

AGENDA / Minutes
Voyageur School Parent Council
September 19th, 2018 @6:00pm

Attendance: N. Schneider, H. Andranistakis, M. Rogowski, C. McCallum, C. Timperley, J. Sandison, B. Stephens, M. Bennett, K. Kavist, C. MacKay, J. Wood, S. Desrosiers, C. Whalen, J. Trenaman, C. Eastman,
Regrets: D. Schwersensky, C. Einarson and M. Sedleski

1. Meeting started at 6:00pm

2. **Approval of the Minutes from June 6th:**

Stephanie made the motion to accept the minutes and Jodi seconded the motion. Motion carried.

3. **Annual Establishment Meeting overview:**

We viewed the Annual Establishment Meeting presentation that principal Stacey Kent had presented to us.

All in attendance approved the presentation.

4. **Establishing our Executives for 2018-2019:**

President: Monica Rogowski.

The motion to have Monica step into the role of President was unanimous among all of the parents that were in attendance.

Murray Sedleski stepped down.

Vice President: Stephanie Desrosiers

The motion to have Stephanie stay in her role as Vice President was unanimous among all of the parents that were in attendance.

Treasurer: Daniel Schwersensky

The motion to have Daniel stay in his role as Treasurer was unanimous among all of the parents that were in attendance.

Daniel was not in attendance for this meeting and had advised his regrets in not being able to attend the AGM.

Secretary: Jill Wood

The motion to have Jill stay in the role of Secretary was unanimous among all of the parents that were in attendance.

5. **Principal's Report:**

Notes for AGM going forward:

- There will have to be at least 7 persons in attendance for all meetings.
- The meetings will be open to all parents at all meetings as members at large.
- There will have to be at least one teacher and the principal at all meetings.
- The annual meeting has to be publicised.
- The council has to have all of the roles on the council filled by parents of children within the school.
- Members are only allowed to stay within their executive roles for 3 years.
- Draft constitution will have to be completed by Sept 2019 AGM meeting. This constitution will have to be completed by our President Monica Rogowski.
- The students line up has changed from being outside. Kindergarten still lines up however they are beginning to come in along with the other students.
- The kids have been advised that there is to be no more grounder games allowed on the play structure as well as that there is to be no contact allowed while on the structure and as little as possible while engaging in sports.

6. **Old Business:**

Swing Set- The swing set sub committee is comprised of C. Eastman, D. Schwersensky, J. Trenaman.

- The location of the swing set was checked. If we are to move forward with putting in a swing set in the location selected there would have to be a drainage system installed.
- The school division has not yet approved the swings. The council has been approved to apply for the swings through the school board. Once they approve then the parent council and the principal will move forward to apply. We had previously projected to have the swings installed by July 2019.

There are a few things missing from the process of us moving forward to get swings.

- To start we have to have the school board facilities to approve the location. To use the funds from the grant we the parent council will have until April 10th, 2020 to have ground on broken by on the project.
- The school board will be meeting within the next month to discuss. We are hoping to have approval from the school board facilities before December 2018 hopefully.
- The quotes that have been submitted are out of date and missing some of the required information that the school board requires.
- The companies that have provided the best options are Play Quest, Play Grounds are Us and Play Works. Play quest is the company the parent council had wanted to work with for the swings as at this time their quote was the most reasonable. Play works submitted an expensive estimate which is more than we expected to spend on the project. Both quotes will need to be update and have detailed breakdown of all the expected costs of constructing the swing set. Play quest has advised that he will hold his original quote.
- The quotes will have to include all charges including excavation (\$1400.00) and a drainage system (\$1400.00)
- The school board will require these updates quotes along with the all associated charges submitted by the parent council. C. Eastman will be following up after the meeting with the companies to ask to get our quotes updated and clarified to include the associated charges included to bring forward to the school board.
- The next steps will be to bring the grant information package, along with the updated quotes to present to the school board to try to proceed with the swing set.
- We will have to present our financials to the school board. Then advise as to how we will plan to have the required funds available to pay for the costs past the amount the grant will cover. We estimate the costs of the swings to be \$25,000.00 in total.
- We had an open discussion about what our unrestricted funds were currently designed for as well as if we able to move these unrestricted funds towards the swing set. This motion was tabled to the next meeting till D. Schwersensky our treasurer is available.
- This is now a community initiative, so we are able to fund raise outside of the school as the swing set would be used by the surrounding community.

We openly discussed some ideas going forward for raising what is remaining of the required funds for the project:

- Movie Night with popcorn sales. Stacy Kent will check on the copyright laws surrounding having this event in the school.
- Fall carnival (or another season)
- Peak of the Market (Christmas break)
- Fort Whyte alive raffle (draw December 2018)
- Sobey's giftcards (will check denominations)
- Winkler meats (May long weekend)
- Archie's Pizza

C. Eastman will bring a calendar of possible fundraiser dates to the next parent council meeting.

7. New Business:

50th Anniversary reunion of Voyageur school

On November 30th we will have the reunion in the school from 2:30pm to 6:30pm. The plan so far for this event is:

- Have our choir sing during the event along with a slide show in the gym.
- Invite the community in to the school for an assembly and inviting former staff and school board members to attend.
- Set up a table of artifacts from when the school opened on tables with a timeline.
- Cake and punch will be provided.
- Set up a canteen for the event
- Have a table for donations towards the swing set project along with Fort Whyte raffle tickets available for sale.
- Invite Mrs. Howell.

The expectation is that the parent council will cover the funds required for this event. We tabled this to discuss at the required budget at the next parent council meeting.

Halloween Dance

The dance will be held on October 25th, 2018 from 6-8pm.

We will require donations for the silent auction. The parent council will be sending out a letter home as a Save the Date poster. J. Trenaman will make the poster. C. McCallum will send out an email Monday September 24th and C. Eastman will book a DJ for the event.

Fun lunches

We also briefly discussed having the money made from fun lunches go towards the cost so the swing set (tabled to the next meeting)

Fruit Program

Mrs. MacKay got a grant for \$3600.00 for the fruit program from the school board in addition to the \$1000.00 that we have from the school division. We will require volunteers to help with time management of the fruit program as the teachers would like help in getting the fruit ready for the students.

The Book Fair

The book fair will be held November 22-23, 2018.

The main contact for the set up the book fair will be B. Stephen with C. Eastman and K. Kavist and M. Bennett assisting with the set up the night before.

Water bottle station

We would like to fund raise to install a water bottle fill station within the school.

Online social media groups for Voyageur School

The parents in the meeting discussed having a private facebook group for communication between Voyageur parents. We would have to nominate an administrator for the group and follow a code of conduct.

Outdoor Library

Mrs. Mackay has a contact that will might be willing to help us get this project going to have the ground broken hopefully before the weather gets too cold. In two weeks, there will be walk through to pick a spot for the outdoor classroom.

8. Next Meeting Dates:

Wednesday October 3, 2018 at 6pm (tentative)

Wednesday November 7, 2018 at 6pm

Adjournment: The meeting was adjourned at 8:31pm.