

Phoenix School Parent Council Meeting

January 22, 2018

Meeting Minutes

In attendance:

K. Genn – President
C. Sylvestre – Co-Treasurer
L. Horn – Co-treasurer
Y. Dube – Co-secretary
L. Daniels – School Principal
M. Turabian – Teacher Representative

Regrets:

A. Ramrattan – Co-secretary

Agenda Minutes:

1. **Called to order** – 7:03 pm
2. **Review of October 23, 2017 meeting minutes.** Motion made to approve minutes by K. Genn. Motion seconded by C. Sylvestre. All in favour (motion approved).
3. **Principal's report** - see attached report (Item #1) for details.
 - a. Outdoor Classroom – School must raise money and division will match it. Must look at fundraising at least \$5000 (total to be \$10,000 for basic one)
 - b. Play structure Update – Signage is selected and will be installed during the spring. Remaining money will go back to the RM to cover extra costs of installation. T. Johnson working to rectify the PPC having to pay this overage. ***This matter must be settled first before we start on the outdoor classroom project.**
 - c. Winter concert – was successful (see item 1 report)

- 4. Treasurer's Report** – report by L. Horn and C. Sylvestre. Books are up to date and reconciled through to December. Recommendation for another fundraiser to be done in the 2018 year. Motion made to move the Treasurer's report by L. Horn. Seconded by L. Daniels. All in favour (motion approved).

5. Current Business

- a. Festival due Phoenix – March 2, 2018. PPC will provide the hot chocolate and marshmallows for this event.
- b. Teacher Appreciation – starts February 5 and will run for 6 weeks, with a grade each week being given the opportunity to bring in treats for the teachers.
- c. Book Fair – will be held during the parent/teacher conferences on March 15 & 16 in the school library.
- d. Funds Required by Parents – concerns brought forth by some parents regarding the amount of fund required for them to send their child on field trips. Y. Dube to issue a formal response to the parents concerned. Parent council will do an outline so that parents are aware of where the money from fundraising goes. Discussion of possible having a field trip fund that allows \$5/child is tabled until the next meeting.
- e. Fundraiser – Discussion about the possibility of doing another fundraiser with dates set for February 26 for order forms and delivery to be March 22. Motion made by L. Horn to do another fundraiser of Bothwell cheese and Tenderloin meat. Motion seconded by Y. Dube. All in favour (motion approved).

6. Other Business – N/A

7. Next meeting – **May 5, 2018**

Meeting adjourned at 8:06 pm.