

LL 118105

PURCHASING AUTHORITY

The purchasing, receiving, storing, and distribution of necessary supplies, equipment, and services for use in the educational program and for the various auxiliary services represent a significant expenditure in the school budget. These items must be procured efficiently and economically. The measure of efficient, economical purchasing is the degree to which the right items are provided in the right quantity to the right place at the right time and at the right price.

The function of the purchasing office is to serve the educational program by providing the necessary supplies, equipment, and services. The Board declares its intention to purchase competitively without prejudice and to seek maximum education value for every dollar expended. The acquisition of services, equipment, and supplies is centralized in the purchasing department, which functions under the supervision of a person designated by the Board as Secretary-Treasurer/Chief Financial Officer, and through whose office all purchasing transactions are conducted.

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77-01-25
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Former DJA

ADOPTED	REVIEWED	REVISED	PAGE
27/April/1976	12/Jun/12	Dd/Month/Yr	1 of 1
Motion 77-01-25	Motion 10-03-12	Motion	