

## **ÉVPC Meeting Minutes September 16, 2025**

**Location: École Voyageur- Rm 14**

### **Attendance**

Anna Porpiglia  
Julia Jupe  
Nicole Wilson

Natalie Beaudin  
Kyra Dangerfield  
Chelsey Bernhard

Pamela McLachlan  
Allison Dalzell

#### **1. Call to order - Pamela McLachlan**

Pamela McLachlan motions to call the meeting to order at 6:08pm / Second: Allison Dalzell / Moved

#### **2. Approval of meeting previous minutes - Pamela McLachlan**

Pamela McLachlan motions approve the previous meeting minutes / Second: Pamela McLachlan / Moved

#### **3. Approval of current agenda - Pamela McLachlan**

Pamela McLachlan motions approve the meeting agenda / Second: Chelsey Bernhard / Moved

#### **4. Annual Establishment Meeting Procedures - Pamela McLachlan**

4.1. Vote on type of organization for 2025/2026 Parent Advisory Council

4.1.1. Pamela McLachlan motions to establish a Parent Council. All attending voted in favour / Second: Chelsey Bernhard/ Moved

#### **5. Establishment of Executive**

5.1. President: Chelsey Bernhard

5.2. Vice-President: Allison Dalzell

5.3. Treasurer: Nicole Wilson

5.4. Secretary: Julia Jupe

5.5. Fun lunch Coordinator:

5.6. Book Fair Coordinator: Kyra Dangerfield

5.7. Movie Night Coordinator: Kyra Dangerfield

5.8. Fundraising Coordinator:

5.9. School Events Coordinator:

5.10. Outdoor Learning Coordinator: Kyra Dangerfield

5.11. Principal: Pamela McLachlan

Pamela McLachlan motions to accept all positions by acclamation / Second : Chelsey Bernhard / Moved

#### **6. Executive Reports**

6.1. President report - Chelsey Bernhard

6.1.1. Feedback from End-of-Year School Carnival & BBQ

6.1.1.1. Raffle prizes were not visible enough, so some people did not see them

- 6.1.1.2. Bubbles were a hit
- 6.1.1.3. Explored idea of it being in fall instead of the June date

Chelsey Bernhard motions approve the feedback summary / Second: Nicole Wilson / Moved

6.2. Principal's Report - Pamela McLachlan

- 6.2.1. Current enrollment update 227 students
- 6.2.2. School Fundraiser
  - 6.2.2.1. Winter Dance-A-Thon/Principal for a Day
  - 6.2.2.2. Student survey to gauge students interests
    - 6.2.2.2.1. Potential to switch up from dance-a-thon
- 6.2.3. Parking lot safety concern
- 6.2.4. School updates
  - 6.2.4.1. School Nutrition - Breakfast club - Hiring for staff
    - 6.2.4.1.1. Free school wide Lunches, daily snack carts
      - 6.2.4.1.1.1. Monday lunches, will poll parents
      - 6.2.4.1.1.2. First sandwich lunch on September 29, 2025
    - 6.2.4.1.2. Food literacy, introduce to new fruits/veggies
  - 6.2.4.2. Cross country has started
  - 6.2.4.3. Intramurals will start
  - 6.2.4.4. Student led clubs, staff supervised
  - 6.2.4.5. Music programming/choir to start in October
  - 6.2.4.6. School Assemblies
    - 6.2.4.6.1. End of month, live streamed
    - 6.2.4.6.2. Parents welcome to attend
    - 6.2.4.6.3. Will be notified for Merites de Meutes
  - 6.2.4.7. Winter concerts dec 2 and 3
  - 6.2.4.8. Soccer nets installed

Pamela McLachlan motions approve the principal's report / Second: Chelsey Bernhard/ Moved

6.3. Treasurer's Report - Nicole Wilson (outgoing treasurer)

- 6.3.1. Activity in account since last meeting
  - 6.3.1.1. Current Account Balance \$3,433.47
  - 6.3.1.2. Budget to be discussed further for this school year
    - 6.3.1.2.1. Idea to be discussed further whether to use fun lunches as a fundraiser to support other school activities

Nicole Wilson motions approve the treasurer's report / Second: Chelsey Bernhard / Moved

**7. New Business**

- 7.1. Meet as executive - September 23, 2025 at 6 pm
- 7.2. Whatsapp to be used for executive to discuss between meetings
  - 7.2.1. Motioned by Chelsey Bernhard, Second: Kyra Dangerfield

7.3. Corner of school newsletter for Parent Advisory Council news

**8. Next meeting**

Next meeting: Tuesday, October 21, 2025 at 6:00pm via Teams

Pamela McLachlan motions for approval to meet via Teams. All in favour.

Second : Chelsey Bernhard / Moved

**9. Adjournment - Pam McLachlan**

Pam McLachlan motions adjourn the meeting at 7:49pm / Second: Allison

Dalzell / Meeting Adjourned