



# Public Budget Meeting 2018-2019

March 1, 2018

# Board of Trustees

# Board of Trustees

King Edward/Deer Lodge Ward



Ed Hume



Peter Woods



Jennifer Lawson

# Board of Trustees

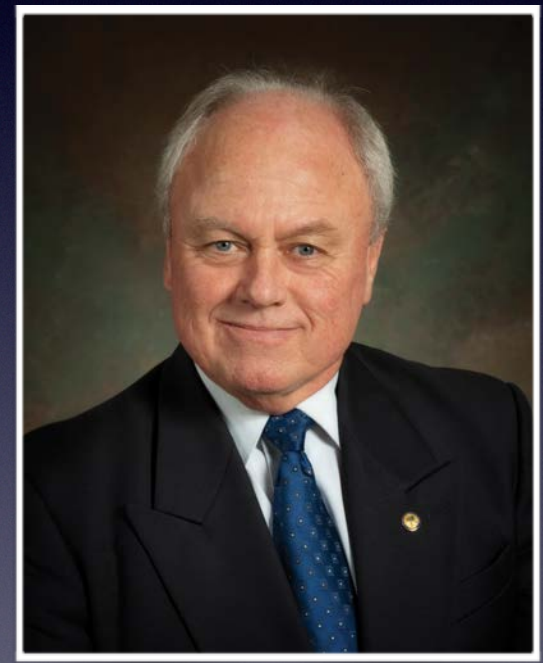
## Silver Heights/Booth Ward



**Craig Johnson**



**John Mulligan**



**Craig McGregor**

Board Chair

# Board of Trustees

## Kirkfield/St. Charles Ward



**Bruce Chegus**



**Sandy Lethbridge**

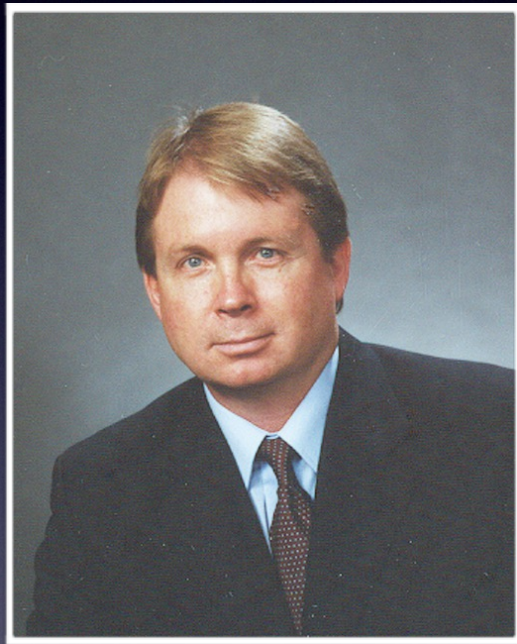


**Cheryl Smukowich**

Board Vice-Chair

# Senior Administration

# Senior Administration



**Brett Lough**  
Chief Superintendent



**Mike Friesen**  
Secretary Treasurer/CFO

# Senior Administration



**Tanis Pshebniski**

Assistant Superintendent  
Education (K-8) & Student Services



**Mike Wake**

Assistant Superintendent  
Education (6-12) & Administration



**Randy Calvert**

Manager of  
Facilities & Maintenance



# Senior Administration



**Carrie Melville**

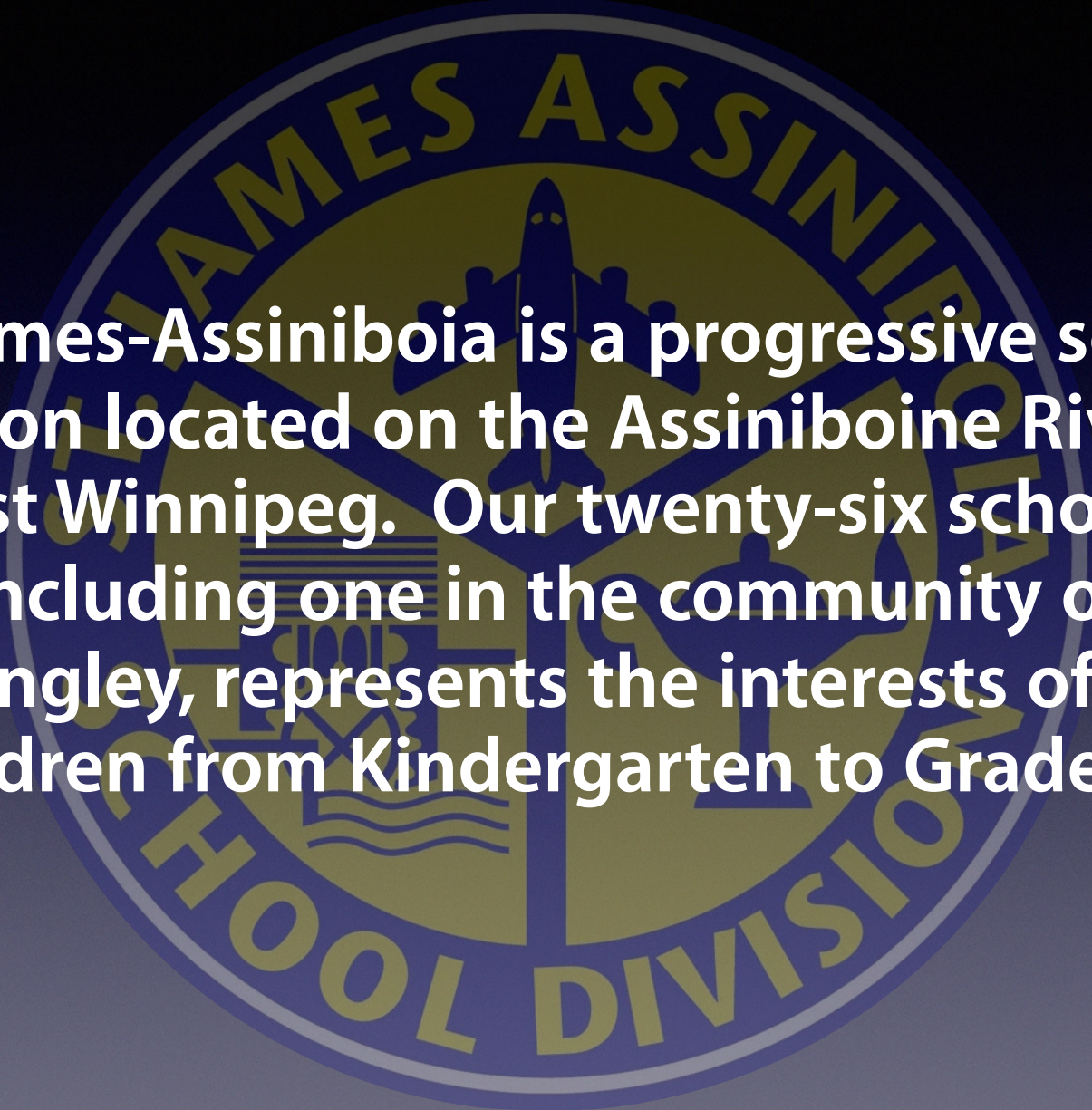
Assistant Secretary Treasurer



**Rob Carnegie**

Director of Technology



The logo of the St. James-Assiniboia School Division is a circular emblem. It features a central figure of a person holding a staff, with a cross-like shape behind them. The text "ST. JAMES ASSINIBOIA" is written along the top arc, and "SCHOOL DIVISION" along the bottom arc. The background of the emblem includes a stylized river and a building.

**St. James-Assiniboia is a progressive school division located on the Assiniboine River in west Winnipeg. Our twenty-six schools, including one in the community of Headingley, represents the interests of 8,473 children from Kindergarten to Grade 12.**



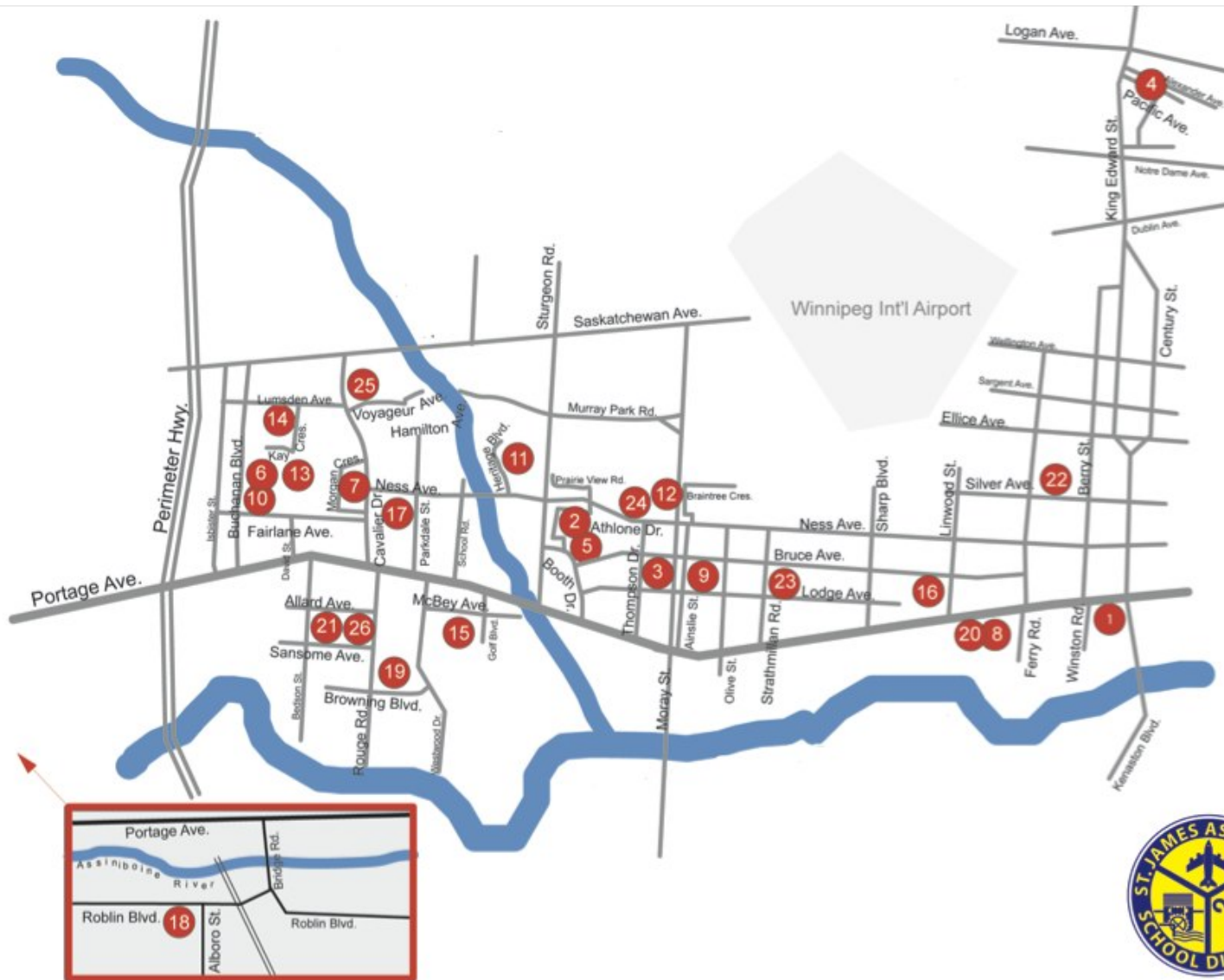
**We are committed to educational programs in which children can develop to their fullest extent.**

The logo of St. James Assiniboia School Division is a circular emblem. It features a central vertical staff with a crossbar. At the top of the staff is a silhouette of a commercial airplane. The staff is divided into four quadrants by the crossbar. The top-left quadrant contains a gear and a water wheel. The bottom-left quadrant contains a stylized building with a flag on top. The bottom-right quadrant contains a chalice or similar ceremonial vessel. The text "ST. JAMES ASSINIBOIA" is written in a semi-circle along the top inner edge of the emblem, and "SCHOOL DIVISION" is written along the bottom inner edge. The entire logo is rendered in a dark blue color with a slight transparency.

