

SANSOME SCHOOL PARENT COUNCIL MEETING  
November 12, 2025  
6:00pm in Staff Room

Attending: Kara Booth, Emily Tilley, Henrietta Hoch, Kelly Cassie, Kelly Fast

Meeting Called: 6:02pm

**Welcome (Kara Booth)**

**Review of Minutes from October 1, 2025 (Kara Booth)**

Emily Firsts, Kelly Cassie Seconds, approved.

**Principal's Report to Parent Council by Henrietta Hoch**

- Current enrolment = 317 Two new students started last month.
  - We currently have 14 classes K-5.
- Edge Photos were here on Oct. 8<sup>th</sup>. They were here for re-takes on Nov. 5<sup>th</sup>.
- "Sweets To Go by Lily" donated all proceeds from the sales of the Pumpkin sugar cookies during the week of Oct. 27<sup>th</sup>- Oct. 31<sup>st</sup> to Sansome School Parent Council!
  - Total donated was \$550
- Remembrance Day Assembly: We held our Remembrance Day Assembly on Mon. Nov. 10<sup>th</sup>. Mrs. Moses and Ms Paul organized a very thoughtful program and the choir did a beautiful job. Captain Kevin Linklater (Mrs Moses' Brother) was our Guest Speaker.
- School Budget 2026-2027 We will soon be setting the School Budget for 2025-2026. We invite a member of Parent Council to sit on our Budget Committee to review the School Budget allocations.
- Report Cards: Teachers will be writing Term 1 Report Cards on Friday, Nov. 14<sup>th</sup>. Report Cards will be send home electronically on Wednesday, Nov. 26<sup>th</sup>. Our Term 1 Celebration of Learning will be held on Thurs. Nov. 27<sup>th</sup> from 4:30-6:30.
- Scholastic Book Fair will be here from Nov. 27<sup>th</sup> and Nov. 28<sup>th</sup> (a.m.). Mrs. Thiessen, our Library Tech. and Mrs. Matthewman will be organizing this year's Fair. It will be held in the Library.
- The Winter Concert Schedule is here! Wed. Dec. 17<sup>th</sup> will have the Kindergartens and the Gr. 4/5s performing, "The Great Big Holiday Bake Off". Thurs., Dec. 18<sup>th</sup> will have the Gr. 1-3 students performing, "Cookies". Performances are at 1:30 and 6:30 each day. A Bake Sale will be organized to fit with the concert themes.
- Winter Break starts on Dec. 22 and runs until Jan. 5. The kiddos will return to class on Monday, Jan. 5<sup>th</sup>.
- Logan Oxenham, MLA had been asking for Playground updates... Did we wish to invite him out before snowfall so he can see Phase 2?
  - Kelly Cassie emailed Logan Oxenham to schedule a time for him to come see the playground.
  - Plan is to send a template to each teacher for their classes to complete a thankyou card or note for him along with a small gift of appreciation.

### **Presidents Report (Kara Booth)**

- **Play structure**
  - Kelly C and Kara went to the board office to talk about the process in regards to planning and funding the play structure
  - Information was gained regarding tax receipts and how to provide these for donations. On the board website starting Nov 24 donations can begin being taken
  - Planning for a donor board/sponsorship board
  - We applied for the Wpg Foundation grant for \$20,000
    - Won't know outcome until spring

### **Treasurer's Report (Submitted by Kelly Cassie, attached)**

- Kelly C and Kara are having a meeting with the head of finance where they will discuss the website and finances.
- A day needs to be decided on to set up a meeting with the bank and switch signing authority.
- Donation letter to be written
- Kelly C is awaiting raffle license
- Cheques to approve:
  - Cheque #3285 for approval Kara Firsts, Kelly F Seconds. Approved
  - Cheque #3286 for approval Kara Firsts, Kelly F Seconds. Approved
  - Cheque #3287 for approval Kara Firsts, Kelly F Seconds. Approved
  - Cheque #3288 for approval Kara Firsts, Kelly F Seconds. Approved
  - Cheque #3291 for approval Kara Firsts, Kelly F Seconds. Approved
  - Cheque #3292 for approval Kara Firsts, Kelly F Seconds. Approved
  - Cheque #3293 for approval Kara Firsts, Kelly F Seconds. Approved
  - Cheque #3294 for approval Kara Firsts, Kelly F Seconds. Approved
  - Cheque #3295 for approval Kara Firsts, Kelly F Seconds. Approved
  - Cheque #3296 for approval Kara Firsts, Kelly F Seconds. Approved

### **Vice-President's Report (Emily Tilley): NIL**

### **Secretary's Report (Kelly Fast): NIL**

### **New Business**

- End of year BBQ
  - Kylie provided information gathered from another school that has done BBQ's to start preparing for our BBQ
    - Food ideas: hotdogs, burgers, pizza, icecream, candy table
    - Entertainment: DJ, dancers, drummers, fit kids healthy kids, sport MB, bouncers, face painting, mascots, fire truck, police,
    - Sponsors: talk to local companies about sponsoring
    - Vendor alley: good way to support local companies, sell tables

- Welcome table/finance: pre sell items, munch a lunch, envelopes with tickets for each family that ordered
- Volunteers: will need many people to help in various ways, getting help from local highschool kids, girl guides, scouts, other community volunteer groups.
- Important things to remember: cancel field/school permits, order and get bigger items delivered, contact “recycle everywhere” for extra bins, hire a clean up crew.
- Ideas from our group
  - Food trucks: tot wheels, churro truck, mini donuts, dip n dot
  - Willy dogs or food fare
  - Inflatable hamster balls, bumper balls, yard games
  - Fire safety house

**Meeting Adjourned: 6:55pm**

**Minutes prepared by: Kelly Fast**