

#128761

### **Duties of Board Members**

1. The Duties of the Board as a Board

In addition to the duties required to be performed by the School Board under the provisions of the Public Schools Act and other acts of the legislature of Manitoba, the Board of Trustees shall be the policy making body in all matters of concern to the School Division, without in any way restricting the generality of the foregoing the Board of Trustees shall act in accordance with the Board's Organizational By-law.

2. The Duties of Board Members as Individual Board Members

The Board members severally shall serve as the Board of the Division and as such shall have all the powers, duties and responsibilities enumerated in the Public Schools Act and any other acts of the Province having reference to School Board. Individual Board members, without in any way restricting the above:

- a) Shall attend all duly called meetings of the Board and any Committees to which they are appointed.
- b) Shall serve as Chair of Committees and of the Board as called upon and accept any other assignments given them by the Board unless they feel they cannot fulfill the duties thus assigned.
- c) Shall inform the Board Chair or Superintendent/CEO of any absences contemplated which would affect their attendance at any Board or Committee meetings to which they have been called.
- d) Shall keep in strictest confidence any matter brought to the attention of the Board in an in-camera session.
- e) Shall direct all complaints against Board policy, Board officials, principals, teachers and other personnel through proper channels in accordance with Policy KE.

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- f) Shall direct all requests for appearance at Board or Committee meetings by prospective delegations to the Superintendent/CEO.
- g) Shall act as representative of the Board at all public functions they are called upon to attend in their capacity as Board members.
- h) Shall advise the corporate body of a minority opinion and request that their contrary vote be recorded in the regular minutes of a meeting.

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