

ÉVPC Meeting Agenda September 17, 2024

Location: École Voyageur- Rm 17

Attendance

Rebecca Holunga	Nicole Wilson	Pamela McLachlan
Seonhwa Shin	Mark Turowski	Haley Stenberg
Mark Semenek	Christina Turowski	Allison Dalzell
Caitlyn Semenek	April Huggins Funk	Luis Nicolos Rodriguez
Adrea Morton	Carolina M.	Tu Luc
Ruben Barrios	Eduardo Cunma	Lauren Semeniuk
Veronica Motariegos	Chelsey Bernhard	Sushaun Scorlet

1. **Call to order** - Pamela McLachlan
Pamela McLachlan motions to call the meeting to order at 6:09pm / Second: Adrea Morton / Moved
2. **Approval of meeting previous minutes** - Pamela McLachlan
Pamela McLachlan motions approve the previous meeting minutes / Second: Chelsey Bernhard / Moved
3. **Approval of current agenda** - Pamela McLachlan
Pamela McLachlan motions approve the meeting agenda / Second: Lauren Semeniuk / Moved
4. **Annual Establishment Meeting Procedures** - Pamela McLachlan
 - 4.1. Vote on type of organization for 2024/2025 Parent Advisory Council
 - 4.1.1. Pamela McLachlan motions to establish a Parent Council. All attending voted in favour / Moved
5. **Establishment of Executive**
 - 5.1. President: Chelsey Bernhard
 - 5.2. Vice-President: Allison Dalzell
 - 5.3. Treasurer: Nicole Wilson
 - 5.4. Secretary: Haley Stenberg
 - 5.5. Fundraising Coordinator: Rebecca Holunga
 - 5.6. School Events Coordinator: Rebecca Holunga
 - 5.7. Outdoor Learning Coordinator: VACANT
 - 5.8. Principal: Pamela McLachlan
Pamela McLachlan motions to accept all positions by acclamation / Second : Ruben Barrios / Moved
6. **Executive Reports**
 - 6.1. Principal's Report - Pamela McLachlan
 - 6.1.1. Current enrollment update 239
 - 6.1.2. School Fundraiser
 - 6.1.2.1. Dance-A-Thon and Principal for a Day
 - 6.1.3. Parking lot safety concern

6.1.4. School updates

- 6.1.4.1. Breakfast club has started this week 8:15-8:30am
- 6.1.4.2. Cross Country Club has started
- 6.1.4.3. Looking to establish more student clubs & extra curricular alternatives as recess choices this year
- 6.1.4.4. Choir: on hold
- 6.1.4.5. School Assemblies will be the last day of every school month. All family's welcome to attend. Will honour the gifts and contributions of each student throughout the year
- 6.1.4.6. Installation of new soccer nets on the school yard
- 6.1.4.7. Hired crossing guard (Mr. Myles) starts Sept. 18th at the corner of Cavalier & Voyageur 8:15-8:40am & 3:15-3:40pm

Pamela McLachlan motions approve the principal's report / First : Rebecca Holunga/ Second: Lauren Semeniuk

6.2. Treasurer's Report - Adrea Morton (outgoing treasurer)

- 6.2.1. Activity in account since last meeting
 - 6.2.1.1. Income \$5522.72
 - 6.2.1.2. Expenses \$2607.03
- 6.2.2. Current Account Balance \$5383.35
- 6.2.3. Future amendment to remove budget from report. Plan to clarify policy for treasurer's report requirements.

Pamela McLachlan motions approve the treasurer's report / First: Adrea Morton / Second: Chelsey Bernhard / Moved

7. **Feedback from End-of-Year School Carnival & BBQ** - Chelsey Bernhard

- 7.1. Reviewed feedback collected from survey
Lots of positive feedback regarding games & entertainment, constructive feedback regarding ways to improve food vendors and selling tickets. Thank you for the tremendous turn out of volunteers making this a successful event!
- 7.2 Ideas for 2024/2025 school events welcome via email
evparentcouncil@gmail.com
Chelsey Bernhard motions approve the feedback summary / First: Adrea Morton / Second: Rebecca Holunga / Moved

8. **Fun Lunch** - School Event Coordinator: Rebecca Holunga

- 8.1.1. Goal: monthly fun lunch Grade 1-5, snack provided by EVPC for Kindergarten
- 8.1.2. Vendor suggestions welcome via email evparentcouncil@gmail.com, but must meet all dietary needs of students (gluten free, dairy, egg, pork & vegetarian options)
- 8.1.3. New Munch A Lunch platform due to restrictions with Healthy Hunger last year

Rebecca Holunga motions approve the school event coordinator's report / First: Adrea Morton / Second: Ruben Barrios / Moved

9. **Open Floor** - Pamela McLachlan

- 9.1. Parking lot

- 9.1.1. Safety concern suggestions included: move one way signage to front of parking lot, move to staff parking & daycare drop off only with access pass required, city signage for no parking on street directly in front of entrance/exit to parking lot, volunteer adult parking guard
- 9.1.2. Parking lot pothole on city property- plan to report to city
Pamela McLachlan motions to conclude the open floor discussion / First: Chelsey Bernhard / Second: Adrea Morton / Moved

10. New Business

- 10.1. No new business

11. Next meeting

Next meeting: Tuesday, October 15th, 2024 at 6:00pm via Teams
Pamela McLachlan motions for approval to meet via Teams. All in favour.
Second : Chelsey Bernhard / Moved

12. Adjournment - Pam McLachlan

Pam McLachlan motions adjourn the meeting at 7:01pm / Second: Adrea Morton / Meeting Adjourned