**Our schools and grounds are safe,  
attractive, and are kept in good repair.**



**Transportation is available for resident Kindergarten to grade six students who live more than one kilometre from their designated school.**



Phoenix School Insert

# Division Staffing

Category	FTE
Teachers	571.91
Instructional Support Staff	331.30
Custodians/Maintenance/Transportation	102.09
Secretarial/Clerical	72.73
School Based Administration	42.00
Education Support Services	27.75
Administration	17.70
IT Department	12.00
TOTAL	1177.48
School Board Trustees	9.0

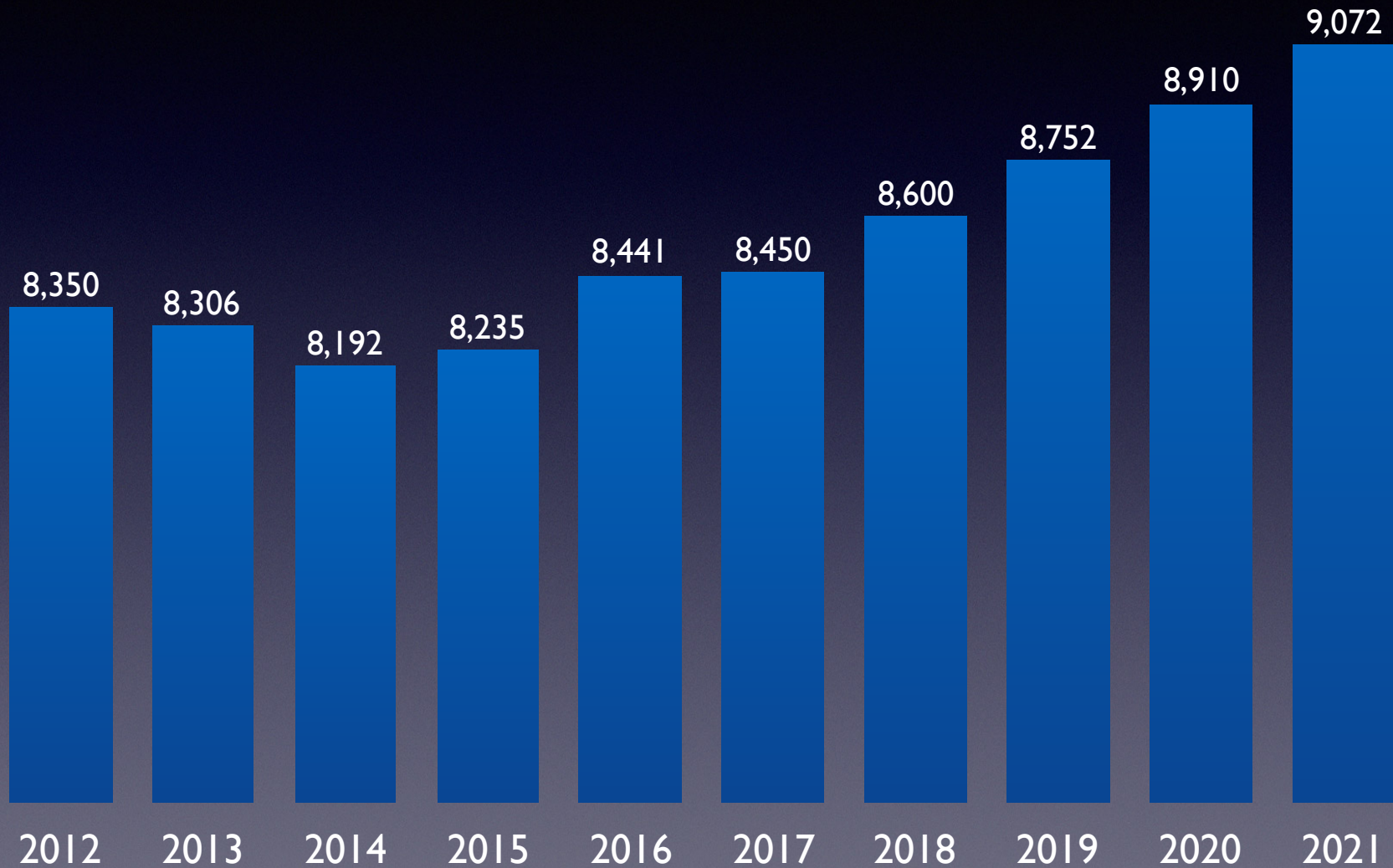


# Division Enrolment

Level	Enrolment
Kindergarten	595
Early Years (Gr. 1-5)	3179
Middle Years (Gr. 6-8)	1871
Senior Years (Gr. 9-12)	2828
Total	8473

*Data as of January 2018*

# 10 Year Enrolment Trends



*Actuals (as of September 30th)*

**Why does the Division's cost per pupil continue to increase?**

**Aging facilities require more maintenance/repair.**

**Increased programming such as counselling,  
guidance, resource, curricular demands.**

**Increasing costs related to programming for  
students with exceptional needs.**

**Additional service costs for Educational Assistants,  
Special Placement services, Speech/Language  
Pathologists, Reading Clinicians, Occupational Therapists,  
Physiotherapists, Psychologists and Social Workers**

**Rising service costs such as  
utilities, insurance, legal fees**

**Increasing salary and benefit costs as negotiated**

**Technology costs for fibre optic network, computer  
technicians, hardware, software, licenses, internet access**

## **Government regulations** *(Accessibility, Workplace Safety & Health)*

### **Increased government reporting requirements (FRAME, PSAB)**

**Many costs are fixed and a reduction in students  
does not automatically reduce costs.**

*For example, a school may lose twenty students but that does not mean that staffing can be reduced. The students may be dispersed among various grades.*

# Class Size Comparisons



	<u>2017-18</u>	<u>2016-17</u>
Early Years	20.6	20.1
Middle Years	23.9	24.7
Senior Years	21.7	22.0

# Division Planning Model



The School Division has developed a Five-Year Division-Wide Strategic Plan which includes the Division's Purpose, Vision, Mission, Values, Beliefs, and Strategic Directions.



# Division Planning Model



The Strategic Plan provides direction for the annual planning activities of Division staff members.

Strategic Plans and directions, along with Reports to the Community are confirmed by specific Board Motion, and released to the Division staff for their guidance in school planning.

# Annual Planning Cycle

# Annual Planning Cycle



# **2018-2019 Budget Information**

# Budget Goals



To focus resources on the classroom

To maintain programs and quality

To achieve a balance between educational needs and low taxation

To address the increasing maintenance/repair requirements of aging buildings

To comply with new government requirements for education

# Budget Goals



To comply with new government accessibility legislation

To reduce staffing through retirements and attrition

To align the budget with the Strategic Plan of the School Division

To apply sustainable development principles (environmental, social, and economic)

# Provincial Funding

# Provincial Funding

The Provincial Funding Announcement of February 8, 2018 by Minister of Education & Training Ian Wishart was a Provincial increase of 0.5%.

However, this Provincial increase is not distributed equally amongst all the School Divisions in Manitoba.



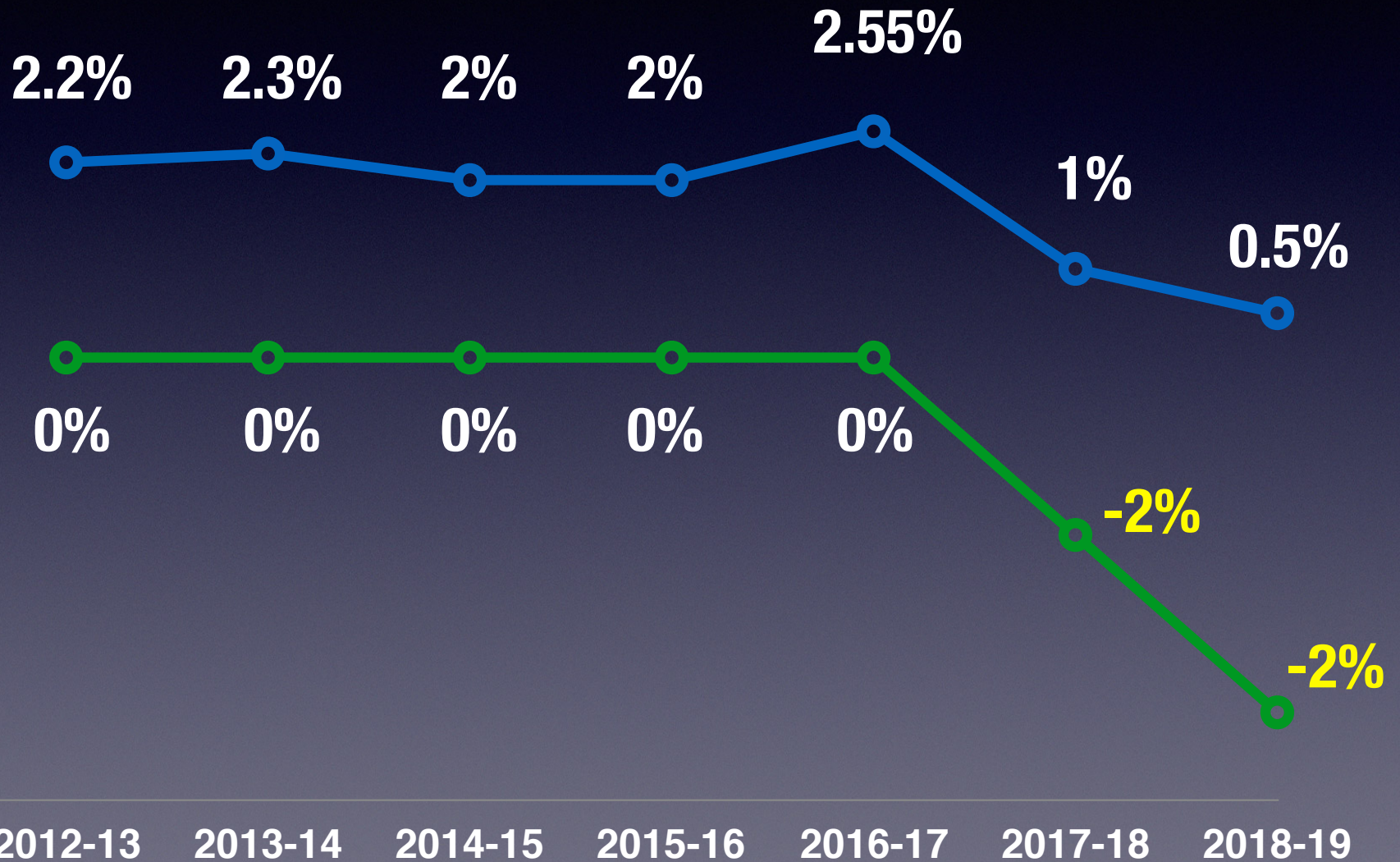
# Provincial Funding

2016-2017 marked the fifth consecutive year the St. James-Assiniboia School Division had received a **0%** Provincial Funding increase.

