

**Linwood School**  
**Parent Advisory Council**  
**Meeting Minutes for September 15, 2025**

---

**Participants:** Joanna Kroeker, Sandra Miller, Amanuel Embaye, Leigh Lesage, Christy Szuck, Deanna Bertrand, Leslie Howard, Laurie McKnight

6:05pm - call to order by Joanna  
Laurie seconds

**Chairpersons Report :**

Define roles of new parent council

President - Joanna

- putting all aspects of the meeting together

Sandra - anything green

Emanuel - Vice president

Leigh - Treasurer in the next week or so once there is signing authority.

Christy - Secretary

Deanna - secretary in training

Leslie Howard - Principal

Laurie - Previous parent council president now member at large.

**Treasurers report:**

Current balance: \$ 5,039.31

Commitments last year \$5,498.00

Included \$700 for teacher commitment/ wish list in the spring for MTYP

Kim Turner to arrange the performance

Last year Raised \$4,872.00

Commitments for 2025-2026 School Year:

13 teaching aspects -> Will discuss at the first staff meeting tomorrow

- Teacher wish list = Tabled until our October meeting so that Leslie can speak to the staff

- Classroom cash = \$2,400.00  
16 portions of \$150 each

- 10 regular classes
- Guidance
- Resource
- Music
- Gym
- 2 literacy support positions

\*\*Addendum this was edited to 2400.00 October 8<sup>th</sup> to include the 2 literacy support teachers.

\*Motioned by Joanna; second by Sandra.

- Patrol party = \$150.00  
Motion to raise from 100 - 150  
Joanna motion  
Sandra Second  
All in favour

- Choir party = \$150.00  
Previous year \$183.00  
Motion to do \$150.00  
Laurie second  
All in favour

- I love to read month = \$400.00  
Last year \$400 for I love to read month  
Motion to stay at \$400  
Second Sandra  
All in favour

- Grade 5 grad = \$ 1000.00  
Last year gave \$1000  
50 grade 5 students  
Joanna motions to 1000  
Laurie seconds

Total = \$ 3650 before teacher wish list and classroom cash  
Will come back to teach wish list and classroom cash

MTYP theatre performance \$700.00 committed to already - need to talk with Kim Turner to arrange a performance.

**Principals report:**

Mr Young  
Linwood Lynx Logo  
Some school gear for events  
Local printing

School count: 200

Leslie will check with the staff to see who would like to attend for future meetings.

**Fundraisers:**

School Kick-off- Volunteer/Suggestion Signup sheet, Pumpkin Raffle, Pizza.

Constable attend?  
Music, chalk, sports equipment (ask Garret)  
Pumpkin raffle  
Pizza by donation  
Constable Shaun  
Sports equipment

Thursday, September 25 4-6pm

Joanna motion  
Sandra Second  
All in favour

**Volunteers:**

Joanna  
Sandra  
Leigh  
Deanna  
Christy

*Addendum:*

*On Sep 17, 2025, at 10:19 AM, Sandra Miller <curly\_sue133@hotmail.com> wrote:  
Since we forgot to pass a motion deciding how much to spend on our school kick off on  
Thurs Sept 25, we can do that via email. Last year, we approved up to \$500 for the kick  
off. Last Sept, we spent \$428.38 mainly for pizza (and extra bubble supplies). From the  
pizza by donation, we actually turned a profit of over \$100.*

*Sandra motions to approve up to \$500 on pizza & bubbles/chalk/temporary tattoos/fun supplies for the school kick off.*

*On Sep 17, 2025, at 10:24 AM, Joanna Kroeker <jemckr@gmail.com> wrote:*

*I second!*

*Joanna*

Farm to School:

(2022/2023 raised \$1122.50 profit)

Could not have this fundraiser for 2024/2025 as it filled up too fast. Need to register at the end of the school year for the following year.

Agape Table is a non-profit organization that helps to feed our city's most vulnerable people.

Delivery is in the morning

Would need to confirm the time for delivery

- Deer lodge pick up Nov 4, Tuesday - thanks Steph! - pick up times: 3-7PM

Motion for date and time Joanna

Seconds Laurie

- Advertise and Forms Due 10 days prior to delivery, suggest Oct 22-24

Date picked: October 24/ 25 orders have to be in.

Laurie will update the posters and send to Leslie

Can go out in the notes from the office

- Advertise weekly with notes home. Do we need print outs closer to the time?

Also do print outs to send home

- Volunteers TBD

Dates to be discussed at a later date:

Winter concert 50/50

Glenlea Spring Fundraiser

Make it Sow Fundraiser

## Year-end picnic

Total raised 2024-2025 was approximately \$5502.00

## Kinder snack:

- Halloween
- Holidays
- Valentines
- Easter

Pizza lunch and Kinder snacks suggested dates for the year: TBD

Google form goes out each month to gauge how much pizza to order.

Profit generally \$100-150

\$1,527.00

## *Dates:*

- Oct: 17th
- Nov: 21st
- Dec: 12th
- Jan: 16th
- Feb: 13th
- Mar: 13th
- Apr: 17th
- May: 15th

Laurie will check with her volunteers to see if their contact info can be shared.

## **\*Need to change signing authority to include new executives**

Joanna Motions to remove Laurie McKnight,  
Sandra Second

Joanna Motions to add Amanuel Ambaye and Leigh Lesage and Christy Szuck  
Sandra seconds

## **Environmental Director Report:**

Sandra:

- School kick off
- Bake sale – to be discussed next meeting
- Winter craft Fair Sat Dec 6 - maybe look at next year.

Would need to apply for permit early in the year for the following year.

- Outdoor notice board - Leslie will inquire if this would be possible and look into with further details.

Composting:

Leslie will look into it.

What is involved what can be done

Reduce the waste of the school

Next Meeting: October 27, 2025 at 6pm

Joanna Motions to adjourn

Sandra Seconds