

ÉVPC Meeting Agenda October 15, 2024

Location: Online TEAMS Meeting

Attendance

Rebecca Holonga
Mark Semenek
Caitlyn Semenek
Adrea Morton

Nicole Wilson
Mackenzie Corrigan
Chelsey Bernhard
Pamela McLachlan

Allison Dalzell
Kayla McKay
April Huggins Funk
Jennifer Lusk

1. Call to order - Chelsey Bernhard

Chelsey Bernhard motions to call the meeting to order at 6:02 pm / Second: Adrea Morton/ Moved

2. Approval of meeting previous minutes - Chelsey Bernhard

Chelsey Bernhard motions approve the previous meeting minutes / Second: Rebecca Holonga/ Moved

3. Approval of current agenda - Chelsey Bernhard

Chelsey Bernhard motions approve the meeting agenda / Second: Nicole Wilson / Moved

4. Executive Reports

4.1. President's Report - Chelsey Bernhard

4.1.1. Robert Rules of Order Review

4.1.2. Quick Intro of all attendees today

4.1.3. Two goals from last year: #1 increase parent involvement and #2 increase communication from EVPC to parents
Additional Goal for this year: set up clear documentation for all executive roles and event details

4.1.4. Request: finalized meeting minutes be emailed out to all parents within one week of the meeting

Pam to email out minutes a week after meeting. Wendy to post on the website after the next meeting once the minutes have been approved.

4.1.5. Constitution Document: all executive to read through and ensure they understand roles and responsibilities

4.1.6. Executive Communication: Via WhatsApp group message

Chelsey Bernhard motions approve the President's report / Second: Pam McLachlan / Moved

4.2. Treasurer's Report - Nicole Wilson

4.2.1. Account activity since last meeting

4.2.1.1. Financial update on June Carnival & BBQ event - Chelsey Bernhard

Review of event budget and income. Goal of the event was to cover costs. For this year the goal is to have a plan for extra money from events and decide what to put money towards.

4.2.2. Outstanding monies

- 4.2.3. Current account balance
- 4.2.4. Review 2024-2025 budget
 - 4.2.4.1. Fun lunches to pay for themselves. Munch a lunch used. Any fundraisers to cover gr 5 farewell. Extra money earned will go towards Outdoor Learning. Choosing a few key goals from the outdoor learning plan that could be attainable.
 - 4.2.4.2. Gr 5 gifts 33 kids
 - 4.2.4.3. Continuing to work on the budget, not finalized yet.

Nicole Wilson motions approve the treasurer's report / Second: Allison Dalzell/ Moved

4.3. Principal's Report - Pamela McLauchlan

- 4.3.1. Current Enrollment - 236 students
- 4.3.2. School Goals 2024-2025
 - 4.3.2.1. School planning, staff professional learning on Friday. Will share in more detail next week:
 - Literacy - How can we support english/french both for literacy
 - Numeracy - learning number sense concepts
 - Community and Well being - how can we be a good relative?
- 4.3.3. Upcoming Events
 - 4.3.3.1. Mme Beaudin - Halloween experience for students Halloween Gym. Halloween day - students can dress up that day. Assembly celebration of learning - students receiving recognition will notify the parents before each assembly. Afternoon seasonal celebration fall/halloween activity art, science stem, literacy, bingo. 4 different stations with wolf packs.
 - 4.3.3.2. One more walk to the Creek if able to do that this month, will let school know.
 - 4.3.3.3. Fri Nov 8 Remembrance day assembly around 10:30 am
 - 4.3.3.4. No Nov 26 concert. May do a concert later winter or in spring instead.
 - 4.3.3.5. Open house celebration of learning conferences - Thursday November 21st 4-7 pm. Book fair in library.
 - 4.3.3.6. Fundraiser: Winter wonderland dance a thon, principal for a day. Early to Mid December.

Pamela McLachlan motions approve the principal's report // Second: Chelsey Bernhard

5. Committee Reports

- 5.1. Outdoor Learning + Grant Writing: Chair - VACANT (interim: Chelsey Bernhard)
 - 5.1.1. Registered Charity Status: Chelsey to get names on account updated for 2024-2025
 - 5.1.2. Discuss a goal for this year/next year to work towards from the bigger outdoor learning plan

- 5.1.3. Daycare in school has grant money to use by March 31, 2025. Chelsey and Pam to discuss outdoor learning and then connect with daycare.

5.2. Events & Fun Lunch: Chair - Rebecca Holunga

5.2.1. Fun Lunch Fridays: Using Munch-a-lunch Website

5.2.1.1. First one October 18th with Smokin' Bob's

5.2.1.2. Future event dates: Pita pit is next lunch

5.2.2. Fall Fundraiser:

5.2.2.1. Ideas: A cookbook, students enter two recipes.

5.2.2.2. Purdy's, Krispy Kreme

5.2.3. Winter Event:

5.2.3.1. Potential Heritage Victoria Community Club rental \$150 for 4 hours. Friday February 28th potential date. Max 350 people School Gym occupancy needs to be rezoned, maybe around 400.

5.2.3.2. Executive to send a survey out to school community in regard to fundraisers

Chelsey Bernhard motions to accept the committee reports / Second: Rebecca Holunga/ Moved

6. Old Business - Chelsey Bernhard

6.1. Update on parking lot concerns

6.1.1. Planning to close the parking lot loop before winter. Will be communicating to the school community in advance.

Chelsey Bernhard motions to accept the old business reports / Second: Nicole Wilson/ Moved

7. New Business - Chelsey Bernhard

7.1. Secretary Position

7.1.1. Can email executive to let us know of your interested

7.2. Open Floor Discussion

7.2.1. No further items discussed

8. Next meeting - Chelsey Bernhard

Tuesday, November 19th, 2024 6pm on TEAMS

9. Adjournment - Chelsey Bernhard

Chelsey Bernhard motions adjourn the meeting at 7:01pm / Second: Pam McLachlan / Meeting Adjourned