In 2017-2018, the St. James-Assiniboia School Division received a **-2.00%** decrease.

In 2018-2019, the St. James-Assiniboia School Division received yet a further **-2.00%** decrease.

# Provincial Funding



# Provincial Funding

In 2018-2019, Provincial Support is only 51.78% of the Total Operating Revenue.

In 1985, the Province of Manitoba funded 72.95% of the Total Operating Revenue.

If the current trend continues, Provincial Support could decline to 50% or less in a few years.

The impact is very dramatic on the School Division's ability to provide services and on the taxation rate for the homeowner.

# Provincial Funding

If the 2018-2019 Provincial Support had simply been maintained at the same level as 2017-2018 (53.01%), St. James-Assiniboia School Division would have received \$58,202,685.



**Provincial Support**  
**53.01%**  
**\$58,202,685**

# Provincial Funding

However, with the 2018-2019 budget, the School Division received a **-2.00%** cut in funding. The actual Provincial Support was reduced to 51.78%, resulting in a **\$1,349,224** shortfall.



Provincial Support  
51.78%  
**\$56,853,461**

# Provincial Funding

The Provincial Education Funding Formula provides the St. James-Assiniboia School Division with **less revenue** because of its higher portioned assessment or perceived ability to tax.

However, in 2018-2019, the Provincial Government indicated that all School Divisions should not exceed a 2% increase in their Special Budget Requirement.

SJASD receives significantly less Provincial funding and can no longer fully access its tax base to fund the Provincial funding shortfall.

# Provincial Funding

The 2018-19 Provincial Funding Announcement included the following deductions for SJASD:

- Formula Support Guarantee
- Tax Incentive Grant (TIG)

# Provincial Funding

## Formula Support Guarantee Deduction

2017-18 Actual	2018-19 Budget	Reduction
\$1,350,772	\$538,036	\$812,736

As enrolment increases, the Province deducts the additional funding from the Formula Support Guarantee until it reaches zero. The Division requires additional supports for increasing enrolment but grants attached to the new enrolment are not received.



# Provincial Funding

## Tax Incentive Grant (TIG)

	2017-18 Actual	2018-19 Budget	Reduction
TIG	\$3,480,523	\$2,900,436	\$580,087
TIG Guarantee	\$0	\$510,477	(\$510,477)
Total	\$3,480,523	\$3,410,913	\$69,610

The Tax Incentive Grant will be eliminated over 6 years. In 2017-18, The Division received a TIG Grant of \$3,480,523. The TIG will be reduced by 1/6 every year.

For 2018-19 the Division received an offsetting TIG guarantee of \$510,477 to ensure that the overall support did not fall below the 98%.

In subsequent years, the Division will continue to receive reductions until the TIG and TIG guarantee also reach zero.

# Provincial Funding Comparison

School Division	Assessment Per Pupil	Rank (High to Low)	Provincial Revenue per Pupil	Rank (High to Low)	Provincial Revenue % Total Revenue	Rank (High to Low)
Pembina Trails	\$602,579	1	\$6,390	6	49.5%	6
<b>St. James-Assiniboia</b>	<b>\$571,406</b>	<b>2</b>	<b>\$7,054</b>	<b>5</b>	<b>53.0%</b>	<b>5</b>
Louis Riel	\$480,970	3	\$7,568	4	59.5%	4
River East Transcona	\$420,190	4	\$7,755	3	64.9%	2
Winnipeg	\$409,113	5	\$8,117	2	60.4%	3
Seven Oaks	\$319,578	6	\$8,705	1	67.9%	1

Source: 2017-2018 FRAME Budget

# New Education Funding Model

The Provincial Government has indicated that it is committed to introducing a new Education Funding Model and will be conducting a comprehensive consultation process in 2019.

Hopefully, the New Education Funding Model will not subject SJASD to constant funding reductions in times of:

- Increasing enrolment
- Increasing demands for supports for exceptional needs students
- Increasing need for repairs and replacements for older buildings
- Increasing technology requirements

# Operational Challenges

# Operational Challenges

Five consecutive years of **0%** Provincial Funding Increases

A Provincial Funding **Cut** of **-2%** in 2017-18

A Provincial Funding **Cut** of **-2%** in 2018-19

A New Block Provincial Allocation Formula  
for Exceptional Needs Funding

Increasing Enrolment:  
631 students in the next 5 years

Slow Growth in Portioned Assessment:  
4 Year Metro Average: 7.21%    4 Year SJASD Average: 5.32%

# Operational Challenges

Aging School Buildings:  
\$11,500,000 in the next 5 years

Technology Upgrades:  
\$9,848,392 in the next 5 years

Rising Service Costs:  
Special Placement, Transportation, Utilities

Accessibility Legislation

# Operational Challenges

Salary Settlements for Bargaining Units  
entering Year 3 of the Sustainability Act

Salary Increments

Benefit Costs

# Operating Reserve



# Operating Reserve

The operating reserve will not be drawn down to balance the 2018-2019 Budget.

The gross accumulated operating reserve as of June 30, 2019 is projected to be \$2,346, 737 or 2.16% of operating expenditures.

*The Provincial Guideline is 4% of Operating Expenditures.*

The operating reserve can be used to finance unanticipated increases in expenditures, new initiatives, building repairs, manage unanticipated Provincial funding decreases, changes in portioned assessment and to offset large tax increases in the future.

# Operating Reserve

If Provincial Funding continues to decline and the School Division's ability to tax is capped at 2%, the Division may have to rely on the Operating Reserve to support operations until additional expenditure reductions can be achieved.

# Operating Reserve

*in perspective...*

While \$2,346,737 would appear to be a large surplus, a household example can provide some perspective...

A person earning \$2,000 per month with a 2.16% reserve would have a reserve of \$43 per month or \$516 per year.

# Manitoba Public Schools Act

The Manitoba Public Schools Act requires that the Province of Manitoba and School Divisions share the responsibility for financing public schools.

Annually, a School Division establishes its taxation requirements by approving a Special Levy (calendar year) and Budget Requirement (fiscal year).

# **Locally Mandated Programs & Services**

# Locally Mandated Programs & Services

- Local education property tax is called the Special Levy.
- Historically, it was to provide programs and services valued by the community.
- For example, in St. James-Assiniboia:
  - *Full Day Kindergarten*
  - *Busing at 1.0 kilometre vs. 1.6 kilometre*
  - *Advanced Placement*
  - *International Baccalaureate*
  - *Integrated Arts*

# Locally Mandated Programs & Services

- Today, the Special Levy is utilized to fund a substantial portion of basic educational programming.
- In 2018-2019, the Special Levy will represent 44.83% of the Total Operating Revenue.

# Level of Service



# Level of Service

- A definition of the fundamental level of service is required to address various socioeconomic conditions, immigration, student abilities, health, and government regulations.
- Education and its role has changed significantly over time.
- A few areas of change include English as an Additional Language programming (EAL), vocational education, practical arts, business education, speech, drama, kindergarten, safety, driver education, technology, exceptional needs programming, nutrition and immunization.

**Local Taxes = Local Choice**

# Programs & Services 2018-2019

*St. James-Assiniboia offers many programs and services.*

Reading Clinicians  
Discovery Education Services  
AFM Counselling  
Online Learning  
Family Access Program  
Technical Vocation Education  
Indigenous Education Programs  
Community Liaison  
English as an Additional Language Supports  
Support for New Teachers  
Teacher Professional Development  
Support Staff Professional Development  
Non-Teaching Staff Orientation  
Newcomer Support  
Effective Behaviour Supports: Behaviour Team  
Bullying Prevention Programs  
Community Partnerships  
Safe Schools Committee  
Library Media Services  
Sustainable Living Initiatives  
Jameswood Alternative School  
Parenting Information Programs  
Maintenance: Capital Program  
Deaf & Hard of Hearing Program  
Full Day Kindergarten  
Welcome to Kindergarten  
Career Development & Placement

Early Childhood Development Initiative  
Divisional Coordinators  
International Baccalaureate Program  
Basic French (English Program)  
French Immersion  
Advanced Placement Program  
International Student Program  
Continuing Education Programs  
Winnipeg Jets True North Hockey Academy  
Reading Recovery  
Science Fair  
Learning to Age 18 Supports  
Literacy Supports  
Numeracy Supports  
Literacy Links  
Divisional Musical Theatre  
Divisional Choral Programs  
Arts: Band, Choral, Dance Visual Arts, Drama  
Guidance & Counselling  
Integrated Technology Across the Curriculum  
Resource Program  
Fibre Optic Network  
Clinical Services  
Educational Support Services  
School Resource Officers  
Physical Education Programming  
Assessment & Evaluation

# **Advantages of Local Decision Making**

# Advantages of Local Decision Making

- Allows elected representatives to analyze and assess the needs of students in their local School Division
- Allows parents to have input into setting priorities for their own schools
- Allows the School Division to set appropriate class sizes and adjust staffing based on classroom needs

# Advantages of Local Decision Making

- Gives community access to their trustees
- Helps schools manage changes imposed from outside the Division
- Revenue raised from education property taxes stays in our community

