

## **ÉVPC Meeting Minutes April 16, 2024**

**Location: Online TEAMS Meeting**

### **Attendance**

Chelsey Bernhard  
Pamela McLauchlan  
Adrea Pierce  
Rebecca Holunga  
Haley Stenberg  
Amy Marshall  
Allison Dalzell  
Kayla  
Melissa Dawn  
Laura Fierce

#### **1. Call to order - Chelsey Bernhard**

Chelsey Bernhard motions to call the meeting to order at 6:00pm / Second: Haley Stenberg / Moved

#### **2. Approval of meeting previous minutes - Chelsey Bernhard**

Chelsey Bernhard motions approve the previous meeting minutes / Second: Pamela McLauchlan / Moved

#### **3. Approval of current agenda - Chelsey Bernhard**

Chelsey Bernhard motions approve the meeting agenda with amendments / Second: Pamela McLauchlan / Moved

#### **4. Executive Reports**

##### **4.1. President's Report - Chelsey Bernhard**

###### **4.1.1. Nothing to report**

Chelsey Bernhard motions to accept the President's report / Second: Amy Marshall / Moved

##### **4.2. Treasurer's Report - Adrea Pierce**

###### **4.2.1. Activity in account since last meeting**

###### **4.2.1.1. Income \$1517.52**

###### **4.2.1.2. Expenses \$1503.72**

###### **4.2.2. Current Account Balance \$5729.33**

Adrea Pierce motions to accept the Treasurer's report / Second: Haley Stenberg / Moved

##### **4.3. Principal's Report - Pamela McLachlan**

###### **4.3.1. Current enrollment update 245**

###### **4.3.2. Previous events feedback**

###### **4.3.2.1. Term 2 Celebration of Learning: April 11 & 12- successful 187 conferences booked**

4.3.3. Upcoming events

- 4.3.3.1. Community Creek Walk  
Tues, April 29th @ 12:40, parent volunteers still needed
- 4.3.3.2. Welcome to Kindergarten May 14th
- 4.3.3.3. Gr 3-5 Spring Concert May 29th - "Back to the 90s theme"
- 4.3.3.4. Wolf Pack Wednesdays - wellness focused start to the day
- 4.3.3.5. Student recognition assembly- May 8th and June 5th
- 4.3.3.6. Kindergarten Farewell June 7th
- 4.3.3.7. End-of-Year Celebration of Learning/Grade 5 Farewell: June 26th

Pamela McLachlan motions to accept the Principal's report / Second: Chelsey Bernhard / Moved

**5. Committee Reports**

5.1. Fundraising: Chair - Chelsey Bernhard

- 5.1.1. Ecole Voyageur Carnival and BBQ June 18th evening (tentatively 3:30-7pm)
  - 5.1.1.1. Committee continues to meet virtually and plan activities, food, raffles, and entertainment for staff and students
  - 5.1.1.2. In dire need of parental volunteers with food handler certification
  - 5.1.1.3. Next meeting virtually Monday, April 29th. Feel free to join to volunteer and contribute suggestions

5.2. Outdoor Learning & Grant Writing: Chair - Amy Marshall

- 5.2.1. Registered charity status approved
- 5.2.2. Next step is writing grants. Currently have an Excel spreadsheet list of eligible grants
- 5.2.3. Require a committee/chair to assemble for next year
  - 5.2.3.1. Consider reaching out to previous volunteers (Ellen and Richard were mentioned)

5.3. Fun Lunch: Chair - Chelsey Bernhard

- 5.3.1. Pizza Giveaway - 5 total (1 per grade)
- 5.3.2. Need volunteers to sign up <https://tinyurl.com/FunLunchVolunteer>
- 5.3.3. Plan to add other vendors next year, will continue with Boston Pizza for remainder of year for simplicity and learning systems

5.4. Book Fair: Chair - Vickie Borgia

- 5.4.1. Successful wrap up at Celebration of Learning
- 5.4.2. Rebecca Holunga chair for next year

Chelsey Bernhard motions to accept the committee reports / Second: Adrea Pierce / Moved

**6. Old Business**

6.1. No old business

**7. New Business**

**7.1. Grade 5 Farewell gifts**

**7.1.1. 46 students**

Chelsey Bernhard motions to reserve a budget of \$700 for Gr 5 farewell gifts /  
Second: Adrea Pierce / Moved

**7.2 Plan to recruit more parent council executive members for next year to fill  
chair positions such as grant writing, fundraising & community events**

**8. Next meeting**

FINAL MEETING: Tuesday, May 21st, 2024 5pm on TEAMS - changed to  
5pm to avoid spring activity conflicts

Chelsey Bernhard motions to adjust the time of the next meeting / Second:  
Haley Stenberg / Moved

**9. Adjournment - Chelsey Bernhard**

Chelsey Bernhard motions adjourn the meeting at 7:08pm / Second: Haley  
Stenberg / Meeting Adjourned

