

ÉVPC Meeting Minutes November 21, 2023

Location: Online TEAMS Meeting

Attendance

Chelsey Bernhard
Amy Marshall
Adrea Pierce- Regrets
Pamela McLauchlan
Haley Stenberg
Rebecca Holunga
Allison Dalzell
Jennifer Lusk

1. Call to order

Chelsey Bernhard motions to call the meeting to order at 6:01pm / Second: Amy Marshall / Moved

2. Approval of meeting previous minutes

Chelsey Bernhard motions to approve the previous meeting minutes with the amendment of 4.3.4. current enrollment 245 / Second: Pamela McLauchlan / Moved

3. Approval of current agenda - Chelsey Bernhard

Chelsey Bernhard motions to approve the meeting agenda / Second: Amy Marshall / Moved

4. Executive Reports

4.1. President's Report - Chelsey Bernhard

4.1.1. Classroom Volunteer Update -

Goal: 1 volunteer representative per class to attend parent council meeting as a liaison

Received 2 volunteers; need 9 more!

Sign up here: [📌 Volunteer Sign-ups](#)

Discussion of whether to continue to seek a parent volunteer as a class representative or recruit on an as needed basis, per activity where specifics of event are provided for a single commitment.

Discussed more communication channels to increase awareness of class volunteer representatives for parent council liaison. I.e. Take home memo in student agenda.

Chelsey Bernhard motions to accept the President's report / Second: Allison Dalzell / Moved

4.2. Treasurer's Report - Adrea Pierce (regrets), report presented by Pamela McLauchlan

4.2.1. No activity in account since last meeting

4.2.2. Current Account Balance = \$4422.20

Chelsey Bernhard motions to accept the Treasurer's report / Second: Pamela McLauchlan / Moved

4.3. Principal's Report - Pamela McLauchlan

4.3.1. Current enrollment 246

4.3.2. Reviewed Student Code of Conduct from Family Handbook, pg 7-9.

4.3.3. Upcoming events:

- Freezie Sale, Friday November 24th, 12:15pm outside the office, \$1.00 each in support of United Way.
- Winter Concert (K-2): La joie, Tuesday November 28th, 2023 2pm & 6pm. Each family received 2 tickets/performance as per maximum occupancy in gymnasium, tickets may be reallocated as available. The performances will also be livestreamed.
- Celebration of Learning Conferences, Thursday, November 30th, 4:00-7:30pm.
- Winter Wonderland Dance-A-Thon, Friday, December 15th, collecting pledges to raise money as a school based fundraiser. Parent volunteers needed for decorations, set up and activities.

Pamela McLachlan motions to accept the Principal's report / Second: Chelsey Bernhard / Moved

5. Committee Reports

5.1. Fundraising: Chair - Chelsey Bernhard

Two fundraisers discussed for this year:

- Purdy's Chocolates, December 2023. Chelsey Bernhard & Rebecca Holunga presented details of parent council fundraiser for holiday gifts. Information regarding online order forms to be distributed to students this week.
- Fundscrip Gift Cards Spring 2024

Chelsey Bernhard motions for parent council to run Purdy's Chocolates holiday fundraiser, information to be distributed to students this week, deadline December 4th. / Second: Rebecca Holunga / Moved

5.2 Community Events

Winter Carnival Community Event, tentatively scheduled for the evening of Thursday Feb 1st, 2024. (PD inservice following day):

French performer Damien Lussier - \$550 for 60 minute show

Including: carnival games, bouncer, toy raffle, door prize package, wacky hair theme & prizes.

Sell: popcorn, candy bags or cotton candy, water & juice boxes.

Requires: minimum 10 parent & community volunteers. Discussion to reach out to Ness Middle School or Sturgeon Heights Collegiate students in need of volunteer hours to cover shifts.

Goal: Sell tickets to the show to accommodate maximum occupancy of the gymnasium and to cover the costs of the event.

Chelsey Bernhard motions to place deposit to reserve Damien Lussier for Feb 1st winter community event / Second: Rebecca Holunga / Moved

- 5.3. Outdoor Learning + Grant Writing: Chair - Amy Marshall
Awaiting for CRA approval for registered charity status of the parent council for grant applications.
Amy Marshall reviewing proposed grants provided by Little Blue Stem. Plan to initiate writing white awaiting registration number from CRA. Requires more volunteers. Plan to assign 1 or 2 people to each grant application.
Volunteers needed - Sign up here: [📄 Volunteer Sign-ups](#)

- 5.2. Fun Lunch/Milk Program: Chair - Chelsey Bernhard
Committee: Allison Dalzell & Rebecca Holunga
- Milk Program: survey to go out to all parents to gauge interest
 - Discussion re: Healthy Hunger vs Munchalunch as a platform to manage funds for a Boston Pizza fun lunch. Will require minimum 6 parent volunteers to receive and distribute orders to students day of. Option to explore inclusive meal options from other vendors in the future.
- Volunteers needed - Sign up here: [📄 Volunteer Sign-ups](#)

Chelsey Bernhard motions to proceed with a Boston Pizza Fun Lunch via Healthy Hunger in January 2024 / Second: Pamela McLauchlan / Moved

- 5.3. Book Fair: Chair - Vickie Borgia
November 30th at the Celebration of Learning Evening
Need volunteers for morning setup and evening takedown.
Sign Up Here to Volunteer on the evening of November 30th:
[📄 Volunteer Sign-ups](#)

Chelsey Bernhard motions to accept the committee reports / Second: Pamela McLauchlan / Moved

6. Old Business

- 6.1. Update on Registered Charity Status - Amy Marshall
Submitted. Awaiting approval.

Amy Marshall motions to accept the committee reports / Second: Chelsey Bernhard / Moved

7. New Business

No new business at the time

8. Next meeting

Tuesday, January 23rd, 2024, 6pm on TEAM

Chelsey Bernhard motions for approval of the next meeting date, time and location / Second: Haley Stenberg / Moved

9. Adjournment

Chelsey Bernhard motions adjourn the meeting at 7:16pm / Second: Haley Stenberg / Moved