# Property Assessment

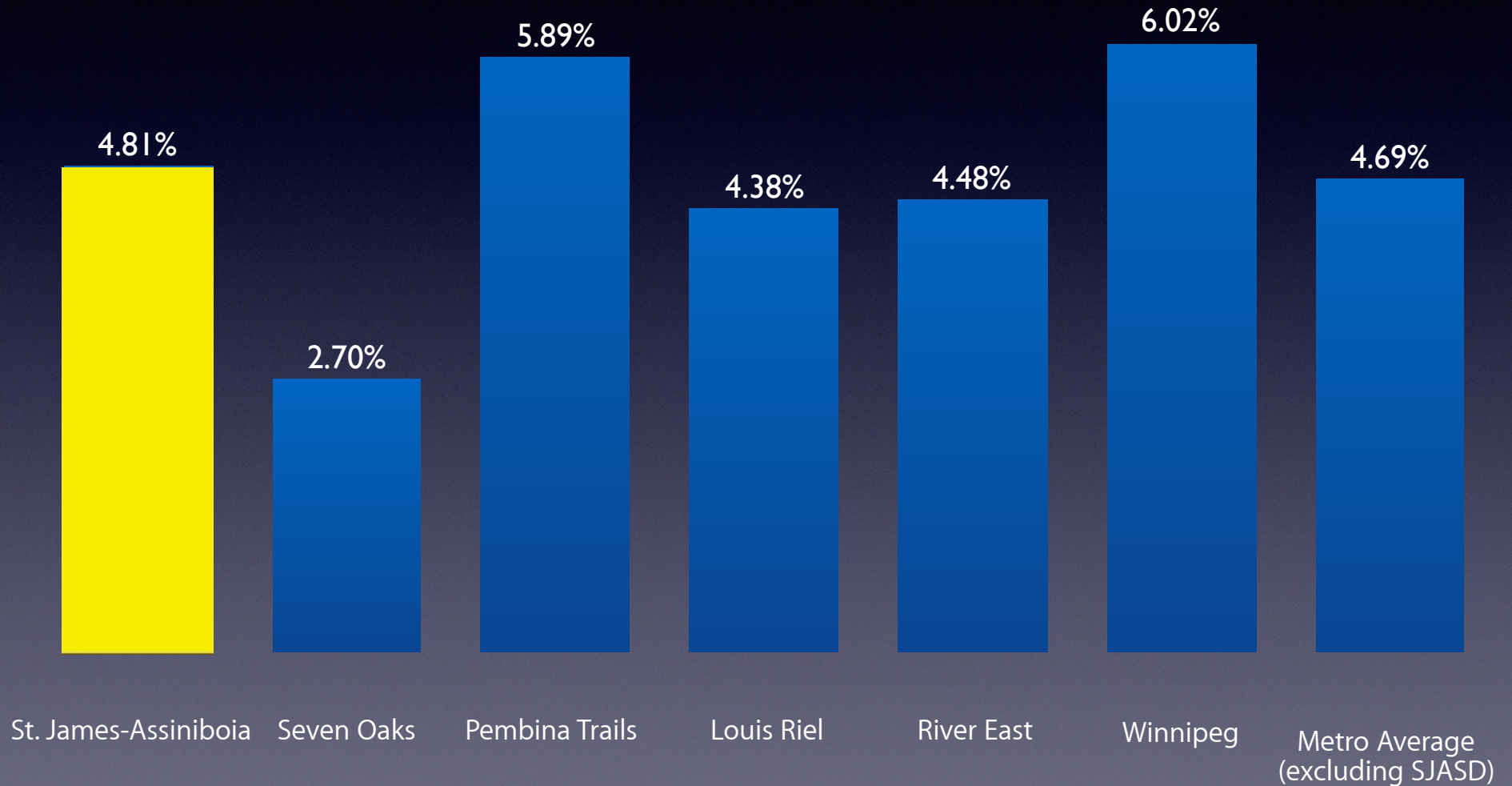


# Property Assessment

- The 2018 Property Assessment reflects the assessed values as determined by the City of Winnipeg.
- Reassessment occurs every two years.
- City of Winnipeg Portioned Assessment for the St. James-Assiniboia School Division in 2018 has increased by 4.81%.
- Metro Average Portioned Assessment has increased 4.69%.

*This data is based on City of Winnipeg assessment updates as of February 9, 2018.*

# 2018 Portioned Assessment



Source: City of Winnipeg - February 9, 2018 Assessment Update

# Special Levy

# Special Levy

- The St. James-Assiniboia School Division is committed to maintaining a low mill rate in the City of Winnipeg.
- The Division is projecting an education mill rate of 12.964 for 2018 which is a (1.12)% decrease on the 2017 mill rate of 13.111.
- The mill rate is projected on a City of Winnipeg portioned school assessment of \$4,346,182,754. *(February 2018)*
- St. James-Assiniboia continues to have the second lowest school property tax mill rate out of the six Metro School Divisions.

# Education Mill Rate

# Education Mill Rate



2018 represents a (1.12)% decrease

# Average Home in St. James-Assiniboia



Average Home Value 2017	Average Home Value 2018
\$267,600	\$274,700

**\$7,100  
Increase  
2.65%**

*Average Home Data provided by the City of Winnipeg*

# Education Property Tax Increase on a House in St. James-Assiniboia

Average House Value	Portioned Assessment of House: 45%	Education Mill Rate	Education Property Tax
\$274,700 2018 Tax Year	\$123,615	12.964	\$1,602.54
\$267,600 2017 Tax Year	\$120,420	13.111	\$1,578.83
<b>Difference</b> \$7,100	\$3,195	(0.147)	\$23.71 1.50% *

**\$1.98  
per month**

\* Based on City of Winnipeg Assessment February 2018

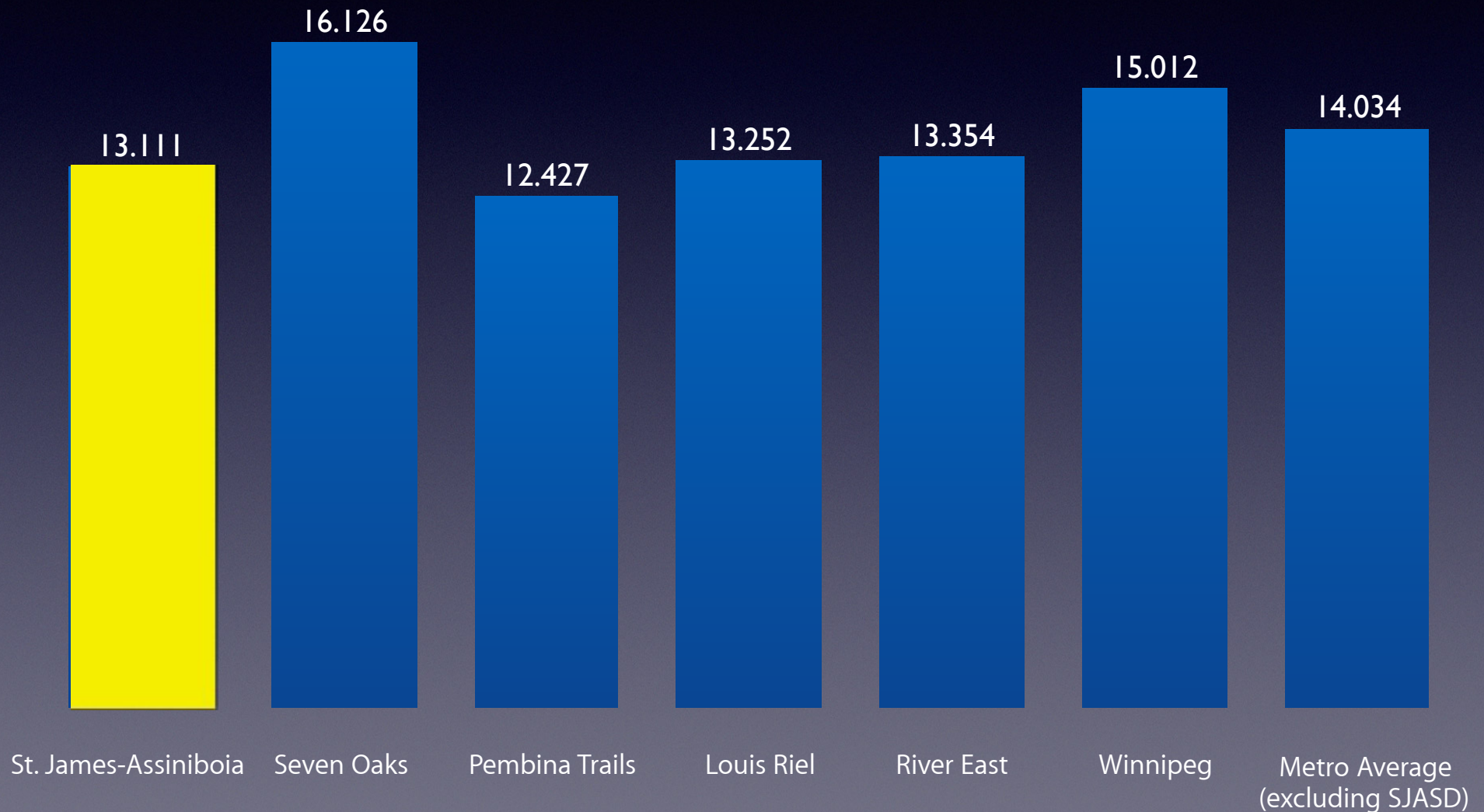
**The homeowner will receive a \$700 Education Property Tax Credit.**

**The 2018 Net Education Property Tax is \$902.54**

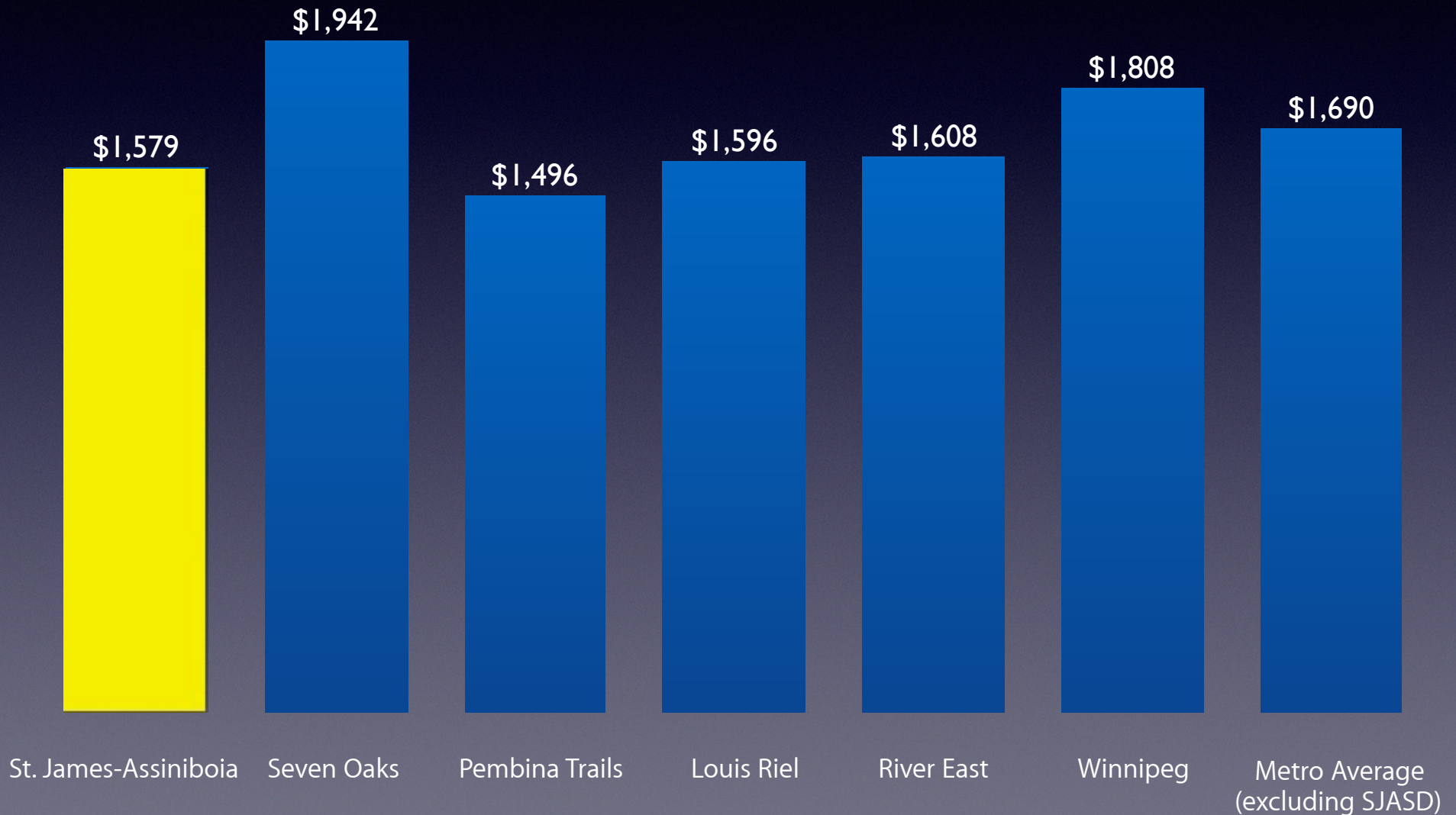
**No Provincial information has been provided on the current status of the Senior School Tax Rate.**



