

ÉVPAC Meeting Minutes March 17, 2026
Location: TEAMS

Attendance:

Present:

Chelsey Bernhard
Allison Dalzell
Julia Jupe
Nicole Wilson
Pamela McLachlan

Regrets:

Colin Burdeniuk
Kyra Dangerfield

1. **Call to order** - Chelsey Bernhard
 - 1.1. Meeting called to order at: 6.01
2. **Approval of meeting previous minutes** - Chelsey Bernhard
 - 2.1. Motion to approve previous minutes- Seconder: Pamela
3. **Approval of current agenda** - Chelsey Bernhard
 - 3.1. Motion to approve current agenda- Seconder: Julia
4. **Executive Reports**
 - 4.1. President's Report - Chelsey Bernhard
 - 4.1.1. NIL
 - 4.1.2. Motion to approve President's Report- Seconder: Pamela
 - 4.2. Treasurer's Report - Nicole Wilson
 - 4.2.1. Account activity since last meeting
 - 4.2.1.1. Starting balance \$2,551.03
 - 4.2.1.2. Expenses \$2,131.79
 - 4.2.1.3. Account balance \$3,774.69
 - 4.2.2. Outstanding monies
 - 4.2.3. Current account balance
 - 4.2.3.1. Account balance \$3,774.69
 - 4.3. Motion to approve Treasurer's report - Seconder: Chelsey
 - 4.4. Principal's Report - Pamela McLachlan
 - 4.4.1. Current Enrolment
 - 4.4.1.1. 223 students.

4.4.2. School Programming Update

4.4.2.1. School fundraiser raised: \$7,910.

4.4.2.1.1. Top-earning K–2 classroom - Kindergarten class; top-earning 3–5 classroom Mme Madison's Room 22. Will be celebrated at end of month assembly, and announce Principle of the day – Kinder student and draw prizes.

4.4.3. Upcoming Events

4.4.3.1. Term 2 report cards will be sent home on April 8.

4.4.3.2. Term 2 Celebration of Learning Open House - evening of April 9, 2026.

4.4.3.3. Spirit Week and Game-a-thon (including a teacher vs. student dodgeball game and "kiss a goat" challenge) coming up.

4.4.3.4. Staff Appreciation Week coming up.

4.5. Motion to approve Principal's report - Seconder: Julia.

5. Committee Reports

5.1. Fun Lunches – Chelsey Bernhard on behalf of Colin Burdeniuk

5.1.1. McDonald's worked well, worked with Whitewold location. They were really excited about working with us.

5.1.2. March 18, 2026, at 11.45am PAC members are meeting for coffee with them.

5.1.3. Will be working with them again for one more lunch this year.

5.1.4. Will fix the reports so the various toppings for burgers come out clean, so it is easier to put together.

5.1.5. Upcoming lunches BP, Subway, McDonald's and BP at the end.

5.2. Movie Nights - Chelsey Bernhard on behalf of Kyra Dangerfield

5.2.1. Will continue using the same service, will be renewing.

5.2.2. Motion to renew streaming service whenever it becomes due – Seconder: Julia. None opposed.

5.2.3. Movie night – April 17, 2026.

5.3. Fundraising Events - Chelsey Bernhard

5.3.1. 50/50 Fundraiser for April - dates TBD

5.3.1.1. Wanting this to coincide with Bookfair, launch it April 6-17, 2026. Setup a QR code for the bookfair with a table and attendees can tap and purchase tickets.

5.3.1.2. Motion for dates and setup above. Seconder: Julia. None opposed.

5.4. School Community Events - Chelsey Bernhard

5.4.1. Family Fun Night Reflection

5.4.1.1. Pre-orders of food worked really well, high school volunteers were great, kids were engaged with the show.

5.4.1.2. Raffle was interesting experience, but the lack of visuals and the mystery prizes did not attract as much attention.

5.4.1.3. Perhaps next year we explore sending out emails to businesses starting mid-January to allow collecting of more prizes and being able to announce what prizes are available.

5.4.2. June BBQ & Carnival - Date June 16th (Rain Date 18th)

5.4.2.1. Will need insurance for a bouncer.

5.5. Book Fair – Julia Jupe on behalf of Kyra Dangerfield

5.5.1. Setup would be the day before the fair, Nicole will assist with setup and will be present on Friday during the day and to put away.

5.5.2. Julia to put together a quick email to call for volunteers and put together a save the date to be sent this week.

5.6. Outdoor Learning + Grant Writing: Chair - Chelsey Bernhard and executive committee on behalf of Kyra Dangerfield

5.6.1. In the works. Supplies have been ordered in from Home Depot.

5.7. Motion for community reports - Seconder: Nicole.

6. **Old Business** - Chelsey Bernhard

6.1. NIL

7. **New Business** - Chelsey Bernhard

7.1. Staff appreciation – planning to do the same thing as last year. Will send out a notice to parents. Email provided to Pamela and will be distributed to parents.

7.2. Request to move April and May meetings to 5pm to avoid spring activities

7.2.1. Potentially Wednesdays on 5PM.

7.3. Open Floor Discussion

7.3.1. NIL

8. Next meeting - Chelsey Bernhard

8.1. Motion to adjourn meeting - Seconder: Julia. 6.51pm.

Next Meeting: Tuesday, April 22, 2025 at 5.00pm on TEAMS