING MAINTAINING THE PARENT COUNCIL

- Full policy can be found on the division website to refer to.
- Motion to accept by Cassandra Deacon and Marni Bennett.

5 – REVIEW OF CLASS INCENTIVES/FIELD TRIPS FUND

- o Will continue with the \$8/student - \$3 for incentives, \$5 for field trips.
- o Motion to accept by Cassandra Deacon and Sabrina Garney.

6 – REVIEW OF TREASURER’S REPORT

- Motion to accept by Cassandra Deacon and Sabrina McClellan Crawford.

7 – PRINCIPAL’S REPORT

- One question posed re: ordering new Lakewood t-shirts (with updated logo) for every student. Ms. James will look into pricing.
- Motion to accept by Sabrina McClellan Crawford and Marni Bennett.

8 – FUNDRAISING

- Discussion of priorities for the upcoming year. Fundraising will go to our financial commitments first (classroom incentives, field trips, etc.). No grade 5 awards this year. Anything left will go to the playspace fund.
- Review of our role in the grade 5 farewell committee. Sabrina will be sending out a memo to parents about joining. We are in need of parents and a lead liaison.
- Halloween Dance:
 - o To be held the evening of Friday October 27th.
 - o Discussed possibility of silent auction prizes. Sabrina (VP) to explore further and report back to executive committee. It may be too late to organize.
 - o Sabrina (President) to locate box of decorations in the school.
 - o Ms. James to secure permit.
 - o Need to hire DJ and call for volunteers to supervise.

- Show and Save coming out soon - \$25 per book, net profit of \$12.50. Made \$1820 total last year.
- Sabrina (VP) presented other ideas including ice cream sundae social, Santa pics, Lakewood Idol, and end of year BBQ. Ms. James suggested a movie night, providing copyright laws are upheld. Leeanne suggested a trivia night.
- Sabrina (President) to look into fun lunches.

9 – OLD BUSINESS

- Playspace Project:
 - o Ms. James put forward for consideration an alternative to the outdoor classroom, which is going to take a very long time and be very expensive.
Money could be spent on outdoor education supplies (trees, tents, tables, tarps, etc.). Following Brooklands Elementary model. We could hopefully pull in one of our new teachers from Brooklands to provide guidance.
Tabled for further thought and discussion.

Meeting adjourned at 7:23 PM.

Next meeting will be in December 2023, exact date TBD.