# Metro School Division Mill Rate Comparison 2017

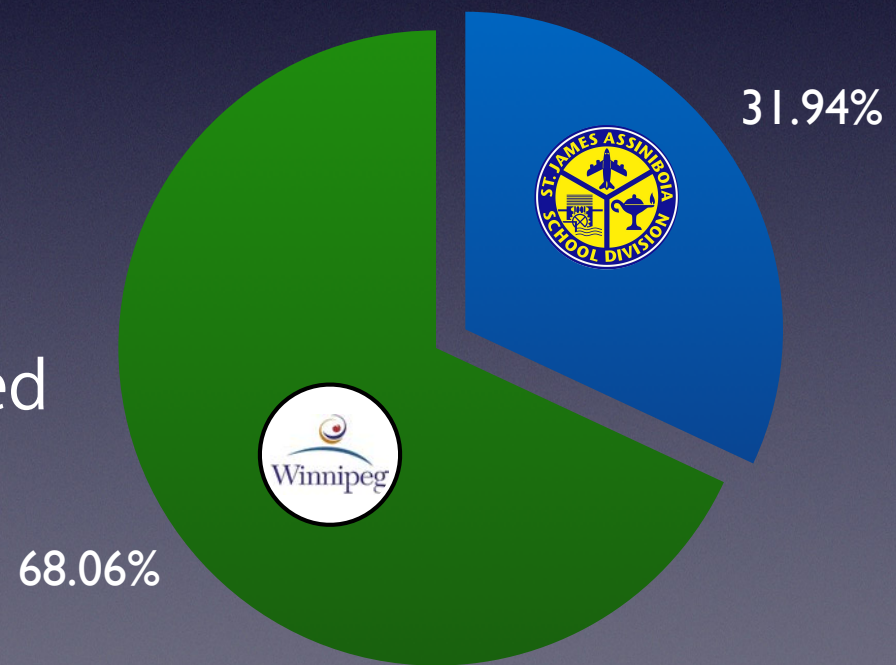


# Metro School Division Education Property Tax Comparison 2017

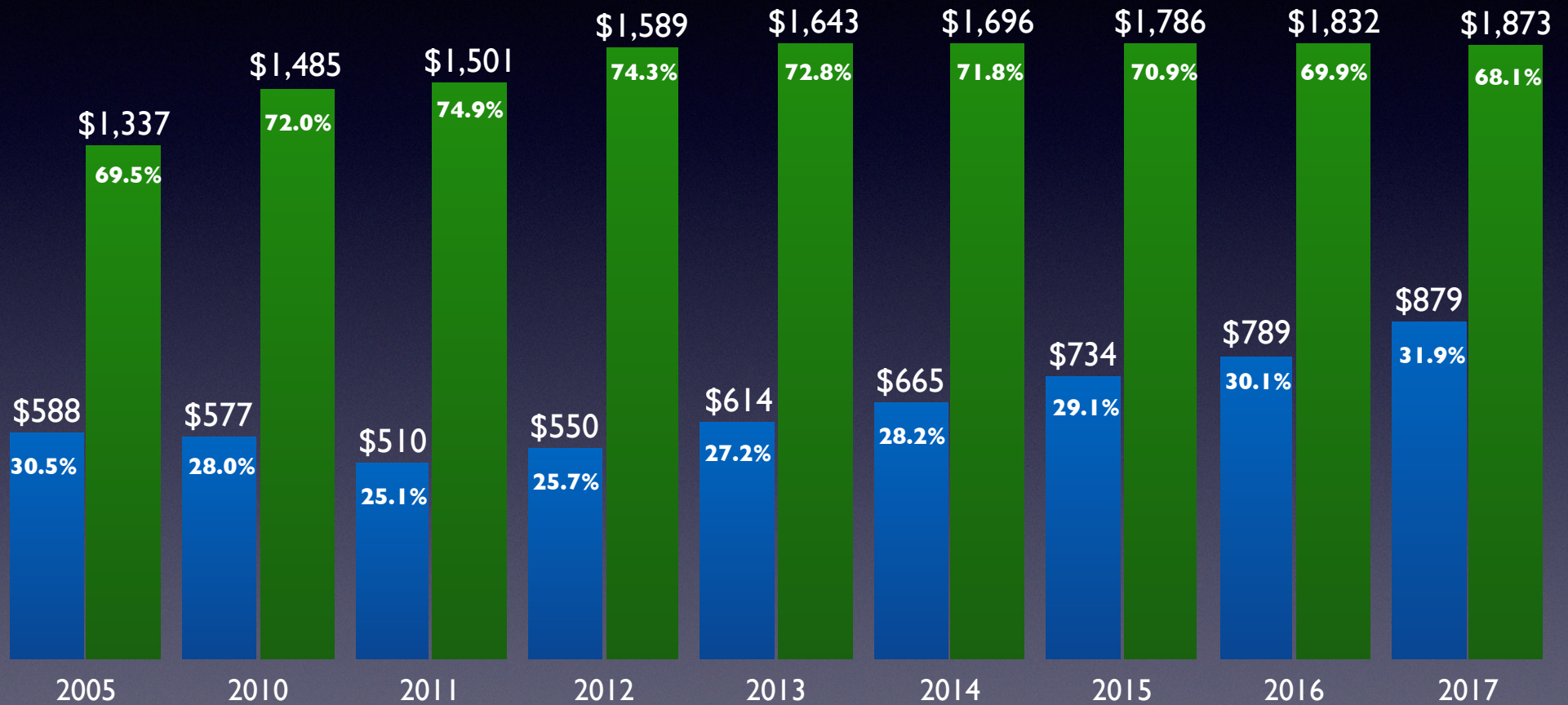


# Property Tax Bill

- The average assessed home value in St. James-Assiniboia in 2017 was \$267,600. The Education Property Tax net of the Education Property Tax Credit was \$879 in 2017.
- Net Education Property Tax represented only 31.94% of the average homeowner's property tax bill.
- The remaining 68.06% represented City of Winnipeg Property Tax requirements.



# Education vs. City Property Taxes in St. James-Assiniboia



 Net Education Property Tax

 City of Winnipeg Property Tax

*Net Education Property Tax includes School Division Levy, Education Property Tax Credit.*

*City of Winnipeg Property Tax includes Municipal taxes and Sewer/Water.*

# Current Education Funding

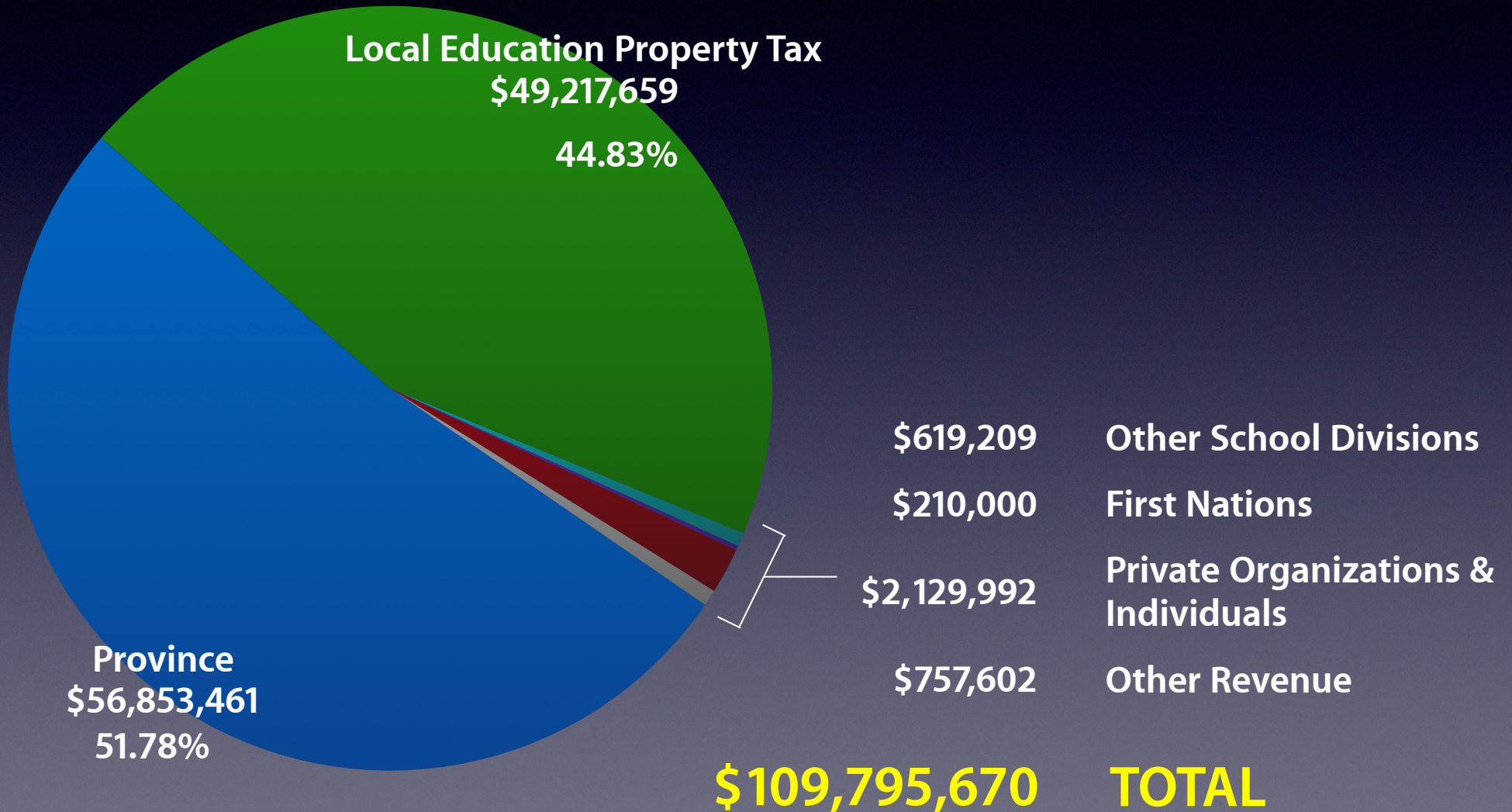
# Current Education Funding

- In 2018, Education Property Taxes will fund 44.83% of education costs in St. James-Assiniboia School Division\*

*\* This percentage varies by Division.*

- While not perfect, and overly reliant on property tax, the current model allows local property taxpayers to influence local educational decisions.

# 2018-2019 Revenue



# Expenditure Budget



# Expenditure Budget

For the 2018-2019 school year, the Division has a draft operating expenditure budget of \$108,772,302 which is a 0.45% increase from the 2017-2018 budget of \$108,289,892.

Many of the expenditures have offsetting revenues:

\$1,384,600	International Education
\$1,202,884	Early Enhancement
\$530,000	Continuing Education
\$420,502	Leased Space

# Expenditure Budget

Major components of the 0.45% or \$482,410 expenditure change are:

Salaries & Benefits	(\$47,729)
Services	\$324,278
Supplies & Equipment	\$251,212
Debt Servicing	\$7,497
Transfers	(\$52,848)

# Expenditure Budget

## **SALARIES & BENEFITS**

Salary and benefit expenditures have decreased (\$47,729) or by (0.05)% which include the following factors:

- Salary Settlements
- Salary Increments
- Retirement Plan for Non-Teaching Employee Contributions
- CPP and EIC Premiums
- Retirements
- Sustainability Act Adjustments

*Salary costs are offset partially by revenue generated from external grants*

# Expenditure Budget

## SERVICES

Services have increased by \$324,278 or 3.01%  
as a result of:

Pupil Transportation	\$181,591
Maintenance & Repair	\$109,140

# Expenditure Budget

## **SUPPLIES & EQUIPMENT**

Supplies and Equipment expenditures have increased by \$251,212 or 4.47% as a result of:

- Computer Equipment Replacement: \$217,233

# Expenditure Budget

## DEBT SERVICING

Debt Servicing has increased by \$7,497.

