École Robert Browning Parent Council Association
130 Browning Blvd
Winnipeg, MB R3K 0L8

Annual General Meeting - September 23, 2026

Meeting Minutes

In Attendance: Bonnie Neil, Jill Boychuk, Rebecca Foat, Samantha Boxell, Melanie Kennedy, Breanne Tremblay, Andrew Sealey, David Bruneau, Diane Bayles, Jen Lines, Leanne Verreault, Kyla Cooke, Trevor Lines

- **Call Meeting to Order - 6:00pm**
    - Opening - Review Guidelines of Virtual & In-person meeting
- **Establishment**
    - Types of Parental Organizations and their requirements
    - Vote to form organization - motion to form a Parent Advisory Council by Melanie Kennedy, seconded by Rebecca Foat, all in favour.
- **Election of Executive Committee**
    - President - Rebecca Foat nominated by Samantha Boxell, seconded by Melanie Kennedy, all in favour
    - Vice-President - Melanie Kennedy nominated by Rebecca Foat, seconded by Samantha Boxell, all favour
    - Secretary - Samantha Boxell nominated by Melanie Kennedy, seconded by Rebecca Foat, all in favour
    - Treasurer - Breanne Tremblay nominated by Melanie Kennedy, seconded by Rebecca Foat, all in favour
- **Amendment of ERB PAC Constitution**
    - Explanation of Amendment
        - 7.1.2 Executive positions carry a maximum term of 3 years, with the exception of the Principal who is an ex-officio member.
        - Proposed amendment - Each Executive position carries a maximum term of 3 years, with the exception of the Principal who is an ex-officio member. There is no maximum time a member may serve on the Executive, as long as they do not hold the same position for more than 3 years.
    - Vote to Amend Motion by Samantha, seconded by Melanie, all in favour.
- **Reports**
    - Administration - no report
    - Fundraising - Total fundraising for last year approximately $15000. Official numbers will be ready for our next meeting. Waiting on Rafflebox to send us last year's raffle money due to a bank account typo.

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- **Upcoming Fundraising Dates**
    - Peak of the Market Delivery - Delivery is October 1. $1168.00 total sales to date.
    - Fun Lunch - Third Thursday of each month (except April)
    - Fall Ball - October 22
    - Fall Book Fair - November 12 & 13
- **2026-2027 Meeting Dates**

  These are tentative dates for this school year, generally on the first Thursday of each month. We may change, add, or remove meetings as necessary. All meetings will be at 6:00pm in the staff room, with a virtual link.
    - October 1
    - November 5
    - December 3
    - January 7
    - February 4
    - March 4
    - April 8 (2nd Thursday)
    - May 13(2nd Thursday)
    - June 3
- **Adjourn - 6:26pm**