Overdraft charges are incurred by the St. James-Assiniboia School Division because it does not receive the education property taxes from the City of Winnipeg for the period January-June until July 31.

The overdraft charges are offset by interest earned which is budgeted at \$110,000.

# Expenditure Budget

## **TRANSFERS**

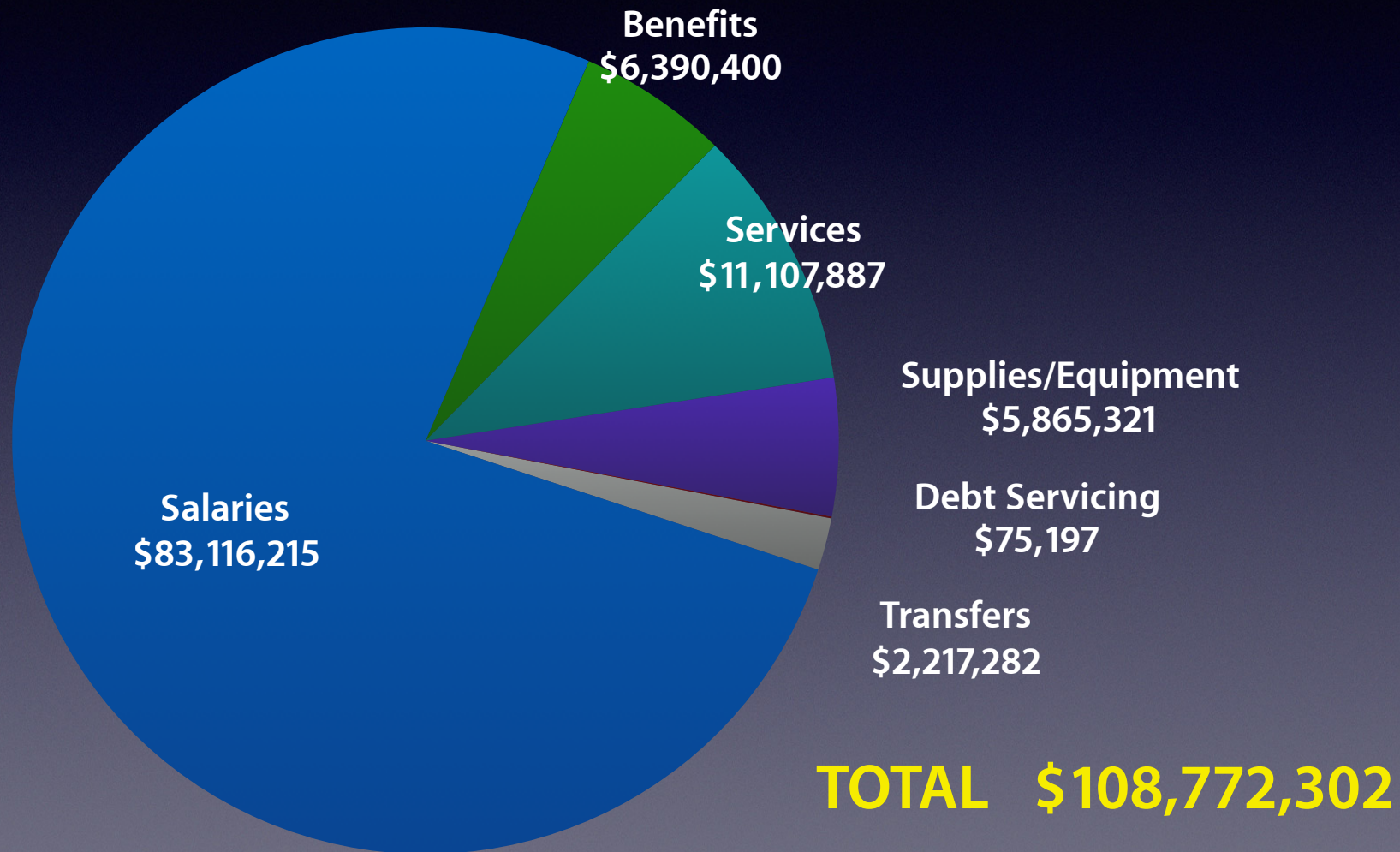
Transfer expenditures have decreased by (\$52,848) or (2.33%)

Non-Resident Fees have been budgeted at \$421,000 to reflect the costs being incurred during 2017/2018.

The fees are offset by Non-Resident Revenue of \$619,209.

Payroll levy costs have increased by \$9,152 which is offset by the Provincial General Support Grant.

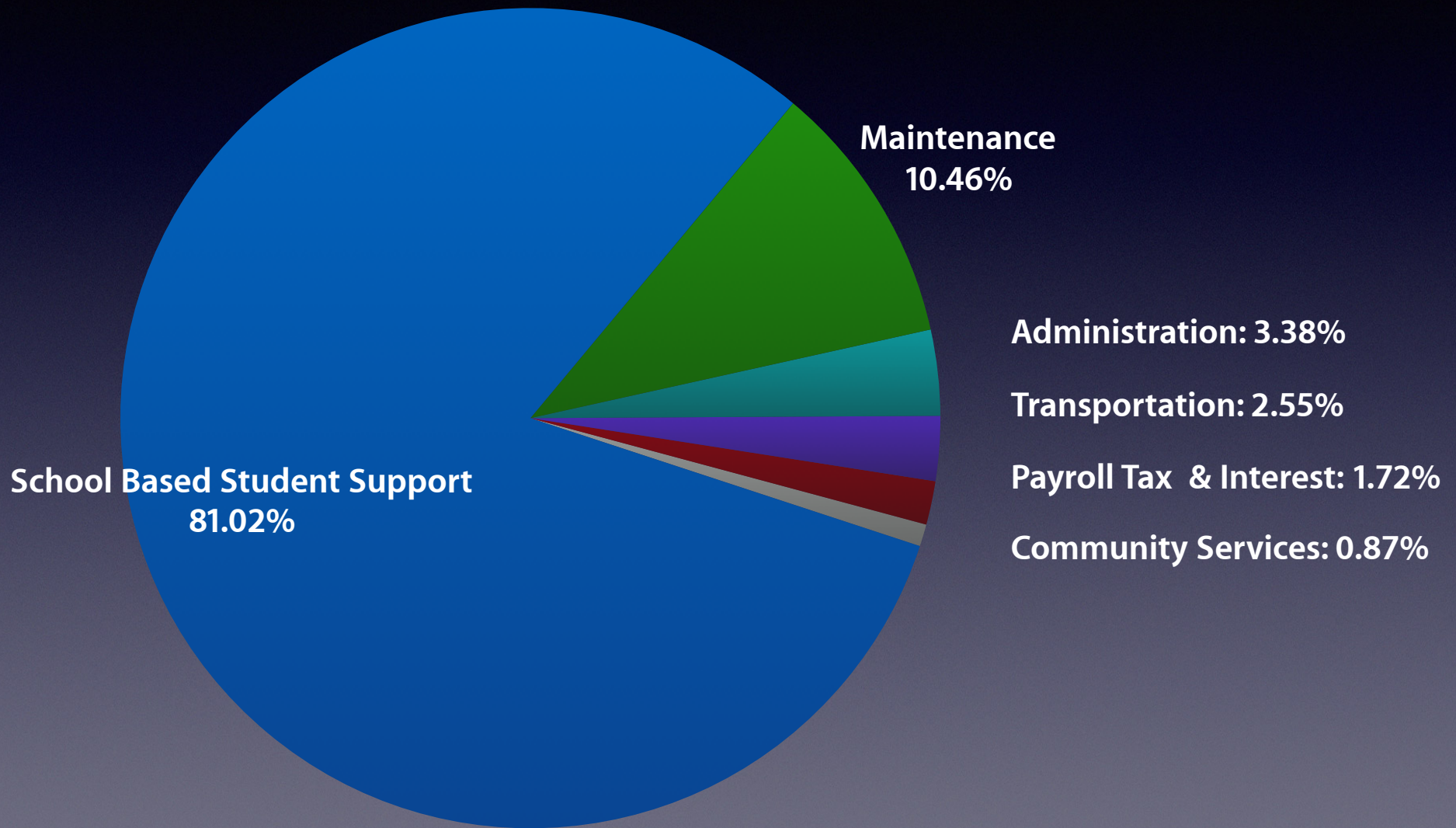
# Expenditure Budget





**How will we spend \$108.7M?**

# How will we spend \$108.7M?





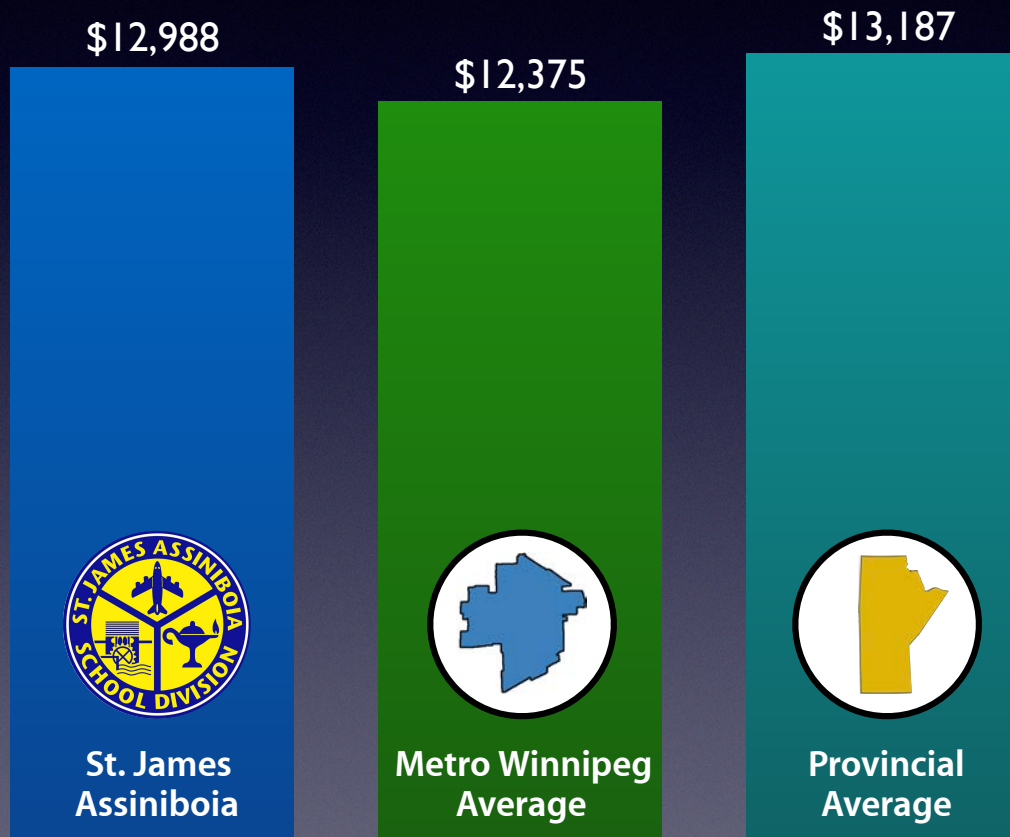
WHAT DOES IT ALL COST?

\$88,129	AVERAGE TEACHER SALARY
\$229,146	TEXTBOOKS
\$378,112	INSURANCE
\$140,000	SCHOOL BUS
\$1,220,718	EQUIPMENT/FURNITURE
\$2,104,666	GAS/WATER/HYDRO
\$1,790,282	PAYROLL TAX
\$1,133,639	COMPUTERS
\$255,000	PROPERTY TAXES
\$1,500,000	ANNUAL BUS CONTRACT
\$85,000	SNOW REMOVAL
\$40,000	AUDIT FEE

# How we compare to other Divisions

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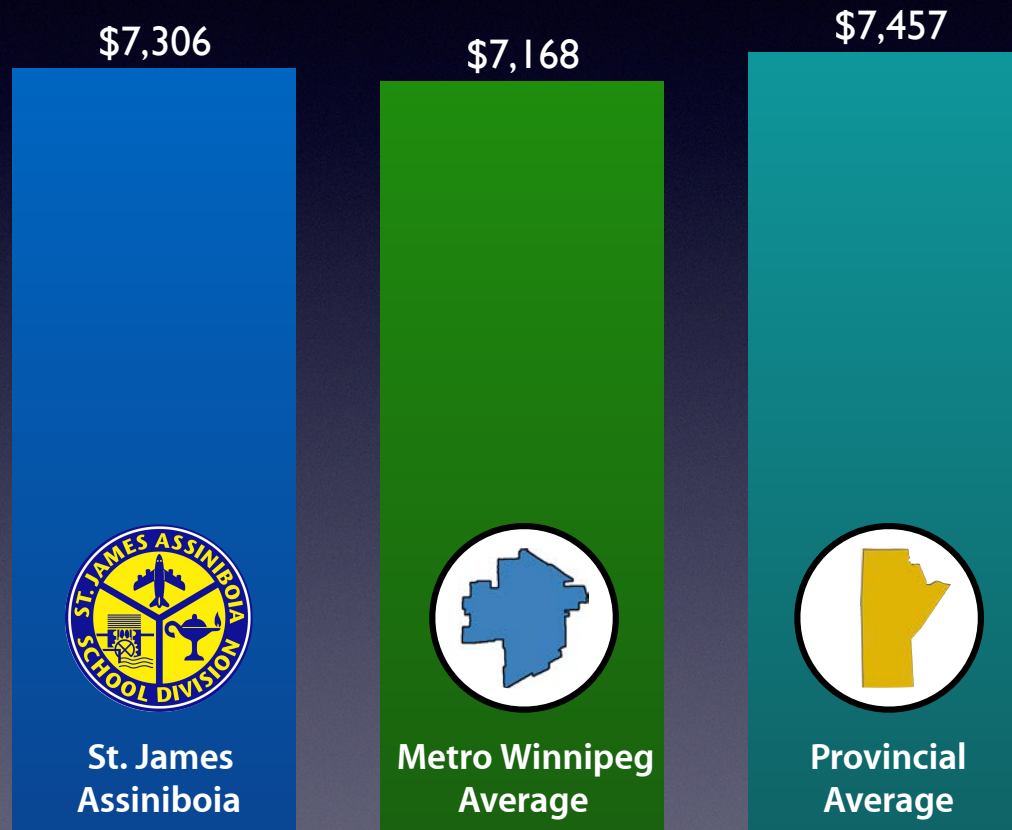
*(Cost per pupil)*



Operating Expenditure

# How we compare to other Divisions

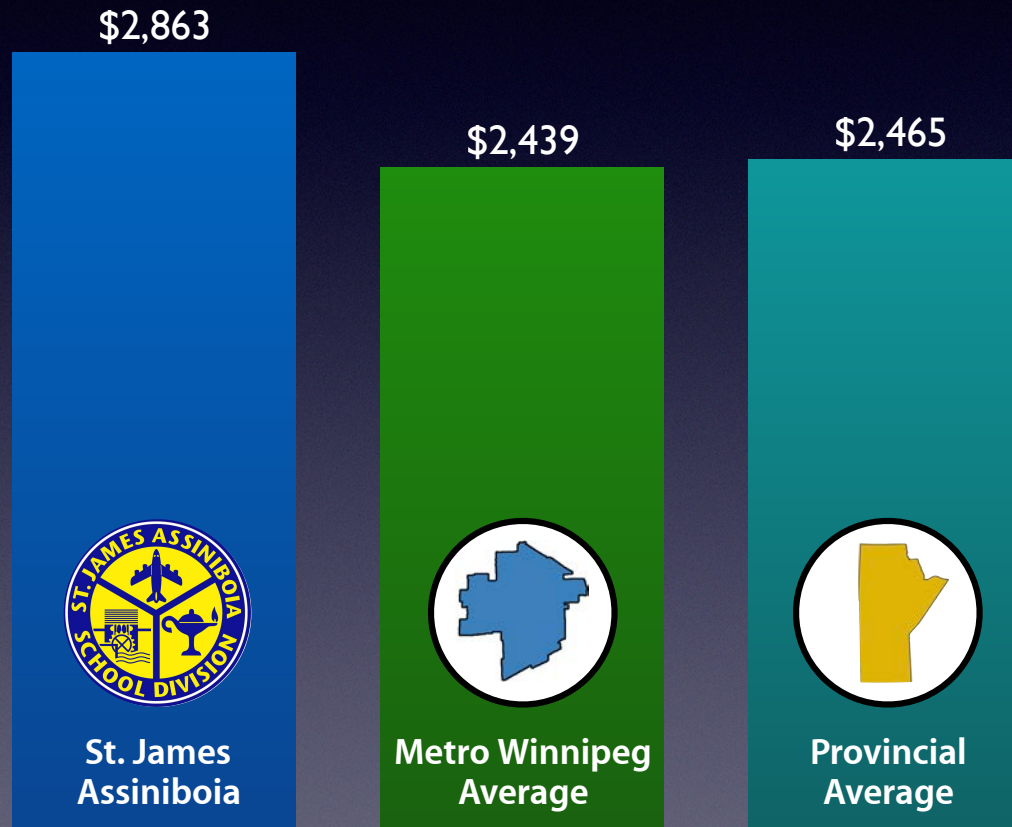
*(Cost per pupil)*



**Regular Instruction**

# How we compare to other Divisions

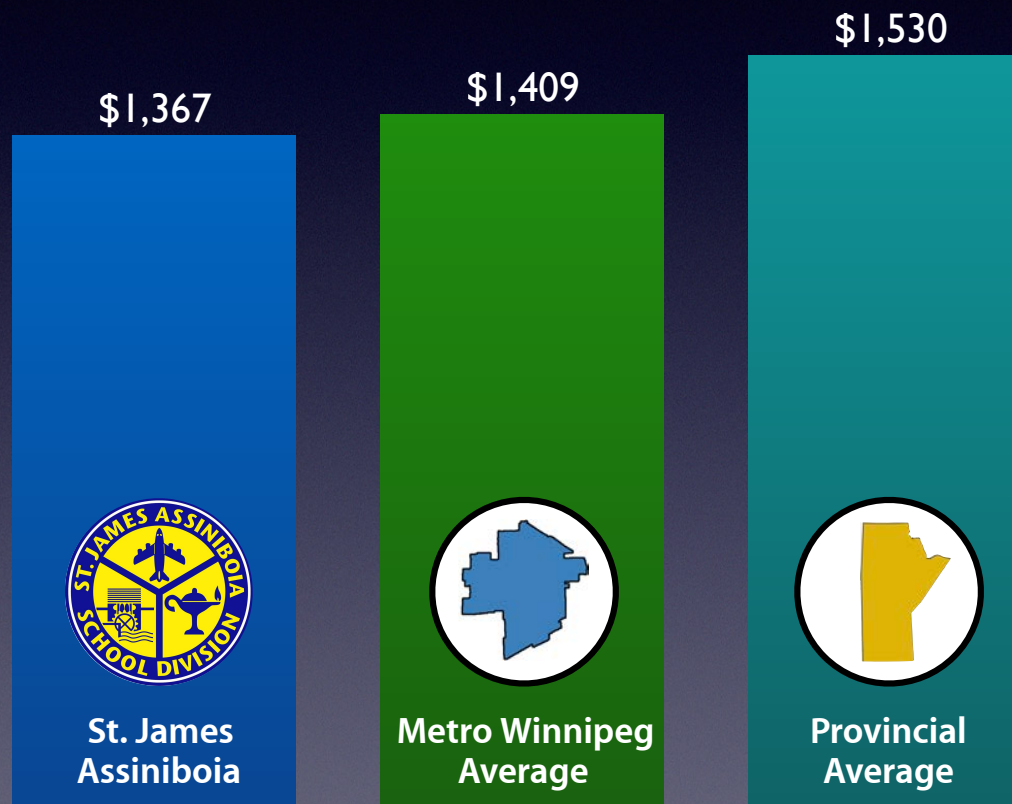
*(Cost per pupil)*



**Students with Exceptional Needs**

# How we compare to other Divisions

*(Cost per pupil)*

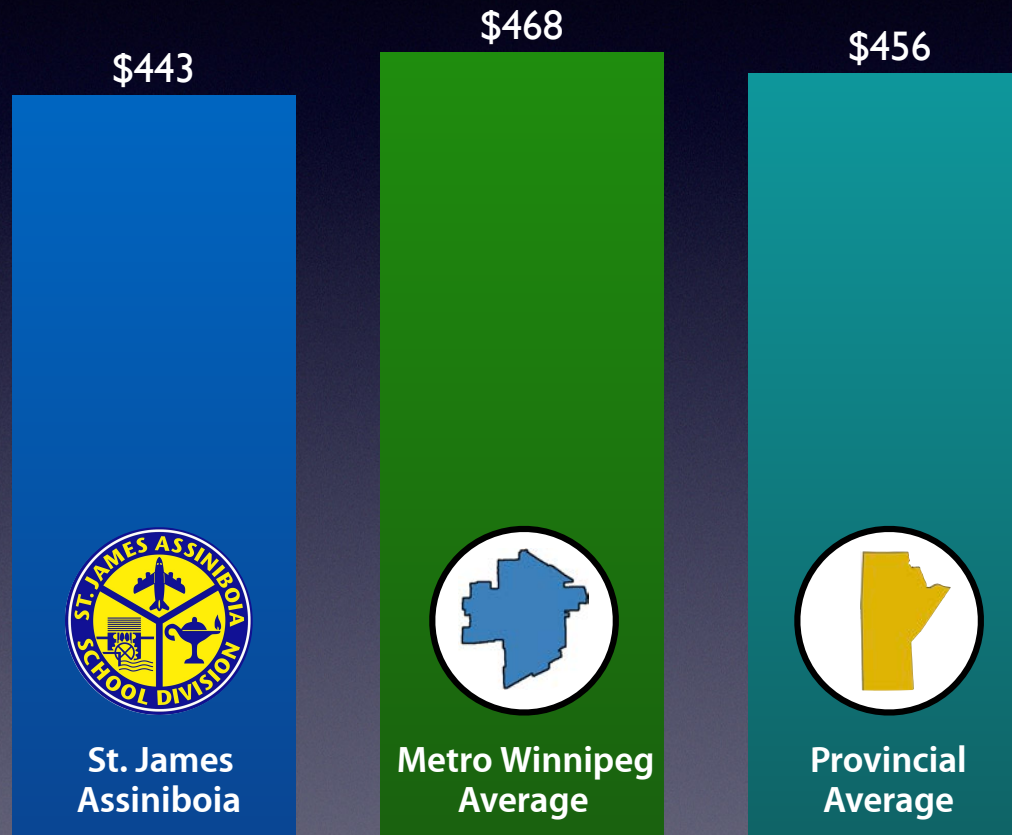


**Operations & Maintenance**



# How we compare to other Divisions

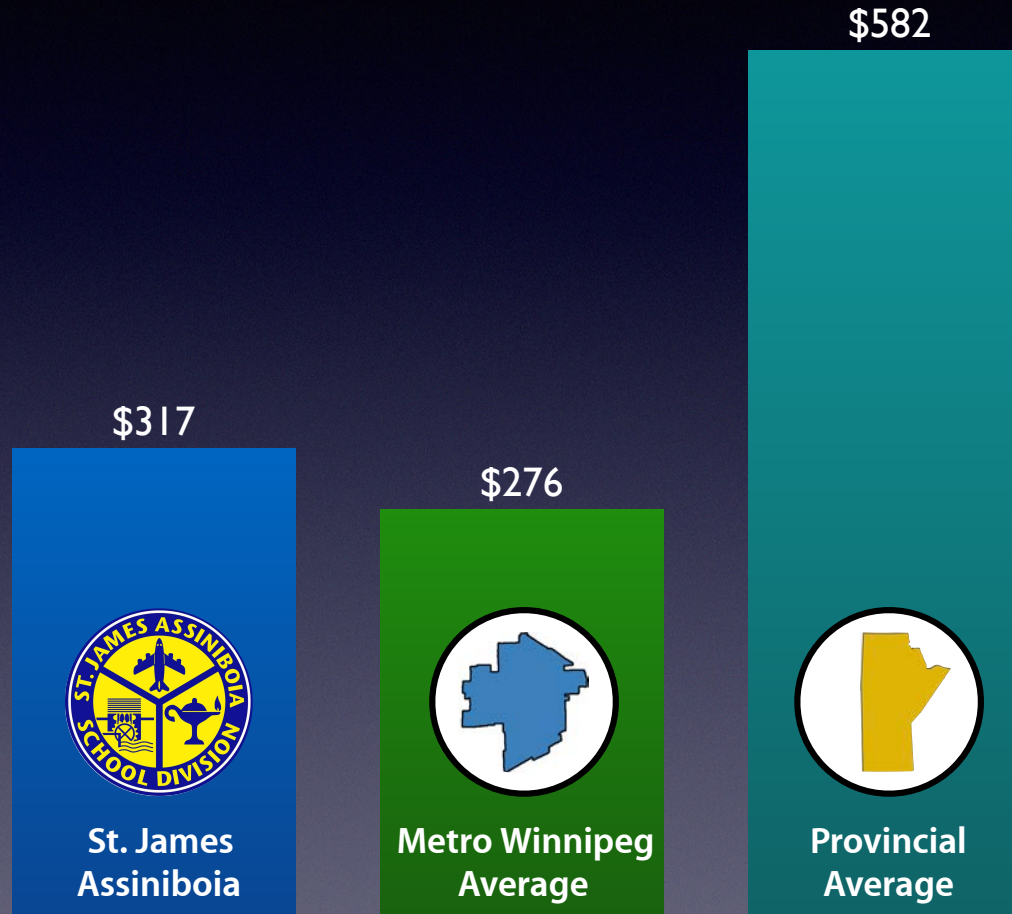
*(Cost per pupil)*



Instructional Support Services

# How we compare to other Divisions

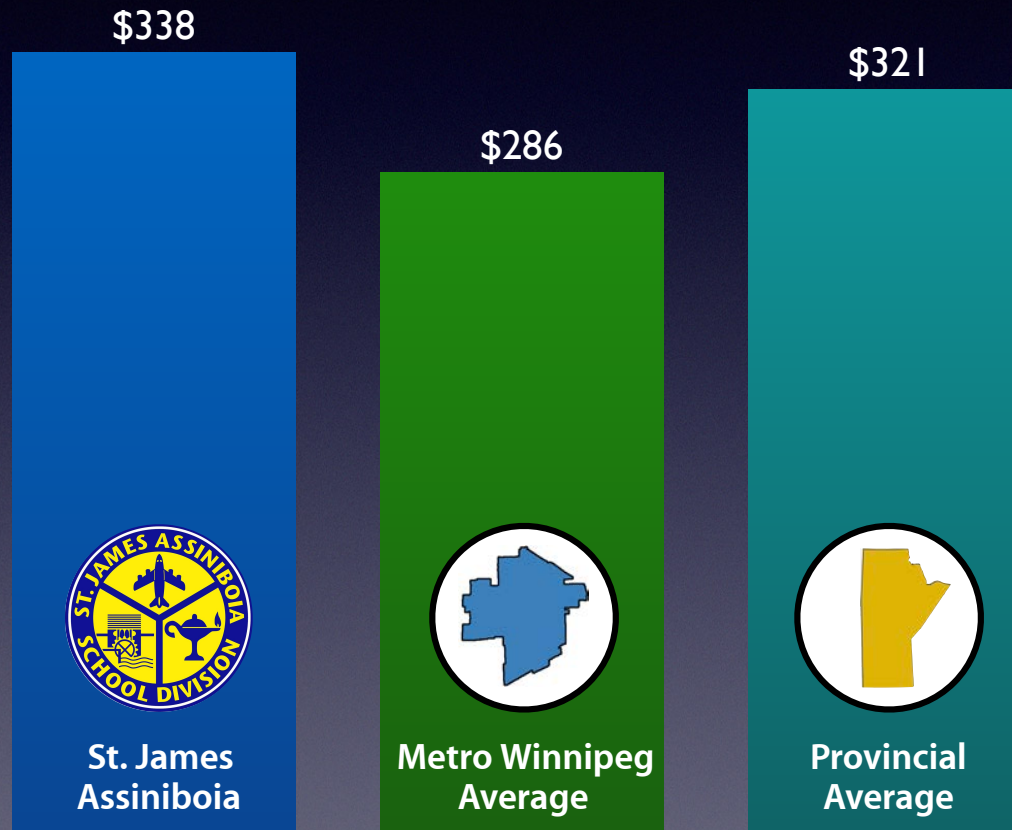
*(Cost per pupil)*



Transportation

# How we compare to other Divisions

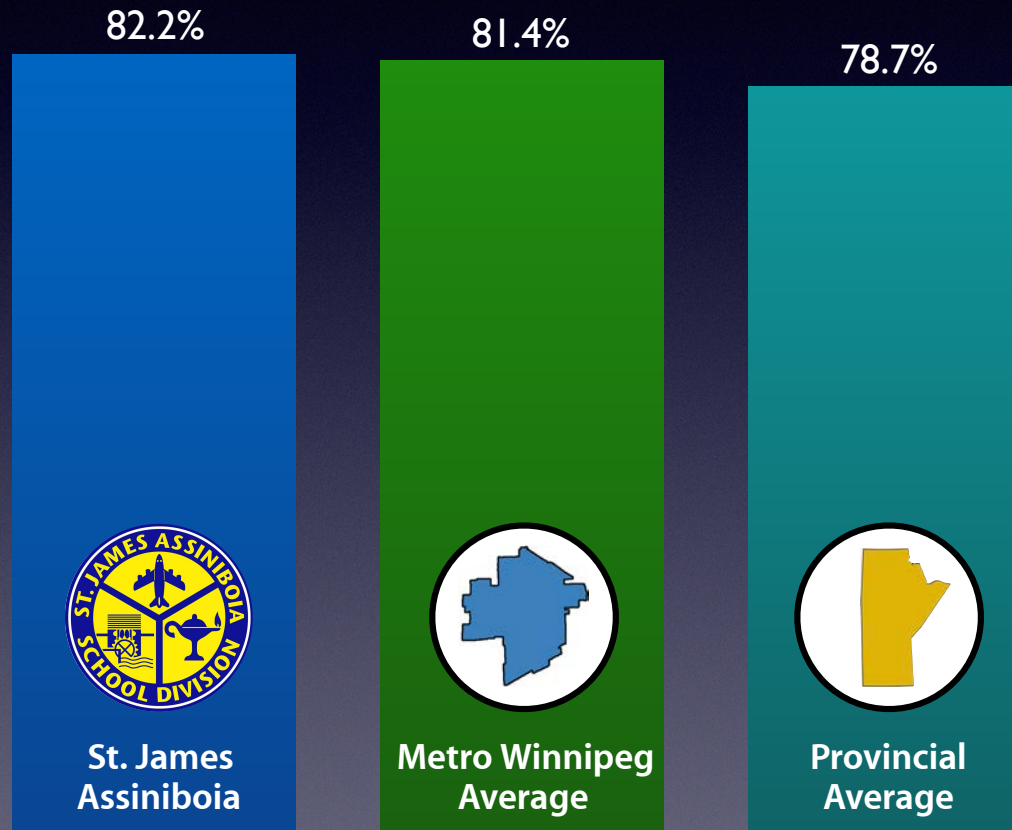
*(Cost per pupil)*



Information Technology

# How we compare to other Divisions

*(Cost per pupil)*



**Direct Support to Students**


# 2018-2019 New Initiatives

# 2018-2019 New Initiatives

In November 2017, the Division held its first Parent/Trustee Forum to discuss educational priorities and challenges.

Despite limited education funding, the Trustees have included 4 new initiatives for the 2018-2019 Budget.

Addictions Counsellor	\$57,300
Peaceful Village	\$30,875
Adapted Swim Program	\$29,662
Nutritious Foods for K-12	\$21,489

A group of young people, including a man and two women, are sitting together in a room. They are all looking towards the right side of the frame with serious, attentive expressions. The man in the foreground is wearing a dark hoodie, and the woman next to him is resting her chin on her hand. The background is slightly blurred, showing another person's head and shoulder.

Creating an Addictions  
Counsellor position will  
ensure that proactive  
programming is occurring  
in our schools.


# Addictions Counsellor

A group of young people, including a man and two women, are sitting together in a dimly lit room. They appear to be listening intently to someone off-camera. The man on the left is looking towards the right, while the woman in the center has her hand to her chin in a thoughtful pose. The woman behind her is also looking towards the right. The overall mood is serious and focused.

An Addictions Counsellor  
will provide Professional  
Development for  
school based staff.

# Addictions Counsellor



A group of young people are sitting together in a room, looking thoughtful and attentive. The lighting is soft and focused on the individuals. The background is slightly blurred, emphasizing the people in the foreground.

An Addictions Counsellor will work in the areas pertaining to substance abuse and address challenges with addictions associated with technology.

# Addictions Counsellor

# Peaceful Village



Peaceful Village is a program facilitated by the Manitoba School Improvement Program.

Peaceful Village honours the unique characteristics of each community.



# Peaceful Village



Program facilitators work with educators and partner community members to discuss and act on the most important issues facing young people and their families.



# Peaceful Village



- Provides an opportunity for students to receive additional support with their course work in order to meet provincial curricular outcomes
- Increased connection with culture and language
- Deeper connection to school community and the development of friendship networks



# Adapted Swim Program



The goal of the Adapted Swim Program is to provide students with exceptional needs the appropriate support and swim instruction to learn how to swim.

# Adapted Swim Program



The weekly aquatics program (October-June) is beneficial for students with exceptional needs where water therapy can have a positive effect on their movement, muscle tone and skill level.

# Adapted Swim Program



Instructors will develop individualized programming for students based on their needs.

Students will have one-to-one EA support when in the pool.

# Nutritious Foods for K-12



The Nutritious Food for K-12 grant will provide dedicated funds for all schools to provide nutritious food items to students as needed.



# Nutritious Foods for K-12



Students will be more able to concentrate on their learning if they do not have to deal with issues of hunger.

Students will have exposure to a variety of healthy choices for snacks.

